Courses and Programs Committee
Spring 2024 Calendar

The Courses and Programs Committee (CPC) meets every second and fourth Thursday during the semester unless there is a holiday. CPC uses the spring semester to review annual Instructional Materials, Disciplines/Minimum Qualifications/Course Placement lists, bi-annual CE requisite review (every odd year), Academic Map updates, and APs/BPs that impact catalog production. CPC also uses this time to review and update the CPC Handbook and calendar for the following academic year.

Important Spring Curriculum Deadlines:

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- MCUL, Sunset Lists (2 yr and 1 yr warning), Material Fees List sent out to Department Chairs on **February 1**.
- Administrative deactivation of Sunset Extension courses not offered SU24, F24 or SP25 due **February 1**.
- Sunset Extension Request for 2 yr deactivations due **March 15**.
- New Curriculum Planning forms due **May 1**.

CPC Meeting Date	Time	Location	Important Notes
2/8	1-3 p.m.	OCT200	
2/22	1-3 p.m.	OCT200	Deadline for changes to APs/BPs that impact catalog production. Instructional Materials Fee list review.
3/14	1-3 p.m.	OCT200	CPC Handbook updates; 2024-2025 CPC Calendar approval.
3/28	1-3 p.m.	OCT200	
4/11	1-3 p.m.	OCT200	Updates to Disciplines/Minimum Qualifications/Course Placement lists.
4/25	1-3 p.m.	OCT200	
5/9	1-3 p.m.	OCT200	New curriculum planning forms.