



**MIRACOSTA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
One Barnard Drive, Oceanside, CA**

MINUTES OF REGULAR MEETING

**July 21, 2022
(Approved on August 18, 2022)**

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in open session on Thursday, July 21, 2022, both in-person and via Zoom conference. President Anna Pedroza called the meeting to order at 4:01 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

Rick Cassar	Frank Merchat
Raye Clendening	Anna Pedroza
William Fischer	Jacqueline Simon
George McNeil	

Administrators present:

Superintendent/President Sunny Cooke
Vice President Tim Flood
Vice President Charlie Ng
Vice President Denée Pescarmona
Vice President Alketa Wojcik

III. TELECONFERENCING OF MEETINGS (Action Required)

A. Approve Continued Observance of Resolution No. 4-21/22 Authorizing Teleconferencing for Meetings Pursuant to AB 361

By motion of Trustee Merchat, seconded by Trustee McNeil, the board adopted Resolution No. 4-21/22 authorizing the continued teleconferencing of meetings pursuant to AB 361.

Vote: 7/0/0

Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

IV. APPROVE MEETING MINUTES

A. Special Meeting/Closed Session of June 16, 2022

By motion of Trustee Clendening, seconded by Trustee McNeil, the board approved the special meeting/closed session minutes of June 16, 2022.

Vote: 7/0/0

Aye: Cassar, Clendening, Fischer, Merchat, McNeil, Pedroza, Simon

Abstentions: None

Absent: None

B. Board Workshop of June 16, 2022

By motion of Trustee Fischer, seconded by Trustee McNeil, the board approved the board workshop minutes of June 16, 2022.

Vote: 7/0/0

Aye: Cassar, Clendening, Fischer, Merchat, McNeil, Pedroza, Simon

Abstentions: None

Absent: None

C. Special Meeting of June 23, 2022

By motion of Trustee Fischer, seconded by Trustee Simon, the board approved the special meeting minutes of June 23, 2022.

Vote: 6/0/1

Aye: Cassar, Fischer, Merchat, McNeil, Pedroza, Simon

Abstentions: Clendening

Absent: None

D. Regular Meeting of June 23, 2022

By motion of Trustee McNeil, seconded by Trustee Fischer, the board approved the regular meeting minutes of June 23, 2022.

Vote: 7/0/0

Aye: Cassar, Clendening, Fischer, Merchat, McNeil, Pedroza, Simon

Abstentions: None

Absent: None

V. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

VI. CHANGES IN AGENDA ORDER

None.

VII. PRESENTATIONS

A. Impact of Federal CARES Act Higher Education Emergency Relief Fund (HEERF)

Assistant Superintendent/Vice President Flood provided an overview of the HEERF funds that were received and how the district utilized the Federal Covid Relief funds. A total of three different allocations of HEERF were received. Allocations based on student headcount were most beneficial to community colleges, since the majority of our students are part-time.

The funding allowed for the purchase of technology and implementing processes that improved safety on campus, such as updated HVAC system, and it covered the cost of instructional supplies for remote learning. The funding replaced lost

revenue from music and theatre events, cafeteria and bookstore sales, and the loss of tuition. More than half of the funding benefited students directly for emergency grants, book vouchers, technology support, and writing off past student debt. Flood gave kudos to the college district staff and students who all had a hand in one way or another in adjusting and trying to maximize the impact of the dollars received.

B. Meeting Students' Basic Needs Through Emergency Grants and Rental Assistance

Dean of Student Life Nick Mortaloni provided an overview of CARES federal funds provided to students through emergency grants and rental assistance. When the Covid shutdown began, the college immediately jumped into action to disperse funds to support students, first starting with emergency grants of \$500, and increasing over time to \$1,500. Rental assistance became an urgent need for students, first starting with \$1,000 in assistance, and increasing over time to \$2,000 in assistance. More than 7,000 MiraCosta students received at least one grant.

An entire team worked on intentional outreach to support students who were disproportionately impacted by the pandemic to make sure they were aware of this available assistance. The main goal of the assistance was to keep students moving forward with their educational goals. A review of the data showed that overall success and completion rates for credit students and for high school diploma students were higher for those who received funding, compared to students who did not receive funding. Persistence from one semester to the next was significantly higher for those who received assistance. In fact, students who persisted most were those who received both rental assistance and emergency grants in the same semester.

Mortaloni thanked the board for their support, and he acknowledged the work of the many teams who played a part in getting the support to students. Mortaloni also credits the success and ability to launch the financial support very quickly to the emergency grant process that was already in place prior to Covid. Student Services is collaborating with the MiraCosta College Foundation to work on fundraising for continued support. The college continues to advocate for additional financial resources for our students.

VIII. CONSENT ITEMS

- A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions**
- B. Approve 2022/2023 Legal Services**
- C. Approve MiraCosta Community College District Confidential Employee Working Conditions Manual**
- D. Approve Health Services Salary Schedule for Hourly and Professional Expert Positions**
- E. Approve Reclassification of Existing Position**
- F. Approve Correction to Professional Expert Employment Contracts**
- G. Approve JPA Insurance Renewal 7/1/22-7/1/23 and District Insurance Schedule**
- H. Ratify Student Accident Insurance Renewal**
- I. Approve Adult High School Graduates**
- J. Approval of Employee Travel**
- K. Approve Purchase for AV/IT Equipment for OCN New Allied Health Project and OCN Student Services Project**

- L. Approve OneSource Virtual Contract Value Increase**
- M. Approve Agreement for Wide Area Network Services with Wilcon Operations, LLC (Crown Castle)**
- N. Approve Award of RFP #08-21 for Drivers Training Program**
- O. Ratify and Approve Contracts and Purchase Orders**

By motion of Trustee Fischer, seconded by Trustee Cassar, consent items A-O were approved.

Vote: 7/0/0

Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

IX. ACTION

- A. Authorize Vice President, Administrative Services to Approve Guaranteed Maximum Price (GMP) and Execute Change Order to the Design Build Contract for Oceanside New Arts Media Building Project Memorializing Same**

By motion of Trustee McNeil, seconded by Trustee Clendening, the board authorized the Vice President, Administrative Services to approve the guaranteed maximum price and execute the change order to the design build contract for Oceanside New Arts Media Building Project memorializing the same.

Vote: 7/0/0

Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

- B. Authorize Vice President, Administrative Services to Approve Guaranteed Maximum Price (GMP) and Execute Change Order to the Design Build Contract for Oceanside Chemistry and Biotechnology Building Project Memorializing Same**

By motion of Trustee Merchat, seconded by Trustee McNeil, the board authorized the Vice President, Administrative Services to approve the guaranteed maximum price and execute the change order to the design build contract for the Oceanside Chemistry and Biotechnology Building Project memorializing the same.

Vote: 7/0/0

Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

X. PERIODIC REVIEW – BOARD POLICIES (Action Required)

- A. Board Policy 3260 – Energy and Sustainability**
- B. Board Policy 3310 – Records Management**
- C. Board Policy 3720 – Computer and Network Use**

By motion of Trustee McNeil, seconded by Trustee Merchat, Board Policy 3260, 3310, and 3720 were adopted.

Vote: 7/0/0

Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

XI. SECOND READING – BOARD POLICIES (Action Required)

A. Board Policy 5055 – Student Enrollment Limitations and Priorities

By motion of Trustee Fischer, seconded by Trustee Merchat, Board Policy 5055 was adopted.

Vote: 7/0/0

Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

B. Board Policy 7400 – Employee Travel

By motion of Trustee McNeil, seconded by Trustee Fischer, Board Policy 7400 was adopted.

Vote: 7/0/0

Aye: Cassar, Clendening, Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

XII. FIRST READING – BOARD POLICIES

A. Board Policy 3261 – Energy Conservation

Proposed edits to Board Policy 3261 – Energy Conservation were reviewed and discussed, and the policy will be placed on a future agenda for adoption.

XIII. INFORMATION

A. 2022/23 Board Goals

The 2022/23 board goals were pulled for additional editing.

XIV. COLLEGE-RELATED REPORTS

A. Trustees Activities

Trustees Simon, McNeil, Clendening, as well Superintendent/President Cooke, attended the GEAR UP graduation on July 8, where 73 OUSD students received college credit. Trustees Merchat and Pedroza both completed reading *A Dream Called Home*, which they highly recommend. Trustee Merchat also attended an event at the Botanical Garden. He thanked the college for raising the meal compensation for students when they travel. Trustee Cassar attend the groundbreaking event for the Kinesiology, Health, and Wellness Complex, along with Trustee McNeil.

Trustees Clendening and McNeil participated in Oceanside’s Fourth of July parade, and she applauded Jonathan Gomez for organizing MiraCostans, and Rugby Coach Keli for the steel drum band. Trustee Clendening attended an onboarding meeting with Dr. Cooke, as well as Executive Management Team meeting, and she served on the Ethnic Studies committee for OUSD, as they are working on their offerings. She plans to tour the SEC and CLC with student ambassadors.

B. Students

No report.

C. Classified Employees

Classified Senate (CS) President Carl Banks reported that CS held their retreat on July 12, where they developed three objectives for the year: create a welcoming environment for staff and students, provide education for CS professionals on shared governance, and use social media platforms to engage participation.

D. Faculty

Academic Senate (AS) President Leila Safaralian reported faculty are working on fall preparations, and she attended a three-day training for all department chairs, which was very productive. The first AS meeting will take place on August 12, followed by the AS retreat.

E. Vice Presidents

1. Instructional Services

Vice President Pescarmona recognized Dean of STEM, Dr. Mike Fino, who was awarded over \$1 million in grant funding for DEIA work grant, and CA apprenticeship initiative grants that will help our life sciences and biomanufacturing students.

Enrollment is down 9.78 percent in FTES for fall. She noted the strong collaboration between Instruction and Student Services to creating events for students. One of the events is A Welcome Fest that will be held at each of the campuses to welcome students onto campus and provide hands on assistance for students to enroll, as well as receive help with financial aid, and ACPs.

2. Student Services

Vice President Wojcik reported a special election for the student trustee will be held in September. GEAR UP for college is a strong collaboration between Instruction and our Equity Department, and she expressed thanks for providing a program that removes barriers for students, which allows them to be successful and realized they can be college ready. Wojcik noted the Welcome Fest events are scheduled on August 6 at the San Elijo Campus, August 13 at the Oceanside Campus, and August 20 at Community Learning Center. A number of students have already RSVP'd for the Welcome Fests.

3. Administrative Services

Vice President Flood reported the last piece of structural steel of the Student Services Building was placed on the top of the building. The cement slab was poured for the new Allied Health Building. He noted the state Budget Act was passed, which includes some one-time funding for support for students, however, we don't yet know how those funds will be distributed to the college.

Approximately 70 percent of economists are predicting a recession in 2023, and 28 percent believe it will be in 2024 making it essential to be fiscally prudent. Flood introduced Purchasing Director Mina Hernandez and credited her for, among other things, decreasing the turnaround time for purchase orders by half. What used to take more than one week, now takes less than three days.

4. Human Resources

Vice President Ng reported that due to a rise in Covid cases, masks are strongly encouraged when indoors. RPIE has developed a tool that helps HR know what the local demographics of positions are likely to be.

F. Superintendent/President

Superintendent/President Cooke reported the divisions are collaborating across the board to support our students. Marketing efforts by PIO are in full force, which she thanked the board for supporting. Across the district, and especially for the San Elijo Campus, market research is needed to determine the shifting community needs.

Kristen Huyck has been working to gain support from our local elected officials. As a result of the redistricting from the 2020 Census, we are now the only

educational institution represented by Congressman Mike Levin, who recently visited our TCI to celebrate our receiving \$1M in Federal funds for workforce development. This was in addition to the \$3.5M award that Assemblymember Tasha Boerner Horvath helped the TCI get from the state budget last year. MiraCosta is very appreciative for their continued support.

All College Day will take place on August 19 from 9-11 a.m., with a program to follow from 11 a.m.-12:30 p.m. that will include continuing our work on “light my fire” type courses for students.

In addition to the attendance by many MiraCostans in the Fourth of July parade in Oceanside, Cooke encouraged MiraCostans to participate in the holiday parade in Encinitas that takes place in December.

Dr. Cooke will be presenting at the Society for Colleges and University Planners (SCUP) conference in Long Beach on Tuesday. On Saturday, Dr. Cooke will be the keynote speaker for an event held in the MiraCosta Theatre, where the San Diego Indian American Society (SDIAS) will raise and award scholarships to high school and community college students.

XV. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

Trustee Merchat shared a Futures-related signal – the state of Hawaii is attempting to make tourism much less important. They plan to encourage travel among the islands, but not rely so heavily on tourism from afar. Seventy percent of their revenues come from tourism now so it will be interesting to see given that San Diego has such a strong tourism economy.

XVI. ADJOURNMENT

The meeting adjourned at 5:36 p.m.

MINUTES APPROVAL:

Anna Pedroza
President

Sunita V. Cooke, Ph.D.
Superintendent/President