I. Call to Order: The meeting was called to order by Executive Vice President, Jennifer Dondero at 12:27PM in the Oceanside Campus Student Activities Office Room 3435.

II. Roll Call

a. Members
   i. Jennifer Dondero, Executive Vice President (P)
   ii. Patricia Bach, Vice President of Community Learning Center (Late at 12:22 PM)
   iii. Ryan Beltran, Student Trustee (P)
   iv. Harmony Hodges, OC Senator (A)
   v. Alex Seger, OC Senator (P)

b. Advisors
   i. Jim Gonzales, Director of Student Activities (Late at 12:37PM)

III. Public Comment: None

IV. Approval of the Minutes: None

V. Approval of the Agenda: Agenda approved by consensus.

VI. Information & Discussion Items

Review Roles and Responsibilities: Members will discuss the office remodel and breakdown of responsibilities (Dondero)
a. Members discussed replacing furniture to update the office and create additional work space.
b. Members discussed adding additional internet lines to have 3 computers, 1 phone and 1 printer.
c. Members discussed using either Office Depot or Parren Hall as vendors to purchase furniture and equipment from.
d. Gonzales mentioned that Peggy Stroika will be our contact for when everything is done re: products and catalogs.

VII. Action Items: Assign specific responsibilities to individuals
   a. Beltran and Seger will research chair and desk ideas and cost.
   b. Dondero will research ID card reader to track office hours.
   c. Bach will research mail slots and wall boards.
   d. Gonzales will look into having additional internet & phone lines installed.

VIII. Executive member reports
   i. Jennifer Dondero, Executive Vice President
      • None
   ii. Patricia Bach, Vice President of Community Learning Center
       • None
   iii. Ryan Beltran, Student Trustee
        • None
   iv. Harmony Hodges, OC Senator
       • None
   v. Alex Seger, OC Senator
      • None
   vi. Jim Gonzales, Director of Student Activities
       • None

IX. Announcements: Next meeting will be held Friday, November 2, 2012 at 12:15P.M. in the ASG office, room 3435.

X. Adjournment (12:50 P.M.)

Thank you for all your hard work!!
* In accordance with the Americans with Disabilities Act, should special assistance or reasonable accommodation be required to participate in this meeting, please notify the Student Activities Office Secretary at (760) 795-6890 or, or (858) 755-5155, extension 6890. The TTY number is (760) 439-1060. Notification of the need for special assistance is requested 48 hours prior to the Student Senate meeting date and time in order to allow sufficient time to prepare.

** Public Comment: Members of the audience may address the Public Relations Board on any item listed on the agenda when that agenda item comes up for discussion and/or action. Comments will be limited to three (3) minutes, not to exceed ten (10) minutes unless waived by the Public Relations Board. Individuals must be recognized by the Chair in order to speak.

*** Members of the audience may also address the Public Relations Board on any topic that is not on the agenda so long as the topic is within the jurisdiction of the Associated Student Government of MiraCosta College. Under the Brown Act, the Public Relations Board is not permitted to engage in public discussion or take any action on an item not on the agenda. However, topics brought up that are not on the agenda may be placed on a future agenda. The appropriate time to make comments on items NOT on the agenda is during Public Comment.

Members of the public may be added to the Meeting Distribution List to receive email copies of agendas. Contact the Student Activities Office if you wish to be added to the list.

*** Approval of the Agenda: The Chair reserves the right to amend the agenda with Senate consensus.