Independent Citizens' Bond Oversight Committee
Tuesday, December 5, 2017
2 p.m. to 4 p.m.

MiraCosta Community College District
Oceanside Campus – Room 1030
1 Barnard Drive – Oceanside CA

Tentative Agenda

I. Call to Order

II. Roll Call

III. Approve Meeting Minutes

   A. Regular Meeting of October 17, 2017

IV. Public Comment On and Not on the Agenda

ITEMS ON THE AGENDA: Members of the audience may address the Committee on any item listed on the agenda when that agenda item comes up for discussion and/or action. Comments will be limited to three (3) minutes per agenda item and a total of fifteen (15) minutes of public comment on an item, unless waived by the committee. ITEMS NOT ON THE AGENDA: Members of the audience may address the Committee on any topic not on the agenda so long as the topic is within the jurisdiction of the committee. Under the Brown Act, the committee is not permitted to engage in public discussion or take any action on an agenda item not on the agenda, except that members of the board may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative, or in response to questions posed by the public, a member of the committee may ask a question for clarification. A member of the committee or the committee itself may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. Comments from visitors shall not exceed three (3) minutes unless the committee waives the time limit. The board may also limit the total amount of time for speakers on a particular topic to fifteen (15) minutes.

V. Changes in Agenda Order

VI. 2018 Meeting Calendar

VII. Independent Citizens' Bond Oversight Committee Handbook

VIII. Term of Student Representative Recruitment, Selection, and Appointment Notification

IX. Annual Report

X. Standing Reports

   a. Status of Design
   b. Status of Construction
   c. Status of Contracts Let
   d. Scope of Services for Negotiated Contracts
   e. Status of Finance (Cost to Date)

XI. Items for Next Agenda

XII. Adjournment

Independent Citizens' Bond Oversight Committee

Minutes of Regular Meeting **October 17, 2017**
(Approved _____, 2017)

I. Call to Order

The Independent Citizens' Bond Oversight Committee met in a regular meeting on Tuesday, October 17, 2017, in meeting room 1030 on the Oceanside Campus. Chairperson Debbie Barnum called the meeting to order at 2:01 p.m.

II. Roll Call

Committee Members Present:

Debbie Barnum	Ted Owen
Raye Clendening	Juana Reyes
Dick High	Yolanda Silva

Committee Members Not Present:

Lee Reich

Others Present:

Geoff Bachanas	Kristen Huyck
Larry Barry	Tom Macias
John Dacey	Charlie Ng
Lauren Dacey	Katie White

III. Approve Meeting Minutes

A. Regular Meeting of August 15, 2017

By motion of Committee Member Owen, seconded by Committee Member Raye, the minutes of the regular meeting of August 15, 2017, were approved.

Vote: 6/0
Aye: Barnum, Clendening, High, Owen, Reyes, Silva

IV. Public Comment On and Not on the Agenda

None.

V. Changes in Agenda Order

None.

VI. Status—Board Agenda Item to Amend Number of Independent Citizens' Bond Oversight Committee Meetings per Year and Amend Subcommittees Language

The amendment passed as submitted to the Board of Trustees of the MiraCosta Community College District. The Independent Citizens' Bond Oversight Committee Handbook needs to be updated to reflect the amendment.

VII. Standing Reports

Committee reviewed Kitchell PMO Contract Overview to make available to the public. If anyone on the committee believes something should be added to the document, please send the additions to Charlie Ng. Kitchell presented an organizational chart for program management services. There will be a program manager and construction manager on the project. The construction manager will be a district employee.

DRAFT

a. Status of Design

Kitchell provided a Measure MM Update as of October 17, 2017.

- The environmental impact report (EIR) for the California Environmental Quality Act (CEQA) has been completed for the San Elijo Campus and the Community Learning Center.
- Approval for the San Elijo Campus with the California Coastal Commission is ongoing.
- The EIR for the Oceanside campus is ongoing.
- District standards and guidelines are being developed with Steinberg for our projects and should be completed by the beginning of 2018.
- Update provided on In Design projects at San Elijo—B600 Modernization and B300 Modernization.
- In Design update provided for the next 90 and 180 days.

b. Status of Construction

A brief status was given on the Five-Year Construction Plan. The Art/Music Storage building is scheduled to be completed by the end of the year, and the Theatre building next to year. Construction on bond projects has not started.

c. Status of Contracts Let

Contracts have been issued to Kitchell, Goldman Dacey Goldsmith, Steinberg, Architects Mosher Drew, Dudek, and Tim Botsford Construction. A qualified pool has been established with firms to provide architectural and engineering, geotechnical engineering, and civil engineering services.

d. Scope of Services for Negotiated Contracts

A dashboard has been created to track deliverables. A web page will be available to the public for updates.

e. Status of Finance (Cost to Date)

Initial bond funds have been received for the first phase of the project. We have three years from receipt to spend the funds for building. The accounting structure has been established and put in place with the district. The committee reviewed the Master Program Budget Executive Summary and the commitments and expenditures provided by Kitchell. Currently, $12.9 million has been spent to date. A request was made by the committee to receive an update on the lease revenue bond (LRB).

VIII. Items for Next Agenda

Standing Reports
Next meeting is December 5, 2017
Term of Student Representative
ICBOC Handbook will be updated and will want to review them in advance of the next meeting.

X. Adjournment

The regular meeting adjourned at 3:04 p.m.

Minutes Approval:

_____

Debbie Barnum
Committee Chair

DRAFT

2018

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Notes:

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