Independent Citizens' Bond Oversight Committee
Tuesday, March 20, 2018
2 p.m. to 4 p.m.

MiraCosta Community College District
Oceanside Campus – Room 1068 Board Room
1 Barnard Drive – Oceanside CA

Agenda

I. Call to Order

II. Roll Call

III. Approve Meeting Minutes

   A. Regular Meeting of February 20, 2018

IV. Public Comment On and Not on the Agenda

ITEMS ON THE AGENDA: Members of the audience may address the Committee on any item listed on the agenda when that agenda item comes up for discussion and/or action. Comments will be limited to three (3) minutes per agenda item and a total of fifteen (15) minutes of public comment on an item, unless waived by the committee. ITEMS NOT ON THE AGENDA: Members of the audience may address the Committee on any topic not on the agenda so long as the topic is within the jurisdiction of the committee. Under the Brown Act, the committee is not permitted to engage in public discussion or take any action on an agenda item not on the agenda, except that members of the board may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative, or in response to questions posed by the public, a member of the committee may ask a question for clarification. A member of the committee or the committee itself may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. Comments from visitors shall not exceed three (3) minutes unless the committee waives the time limit. The board may also limit the total amount of time for speakers on a particular topic to fifteen (15) minutes.

V. Changes in Agenda Order

VI. Recruitment of Independent Citizens' Bond Oversight Committee Member – Senior Citizen Representative

VII. Independent Citizens' Bond Oversight Committee Handbook Revisions

   A. Glossary of Terms

VIII. Staff Reports

IX. Standing Reports

   A. Status of Design
   B. Status of Construction
   C. Status of Contracts Let
   D. Scope of Services for Negotiated Contracts
   E. Status of Finance (Cost to Date)
      - Cost-Savings Initiatives

X. Items for Next Agenda

XI. Adjournment

Independent Citizens' Bond Oversight Committee

Minutes of Regular Meeting **February 20, 2018**
(Approved _____, 2018)

I. Call to Order

The Independent Citizens' Bond Oversight Committee met in a regular meeting on Tuesday, February 20, 2018, in meeting room 1068 on the Oceanside Campus. Chairperson Debbie Barnum called the meeting to order at 2:07 p.m.

II. Roll Call

Committee members present:

Debbie Barnum	Lee Reich
Raye Clendening	Juana Reyes
Richard High	Yolanda Silva

Committee members not present:
Ted Owen

Others present:

Geoffrey Bachanas	Tom Macias
Larry Barry	Larry Moen, Swinerton Management & Consulting
John Dacey	
Kristen Huyck	Katie White

III. Approve Meeting Minutes

A. Regular Meeting of December 5, 2017

By motion of committee member Silva, seconded by committee member High, the minutes of the regular meeting of December 5, 2017, were approved.

Vote: 6/0
Aye: Barnum, Clendening, High, Reich, Reyes, Silva

IV. Public Comment On and Not on the Agenda

Two community members attended the meeting. Larry Barry offered the chairperson of the committee a copy of a Glossary of Terms (construction terms) for use by the committee. He also expressed the importance of the committee understanding the Ralph M. Brown Act.

V. Changes in Agenda Order

None.

VI. Term of Student Representative Recruitment, Selection, and Appointment Notification

A new student representative will be appointed to the Independent Citizens' Bond Oversight Committee at the March 15, 2018 board meeting.

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VII. Staff Reports

- Update on EIR Status
  Forty-five day public comment period ended on Sunday, February 18, 2018. Approximately one dozen comments were received and sent to Dudek. A preliminary review will be completed over the next 30 days.

VIII. Standing Reports

a. Status of Design
A report was provided on the Status of Design and currently there are five projects that are active. Predesign work for the Community Learning Center (CLC) and the San Elijo Campus (SEC) have been completed. The next step is to file an application with the coastal commission for review. The commenting period for the Oceanside environmental impact report (EIR) is over and we will be working with Dudek to place an item on the April board agenda to present the findings. Work is continuing on creating the district standards and guidelines.

b. Status of Construction
Currently, there is nothing to report at this time on Measure MM projects. We will have an update in June on Measure MM projects. John Dacey is still researching whether or not the committee has oversight on the construction for the lease revenue bond. He will contact the bond attorney for clarification.

An update was provided on the Art storage building which was completed in January 2018. The building is going through Division of the State Architect (DSA) for certification. The studio building is 60 percent completed and the district will take occupancy in fall 2018. An inquiry was made on whether or not there have been any change orders on the buildings. Kitchell will provide information at the next meeting.

c. Status of Contracts Let
The committee reviewed the current status of contracts and noted the new contracts that are listed in red on the report.

d. Scope of Services for Negotiated Contracts
The committee reviewed the negotiated contracts to date.

e. Status of Finance (Cost to Date)
The committee reviewed the Measure MM Master Program Budget Executive Summary and the Commitment and Expenditures report. The format of the document has been designed based upon feedback from the committee. A request was made that the word “Draft” be placed elsewhere so that it does not cover up information on the report. It was noted that new information added to the report is highlighted in yellow. The committee also requested that the program management services be broken down further and that information regarding services be entered under the “Description” and not be left blank. An additional request was made to add a column labeled “Date” before the “Invoice #.” The committee also made a request to have an explanation provided as to

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the two different account codes that were used for Invoice 76075, PO #41939, Accounting Code 621160 and 621161 and whether or not this was a duplication in error. As of today, we have $24.8M in commitments. It has been requested of Kitchell to add a Measure MM slide to their monthly presentation to show the costs. Kitchell will include a summary slide for the next meeting for feedback from the committee.

IX. Items for Next Agenda

The committee has requested a list of acronyms be presented to the committee that are being used throughout the various documents they are receiving. Kitchell will have this for the next meeting.

If anyone has anything further to add to the next agenda, please send your request to Debbie Barnum.

X. Adjournment

Meeting adjourned at 3:07 p.m.

Minutes Approval:

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Debbie Barnum
Committee Chair

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