Independent Citizens' Bond Oversight Committee

Minutes of Regular Meeting **October 16, 2018**
(Approved February 12, 2019)

I. Call to Order

The Independent Citizens' Bond Oversight Committee met in a regular meeting on Tuesday, October 16, 2018, in meeting room 1068 on the Oceanside campus. Chairperson Debbie Barnum called the meeting to order at 2:04 p.m.

II. Roll Call

Committee members present:

Debbie Barnum	Robert Marcial
Raye Clendening	Ted Owen
Dick High	

Committee members not present:

Kris Powell	Yolanda Silva

Others present:

Geoff Bachanas	Tom Macias
Kristin Huyck	Miguel Renteria
Pelin Karakas	Katie White

III. Approve Meeting Minutes

A. Regular Meeting of September 18, 2018

By motion of committee member Owen, seconded by committee member Clendening, the minutes of the regular meeting of September 18, 2018, were approved.

Vote: 5/0
Aye: Barnum, Clendening, High, Marcial, Owen

IV. Public Comment On and Not on the Agenda

None.

V. Changes in Agenda Order

None.

VI. December Meeting Date Change

The committee cancelled both the November 20, 2018 and December 18, 2018 meetings. The next meeting will be held on January 8, 2019.

VII. Staff Reports

Staff reports given under Standing Reports.

VIII. Standing Reports

A. Status of Design

- Currently, there are $30.6M in commitments and $19M in expenditures.
- Environmental Studies/Reports—San Elijo Coastal Commission review and approval is on-going for the new Student Services and Administration building.

- District Standards/Guidelines—Version 1 has been completed and Version 2 will be completed by December 2018. A board docket will be presented at the October board meeting to adopt a sole source exceptions findings and resolution.

Current In-Design Projects
As requested, the project budget, schedule, and building square footage has been added to the presentation slides for each project.

B. Status of Construction
Following are projects in construction:

- *SEC B600 Modernization*
  The project is currently in the construction phase and is expected to be completed in December 2018. Additional costs incurred were due to the addition of an IT room and related costs.
- *SEC Temporary Portables for Swing Space*
  Phase 1 is completed and Phase 2 is underway. DSA approval has been received for the side work portion. Construction will begin January 2019.
- SEC B300 Modernization
  Project received DSA approval and is currently out to bid.

C. Status of Contracts Let
Request for Task Order Proposals (RFTOPs) in process:

- OC—New parking lot entrance, new gym building, and new Allied Health building—interviewing this Thursday
- OC—New Chemistry and Bio-Tech building—RFTOPs are due today
- OC—New Student Services building—RFTOPs due two weeks from today

Upcoming Projects
- SAN—B400 Renovation
- CLC—Building A+B Renovation
- OC, SAN, and CLC—geotechnical and civil engineering
- Program Wide—commissioning services
- Program Wide—project inspection services
- Program Wide—special inspection and material testing services

D. Scope of Services for Negotiated Contracts
New contracts added:
- Miscellaneous Contracts
  - Aztec Containers (Conex bin for storing furniture, equipment, etc.)
  - Pro Link Engineering (Fire hydrant flow test for SEC B300 Modernization project)

E. Status of Finance (Cost to Date)
Beginning in January 2019, the financials will be sent out ahead of time before the meeting.

The committee reviewed the updated financials for August in addition to September's financials. A request was made by the committee to include the following on the financials:

- List dates in sequential order for the columns

- Add a column to list the change orders and show the increase or decrease
- On the presentation slide, if there is a notable narrative to an increase, add this information
- Under the Executive Summary, program support costs, expenditures of $15M, the lease payoff need to be pulled and noted separately

IX. Items for Next Agenda

1. Annual Report.
2. Next meeting will be January 8, 2019.

X. Adjournment

Meeting adjourned at 2:48 p.m.

Minutes Approval:

_____

Debbie Barnum
Committee Chair