Independent Citizens' Bond Oversight Committee
Tuesday, June 19, 2018
2 p.m. to 4 p.m.

MiraCosta Community College District
Oceanside Campus – Room 1068 Board Room
1 Barnard Drive – Oceanside CA

Agenda

I. Call to Order

II. Roll Call

III. Approve Meeting Minutes

   A. Regular Meeting of April 17, 2018

IV. Public Comment On and Not on the Agenda

ITEMS ON THE AGENDA: Members of the audience may address the Committee on any item listed on the agenda when that agenda item comes up for discussion and/or action. Comments will be limited to three (3) minutes per agenda item and a total of fifteen (15) minutes of public comment on an item, unless waived by the committee. ITEMS NOT ON THE AGENDA: Members of the audience may address the Committee on any topic not on the agenda so long as the topic is within the jurisdiction of the committee. Under the Brown Act, the committee is not permitted to engage in public discussion or take any action on an agenda item not on the agenda, except that members of the board may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative, or in response to questions posed by the public, a member of the committee may ask a question for clarification. A member of the committee or the committee itself may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. Comments from visitors shall not exceed three (3) minutes unless the committee waives the time limit. The board may also limit the total amount of time for speakers on a particular topic to fifteen (15) minutes.

V. Changes in Agenda Order

VI. Recruitment of Independent Citizens' Bond Oversight Committee Member – Senior Citizen Representative - Status

VII. Staff Reports

VIII. Standing Reports

   A. Status of Design
   B. Status of Construction
   C. Status of Contracts Let
   D. Scope of Services for Negotiated Contracts
   E. Status of Finance (Cost to Date)

IX. Items for Next Agenda

X. Adjournment

Independent Citizens' Bond Oversight Committee

Minutes of Regular Meeting **April 17, 2018**
(Approved _____, 2018)

I. Call to Order

The Independent Citizens' Bond Oversight Committee met in a regular meeting on Tuesday, April 17, 2018, in meeting room 1068 on the Oceanside Campus. Chairperson Debbie Barnum called the meeting to order at 2:06 p.m.

II. Roll Call

Committee members present:

Debbie Barnum	Robert Marcial
Raye Clendening	Ted Owen
Richard High	Yolanda Silva (Joined meeting at 2:13 p.m.)

Others present:

Geoffrey Bachanas	Charlie Ng
Kristen Huyck	Larry Barry
Tom Macias	Larry Moon

Robert Marcial was introduced as the new student representative for the Independent Citizens' Bond Oversight Committee.

III. Approve Meeting Minutes

A. Regular Meeting of March 20, 2018

By motion of committee member Owen, seconded by committee member High, the minutes of the regular meeting of March 20, 2018, were approved.

Vote: 6/0
Aye: Barnum, Clendening, High, Marcial, Owen, Silva

IV. Public Comment On and Not on the Agenda

None.

V. Changes in Agenda Order

None.

VI. Recruitment of Independent Citizens' Bond Oversight Committee Member – Senior Citizen Representative

Recruitment for the open Senior Citizen Representative position for the Independent Citizens' Bond Oversight Committee has commenced. Kristen Huyck explained that the position is so specific, that a strategic outreach to advertise for the position is being used. The position was advertised on the district website and picked up by The Patch, using the guidelines provided by the San Diego County Taxpayers Association. The advertisement was also included in an electronic newsletter from MiraCosta that reached 60,000 recipients. The position closes May 7, 2018.

DRAFT

VII. Independent Citizens' Bond Oversight Committee Handbook Revisions

A. Glossary of Terms
The Glossary of Terms was updated as requested at the last meeting.

VIII. Staff Reports

None.

IX. Standing Reports

A. Status of Design
Kitchell reviewed the program status summary with the committee. The environmental studies and reports for the San Elijo Campus and the Community Learning Center are done. The environmental report for the San Elijo Campus through the coastal commission is ongoing, and the environmental impact report for the Oceanside Campus will go before the board at Thursday's meeting.

Work continues on finalizing the district standards and guidelines for construction.

A design status was provided on:

- Oceanside: Athletic field renovation and new athletic field support building - all initial programming is complete and is ready to go to schematic design
- San Elijo: B:300 modernization – in-design scheduled to start in January of next year
- San Elijo: New Student Services and administration building – programming has started with the architect on this project and design build is to start in March 2018
- Community Learning Center: New Student Services and administration building – program phase has begun and will be completed in October 2018

B. Status of Construction
The committee reviewed the three projects under Bid and Award. Projects are:

- Oceanside: Temporary portables for swing apace – job lot posted in the paper as required and will open for bids this Thursday
- San Elijo: Temporary portables for swing space – currently out to bid.
- San Elijo: B600 Modernization – currently out to bid and will close at the end of April

C. Status of Contracts Let
Kitchell reviewed the Status of Contracts Let - In process. The upcoming procurement process is in alignment with the projects to start. Request for Task Order Proposals (RFTOPs) will be sent out next week for the following list:

- MM-17001 Architectural and Engineering Services - went out for proposals last week
- MM-17002 Geotechnical
- MM-17003 Civil Engineering

DRAFT

D. Scope of Services for Negotiated Contracts
New projects added are in red. SMS Geotechnical – added for the San Elijo Campus temporary housing for swing space. Bell Blueprint has been added for printing services.

E. Status of Finance (Cost to Date)
The committee reviewed the Master Program Budget Executive Summary detail and breakdown by project as presented by Kitchell. Note: on the last executive summary, the majority of the costs for the Oceanside Campus were carried in phase 3 and the costs have been moved to phase 1. We are looking at commitments of $25M and $14M. There is nothing new to report on the Measure MM projects.

X. Items for Next Agenda

The May 15, 2018 meeting is cancelled and the committee will meet at the next scheduled meeting which will be June 19, 2018. If you have any items to add to the agenda, please send them to Debbie Barnum.

XI. Adjournment

Meeting adjourned at 2:27 p.m.

Minutes Approval:

_____

Debbie Barnum
Committee Chair

DRAFT