Independent Citizens' Bond Oversight Committee
Tuesday, October 16, 2018
2 p.m. to 4 p.m.

MiraCosta Community College District
Oceanside Campus – Room 1068 Board Room
1 Barnard Drive – Oceanside, CA

Agenda

I. Call to Order

II. Roll Call

III. Approve Meeting Minutes *(attachment)*

   A. Regular Meeting of September 18, 2018

IV. Public Comment On and Not on the Agenda

ITEMS ON THE AGENDA: Members of the audience may address the Committee on any item listed on the agenda when that agenda item comes up for discussion and/or action. Comments will be limited to three (3) minutes per agenda item and a total of fifteen (15) minutes of public comment on an item, unless waived by the committee. ITEMS NOT ON THE AGENDA: Members of the audience may address the Committee on any topic not on the agenda so long as the topic is within the jurisdiction of the committee. Under the Brown Act, the committee is not permitted to engage in public discussion or take any action on an agenda item not on the agenda, except that members of the board may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative, or in response to questions posed by the public, a member of the committee may ask a question for clarification. A member of the committee or the committee itself may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. Comments from visitors shall not exceed three (3) minutes unless the committee waives the time limit. The board may also limit the total amount of time for speakers on a particular topic to fifteen (15) minutes.

V. Changes in Agenda Order

VI. December Meeting Date Change

VII. Staff Reports

VIII. Standing Reports

   A. Status of Design
   B. Status of Construction
   C. Status of Contracts Let
   D. Scope of Services for Negotiated Contracts
   E. Status of Finance (Cost to Date)

IX. Items for Next Agenda

X. Adjournment

Independent Citizens' Bond Oversight Committee

Minutes of Regular Meeting **September 18, 2018**
(Approved _____, 2018)

I. Call to Order

The Independent Citizens' Bond Oversight Committee met in a regular meeting on Tuesday, September 18, 2018, in meeting room 1068 on the Oceanside campus. Chairperson Debbie Barnum called the meeting to order at 2:04 p.m.

II. Roll Call

Committee members present:

Debbie Barnum
Raye Clendening
Dick High
Ted Owen
Yolanda Silva

Committee members not present:

Robert Marcial

Others present:

Geoffrey Bachanas
Kristen Huyck
Tom Macias
Pelin Karakas

III. Approve Meeting Minutes

A. Regular Meeting of June 19, 2018

By motion of committee member Owen, seconded by committee member Clendening, the minutes of the regular meeting of June 19, 2018, were approved.

Vote: 5/0
Aye: Barnum, Clendening, High, Owen, Silva

IV. Public Comment On and Not on the Agenda

None.

V. Changes in Agenda Order

None.

VI. 2019 Meeting Dates

The committee reviewed the 2019 meeting dates. The meeting date will be changed to the second Tuesday of the month for the 2019 calendar to accommodate schedules to allow for participation on the committee.

By motion of committee member High, seconded by committee member Silva, the motion to approve the 2019 meeting dates passed.

VII. Appoint Chair

By motion of committee member Owen, seconded by committee member High, the motion to reappoint Debbie Barnum as committee chair for a one-year term passed.

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VIII. Staff Reports

Currently there are ten active projects. Expenditures are $17.7M and commitments are $30.5M.

IX. Standing Reports

- Status of Design
  - EIR—San Elijo Coastal Commission reviewing the report and the approval is on-going for new Student Services and Administration Building.
  - Completed district standards guidelines version 1 and version 2 will be out in December 2018.
  - Sole/Single Source items to be presented at the October board meeting for board approval.
  - OCN—Athletic field renovation and new athletic field support building—design development completed. Currently working on design review and cost estimates.
  - OCN—B1000 Administration Renovation—program phase complete. Design team is working on schematic design.
  - SEC—B300 Modernization—currently in review with the Division of the State Architect (DSA).
  - SEC—New Student Services and Administration Building—schematic design completed. Design team is currently in the design development phase. A rendering of the building was shared with the committee. Project is within budget.
  - SEC—B500 Modernization—project is in the programming phase with user group.
  - CLC—New Student Services Building—schematic design completed. Design team is working on the design development phase. A rendering of the project was shared with the committee.
  - CLC—New monument sign and entryway—project in the programming phase and moving in to the schematic design.

Upcoming

- OCN—New parking lot and entrance, new gym building, and new Allied Health Building.
- OCN—Student Services building.
- OCN—New chemistry and bio tech building.
- SEC—B400 renovation.
- CLC—Building A/B renovation.

The committee has requested that projects be broken down in the design phases including the DSA approval status so that the timeline is clear. It has also been requested that the square footage be added to the projects and that the project budget be added to the slides.

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- Status of Construction
  - OCN—Temporary portables for swing space. Construction is completed and we are awaiting DSA certification. Note: there were no change orders on this project.
  - SEC—Temporary Portables for Swing Space for B600 renovations. Construction is complete and project is awaiting DSA approval. Working on procurement of portables for second phase and bid out the site work portion of the project.
  - SEC—B600. On schedule. Scheduled to be completed in November/December 2018.

- Status of Contracts Let
  Currently there are two RFTOPs out.
  - OCN—new parking lot and entrance, new gym building, and new Allied Health building.
  - OCN—new chemistry and bio tech building.

  The gym, bio tech building, and student services building are scheduled to be completed in 2022.

  Upcoming projects:

  - OCN—new Student Services Building
  - SEC—B400 renovation
  - CLC—Building A/B renovation
  - OCN, SEC, CLC—Geotechnical and Civil Engineering
  - Program Wide—Commissioning Services
  - Program Wide—Project Inspection Services
  - Program Wide—Special Inspection and Material Testing Services

- Scope of Services for Negotiated Contracts
  New contracts added:
  - Architectural
    - AC Martin (Facility Master Plan/Implementation Support)
    - Little Architecture (OCB1000 Administration Renovation, SEC B500 Renovation)
    - WLC Architects (CLC New Monument Sign and Entryway)
  - Geotechnical
    - SMS Geotechnical (SEC New Student Services and Administration Building, CLC New Student Services Building)
  - Civil Engineering
    - NV5 (SEC New Student Services and Administration Building, CLC New Student Services Building)
  - Construction
    - Convergent (SEC B600 Modernization)
  - Furniture

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    - CDW Government Inc. (OC Temporary Portables for Swing Space, SEC Temporary Portables for Swing Space).
  - Miscellaneous Contracts
    - Vaughn Irrigation Services: Fire hydrant flow test for OC Athletic Field renovation project.
    - California Geological survey: Project geotechnical report review fees.

- Status of Finance (Cost to Date)
  - Reviewed the program budget executive summary. Commitments are at $30.5M and expenditures are $17.7M.
  - San Diego Taxpayers Association completed their yearly transparency scorecard and we received 100% out of 15/15 items. Next year we will have our first report and first performance and financial audit which will be reviewed as part of their transparency process. This audit is scheduled for the last week of October 2018.
  - Measure MM Cost Savings.

X. Items for Next Agenda

1. Change December meeting date to the 2nd Tuesday.
2. Next meeting will be October 16, 2018.

XI. Adjournment

Meeting adjourned at 3:01 p.m.

Minutes Approval:

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Debbie Barnum
Committee Chair

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