Independent Citizens' Bond Oversight Committee

Minutes of Regular Meeting **July 9, 2019**
(Approved September 10, 2019)

I. Call to Order

The Independent Citizens' Bond Oversight Committee met in a regular meeting on Tuesday, July 9, 2019, in meeting room 1068 on the Oceanside campus. Tim Flood called the meeting to order at 2:05 p.m.

II. Roll Call

Committee members present:	Raye Clendening Dick High William V. Howe Josh Mazur Kris Powell
Committee members not present:	Debbie Barnum Jade MacEoghain
Others present:	Geoff Bachanas Kristen Huyck Tim Flood Tom Macias

III. Approve Meeting Minutes

A. Regular Meeting of February 12, 2019

By motion of committee member Clendening, seconded by committee member High, the minutes of the regular meeting of February 12, 2019 were approved.

Vote: 5-0
Aye: Clendening, High, Howe, Mazur, Powell

B. Regular Meeting of May 14, 2019

By motion of committee member Mazur, seconded by committee member Powell, the minutes of the regular meeting of May 14, 2019 were approved.

Vote: 5-0
Aye: Clendening, High, Howe, Mazur, Powell

IV. Public Comment On and Not on the Agenda

None

V. Changes in Agenda Order

Agenda Order changed to address agenda item VIII. Appointment of ICBOC Chair first.

VI. Annual Report

Flood gave a brief description of the process for developing the annual report. Huyck reported that the annual report was emailed out to 60,000

people and provided in print to the board of trustees and committee members. The board of trustees is scheduled to accept the report at its July 18, 2019 meeting, and members of the committee were invited to attend the meeting from 4-6pm, as well as the Athletic Field ground breaking from 2-3pm.

Mazur requested members to provide any additional feedback on the report to him prior to the board meeting.

VII. Resignation of Bona-Fide Taxpayers Association Representative and Support Organization for the District Representative and Recruitment of New Bona-Fide Taxpayers Association Representative and Support Organization for the District Representative

Flood announced that Barnum declined a second term and Clendening submitted her resignation from the committee. Both vacancies will be advertised in the legal section of the local newspaper and sent to the college's 60,000 member distribution list following the board's acceptance of the resignations.

VIII. Appointment of ICBOC Chair

Flood announced that a new chair would need to be appointed due to Barnum's resignation.

By motion of committee member Powell, seconded by committee member Clendening, following debate and amendment, the motion to appoint Mazur as an interim chair until all committee positions are filled was adopted.

Vote: 5-0
Aye: Clendening, High, Howe, Mazur, Powell

IX. Staff Standing Reports

A. **Status of Design** There are currently 15 active on-time projects and 1 completed project, $43.1M in commitments; and $28M in expenditures.

Design-Bid Projects

- Oceanside: New Parking Lot 5A, PV & Tennis Support Building: $16.8M. Criteria document finalized and Design-Build Entity procurement is in final stage.
- Oceanside New Gym Building: $37.2M. Criteria document finalized and Design-Build Entity procurement is in final stage.
- Oceanside: New Allied Health Building: $28.2M. Criteria document finalized and Design-Build Entity procurement is in final stage.
- Oceanside: New Chemistry & Biotechnology Building: $36.8M. Criteria architect finalizing criteria document and RFQ for Design-Build Entity procurement issued.

- Oceanside: New Student Services Building: $45.1M. Criteria architect finalizing criteria document and three (3) finalist selected for the RFP stage of the Design-Build Entity procurement.

Design-Bid-Build Projects

- Oceanside: B1000 Administration Renovation: $11.1M. Design Development phase.
- San Elijo: B200 Modernization: $2.8M. Design Development phase wrapping up.
- San Elijo: B100 Renovation: $5.3M. Nearing end of Schematic Design phase.
- CLC: Building A + B Renovation: $12.0M. Schematic Design phase.

B. **Status of Construction**

In Bid & Award

- San Elijo: New Student Services and Administration Building: $11.9M. DSA approval received in June.
- CLC: New Student Services Building: $10.9M. DSA approval received in June.

In Construction

- Oceanside: Athletic Field Renovation: $6.9M. Notice to Proceed issued to contractor in early July.
- San Elijo: B300 Modernization: $2.5M* (Forecast cost at completion). Ceiling inspections being finalized, flooring and concrete work around site to be completed, furniture planned for early August.
- San Elijo: B500 Modernization: $4.0M. Notice to Proceed issued to contractor in late June. Demolition to begin early July.
- CLC: New Monument Sign and Entryway: $1.2M* (Forecast cost at completion). Construction commenced May. SBDC building abated and demolished. Foundation work in progress and light pillars to be placed in September.

Mazur requested the committee discuss at a later date whether it is their role to recommend how much, if any, bond funds should be used for scheduled maintenance for bond projects.

Clendening requested additional information on the size of community space in the new Student Service Building at the CLC.

High requested a breakdown of expenses, specifically the cost of the Monument Sign at the CLC.

C. **Status of Contracts Let**

In Process – Design-Build Request for Qualifications and Proposals

- Oceanside: Health and Wellness Hub

- Oceanside: New Parking Lot 5A & Tennis Court Support Building
- Oceanside: New Gym Building
- Oceanside: New Allied Health Building
- Oceanside: New Student Services Building
- Oceanside: New Chemistry and Biotechnology Building

In Process – Request for Task Order Proposals

- San Elijo: New Student Services and Administration Building Projects Inspection and Special Inspection Services
- CLC: New Student Services Building Project Inspection and Special Inspection Services

Upcoming – Request for Task Order Proposals

- Oceanside Parking Lot 4C & 2B Geotechnical Services

D. **Status of Finance (Cost to Date)**

Committee reviewed the MCCD Capital Improvement Program Budget Executive Summary as of May 31, 2019.

Howe requested that the same project names be used across documents to make reviewing easier.

Cost saving measures

1) District direct purchase Program Management Office set-up items versus lease for duration of contract and/or program. Estimated rough order magnitude of savings over life of program $25K.
2) No markup on professional services consultant reimbursables. Estimated rough order magnitude savings over life of program $75-100K.
3) Move forward with previous architect and engineering teams for design of SAN B300 and B600 modernization. Estimated rough order of magnitude savings of $100K.
4) Single firm perform both Program and Construction Management Services.

X. Items for Next Agenda

A number of members will be unable to attend the next meeting. Next agenda will be a standard agenda.

The committee discussed items for future agendas, including:

- Scheduled Maintenance discussion
- Advisory Subcommittees Establishment
- Meeting with Bond Council and Discussion on Roles and Responsibilities
- Member Appointments and Alternate Members

XI. Adjournment

By motion of member Powell, seconded by member Clendening, the meeting was adjourned at 3:55pm.

Minutes Approval:

_____

Josh Mazur
Committee Chair