MIRACOSTA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
One Barnard Drive, Oceanside, CA

MINUTES OF REGULAR MEETING **July 15, 2021**
(*Approved August 19, 2021)*

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in open session on Thursday, July 15, 2021, via Zoom conference. President Rick Cassar called the meeting to order at 4:01 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

David Broad	Frank Merchat
Rick Cassar	Anna Pedroza
William Fischer	Jacqueline Simon
George McNeil	Alma Cuevas (Student Trustee)

Administrators present:
Superintendent/President Sunny Cooke
Vice President Tim Flood
Vice President Charlie Ng
Vice President Alketa Wojcik
Vice President Diane Dieckmeyer

III. APPROVE MEETING MINUTES

A. Regular Meeting/Workshop of June 10, 2021
B. Special Meeting/Closed Session of June 17, 2021
C. Regular Meeting of June 17, 2021

By motion of Trustee McNeil, seconded by Trustee Fischer, the minutes of the regular meeting/workshop of June 10, 2021, the special meeting/closed session of June 17, 2021, and the regular meeting of June 17, 2021, were approved.

Vote:	7/0/0
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	None
Absent:	None

IV. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

V. CHANGES IN AGENDA ORDER

None.

VI. PRESENTATIONS

A. Bi-Annual Career Education Program Review and Strong Workforce Update
Dean of Career Education Al Taccone and Associate Dean, School of Career Education Ben Gamboa provided updates to the Board of Trustees on the data used to conduct career education biannual program reviews using SWP metrics provided by the MiraCosta College Research, Planning and Institutional Effectiveness Office.

VII. CONSENT ITEMS

A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions
B. Approve Stipend for Classified Administrators and Classified Confidential Administrators
C. Ratify Observance of Juneteenth as a MiraCosta Holiday
D. Authorize Execution of Academic Administrator Employment Contract
E. Approve 2021/22 Salary Schedule Increase for Non-Bargaining Unit Members
F. Approve Professional Expert Employment Contract
G. Approve Reclassification of Existing Position
H. Approve Classification of New Position
I. Approve JPA Insurance Renewal 7/1/21-7/1/22 and District Insurance Schedule
J. Ratify Student Accident Insurance Renewal
K. Approval to Utilize the Foundation for California Community Colleges Participation Agreement for Technology Purchases with Dell Marketing, L.P.
L. Ratify Additional Cloud Computing Services
M. Approve Renewal of Cloud Computing Services
N. Notice of Completion Bid #03-02 SAN 1000 Science Building Alterations
O. Approve Construction Services Contract for Bid MM-21-005 San Elijo Underground Utility Project
P. Approve Lease with Konica Minolta Business Solutions USA, Inc. for Copy Center Color Production Machine
Q. Authorization to Utilize the Foundation for California Community Colleges Administrative Services Agreement, Waxie Sanitary Supply for Janitorial Products
R. Ratify Increase to United States Postal Service Purchase Order
S. Ratify and Approve Contracts and Purchase Orders—May 28 through June 23, 2021
T. Approve Adult High School Graduates

Consent Items N, O, and S were pulled for discussion.

By motion of Trustee McNeil, seconded by Trustee Pedroza, consent items A through M, P through R, and T were approved.

Vote:	7/0/0
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	None
Absent:	None

By motion of Trustee McNeil, seconded by Trustee Merchat, consent item N was approved.

Vote:	6/0/1
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Simon
Abstentions:	Pedroza
Absent:	None

By motion of Trustee McNeil, seconded by Trustee Merchat, consent item O was approved.

Vote:	6/0/1
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Simon
Abstentions:	Pedroza
Absent:	None

By motion of Trustee McNeil, seconded by Trustee Merchat, consent item S was approved.

Vote:	5/0/2
Aye:	Cassar, Fischer, McNeil, Merchat, Simon
Abstentions:	Broad, Pedroza
Absent:	None

VIII. ACTION ITEMS

A. Approve Emeritus Status for Retired Academic Administrator

The board approved emeritus status for Dean of Letters and Communications Studies Dana Smith, who retired from the district on July 1, 2021.

By motion of Trustee Merchat, seconded by Trustee McNeil, the board approved emeritus status for Dean of Letters and Communications Studies Dana Smith.

Vote:	7/0/0
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	None
Absent:	None

IX. PERIODIC REVIEW – BOARD POLICIES (Action Required)

A. Board Policy 3560 – Alcoholic Beverages

By motion of Trustee McNeil, seconded by Trustee Fischer, the board approved the periodic review with no recommended changes and adopted Board Policy 3560 – Alcoholic Beverages..

Vote:	7/0/0
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	None
Absent:	None

B. Board Policy 4010 – Academic Calendar

By motion of Trustee McNeil seconded by Trustee Pedroza, the board approved the periodic review with no recommended changes and adopted Board Policy 4010 – Academic Calendar.

Vote:	7/0/0
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	None
Absent:	None

X. FIRST READING – BOARD POLICIES

A. Board Policy 4300 – Field Trips and Excursions

Proposed edits to Board Policies 4300 – Field Trips and Excursions were reviewed and discussed, and the policy will be placed on a future agenda for adoption.

XI. COLLEGE-RELATED REPORTS

A. Trustee Activities

Trustee Broad attended the Futures Facilitators week-long meeting and, along with Trustee McNeil, attended the Oceanside Hero's event. Trustee Merchat attended the Futures Facilitators meeting and will provide a written report on the weeklong meeting. Trustee Simon attended a Zoom webinar titled *The Glass Half Broken*, and a webinar from the Chancellors Office focused on healthy aging.

B. Students

Student Trustee Alma Cuevas reported the Associated Student Government is currently holding interviews as they build their leadership team. She is excited for the start of the fall semester and has enrolled in six courses.

C. Classified Employees

Classified Senate President Carl Banks reported the Classified Senate held their retreat last week, where they focused on goals for the upcoming year. He is looking forward to welcoming classified employees back on campus this fall.

D. Faculty

Academic Senate President Luke Lara reported the first meeting for the Academic Senate will be held on the morning of August 13, with a retreat immediately following.

E. Vice Presidents

1. Instructional Services

Vice President Dieckmeyer reported that planning is underway for the Library and Learning Centers to prepare for in-person services this fall. She also reported on the Cultural Curriculum Collaborative that started several months ago, which includes a group of faculty focused on becoming more culturally responsive in their teaching; they will be sharing a showcase of their work during fall Flex Week. The new dean at the San Elijo Campus, Antonio Alarcon will be starting on July 26, and the hiring of a permanent Instructional Designer, who will provide great support to our faculty both online and on ground, is underway.

2. Student Services

Vice President Wojcik commented on how busy the summer months have been with the graduation for GEAR UP this past week, and Summer Bridge is still on going. The Student Services Division will begin offering in-person services beginning August 2, and will continue to offer online support as well. There have been many fraudulent enrollment applications submitted across the state and at MiraCosta College, and Student Services is working hard to identify them.

3. Administrative Services

Vice President Flood reported on the tremendous work of his department, especially in the Purchasing Department, where they are utilizing our purchasing power to emphasize small, historically under marginalized businesses. He thanked the board for approving the lease of the new copier for the Copy Center, which will enable many additional services with significant savings, and also help us maximize a higher level of service to our college community. Facilities staff members are working to reseal and stripe parking lots, and employees from the Administrative Services Building are settling in to their temporary space in the portable village near College Police. The governor signed the budget on Monday, and it included $3.5 billion in additional funds for community colleges.

4. Human Resources

Vice President Ng reported that Human Resources has been busy implementing the new vaccination policy as well as the Covid prevention program and the process for proof of vaccination. Other items include wrapping up agreements with the Associate faculty, launching the new training platform called MIST, and the search for key administrative positions.

F. Office of the President

Superintendent/President Cooke commented that there has been no down time during the summer months with a tremendous amount of work going on in all departments and she thanked all for their hard work. She especially recognized the Facilities Department and AIS, who have been working on site all through Covid, and she thanked the Kitchell team for their great work with the administrative move. She reported good news on legislation for the baccalaureate degree bill, which is still moving smoothly through the process. Dr. Cooke thanked Kristen Huyck, Linda Kurokawa, and John Makevich for working with Assembly member Tasha Boerner-Horvath's office to carve out funding around the TCI. She said there is a significant amount of money available in the state budget to help people return from COVID, and she is hoping this will come our way and help the TCI. Superintendent/President Martha Garcia of Imperial Valley was selected as the new superintendent/president at College of the Desert; and she welcomed Palomar's new president, Star Rivera Lacy. She added that she really appreciated working with colleague Jack Kahn, who led Palomar during the past year.

XII. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

XIII. ADJOURNMENT

The meeting adjourned at 5:26 p.m.

MINUTES APPROVAL:

Richard Cassar Board President	Sunita V. Cooke, Ph.D. Superintendent/President