MIRACOSTA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
One Barnard Drive, Oceanside, CA

MINUTES OF REGULAR MEETING **December 16, 2021**
(*Approved January 27, 2022)*

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in open session on Thursday, December 16, 2021, via Zoom conference. President Rick Cassar called the meeting to order at 4:01 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

David Broad	Frank Merchat
Rick Cassar	Anna Pedroza
William Fischer	Jacqueline Simon
George McNeil	Alma Cuevas (Student Trustee)

Administrators present:
Superintendent/President Sunny Cooke
Vice President Tim Flood
Vice President Charlie Ng
Vice President Denée Pescarmona
Vice President Alketa Wojcik

III. TELECONFERENCING OF MEETINGS (Action Required)

A. Approve Continued Observance of Resolution No. 4-21/22 Authorizing Teleconferencing for Meetings Pursuant to AB 361

By motion of Trustee McNeil, seconded by Trustee Fischer, the board adopted Resolution No. 4-21/22 authorizing the continued teleconferencing of meetings pursuant to AB 361.

Vote:	7/0/0
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	None
Absent:	None

IV. BOARD ORGANIZATIONAL ACTION

A. Election of Officers

1. President

By motion of Trustee McNeil, seconded by Trustee Broad, Anna Pedroza was elected as president of the board of trustees for 2022.

Vote:	6/0/1
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Simon
Abstentions:	Pedroza
Absent:	None

2. Vice President

By motion of Trustee McNeil, seconded by Trustee Pedroza, Trustee Merchat was elected as vice president of the board of trustees for 2022.

Vote:	7/0/0
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	None
Absent:	None

3. Board Secretary and Assistant Board Secretary

By motion of Trustee Broad, seconded by Trustee McNeil, Dr. Sunita Cooke was elected secretary of the board of trustees, and Julie Bollerud as the assistant secretary of the board of trustees to serve until the 2022 organizational board meeting.

Vote:	7/0/0
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	None
Absent:	None

C. Fix Dates, Times, and Locations of 2022 Board Meetings

By motion of Trustee McNeil, seconded by Trustee Broad, the 2022 board meeting schedule was approved, as presented. Regular meetings will begin at 4 p.m.

Vote:	7/0/0
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	None
Absent:	None

V. APPROVE MEETING MINUTES

A. Board Workshop of November 4, 2021
B. Special Meeting/Closed Session of November 18, 2021
C. Regular Meeting of November 18, 2021

By motion of Trustee McNeil, seconded by Trustee Fischer, the minutes of the board workshop of November 4, 2021, the special meeting/closed session of November 18, 2021, and the regular meeting of November 18, 2021, were approved.

Vote:	7/0/0
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	None
Absent:	None

VI. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

VII. CHANGES IN AGENDA ORDER

The order of the two presentations, agenda item VIII.A and VIII.B, was swapped.

VIII. PRESENTATIONS

A. Foundation Overview and FY 2020 Accomplishments

Interim Associate Vice President, Institutional Advancement and Executive Director Peter Smits, as well as Public Information Office Director Kristin Huyck and Foundation Interim Associate Director Tori Fishinger reviewed the institutional advancement structure, the board membership, the Foundation goals for 2021/22, and details regarding the comprehensive campaign.

B. Maps Realignment

Christopher Skinnell, partner at Nielsen Merksamer Parrinello Gross & Leoni, LLP, Attorneys at Law, and Douglas Johnson, president of National Demographics Corporation (NDC), were present to answer any questions the board might have with the three proposed approaches to readjusting the trustee area lines to rebalance the populations of the areas in accordance with direction received from the board at prior meetings. Trustee McNeil noted that the interactive maps were very comprehensive and easy to read. No other questions were asked by the board.

IX. CONSENT ITEMS

A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions
B. Approve Request to Destroy Education Records Marked for Destruction-Admissions and Records Office
C. Notice of Completion - Bid #MM-20-013 OC Admin Swing Space
D. Ratify and Approve Contracts and Purchase Orders

By motion of Trustee Merchat seconded by Trustee Fischer, consent items A through D were approved.

Vote:	7/0/0
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	None
Absent:	None

X. ACTION

A. Approve Change Order to Ahrens Mechanical's Contract for Underground Utilities Project at San Elijo Campus; and Approve Resolution No. 7-21/22

By motion of Trustee Merchat seconded by Trustee McNeil, the board approved the change order to the Ahrens Mechanical's contract and adopted Resolution No. 7-21/22**.**

Vote:	7/0/0
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	None
Absent:	None

B. Approve Cooperative Agreement for Chemistry and Equipment Purchase

By motion of Trustee McNeil seconded by Trustee Merchat, the board approved the cooperative agreement for the chemistry equipment purchase as stated.

Vote:	7/0
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	None
Absent:	None

C. Approve Procurement of COVID-19 Support for Vaccine Verification and Contact Tracing

By motion of Trustee McNeil seconded by Trustee Merchat the board approved the cooperative agreement for the chemistry equipment purchase as stated.

Vote:	7/0
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	None
Absent:	None

XI. INFORMATION

A. MCCCD Irrevocable Trust Investment Board and Fiscal Year 2021 Actuarial Study

The MCCCD Irrevocable Trust Investment Board and Fiscal Year 2021 Actuarial Study were provided for information. Vice President Flood reported that the district's previous valuation stood at 26.7 million, and with the latest adjustment our current open liability has been adjusted up to 33.9 million. We currently stand at 99 percent funded, which is exceptional.

XII. COLLEGE-RELATED REPORTS

A. Trustees Activities

Trustee Broad attended the RAFFY graduation, the Classified Year End Celebration, and the San Diego North Economic Development Council Awards Luncheon. Trustee McNeil has been working with staff on the upcoming Bario Conference and attended several sporting events. Trustee Merchat attended the San Diego North Economic Development Council Awards Luncheon and the Board Liaison Facilities meeting. Trustee Simon attended the musical Hairspray at the San Diego Civic Theatre and walked around campus with Dr. Cooke. Trustee Cassar attended the Classified Year End Celebration, the monthly SDICCCA meeting, and the Board Liaison Facilities meeting.

B. Students

Student Trustee Alma Cuevas reported the ASG is currently conducting interviews for ASG open positions, working to update their bylaws, and their public relations work group is hosting events such as Web Chefs, meditation on zoom, and doggie de-stress for finals week. They are looking forward to the spring semester and hope to support more in person events on campus.

C. Classified Employees

Classified Senate President Carl Banks thanked the board for the release time for the Classified Year End Celebration and noted that it was a wonderful event; and especially thanked the foundation for their contributions. The Outstanding Employee for the semester is Bertha Alvarez who works as a Math Learning Coach in the STEM Center.

D. Faculty

Academic Senate President Luke Lara expressed gratitude to faculty colleagues, classified professionals, and administrators for the support they have shown over the past few difficult semesters due to Covid. He thanked Carl Banks, the Classified Senate, and others for the wonderful End of Year Celebration. Next semester, the Academic Senate is excited to discuss the Administrative Procedure 7120-5, which centers around Associate Faculty hiring and recruitment with the importance of diversification.

E. Vice Presidents

1. Instructional Services

Vice President Pescarmona thanked everyone for a wonderful first semester here at MiraCosta College and said that she is grateful to be here. Her department is currently watching spring classes and she is anticipating a dynamic enrollment time during January. She added that MiraCosta has been selected for two initiatives; 1) REACH, which helps with strategic enrollment management, and; 2) Military Articulation Platform (MAP) cohort, which is a new

tool that Norco College put together to better articulate military service into college credit.

2. Student Services
Vice President Wojcik reported that the Student Services department has been working with the Public Information Office and Instruction Office to make phone calls to students who have not yet registered, emergency grant applications open on Monday, December 20, and planning for in-person graduation is underway (with a backup plan, just in case).

3. Administrative Services
Vice President Flood stated that his written report is included in the board agenda, and he highlighted that the Information Systems Department is now under his leadership and they had a great meeting with the Administrative Services Department to discuss goals. He also congratulated the Purchasing Department for their recent Efficiency Award from the California Higher Education Collaborative. He noted that this award had to do with the department's efforts to help improve and modernize our purchasing processes.

4. Human Resources
Vice President Ng acknowledged that Covid-19 has created a lot of anxiety over the past several semesters, and he encouraged all to get their boosters. He thanked Human Resources, Payroll, Risk Management, the Board, EMT colleagues, and all leaders for their help in trying to serve our students in the best way possible.

F. Superintendent/President
Superintendent/President Cooke wished Trustee Simon a happy birthday. She commented that we have made it through another calendar year thanks to the board's leadership, support, and courage in leading change in this district. She also thanked all students for being at MiraCosta and for their resilience. She said she is so grateful to be here with this great team and the hard work of thousands of our employees. She thanked Vice President Pescarmona and the instructional team for preparing our Aspen Prize application and commented that we were listed in the top 100 associate degree granting institutions in the nation, and out of 2,500, we were in the top four percent in serving minority students, and top three percent for serving Latinx students. Dr. Cooke wished all a very happy holiday season.

XIII. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
None.

XIV. ADJOURNMENT
The meeting adjourned at 5:11 p.m.

MINUTES APPROVAL:

Richard Cassar Board President	Sunita V. Cooke, Ph.D. Superintendent/President