MIRACOSTA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING **August 19, 2021**
(*Approved on 9/09/21)*

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in open session on Thursday, August 19, 2021, via Zoom conference. President Rick Cassar called the meeting to order at 4 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

David Broad	Frank Merchat
Rick Cassar	Anna Pedroza (left meeting at 4:18 p.m.)
William Fischer	Jacqueline Simon
George McNeil	Alma Cuevas (Student Trustee)

Administrators present:
Superintendent/President Sunny Cooke
Vice President Tim Flood
Vice President Charlie Ng
Vice President Alketa Wojcik
Vice President Diane Dieckmeyer

III. APPROVE MEETING MINUTES

A. Special Meeting/Closed Session of July 15, 2021
B. Regular Meeting of July 15, 2021

By motion of Trustee McNeil, seconded by Trustee Fischer, the minutes of the special meeting/closed session of July 15, 2021, and the regular meeting of July 15, 2021, were approved.

Vote:	7/0/0
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	None
Absent:	None

IV. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

V. CHANGES IN AGENDA ORDER

None.

VI. PRESENTATIONS

A. Update on Campus Climate Survey

Vice President of Human Resources Charlie Ng provided an update on the results of the survey and the next steps to be taken by the campus community. The board asked for an annual update on this information.

VII. CONSENT ITEMS

A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions
B. Approve Employment Contract for Interim Academic Administrator
C. Approve Reclassification of Existing Position
D. Approve Associate Vice President and Vice President Salary Schedule
E. Ratify Memorandum of Understanding 21-03 with Academic Associate Faculty – COVID-19
F. Ratify Memorandum of Understanding 21-05 with Faculty Assembly – COVID-19
G. Approve Updated Course Agreement with Carlsbad Unified School District for the Fall 2021 Dual Enrollment Program
H. Approve Updated Course Agreement with San Dieguito Union High School District for the Fall 2021 Dual Enrollment Program
I. Approve the Fall 2021 Annual Program Components for the Oceanside Unified School District CCAP Dual Enrollment Program
J. Approval to Utilize the Foundation for California Community Colleges Participation Agreement for CampusLogic
K. Approve Agreement with Dovetail for Fixtures, Furniture and Equipment Coordination Services for the OC Library Renovation
L. Ratify Budget Transfers/Revisions
M. Ratify and Approve Contracts and Purchase Orders—June 24 through July 28, 2021

Consent Item M was pulled for discussion.

By motion of Trustee McNeil, seconded by Trustee Fischer, consent items A through L were approved.

Vote:	6/0/1
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Simon
Abstentions:	None
Absent:	Pedroza

By motion of Trustee McNeil, seconded by Trustee Fischer, consent item M was approved.

Vote:	5/0/1
Aye:	Cassar, Fischer, McNeil, Merchat, Simon
Abstentions:	Broad
Absent:	Pedroza

VIII. ACTION ITEMS (Action Required)

A. Ratify Collective Bargaining Agreement Between the MiraCosta Community College District and the MiraCosta College Academic Associate Faculty for the Three-Year Period Commencing July 1, 2021

By motion of Trustee Merchat, seconded by Trustee Simon, the board ratified the Collective Bargaining Agreement with the MiraCosta College Academic Associate Faculty for the Three-Year Period Commencing July 1, 2021.

Vote:	6/0/1
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Simon
Abstentions:	None
Absent:	Pedroza

IX. SECOND READING – BOARD POLICIES (Action Required)

A. Board Policy 4300 – Field Trips and Excursions

By motion of Trustee McNeil, seconded by Trustee Fischer, the board adopted Board Policy 4300 – Field Trips and Excursions.

Vote:	6/0/1
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Simon
Abstentions:	None
Absent:	Pedroza

X. INFORMATIONAL ITEMS

A. Fourth Quarter Fiscal Report

The Fourth Quarter Fiscal Report was provided for information.

XI. COLLEGE-RELATED REPORTS

A. Trustee Activities

Trustees Broad and Merchat attended the Futures planning meeting and reported they are very happy to be able to take all of the work that has been done over the past several years and use it as a springboard for planning where the college needs to be in 10-20 years from now. Trustee Broad and McNeil attended the CCLC Town Hall on Advancing Diversity, Equity, and Inclusion. Trustee Fischer attended the KPBS Webinar *Exploring the X in Latinx*. Trustee McNeil and Simon attended the Associate Faculty meeting on Tuesday. Trustee Simon walked the campus with Dr. Cooke last month and was able to witness the construction progress and see the future board room. President Cassar attended the annual Encinitas Dog Days of Summer and visited the MiraCosta Help Hut and information tent where student ambassadors were promoting the college.

B. Students

Student Trustee Alma Cuevas reported that last week she attended the Student Trustees workshop where she learned a lot. She also reported the Associated Student Government has finished their interviews for the replacement positions on the senate and executive teams, and they are ready for the school year.

C. Classified Employees

Classified Senate President Carl Banks reported the Classified Senate held their retreat last month, and hopes to plan many events for the coming year. All committee assignments are now filled. He also noted that he listened to an Ibram Kendi podcast this summer that he highly recommended.

D. Faculty

Academic Senate President Luke Lara reported the first Academic Senate meeting and retreat were held last week; they were joined by seven new members. He attended the Academic Senate for California Community Colleges (ASCCC) curriculum institute this summer and reported that progress continues in redesigning the student experience with a focus on what faculty are doing in the classroom. This year he hopes to provide substance to the policy that address credit for prior learning, which passed last year to create seamless opportunities for students. This summer he is reading *Grading for Equity* by Joe Feldman.

E. Vice Presidents

1. Instructional Services

Vice President Dieckmeyer reported this will be her last board meeting. She thanked the board, the executive team, the classified and academic senates, and students for the great collaboration and support that she has received during her time at MiraCosta College. Specifically, she thanked the board and president for the incredible impact of their leadership, and their commitment to students, employees, and the community, and to be a racially just campus. She said that the progress we see is because of their leadership.

2. Student Services

Vice President Wojcik said she will miss Dr. Dieckmeyer and thanked her for her service. She reported that there is a lot of work happening on campus right now involving enrollment, vaccinations, and other supports for students.

3. Administrative Services

Vice President Flood congratulated Dr. Dieckmeyer on her retirement. He reported that the books for last fiscal year were closed on Saturday, and accounting is in the process of finalizing the 2022 budget. He noted we are compliant with the 50 percent law at 50.08 percent. Given our expenditures to support students through success teams and guided pathways, it will make this current year a bit more difficult for compliance with the 50 percent law. Facilities and Purchasing are working hard to make sure all have what they need to start the new year.

4. Human Resources

Vice President Ng thanked Human Resources, the negotiations team, and the employee groups for coming to agreement on all contracts for this year. He especially thanked Hayley Schwartzkopf, Carolyn Sneary, Justin Crass, Shawna Sourivanh, and all of their teams for tremendous support. Ng also thanked Dr. Dieckmeyer for her service and for becoming a lifelong friend.

F. Office of the President

Superintendent/President Cooke stated that Dr. Dieckmeyer has brought a great deal of kindness, generosity, and grace, to her role and she will be greatly missed. The start of this semester has been unlike any we have ever seen. It has been a long road to create all the processes for a successful reopening for fall, and she thanked the many who have been on campus all summer long churning away at the details. There was not a moment of down time all summer, and she thanked all four divisions for their work. President Cooke thanked Denise Stephenson and members of DEqCC for their work to make FLEX week such a success. Tomorrow is All College Day and traditionally a time for us to be together, and she hopes all will join. She added that we are an educational institution and also have a responsibility to promote public health in keeping our community safe; therefore, MiraCosta College will be doing its part by incentivizing our students to get vaccinated by offering a $300 bookstore voucher for enrolled students to upload their vaccination documentation.

XII. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

None.

XIII. ADJOURNMENT

The meeting adjourned at 5:25 p.m.

MINUTES APPROVAL:

Richard Cassar Board President	Sunita V. Cooke, Ph.D. Superintendent/President