MIRACOSTA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING **October 21, 2021**
(Approved November 18, 2021)

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in open session on Thursday, October 21, 2021, via Zoom webinar. President Rick Cassar called the meeting to order at 4:01 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

David Broad	Frank Merchat
Rick Cassar	Anna Pedroza
William Fischer	Jacqueline Simon
George McNeil	Alma Cuevas (Student Trustee)

Administrators present:
Superintendent/President Sunny Cooke
Vice President Tim Flood
Vice President Charlie Ng
Vice President Alketa Wojcik
Vice President Denée Pescarmona

I. TELECONFERENCING OF MEETINGS (Action Required)

A. Adopt Resolution No. 4-21/22 Authorizing Teleconferencing for Meetings Pursuant to AB 361

By motion of Trustee Pedroza, seconded by Trustee Broad, the board adopted Resolution No. 4-21/22 authorizing teleconferencing for meetings pursuant to AB 361.

Vote:	7/0/0
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	None
Absent:	None

III. APPROVE MEETING MINUTES

A. Board Workshop of September 2, 2021
B. Regular Meeting of September 9, 2021

By motion of Trustee McNeil, seconded by Trustee Merchat, the minutes of the board workshop of September 2, 2021, and the regular meeting of September 9, 2021, were approved.

Vote: 7/0/0

Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

IV. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

V. CHANGES IN AGENDA ORDER

None.

VI. PRESENTATIONS

A. Update on the U.S. Census and Redistricting of Trustee Areas Pursuant to Education Code § 5019.5

Christopher Skinnell, partner at Nielsen Merksamer Parrinello Gross & Leoni, LLP, Attorneys at Law, provided the board with an update on the redistricting process and the demographics of the current trustee areas. The board was then asked to adopt criteria to guide the demographic consultants, National Demographics Corporation, in the preparation of draft maps to be considered by the board at future hearings per the timeline previously adopted. Communities of interest added were the Camp Pendleton Marine Base and the Barrio in Carlsbad. The board also discussed the option of looking at elementary schools in the study.

B. Online Education Update

Faculty Director of Online Education Dr. Jim Julius provided a report on distance education, which included an update on the transition to primarily online instruction. An overview was provided of faculty professional learning and the opportunities and challenges in the work ahead as MiraCosta College prepares for the 2021/22 academic year. A number of new online and hybrid class formats and support services have developed as a result of the pandemic, and students are appreciating the flexibility and options available to complete their academic goals. The college will continue its work of expanding online education innovation and program offerings that support broad student needs and interest, as well explore low and zero cost courses and programs.

C. Student Conduct and Police Advisory Committee (SCPAC) Update

Vice President Tim Flood, committee facilitator, and committee member Abby Burd, mental health counselor, provided an overview of the committee's work in 2020/21. As students and staff transition back to campus, the committee will work on building community and continue their review of trends, statistics, policies and procedures, and providing recommendations to College Police regarding outreach and events. The newly hired Interim Police Chief Val Warner-Sadat was introduced, and Trustee Pedroza lauded the work of this committee.

VII. CONSENT ITEMS

A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions
B. Approve Health-and-Welfare Benefits Program for the 2022 Benefit Year
C. Approve 2021/22 Legal Services
D. Approve Update to Titles and Job Descriptions for Superintendent/President and Vice Presidents

E. Approve Reorganization of the School of Career Education
F. Approve Classification of New Position
G. Ratify MOU 21-06, with the Faculty Assembly (Cultural Curriculum Collective)
H. Ratify MOU 21-07 with the Faculty Assembly (Core Competency Assessment)
I. Ratify MOU 21-08 with the Faculty Assembly (COVID-19)
J. Approve 2022/23 Academic Calendar and Revised 2021/22 Academic Calendar
K. Approval of Cooperative Agreement for Nursing and Allied Health Equipment Purchase
L. Approve and Execute Notice of Completion for Bid #MM-19-102 OC Track and Field Renovation Project No. 04210
M. Ratify and Approve Contracts and Purchase Orders—August 19, 2021, through September 29, 2021

By motion of Trustee Pedroza, seconded by Trustee Merchat, consent items A through M were approved.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

VIII. ACTION ITEMS

A. Adopt Resolution No. 5-21/22 Declaring Support for the Infrastructure and Jobs Act

By motion of Trustee McNeil, seconded by Trustee Fischer the board adopted Resolution No. 5-21/22 declaring support for the Infrastructure and Jobs Act.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

B. Approve Award of Design-Build Services Contract for RFQ/P #MM-20-021 Communications Hub, Equity Village and Student Center; Approve Resolution No. 2-21/22

By motion of Trustee McNeil, seconded by Trustee Fischer, the board approved the award of design-build services contract for RFQ/P #MM-20-021 Communications Hub, Equity Village and Student Center, and the board adopted Resolution No. 2-21/22.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

C. Authorize District Staff to Exercise the Second (and Final) One-Year Extension to Term of Architectural and Engineering Services, Geotechnical Engineering Services and Civil Engineering and Related Services Master Services Agreements

By motion of Trustee McNeil, seconded by Trustee Merchat, the board authorized District staff to exercise the second (and final) one-year extension to term of architectural and engineering services, geotechnical engineering services and civil engineering and related services master services agreements.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None

Absent: None

D. Approval of the Replenishment of Threshold of the Vice President for Administrative Services' Authority to Approve Program Reserve Fund Transfer Requests

By motion of Trustee McNeil, seconded by Trustee Fischer, the board approved the replenishment of threshold of the vice president for administrative services' authority to approve program reserve fund transfer requests.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

E. Adopt Resolution No. 03-21/22: Authorizing Carolina Biological Supply Company's Chemistry Kits as a Single Source Procurement for the Chemistry Department

By motion of Trustee McNeil, seconded by Trustee Merchat, the board adopted Resolution No. 03-21/22 authorizing Carolina Biological Supply Company's chemistry kits as a single source procurement for the Chemistry Department.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

F. Adopt Resolution No. 6-21/22 Specifying Criteria to Guide the Realignment of Trustee Areas for MiraCosta Community College District Board Members

By motion of Trustee Simon, seconded by Trustee McNeil, the board adopted Resolution No. 6-21/22 specifying criteria to guide the realignment of trustee areas for MiraCosta Community College District Board members.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

IX. PERIODIC REVIEW – BOARD POLICIES (Action Required)

A. Board Policy 7700 – Whistleblower Protection

By motion of Trustee Simon, seconded by Trustee Fischer, the board adopted Board Policy 7700 – Whistleblower Protection.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

X. SECOND READING – BOARD POLICIES (Action Required)

A. Board Policy 2200 – Board Duties and Responsibilities

By motion of Trustee McNeil, seconded by Trustee Fischer, the board adopted Board Policy 2200 – Board Duties and Responsibilities.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon

Abstentions: None
Absent: None

B. Board Policy 4030 – Academic Freedom

By motion of Trustee McNeil, seconded by Trustee Fischer, the board adopted Board Policy 4030 – Academic Freedom.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

XI. COLLEGE-RELATED REPORTS

A. Trustee Activities

Trustee Simon attended the Southwestern College accreditation exit interview, the State of the City of Encinitas, Art in Encinitas, and a county presentation on aging and equity in older adults. Trustee Pedroza attended the ACCT dinner with President Cooke and will be attending the Dia de los Muertos events next week. Trustee Merchat attended the Futures session, which he said was coming along extremely well, the facilities update, and announced he is now a proud grandfather. Trustee McNeil attended the Oceanside Meet the City event, the opening of the Pavilion Center Mentoring Program, which is run by MiraCosta alumni Jimmy Figueroa, and has been to many home soccer and volleyball games. Trustee Broad attended the Futures session, the facilities meeting, the KOCT 40-year celebration, and the Cal State San Marcos Report to the Region. President Cassar attended SDICCA, where pending legislation was reviewed, and also attended the DEI in Action Town Hall. He reminded all about the Community Learning Center's grand opening being held on Monday.

B. Students

Student Trustee Alma Cuevas reported she is part of the shared governance Textbook Affordability Committee, she is close to completing her honors project on Covid 19 vaccine hesitancy, she has joined the Honors in Action Committee for Phi Theta Kappa, and she attended a Healthy Oceanside meeting on Monday, where Mayor Sanchez was present. Cuevas shared the Latina Leadership Network Club will be hosting a Zoom event with Coco Brown on November 1.

C. Classified Employees

Classified Senate President Carl Banks reported that the Classified Senate held a fall Meet-and-Greet where breakfast was served to classified professionals. The Classified Senate is now planning the year-end celebration and reviewing the Educational Master Plan. Amy Pimentel has joined the leadership team as a new senator.

D. Faculty

Academic Senate President Luke Lara reported that he and Professor Thao Ha have been busy reformatting reports to highlight the work of faculty in their work on equity. The October 1 and October 15 Academic Senate agendas include links to interviews with some of our professors and the work they have been doing to support this important work. He highlighted the great work of our biomanufacturing faculty and administration and what they have done to advocate for the passage and signing of the biomanufacturing program (AB927), and he reported that this year's ASCCC event in November will be held in a hybrid manner.

E. Vice Presidents

1. Instructional Services

Vice President Pescarmona thanked everyone for the warm welcome she has received and said that the Instruction Office is hard at work on the spring schedule, which will be ready to go by November 1 and about 45 percent of in-person classes will be included. She also attended the play, *Tiny Beautiful Things,* and is looking forward to attending *Antigone* in November.

2. Student Services

Vice President Wojcik reported this week is Undocumented Students Week and thanked all those who organized and participated in the events. A vaccination clinic will be held on campus on October 27 and is open to all community members and staff, with no appointments necessary.

3. Administrative Services

Vice President Tim Flood reported that Facilities and AIS are getting things ready for classes to begin next week at the Community Learning Center and for the grand opening. The audit process was started this week, with auditors on site and he thanked the board for their approval of the new Workday ERP system, which is making for more streamlined process.

4. Human Resources

Vice President Ng reported the campus climate survey working group is finishing up some of their recommendations. The EOC is analyzing data and goals on recruitment and retention of employees.

F. Office of the President

Superintendent/President Cooke reported that the Advancement and Public Information Offices are planning for the upcoming events at the Community Learning Center and San Elijo Campus. Rain may be in the forecast, so alternate plans are also being considered. She thanked all who have been preparing and planning at those campuses. The Research, Planning and Institutional Effectiveness Department has been working to make data accessible to folks through our dashboards, and they are leading the effort in two important accreditation events, the High School Diploma Program Midterm Report and our Institutional Self Evaluation Report for our own accreditation taking place in 2023. Cooke also thanked all who worked on being prepared for this meeting today in its new webinar format.

XII. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

None.

XIII. ADJOURNMENT

The meeting adjourned at 6:25 p.m.

MINUTES APPROVAL:

Rick Cassar Board President	Sunita V. Cooke, Ph.D. Superintendent/President