MIRACOSTA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING **September 9, 2021**
(*Approved on 10/21/21)*

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in open session on Thursday, September 9, 2021, via Zoom conference. President Rick Cassar called the meeting to order at 4:01 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

David Broad	Frank Merchat
Rick Cassar	Anna Pedroza
William Fischer	Jacqueline Simon
George McNeil	Alma Cuevas (Student Trustee)

Administrators present:
Superintendent/President Sunny Cooke
Vice President Tim Flood
Vice President Charlie Ng
Vice President Alketa Wojcik
Acting Administrator Jonathan Fohrman

III. APPROVE MEETING MINUTES

A. Special Meeting/Closed Session of August 19, 2021
B. Regular Meeting of August 19, 2021

By motion of Trustee McNeil, seconded by Trustee Fischer, the minutes of the special meeting/closed session of August 19, 2021, and the regular meeting of August 19, 2021, were approved.

Vote:	7/0/0
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	None
Absent:	None

IV. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

V. CHANGES IN AGENDA ORDER

None.

VI. PRESENTATIONS

A. Update on the U.S. Census and Redistricting of Trustee Areas Pursuant to Education Code § 5019.5

Christopher Skinnell, partner at Nielsen Merksamer Parrinello Gross & Leoni, LLP, Attorneys at Law, provided the board with an overview of the redistricting process and preliminary demographics of the current areas and noted the goal is to finish this process by the January 2022 board meeting. Skinnell added the current trustees will serve their term as they were voted in, and the new changes will be implemented in the new election cycle.

B. ASG Leadership Introductions

Student Life and Leadership Program Manager Chelsea Kott introduced the 2021/22 Associated Student Government leaders.

C. Facilities Update

Vice President Tim Flood, as well as district and Kitchell staff, provided an update on the progress of the district's Capital Construction Program. Capital Improvement Program values were reviewed, along with budget information. Overall, there are 42 board approved projects; 25 are currently active, 6 are completed, and 11 have yet to begin.

At the CLC over the last six months, we have completed the new Student Services Building. Renovations of Buildings A and B are in progress and should be completed by late fall, and some classes will be held on campus starting in October. Design work continues on site projects, which includes demolition of Building C, landscaping, parking lot improvements, and a few other smaller projects.

The San Elijo Campus had a total of 12 projects; five are completed or in the close out process, four are in construction, one is on-going, and one is in the design phase. A tremendous amount of work has been completed as a result of the campus being closed due to Covid.

On the Oceanside Campus, one project is completed, four projects are currently in construction, six are in the design phase, six are in the procurement process, three are ongoing, and four have yet to be started. The Athletic Field is complete and in use, the Administration Building renovation project has started, the swing space is completed and in use, and Parking Lot 5A is well underway and will be operable in spring 2022. The new Student Services Building in Pedley Park is also well under way.

The District reported on contract volume and Small and Historically Underutilized Business Enterprise (S/HUBE) awards. To date, 83.7 percent of all contracts have been awarded to local firms totaling over $110 million. Small and Historically Underutilized Business Enterprises (S/HUBE) were awarded 28.86 percent of all contracts, totaling $37.9 million. Due to the commitment to our local community and to supporting historically marginalized populations, the District continues to proactively outreach to local and S/HUBE firms.

VII. CONSENT ITEMS

A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions

B. Ratify Appointment of Acting Administrator
C. Approve Employment Contract for Vice President
D. Ratify Memorandum of Understanding 21-04 with Academic Associate Faculty
E. Adopt Sole Source Exceptions Findings and Approve Resolution No. 1-21/22
F. Approve and Execute Notice of Completion for Bid #MM-19-127 SAN B200 Renovation Project No. 04105
G. Approve Agreement with Dovetail for Fixtures, Furniture & Equipment Coordination Services
H. Ratification of Purchase of COVID-19 Support for Fall 2021 Return
I. Ratify and Approve Contracts and Purchase Orders—July 29, 2021, through August 18, 2021

Consent Items F and I were pulled for consideration:

By motion of Trustee Merchat seconded by Trustee Simon, consent items A through E, and G and H were approved.

Vote:	7/0/0
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	None
Absent:	None

By motion of Trustee McNeil, seconded by Trustee Simon, consent item F was approved.

Vote:	6/0/1
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Simon
Abstentions:	Pedroza
Absent:	None

By motion of Trustee McNeil, seconded by Trustee Fischer, consent item I was approved.

Vote:	6/0/1
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Simon
Abstentions:	Pedroza
Absent:	None

VIII. ACTION ITEMS

A. Public Hearing 4:30 p.m. – FY2021/22 Final Budget

The public hearing began at 5:19 p.m., and there were no public comments.

B. Adopt Fiscal Year 2021/22 Final Budget

By motion of Trustee Broad, seconded by Trustee Merchat, the board adopted the 2021/22 fiscal year budget.

Vote:	7/0/0
Aye:	Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions:	None
Absent:	None

C. Approve Food Services Contract Renewal

By motion of Trustee McNeil, seconded by Trustee Fischer, the board approved the reissuance of a new two-year contract with CulinArt Group.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

IX. PERIODIC REVIEW – BOARD POLICIES (Action Required)

A. Board Policy 2220 – Committees of the Board

By motion of Trustee McNeil, seconded by Trustee Fischer, the board adopted Board Policy 2220 – Committees of the Board.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

B. Board Policy 2305 – Annual Organizational Meeting

By motion of Trustee McNeil, seconded by Trustee Fischer, the board adopted Board Policy 2305 – Annual Organizational Meeting.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

C. Board Policy 2340 – Agendas

By motion of Trustee McNeil, seconded by Trustee Merchat, the board adopted Board Policy 2340 – Agendas.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

D. Board Policy 2345 – Public Participation at Board Meetings

By motion of Trustee McNeil, seconded by Trustee Fischer, the board adopted Board Policy 2345 – Public Participation at Board Meetings.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

E. Board Policy 2350 – Speakers

By motion of Trustee McNeil, seconded by Trustee Merchat, the board adopted Board Policy 2350 – Speakers.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

F. Board Policy 2355 – Decorum

By motion of Trustee McNeil, seconded by Trustee Merchat, the board adopted Board Policy 2355 – Decorum.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

G. Board Policy 2360 – Minutes

By motion of Trustee McNeil, seconded by Trustee Fischer, the board adopted Board Policy 2360 – Minutes.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

H. Board Policy 2365 – Recording

By motion of Trustee McNeil, seconded by Trustee Fischer, the board adopted Board Policy 2365 – Recording.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

I. Board Policy 2430 – Delegation of Authority to the Superintendent/President

By motion of Trustee McNeil, seconded by Trustee Merchat, the board adopted Board Policy 2430 – Delegation of Authority to the Superintendent/President.

Vote: 7/0/0
Aye: Broad, Cassar, Fischer, McNeil, Merchat, Pedroza, Simon
Abstentions: None
Absent: None

X. FIRST READING – BOARD POLICIES

A. Board Policy 2200 – Board Duties and Responsibilities
B. Board Policy 4030 – Academic Freedom

Proposed edits to Board Policy 2200 and Board Policy 4030 were reviewed and discussed, and the policies will be placed on a future agenda for adoption.

XI. COLLEGE-RELATED REPORTS

A. Trustee Activities

Trustee Simon attended Oceanside's First Friday Art Walk. Trustee Pedroza attended the redistricting information meeting. Trustee Merchat attended the Carlsbad State of the City and All College Day. Trustee McNeil went to several MiraCosta soccer games. Trustees Broad, Cassar, and Fischer attended All College Day. Trustee Broad also attended the BioCom DEI workshop and the second Futures session.

B. Students

Student Trustee Alma Cuevas reported she is working on many projects, including the MiraCosta Virtual Tour, writing two articles for The Chariot, co-chairing the Latina Leadership Network, and working with the Oceanside community to create bike paths in the community. She is also a current Phi Theta Kappa member.

C. Classified Employees

Classified Senate President Carl Banks reported the members of the Classified Senate are glad to be back on campus safely.

D. Faculty

Academic Senate President Luke Lara reported Professor Zika Perovic, for the second year in a row, placed second place at the American Mathematical Association of Two-Year Colleges (AMATYC) competition. Next week is national Hispanic Serving Institution week, and several faculty members have organized events. He reported the Academic Senate is closely monitoring the situation with the Brown Act and AB361 as it moves forward in the Senate.

E. Vice Presidents

1. Instructional Services

Acting Administrator Jonathan Fohrman reported that classes that are back on campus are looking good. The Office of Instruction is already working on the spring schedule, and he appreciates the opportunity to fill in as Acting Vice President of Instruction.

2. Student Services

Vice President Wojcik reported the Student Services Division continues to meet with students face-to-face, as well as online. Processing of emergency grants and rental assistance has begun, with $380,000 being distributed for rental assistance thus far.

3. Administrative Services

Vice President Tim Flood thanked the board for passing the budget and thanked the many folks who worked to put together the fully adopted budget book. The ICBOC continues to meet, and the student representative, Austin Quandt, recently join the group.

4. Human Resources

Vice President Ng gave an update on the Climate Survey. One of the next steps was to convene the working group to start discussing items that were in the presentation from the consultants and the forums that were conducted this past year. That meeting took place this week with discussion on how to move things forward. The EOC Committee also met this week, and he thanked Payroll for their work with the STRS and PERS upgrade.

F. Office of the President

Superintendent/President Cooke reported the college had a smooth start to the semester, mostly due to good planning and work that was done all through the summer. She thanked all for their hard work. The Public Information Office has been involved in communication, marketing, and the virtual tour. The Office of Advancement currently

has many openings, but staff continue to work with our donors while the search continues for the Vice President of Advancement. The Research, Planning, and Institutional Effectiveness Office is busy working on creating dashboards and obtaining information on the 12 percent of students that were lost from last fall to this fall. The cycle to prepare for the District's Institutional Self-Evaluation Report (ISER) has begun, and many will be going through training with ACCJC for that process on September 13; with our actual visit scheduled for fall of 2023. The Board of Registered Nursing visit is next week. There currently is a region-wide shortage in healthcare with close to a 40 percent shortage in nursing alone, and our region is pushing to prepare more nurses. However, unless we can increase the capacity of the clinical space at local hospitals, that is impossible at this time. The region is actively advocating for the needs of our healthcare workforce and trying to be creative working with universities and hospital partners to increase capacity.

XII. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

None.

XIII. ADJOURNMENT

The meeting adjourned at 6:06 p.m.

MINUTES APPROVAL:

Rick Cassar Board President	Sunita V. Cooke, Ph.D. Superintendent/President