



New Student Checklist

Check Off Completed Items	To Do:
	Apply to MiraCosta College at http://miracosta.edu/apply .
	Submit your VA Benefit Application at www.benefits.va.gov/gibill .
	Request official transcripts from all prior colleges and universities, including military transcripts.
	Submit your DD-214 (if applicable) to Admissions & Records for possible priority registration.
	Matriculate (Orientation, Assessment, and Advisement) at http://miracosta.edu/matriculation .
	Complete the Free Applicable for Federal Student Aid (FAFSA) at www.fafsa.gov .
	Meet with a Veterans Counselor to create a <i>Tentative Semester Plan</i> . Call 760.757.2121 x6981 to schedule.
	Enroll in classes via SURF.
	Visit the Veterans Information Center (T100) for course approval and Veterans Counselor signature.
	<p>After enrolling in classes, submit the following to the Veterans Education Office (Building 3300):</p> <ol style="list-style-type: none"> 1. DD-214 or <i>Notice of Basic Eligibility</i> (NOBE) for Reservists (if applicable) 2. Documentation of VA benefit eligibility (any one of the following may be submitted): <ol style="list-style-type: none"> a. <i>Certificate of Eligibility</i> (COE) <u>or</u> b. eBenefits Education Enrollment Status <u>or</u> c. VA Benefit Application (<i>VA Form 22-1990, 22-1990E, or 22-5490</i>) <u>or</u> d. <i>VA Form 22-1995 or 22-5495</i> (if you previously used benefits at another institution) 3. <i>VA Form 22-1995</i> (veterans) or <i>22-5495</i> (dependents), if not submitted as part of your benefit eligibility documentation. <u>You do not need to complete the financial information.</u> This document is used to determine your selected major. 4. <i>Tentative Semester Plan</i> with Veterans Counselor signature
	<p>Complete your <i>Letter of Intent</i> (provided to you by the Veterans Education Office after your enrollment has been verified):</p> <ul style="list-style-type: none"> • Post 9/11 GI Bill Recipients – Complete your LOI and submit a copy to Student Accounts the <u>same day as enrollment</u> to avoid courses being dropped for non-payment.
	Once all transcripts are received, visit the Veterans Information Center (T100) during drop-in hours to request transcript evaluation. Evaluation is not automatic.
	Schedule an appointment with a Veterans Counselor for development of your comprehensive <i>Education Plan</i> by calling 760.757.2121 x6981.
	Submit a copy of your comprehensive <i>Education Plan</i> to the Veterans Education Office.
	Complete a <i>Letter of Intent</i> (LOI) each semester you wish to use VA educational benefits.