

**From:** Bev Felt <bfelt@miracosta.edu>

**Sent:** Thursday, December 2, 2021 2:01 PM

**To:** Classified Employees <Classified@miracosta.edu>; Classified Administrators <ClassifiedAdministrators@miracosta.edu>; Full Time Faculty <Faculty@miracosta.edu>; Academic Administrators <AcademicAdministrators@miracosta.edu>; Academic Senate <academicsenate@miracosta.edu>; All Associate Faculty <AllAssociateFaculty@miracosta.edu>; Administrators Committee <administratorscommittee@miracosta.edu>

**Subject:** FW: STAFF PARKING PERMITS FOR 2022 NOW AVAILABLE

Hello Everyone:

The College Police Department is now issuing new **Staff Parking Permits** for the **2022** school year. The current permit (**Maroon**) , will expire on **December 31, 2021.**

One parking permit will be issued per staff or faculty member at no cost; additional permits may be purchased for \$75. You have a choice between two types of permits, one that can be adhered to the rear bumper of the vehicle or a hanging permit that hangs from your rear view mirror. If you choose the hanging permit option, it may be used for any vehicle that you drive.

**Only Regular/Permanent Classified Staff and Faculty** are eligible for these annual **STAFF** parking permits. These permits are **not** for **student workers, campus aides or other temporary employees** working in your department.

**In order to obtain your new permit you will need to provide your first and last name, vehicle license plate number, as well as the make, model, year and color of your vehicle.** You may register more than one vehicle with College Police.

**To obtain your new parking permit you may do any of the following:**

- 1) **(This is the preferred method)** Submit your vehicle information to <https://hub.miracosta.edu/parking/employees> you will need to copy and paste the URL into your browser. You will need to indicate if you want to pick up your permit at the Campus Police Station or if you would like it mailed to your Mail-Station or mailed to your home address (Please document home address on form). You do not need to complete the application at the bottom since you will be entering the information on-line.
- 2) Mail a copy of this e-mail with the completed application below to MS# 23 attention "Parking".

You may start using the new permit as soon as you receive it. Please cut the prior year permit in half before disposing of it.

If you have any questions, please call 795-6640.

Thank you,

**\*\*Complete this application only if you are choosing option #2 or option #3\*\***  
**MIRACOSTA COLLEGE APPLICATION FOR STAFF PARKING PERMIT**

Staff/Faculty Name: \_\_\_\_\_ Department: \_\_\_\_\_

Make of Vehicle: \_\_\_\_\_ Model of Vehicle: \_\_\_\_\_ Mail Station#: \_\_\_\_\_

Vehicle License #: \_\_\_\_\_ State: \_\_\_\_\_ Vehicle Color: \_\_\_\_\_ Vehicle Year: \_\_\_\_\_

Make of Vehicle 2: \_\_\_\_\_ Model of Vehicle 2: \_\_\_\_\_ Vehicle 2 Year: \_\_\_\_\_

Vehicle 2 License #: \_\_\_\_\_ State (2): \_\_\_\_\_ Vehicle 2 Color: \_\_\_\_\_ Placard (Y/N): \_\_\_\_\_

*I certify that the information given on this form is correct. I understand that falsification of information may result in the loss of on-campus parking privileges and/or disciplinary action from the college. I understand that I am responsible for all on-campus regulations.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Decal #:** \_\_\_\_\_ **(office use) Issued by:** \_\_\_\_\_