

**Coastal North County Adult Education Consortium (CNCAEC)
General Meeting
Monday, March 18, 2019 – 12:00 p.m.**

Minutes

MiraCosta College, Community Learning Center, Community Room
1831 Mission Avenue, Oceanside, CA 92054

	Agenda Topic	Discussion	Outcome
1	Call to Order	Kate Alder called the meeting to order at 12:10 p.m.	
2	Roll Call	Kate Alder, Interim Dean, Continuing Education, MiraCosta College Manuel Zapata, Director of Accountability and Special Programs, San Dieguito Union High School District, Vicki Brannock, Director of Programs, San Diego Workforce Partnership; Vicki Gravlin, Senior Director of Academic Excellence and Innovation, Oceanside Unified School District	Absent: Lupe Gonzales, Director, North County Works Collaborative
3	Approve Meeting Minutes	A. December 17, 2018 General Meeting Minutes B. January 16, 2019 General Meeting Minutes	Vicki Brannock moved to approve, Manuel Zapata seconded; Approved 4-0
4	Public Comments	No public comments.	
5	Changes in Agenda Order	No changes in agenda order.	
6	Presentations	A. Tim Flood, MCCC Vice President of Administrative Services – not available. B. Sally Cox explained the process of creating and implementing a 3 year plan. It was emphasized that the focus would be an achievable plan with grounded goals and incremental changes that benefit students. C. Beatriz Aguilar reported on CAEP (California Adult Education program) updates. 2019/2020 Governor's Budget increased by 18 million with a 3.6% cost of living adjustment. CNCAEC data regarding student employment barriers was shared.	
7	Consent Items	A. Consortium Fiscal Administration Declaration (CFAD) B. 2019-20 General Meeting Calendar C. Additional meetings for approval of 3-year plan a. April 22 – first read b. May 13 – approval	A. Gravlin moved to approve CFAD, Brannock Seconded. Approved 4 -0 B. Alder moved to approve 2019-20 General Meeting Calendar, Zapata Seconded. Approved 4-0 C. Alder moved to approve 2019-20 meetings, Gravlin Seconded. Approved 4-0
8	Action Items	No Action Items	
9	Adjournment	Meeting adjourned at 1:04 p.m.	