

COASTAL NORTH COUNTY ADULT EDUCATION CONSORTIUM

PUBLIC MEETING – Official Minutes

Progress Report 1

Monday, January 18, 2016

8:30 to 9:30 am

CLC Community Room

In Attendance: Eliza Bingham, Julie Cord, Stephanie Hawk, Shannon Ilas, Nora Kenney, Nikki Schaper, Juanita Shearn, Necole Vano (CIS), Krista Warren and Manuel Zapata.

- I. Introductions (Nikki Schaper) – The meeting started and introductions were completed at 8:40 am.

- II. Governance Plan (Manuel Zapata)
 - a. AEBG Consortium Governance Structure and Survey Accepted by CDE and CCCCC
 - Manuel Zapata gave an update on the State and Chancellors office approved North County Adult Education Consortium Governance Plan.

- III. Year 1 Budget Priorities (Nikki Schaper)
 - a. Three Year Plan and Annual Plan submitted to the CDE and CCCCC
 - The Consortium 3-year plan and annual plan have been submitted to the Adult Education Block Grant (AEBG) work group and is pending approval.
 - b. Braiding of resources: MCCCCD General Fund, AEBG, Noncredit & Credit SSSP, WIOA
 - Nikki Schaper gave an update on first year budget priorities for the Coastal North County Adult Education Consortium (CNCAEC). The following are priorities for first year implementation:
 - Researched and Data driven decisions: Currently our interim research analyst, Nora Kenney, has been collecting field notes on barriers and bridges related to adult education from Adult High School Students and Students with developmental disabilities as a means of creating qualitative research of students in the consortium.
 - The addition of 1 Full Time English Faculty to the Adult High School program.
 - Certified Programs being developed and curriculum being created and updated.
 - Degree Auditing.
 - Continued Braiding of resources for all program areas including MCCCCD General Fund, AEBG, Noncredit & Credit Student Success and Support Program (SSSP, formerly Matriculation) and Workforce Innovation Opportunity Act (WIOA).

IV. New Consortium Pilot Classes for Spring 2016 (Krista Warren)

- a. Carlsbad USD – add 1 ESL class details pending
 - b. Encinitas Library – add 1 ESL class, add 1 Adults with Disabilities class
 - c. La Colonia, Solana Beach – add 2 ESL classes
 - d. Melba Bishop - add 1 ESL class
 - e. MCC Community Learning Center – add 1 Adults with Disabilities class
 - f. Sunset High School – 4 Adult High School Classes
- Krista Warren gave an update for new consortium pilot classes for Spring 2016:
 - Details are pending to add 1 ESL class at Carlsbad.
 - Consortium added 1 ESL class and 1 Adult with Disabilities class to Encinitas Library.
 - Consortium added 2 ESL classes to La Colonia, Solana Beach.
 - Consortium added 1 ESL class to Melba Bishop.
 - Details pending to add 1 Adult with Disabilities class to MCC Community Learning Center.
 - Consortium added 4 Adult High School Classes to Sunset High School.

V. Coming Soon:

- a. Updated Consortium Website (Krista Warren)

VI. Public Comments

- a. The membership team of CNCAEC welcomes public comments. The membership team is not required to answer questions or otherwise respond to public comment, although it may choose to do so.
 - b. Time limits of between one and three minutes for public comment are acceptable.
- No public comments made.

VII. Next Public Meeting – TBD

- Next meeting Monday, April 18, 2016 at 4 pm.