



UNOFFICIAL MINUTES

I. Call to Order

The meeting was called to order at 9:01am. after the reading of the Land Acknowledgement.

II. Roll Call

Members Present: Jim Sullivan (President-elect), Allyn Robin (Coordinating Officer), Leigh Cotnoir, Jeff Murico, Ghada Osman, Alexis Tucker Sade, Afifa Zaman, Kristine Arquero, Katrina Tamura, Julie Graboi, Sarah Gross, Brian Page, Krista Warren.

Members Absent: Sunny Cooke (ex-officio), Sean Davis.

Public: Aaron Roberts, Luke Lara, Wendy Stewart, Emmanuel Price, Adrean Askerneese, Hayley Schwarzkoph, Denee Pescarmona, Dan SanFelice.

III. Persons Wishing to Address the Senate

Luke Lara addressed the Senate by sharing information on the upcoming ASCCC Faculty Institute happening June 2026 [11th-15th] in Long Beach, CA. Senators were encouraged to participate and to invite new faculty colleagues to learn more about governance. Associate and Full-time faculty are eligible to request funding from the professional development program committee through April 30, 2026. More information may be found under [ASCCC.org](https://www.asccc.org) webpage under the Institutes banner. Registration information is anticipated to be up soon with payments usually due April 2026.

Jim Sullivan addressed the Senate by celebrating the board of trustees statement during last night's board meeting acknowledging overpolicing and the impact on local community and direct effects on students. Highlighting that it was an important mark in support of social justice.

IV. Changes to Agenda Order

None

V. Consent Calendar

A. Approve Minutes of the Regular Meeting of February 6, 2026

The minutes were approved by unanimous consent.

VI. Action Item, Second Read (Vote Required) [Time 9:10; 10 minutes]

A. AP 5300 Student Equity

Description: Routed as part of the normal process to review policies and procedures. Edits have applied in response to feedback received during first read discussion.

A motion to approve **[MSU Cotnoir/Tucker Sade]** AP 5300 was adopted.

Discussion: Dr. Stewart let the Senate know that she had great follow-up discussions after their input during the February 6th meeting. She appreciated the attention to call out words that were misrepresentative of people, and appreciates when language is scrutinized to ensure equitable representation is broadly exercised. This is the definition of equity and race consciousness. With regard to the word appropriate in bullet point (2) of the AP, it is now removed despite being listed in the CCLCs policy templates and probably in existence

among many other community colleges in California. She acknowledged that despite reading the AP many times it hadn't been noticed in this way before. Another area that was brought up was to look at historically underrepresented groups and the data set. She clarified that the Chancellor's office provides the office of IDEAA with their data; and gave examples of groups that are not necessarily considered a historical underrepresented group i.e. veterans, noting that there are some differences in the language the Chancellor's office uses, and what Ed Code and Title 5 use, but explained that her office is very race-conscious, and the Chancellor's office requires them to address race consciousness in the college's equity plan. Senators did not have further questions for her and the AP will be forwarded to the next collegial body in the portal for approval.

VII. Action Item, First Read

A. AP 7160 Professional Development **[Time 9:20; 30 minutes]**

Description: New Title 5 regulations and locally proposed changes are prompting updates to professional development procedures. Due to the many stakeholder groups who will be impacted by updates to AP 7160, a two phase approach has been agreed upon: Phase 1 will be limited to Title 5 alignment and editing out-dated, redundant language; Phase 2 will address substantive revisions.

VPHR Schwarzkoph attended the meeting to share updates on AP 7160, explaining that the revisions before the Senate reflected input from stakeholders. The procedure had not been updated since 2010 and required revisions to meet recent Title 5 changes by the March 17 deadline and to align with MiraCosta's reimagining of professional development. The discussion included creating a professional development advisory committee with adequate representation from various employee groups, updating language to align with institutional goals, and expanding the flexible calendar to include all faculty. Senators and *PDP Coordinator, Roberts* noted uncertainty around the advisory committee's role and composition particularly regarding representation from different employee groups, students in particular were highlighted as needing to be included and consulted with. *Schwarzkoph* emphasized that her office sought clarification on whether a new professional learning advisory committee must convene or if the standing PDP committee fulfills the requirement outlined in the Title 5 change. *Roberts* stated that PDP currently meets all of the requirements for the group that is represented in the flexible calendar [ex: Flex workshop schedule, survey conduction, MyFlex reporting system].

Schwarzkoph reviewed the APs edits section by section and providing reasons for why so much of the language was struck where it used to outline professional learning activities for stakeholder groups noting that much of what was listed is already explained in our collective bargaining agreements and employee manuals and now reflects accurate information that has been updated as part of the ongoing revisions to those agreements. One of the changes under the new Title 5 language is that the Professional Development Program – and Flexible Calendar is open to all employee groups, including classified professionals, administrators, and all faculty, including our non-classroom faculty, our counselors and our librarians. This hasn't been negotiated, and it will require a lot of work and change to the collective bargaining agreements. The AP now reflects clarity that the flexible calendar program is just with our instructional faculty however administrators, classified and associate faculty are still strongly encouraged to participate in flexible activities.

mittchell emphasized Title 5 sections to point out that there are two words here that matter: sections 55720 that states what a district "may" opt to do followed by sections 55730 that states what a district "will" do after opting in. He made senators aware that he asked administrators the question "will this advisory committee be telling instructional faculty what should be recommended for this group to do with their flex time?" and it was confirmed that the answer is no. However, faculty do not know what this advisory committee has to do

based on these new Title 5 regulations. He wants all to pay attention to (3) things: the senate's 10+1 purview, the regulations for flexible calendar programs, and MiraCosta's local decisions that structure professional development. No. 8 of the 10+1 gives [faculty purview over professional development](#) policies, whether in a flexible calendar program or not. The flexible calendar gives faculty responsibility to over a number of flex hours they are obligated to meet in lieu of instruction. And lastly MiraCoast has made efforts to develop mission-vision-values through a the steering committee and will make further efforts to structure college wide professional development by hiring an administrator of professional development. These are key areas for which this AP must outline clear procedures. *Schwarzkopf* added that despite what her office finds out about Title 5 advisory committee [composition etc.] there is an opportunity for all stakeholder groups to continue to work collaboratively and this aspect has been clear and transparent in this process. Stating that *"MiraCosta has always had a very collaborative and collegial environment around professional development and the college would like for that to continue."*

Next steps – Academic Senate will review and vote on the revised policy at its next meeting; if needed a TaskForce will be convened to address outstanding concerns and proposed adjustments, only if objections are raised. Add a one-year periodic review of the AP in the footer along with the steering of the document that will trigger a "phase 2" process for more substantive revision of the AP after Title 5 regulations and MiraCosta's efforts towards collective professional development are clarified. It is advised that all retain and reference today's meeting minutes for future discussions and implementation of this policy's updates and committee structure. *Schwarzkopf* will continue to seek clarity from the Chancellor's office regarding Title 5 requirements of the advisory committee structure and update the group as information becomes available.

VIII. Reports

mittchell's report was the only one submitted for the February 20th meeting ([access report](#)). It was not elaborated on due to time constraints.

IX. The meeting adjourned at 10:02am.