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## AGENDA

- I. Call to Order
- II. Roll Call
- III. Persons Wishing to Address the Senate  
*Members of the public shall have an opportunity to address the committee either before or during the committee’s consideration of each item of business to be discussed at regular or special committee meetings, including closed session items. In addition, with limited exceptions, the committee will provide an opportunity at regular meetings to address the committee on any other item of interest which is within the subject matter jurisdiction of the Academic Senate. In order to efficiently manage the business of the committee, the committee chair may limit the amount of time allocated for public testimony for each individual speaker to three (3) minutes, and to limit the total time allocated on a particular issue to fifteen (15), unless waived by the committee (pursuant to Board Policy 2345). Decorum is to be expected by all members of the committee and public as outlined in Board Policy 2355.*
- IV. Changes to Agenda Order
- V. Consent Calendar
  - A. Approve Minutes of the Meeting of May 21, 2021
  - B. Approve Minutes of the Taskforce Meeting on June 17, 2021
  - C. Approve One Equivalency Request for Japanese
  - D. Approve One Equivalency Request for History
  - E. Approve Appointment of Associate Faculty, Brian Paige to AS for '21-'22 (a one-year term)
  - F. Ratify Faculty Office Assignments AY '21-'22
  - G. Ratify Updates to Faculty Committee Assignments AY '21-'22
  - H. Ratify AS member Constituent Lists AY '21-'22
  - I. Approve Updated Meeting Guidelines: Brown Act Compliance for the MCC AS and Subcommittees
- VI. Reports
  - A. Academic Senate President – *Lara*
  - B. College Superintendent/President – *Cooke*
  - C. Classified Senate – *Phillips*
  - D. Associated Student Government – *Siebelink*
  - E. Redesigning the Student Experience – *Ha*
- VII. New Business
  - A. AY 2022-23 Academic Calendar – **Bonds (9:30am Time Certain)**  
*Description: AAC has forwarded a 2022-23 MCC Academic Calendar option for consideration. This option rearranges flex days to avoid having hanging “Mondays” / “Fridays.” In particular, it features an earlier start date for fall flex week, shortened flex weeks in fall and spring, and flex days during the week of Thanksgiving.*
- VIII. Old Business
  - A. Approve BP 4030 Academic Freedom - **Bonds**  
*Description: This is a periodic review of AP 4030. Modified primarily for cohesiveness, integrated accreditation Standards and Eligibility Requirements for a more comprehensive policy.*

IX. Academic Senator Reports

Description: *Academic Senators will have the opportunity to make brief announcements and updates.*

X. Adjournment

An executive order issued on 3-18-20 by the Governor of California indicated that the requirements for having a physical space for meetings has been waived due to the coronavirus (COVID-19). Meetings will be held remotely until further notice. The public may observe the meeting and offer public comment. A link for remote viewing or calling in is attached to the agenda.

Therefore, Academic Senate (AS) meetings will be held via Zoom. If you wish to attend the meeting and you have another disability requiring special accommodation, please notify the Academic Senate Administrative Assistant at 760-795-6873. The California Relay Service (CRS) is available by dialing 711, or 1-800-735-2929 or 1-800-735-2922.

In compliance with Government Code section 54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District Academic Senate in advance of their meetings may be viewed at the Office of the Academic Senate President, One Barnard Drive, Oceanside, California, or by clicking on the Academic Senate's website at <http://www.miracosta.edu/governance/academicsenate/index.html>. Such writings will also be available at the Senate meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Debby Adler, Administrative Assistant to the Academic Senate President, at 760.795.6873 or by email at [dadler@miracosta.edu](mailto:dadler@miracosta.edu).

Audio recordings of AS meetings are available upon request. Please contact the MiraCosta College AS President's Office 760-757-2121 x6213 or [dadler@miracosta.edu](mailto:dadler@miracosta.edu).



## UNOFFICIAL MINUTES

### I. Call to Order

Academic Senate President, Luke Lara, respectfully acknowledged that the meeting is being held on the traditional territory and homelands of the Luiseño/Payómkawichum people. It is also important to acknowledge that this land remains the shared space among the Ipai and Kumeyaay people. In addition, we want to pay respect to elders, both past and present, the respected keepers of history, culture, wisdom, and knowledge. The meeting was called to order at **9:02am**.

### II. Roll Call

**Members present:** Robin Allyn, Ingrid Bairstow, , David Bonds, Rick Cassoni, Sunny Cooke (ex-officio), Steven Deineh, Zulema Diaz, Thao Ha (Coordinating Officer), Himgauri Kulkarni, Luke Lara (President), Edward Pohlert, Susan Pynes, Oswaldo Ramirez, Hossein Ravanbaksh, Leila Safaralian (Vice President), Krista Warren

**Members absent:** Yessenia Balcazar

**Others present:** Angela Beltran, Nery Chapeton-Lamas, Ian Clark, Sean Davis, Diane Dieckmeyer, Arti Dua, Maria Figueroa, Jonathan Fohrman, Jeff Higginbotham, Jeff Ihara, Jim Julius, Donny Munshower, Lori Schneider, Angela Senigaglia, Wendy Stewart, Al Taccone

### III. Persons Wishing to Address the Senate

Maria Figueroa spoke on behalf of the Ethnic Studies workgroup and shared their goals including, the development of values and principles to facilitate an anchor of the workgroup central to the tenants and epistemic ethnic studies philosophy, and 2. seek to address historical issues of systemic racism, inequality, and colonialism. They encourage their colleagues to support the revision of the Title Five language further strengthening the four major disciplines embedded in ethnic studies.

### IV. Changes to Agenda Order

Agenda item VII.D. AP 4100 will have a time certain of 9:30am.

Agenda item VIII. I. BP 5140 was already discussed at the Board of Trustees meeting and is being removed from this agenda.

### V. Consent Calendar

**A. Approve Minutes of the Meeting of May 7, 2021**

**B. Approve Equivalency Request for Dance**

**C. Approve Equivalency Request for Earth Sciences**

**D. Ratify Faculty Office Assignments AY '21-'22**

**E. Ratify Faculty Committee Assignments AY '21-'22**

**F. Ratify AS Leadership and Governance Reassigned Time AY '20-'21**

**G. Adopt AY 2021-22 AS Calendar**

It was noted that any names that are misspelled on any of the consent calendar documents will be corrected prior to publishing.

Consent Calendar items A., B., C., E., and F. were pulled from the agenda for further discussion.

**The consent calendar, items D and G were approved by unanimous consent with suggested changes to the minutes of the meeting of May 7, 2021.**

Changes to consent calendar item A. Minutes: In the section on AP 4105 the last two sentences say: There was dialogue with FA around the absence portion of the AP asking if there was anything that presented concerns with these changes. The FA did not feel there were any concerning issues.

Second, in the section on the MiraCosta Online Class Quality Guidelines, there are two typos: "AP4015" should be "AP4105" and there is no 'www' in the TIC URL, it should be tic.miracosta.edu.

**MSU (Safaralian / Bonds)** to approve minutes of the meeting of May 7, 2021, as amended.

Regarding Item B. Equivalency for Dance, it was noted that the candidate met most of the requirements under guideline A4 and qualifies under eminence. The plan is to make modifications next year to allow for a partial meeting of minimum quals through Eminence.

**MSU (Safaralian / Warren)** to approve the equivalency request for Dance as presented.

With regard to Item C. Equivalency for Earth Sciences, this is not for somebody who is going to be teaching in the Earth Sciences. It is to establish an initial faculty service area for an administrator. Ed code requires that incoming administrators be assigned an initial FSA largely to provide them a retreat position in the event of a layoff. It was also noted that this is a state requirement; however, it is determined by the local Academic Senate the process of equivalencies for academic administrators so they fit into some discipline or equivalency. This candidate had to go through the equivalency process since there was not an exact discipline match.

**MSU (Cassoni / Ravanbaksh)** to approve the equivalency request for Earth Sciences as presented.

Regarding Item E. Ratify Faculty Committee Assignments AY '21-'22.

**MSP (Warren / Kulkarni) [Bonds voted no]** to ratify faculty committee assignments AY '21-'22 as corrected.

Corrections included misspelling of Himgauri Kulkarni; addition of Steven Deineh to the Awards and Scholarships Advisory Committee; and Denise Stephenson to the NCHEA Board as PDP Coordinator. It was further made clear that AF are assigned to committees for one year and should reapply each year.

Item F: Ratify AS Leadership and Governance Reassigned time AY '20-'21 was explained.

**MSP (Ha / Pynes) [Bonds abstained]** to ratify AS Leadership and Governance Reassigned Time AY '20-'21 as amended.

This was published prior to receiving funding for the AS CO position and is amended to include 0.2 FTE (3 LHE). A friendly amendment was included to add 0.2 FTE for associate faculty and noting that FTE is a different equivalent than full-time faculty and to strike 3 LHE.

## VI. Reports

### A. Academic Senate President

AS President, Luke Lara in keeping with brevity, reported that it has been a pleasure to serve with this body this year and he looks forward to the next year.

### B. College Superintendent/President

Superintendent/President, Sunny Cooke, reported that they have completed hiring four full-time faculty and all four were from MCC. Two more are scheduled for next week and the final interview for the Dean position to replace Dana Smith. Over 20 faculty have volunteered to be part of the Futures Leadership Academy which starts in September. Seats have been reserved for students in the fall after their schedules are finalized. There are many graduation celebrations happening many of which will be over Zoom. A virtual graduation will take place next Friday/ Participation is encouraged. Fall is a very dynamic thing and a lot of conversations have taken place with our unions and employee groups. All agree that the safety of employees and students is priority. The process of negotiating is taking place now. Since regulations are due to change June 15<sup>th</sup>, the college will have a district webinar somewhere the week of the 16<sup>th</sup>, 17<sup>th</sup>, or 18<sup>th</sup> to interpret and inform of the impact to the institution. There will also be vaccination clinic here on campus in June. Health Services is working with Community partners. All employees are being urged to get vaccinated. Full FDA approval of the vaccines is anticipated this summer. Cooke further thanked everyone for their heroic efforts, for what they have done, their adaptability and flexibility, and for their commitment to the students.

### C. Classified Senate

CS, VP, Lori Schneider reported that CS had their last meeting on Tuesday. They went over their goals and discussed what they accomplished. Today is the last day of classified appreciation week. They continue to work on committee assignments. It was announced there will be a Padres event on Jun 23<sup>rd</sup> against the Dodgers with a maximum of 40 tickets.

### D. Associated Student Government

ASG, VP, Ian Clark not present. It was noted that ASG had their last meeting.

### **E. Redesigning the Student Experience**

Faculty Lead, Thao Ha reported they have new and old returning instructional faculty liaisons. They will be using the summer to plan for the next growth area. The staffing plan is being worked on along with the scale of adoption and the five-year strategic plan. Lara and Ha will continue as the instructional co-leads and will update with reports to Senate.

## **VII. Old Business**

### **A. AP 4025 Philosophy and Criteria for Associate Degree and General Education - Angela Senigaglia**

Summary if changes include Page 1: To local general education pattern (Plan A), Area B—Natural Sciences, reduced required units to three. This aligns MiraCosta's GE requirement with other community colleges; Page 2: Added the LVN-RN degree as exempt from the Plan A, Area G requirement. This aligns with Board of Nursing licensing unit limits; and Page 7: Added students with an associate degree from a regionally accredited institution as exempt from local GE requirements. This removed barrier for students who have already met associate degree general education requirements.

**MSU (Safaralian / Allyn)** to approve AP 4025 Philosophy and Criteria for Associate Degree and General Education as presented.

### **B. AP 4025B Philosophy and Criteria for Baccalaureate Degrees and General Education - Angela Senigaglia**

On Page 3: Added missing Area F title and new Area G: Ethnic Studies (CSU only). This is a legal change to CSU lower-division general education requirements.

**MSU (Warren / Ravanbaksh)** to approve AP 4025B Philosophy and Criteria for Baccalaureate Degrees and General Education as presented.

### **C. AP 4050 Articulation - Angela Senigaglia**

Added clarifying information to reflect current articulation officer responsibilities. This is a periodic review to update the procedure.

**MSU (Safaralian / Warren)** to approve AP 4050 Articulation as presented.

### **D. AP 4100 Graduation Requirements for Degrees and Certificates - Angela Senigaglia**

CPC voted to allow the college to accept grades of C- from regionally accredited institutions to satisfy associate degree requirements. Title 5 prohibits community colleges from assigning C- grades, but it does not prohibit colleges from accepting C- grades from other colleges. The San Diego Community College District has been allowing the C- grades for a few years.

**MSU (Warren / Ravanbaksh)** to approve AP 4100 Graduation Requirements for Degrees and Certificates as amended.

**MSU (Safaralian / Cassoni)** to make a friendly amendment to add the following language to replace the last sentence in Section E of the Requirements for Graduation: Associate Degrees and Section A.2 and B.2 of the Requirements for Graduation: College Certificates. "Course completed with a C- from US regionally accredited colleges may be used to meet this requirement, except in programs such as Registered Nursing and Licensed Vocational Nursing, which are overseen by external accrediting agencies that do not allow a C-."

### **E. AP 4100B Graduation Requirements for Degrees and Certificates-Baccalaureate in Science Degree - Angela Senigaglia**

CPC voted to allow the college to accept grades of C- from regionally accredited institutions to satisfy associate degree requirements. Title 5 prohibits community colleges from assigning C- grades, but it does not prohibit colleges from accepting C- grades from other colleges. The San Diego Community College District has been allowing the C- grades for a few years.

**MSU (Bonds / Warren)** to approve AP 4100B Graduation Requirements for Degrees and Certificates-Baccalaureate in Science Degree as presented.

### **F. AP 4101 Directed Studies - Angela Senigaglia**

Moved the sentence regarding the necessity of having a directed study course listed in the catalog from under the General Regulations heading to the first sentence of the AP. The college cannot legally offer a course that is not in the college catalog. The college has not had a directed study course in the catalog

for two-going on three-years. Moving the sentence that establishes the scheduling restriction is CPC's proposed alternative to removing a process the college is not currently able to use. Emphasizing the restriction by positioning it first in the AP more accurately reflects current practice, which is the purpose of periodic review.

**MSP (Ha / Allyn) [bonds abstained]** to approve AP 4101 Directed Studies as presented.

**G. AP 4105 Distance Education – Jim Julius and Angela Senigaglia**

The MiraCosta Educators (MOE) added federal regulation language and language regarding equity. MOE wanted to ensure Title 5 standards and federal regulations were addressed, as well as, the college's commitment to equity.

**MSU (Ravanbaksh / Safaralian)** to approve AP 4105 Distance Education as presented.

**H. AP 4260 Prerequisites and Corequisites - Angela Senigaglia**

An addition to the first section of the first page was made: "Courses completed with a C- from U.S. regionally accredited colleges may also be used to satisfy a grade of C prerequisite requirement." The catalog states a grade of "C or better" may be used to clear a prerequisite, but that rule is not codified in any AP. The rule recently changed to allow a C-, so this was an opportunity to do it in the prerequisites and Corequisites AP.

**MSU (Bonds / Safaralian)** to approve AP 4260 Prerequisites and Corequisites as presented.

**I. AP 4300 Field Trips and Excursions – David Bonds**

Information about the director of risk management was moved to the paragraph where application timelines is covered for better coherence.

**MSU (Bairstow / Warren)** to approve AP 4300 Field Trips and Excursions as presented.

**J. BP 4300 Field Trips and Excursions – David Bonds**

State categorical funding cannot be used for travel to states subject to California's ban on state-funded and state-sponsored travel. MiraCosta's decision to voluntarily honor the legislation described in AB 1887 needed to be added to the board policy.

**MS (Cassoni / Ravanbaksh)** to approve BP 4300 Field Trips and Excursions as presented.

**K. AP 5031 Instructional Materials - Angela Senigaglia**

The title of this AP has been changed from Instructional Materials Fees to Instructional Materials. The first part of the AP is about all types of instructional materials, not just the ones that can have a fee attached to them. It is important that all involved in selecting instructional materials recognize those important requirements/constraints from Title 5. The CCLC template for AP 5031 is titled Instructional Materials.

**MSU (Bairstow / Ravanbaksh)** to approve AP 5031 Instructional Materials as presented.

**L. MiraCosta Online Class Quality Guidelines – Jim Julius**

MiraCosta Online Educators (MOE) have completed a substantial revision to the MOE/MiraCosta Online Class Quality Guidelines, which were originally developed and approved in 2016. The new document is intended to help faculty develop and teach high-quality, equity-minded online classes, and will serve as a foundation for ongoing professional learning for online instruction at MiraCosta. MOE asked AS to approve this document for MiraCosta faculty use.

**MSU (Safaralian / Bonds)** to approve the MiraCosta Online Class Quality Guidelines as presented.

**M. Taskforce Goal 1b Recommendations – Edward Pohlert**

The AS created a taskforce to make recommendations on Goal 1b: faculty retention practices and strategies. The taskforce presented their findings and recommendations for AS consideration.

**MSU (Pohlert / Oswaldo Ramirez)** to approve the Taskforce Goal 1b Recommendations as presented.

**VIII. New Business**

**A. BP 4010 Academic Calendar – David Bonds**

This is a periodic review of BP 4010. No changes are required.

**MSU (Bonds / Warren)** to approve BP 4010 Academic Calendar as presented.

**B. AP 4010 Academic Calendar – David Bonds**

This is a periodic review of AP 4010. Updated reference to AAC calendar group as a taskforce rather than a subcommittee and added ASG representation as a desired resource.

**MSU (Warren / Ravanbaksh)** to approve AP 4010 Academic Calendar as presented.

**C. AP 4026 Philosophy and Criteria for International Education – Angela Senigaglia and Robert Bond**

Added the adoption of equity-minded practices as an overarching goal of international education. As well, added the International Education Advisory Committee as a body that helps provide guidelines. T

**MSU (Bonds / Safaralian)** to approve AP 4026 Philosophy and Criteria for International Education as presented.

**D. BP 4030 Academic Freedom – David Bonds**

This is a periodic review of AP 4030. Modified primarily for cohesiveness, integrated accreditation Standards and Eligibility Requirements for a more comprehensive policy. This BP will come back for approval at the first AS meeting in September after feedback from constituents.

It was noted that this document had a lot of revision, in particular, the tone of the fearful language and was brought in line with usage as an accreditation document and there was an effort to site BPs where our responsibilities are connected to academic freedom for students and all employees. They modernized the language and recognized roles as members of the community and students.

**E. Salary Advancement Handbook – Donny Munshower**

Each year the Salary Advancement Committee reviews the Salary Advancement Handbook and makes changes as necessary. Changes to the handbook this year include the addition of a SAC meeting in the fall and an additional deadline for application approval of October 1<sup>st</sup>; the spring deadline will be moved to March 1<sup>st</sup> from March 15<sup>th</sup>; a statement regarding the necessity to dual enroll in extension courses partnered with regionally accredited universities; a question has been added to both application forms asking if any portion of the classes requested have been funded by MCC; and Appendices C and D have been removed.

**MSP (Safaralian / Warren) [Bonds abstained]** to suspend the rules in order to vote on any agenda items listed under New Business as a fist read.

**MSP (Deineh / Diaz) [Bonds opposed]** to approve the Salary Advancement Handbook with suggested edits and to replace the words "his and her" throughout the handbook with language inclusive of non-binary individuals such as "the applicant's" or "their."

Bonds expressed his concerns about the process for salary advancement. He suggested that changes in the handbook should have been more inclusive of what faculty have to go through and why this has to be done. He want to support the change of the pronouns but this process has to be fixed and make it more streamlined for faculty. Warren agrees there needs to be a lot more work regarding the process.

Munshower noted that SAC meets only once and sometimes twice. He wants to have Flex workshops and will work on the process next year as well as look into the question of if the SAC committee needs to exist. He welcomes suggestions once we return in the fall.

**F. AP 5055 Student Enrollment Limitations and Priorities - Jeff Higginbotham**

DSPPS is changing the name of the department to Student Accessibility Services (SAS) and ensuring that inclusive language is used in reference to students with disabilities.

**G. AP 5110 Counseling - Jeff Higginbotham**

DSPPS is changing the name of the department to Student Accessibility Services (SAS) and ensuring that inclusive language is used in reference to students with disabilities.

**H. AP 5140 Disabled Student Programs and Services - Jeff Higginbotham**

DSPPS is changing the name of the department to Student Accessibility Services (SAS) and ensuring that inclusive language is used in reference to students with disabilities.

**MSU (Bonds / Warren)** to approve AP 5055 Student Enrollment Limitations and Priorities, AP 5110 Counseling, and AP 5140 Disabled Student Programs and Services, as presented.

**I. BP 5140 Disabled Student Programs and Services (DSPS) – Jeff Higginbotham**

DSPS is changing the name of the department to Student Accessibility Services (SAS) and ensuring that inclusive language is used in reference to students with disabilities.

This BP 5140 Disabled Student Programs and Services (DSPS) was pulled from the agenda. The Board of Trustees discussed and approved this AP at their meeting of May 20, 2021.

**IX. Information/Discussion**

**A. Leon Baradat Service Award Presentation – Luke Lara**

The Academic Senate honored Robin Allyn and Scott Fallstrom as the two faculty awardees for the prestigious Leon Baradat Service Award for 2019-2020. The Leon Baradat Service Award is bestowed upon one full-time and one associate faculty member annually, who have demonstrated passion for teaching, counseling, or library work and a dedication to students beyond the classroom or primary work site. Awardees must also be known for fostering engagement and creating positive and inclusive campus climate through service. These faculty will be given a plaque and a \$300 cash award.

**B. Recognition of Outgoing Academic Senators – Luke Lara**

Academic Senators who have served their elected term and will not continue, were recognized and honored for their contributions to the Academic Senate. They are David Bonds, Rick Cassoni, Steven Deineh, Edward Pohlert, and Susan Pynes. The outgoing Coordinating Officer is Thao Ha. Lara expressed his sincere appreciation to each of the outgoing members individually.

**X. Academic Senator Reports**

Warren offered expression of what a pleasure it was to work with all the outgoing members. She noted that mental health is real and people are suffering. Lara offered a resource for the crisis text line; text 741741 for a trained professional.

Pohlert shared that under the auspices of retention services, there are 20 members comprised of students, staff, and faculty. They will work on tasks for next year, and develop a website which they will bring to Senate next year.

All were wished a wonderful summer, stay strong, and take care of yourselves.

**XI. Adjournment – The meeting adjourned at 11:26am.**





**Subject: Three (3) Full-Time Faculty Equivalencies for Physics/Astronomy**

**Members present:** Robin Allyn (AS Coordinating Officer), Luke Lara (AS President), Hossein Ravanbaksh (AF Representative), Leila Safaralian (AS President-elect), Glorian Sipman (Equivalency Committee)

**MSU (Allyn / Ravanbaksh)** to approve the three full-time faculty equivalencies for Physics/Astronomy as presented.

**Notes:**

A question was raised concerning the second equivalency asking if the reason the faculty member needed to go through the equivalency process was because her Bachelors and Masters degrees were from another country. It was noted that anything that comes from a foreign country comes through equivalency. However, in this case, they used her PhD from category A4 for equivalency.