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AGENDA

- I. Call to Order
- II. Roll Call
- III. Persons Wishing to Address the Senate
Members of the public shall have an opportunity to address the committee either before or during the committee’s consideration of each item of business to be discussed at regular or special committee meetings, including closed session items. In addition, with limited exceptions, the committee will provide an opportunity at regular meetings to address the committee on any other item of interest which is within the subject matter jurisdiction of the Academic Senate. In order to efficiently manage the business of the committee, the committee chair may limit the amount of time allocated for public testimony for each individual speaker to three (3) minutes, and to limit the total time allocated on a particular issue to fifteen (15), unless waived by the committee (pursuant to Board Policy 2345). Decorum is to be expected by all members of the committee and public as outlined in Board Policy 2355.
- IV. Changes to Agenda Order
- V. Consent Calendar
 - A. Approve Minutes of the Regular Meeting of September 17, 2021
- VI. Reports
 - A. Academic Senate President – *Lara*
 - B. College Superintendent/President – *Cooke*
 - C. Classified Senate – *Phillips*
 - D. Associated Student Government – *Siebelink*
 - E. Redesigning the Student Experience – *Ha*
- VII. Old Business
 - A. Approve Local AS Goals – *Lara*
Description: *The AS body, over several meetings have discussed, created, and refined SMARTER goals: Specific, Measurable, Achievable, Relevant, Timebound, and have an Evaluation mechanism. Four formalized goals are being presented for adoption. In addition, members of the AS will be assigned to taskforces for each goal.*
- VIII. Senator Reports
Description: *Academic Senators will have the opportunity to make brief announcements and updates.*
- IX. Adjournment

An executive order issued on 3-18-20 by the Governor of California indicated that the requirements for having a physical space for meetings has been waived due to the coronavirus (COVID-19). Meetings will be held remotely until further notice. The public may observe the meeting and offer public comment. A link for remote viewing or calling in is attached to the agenda.

Therefore, Academic Senate (AS) meetings will be held via Zoom. If you wish to attend the meeting and you have another disability requiring special accommodation, please notify the Academic Senate Administrative Assistant at 760-795-6873. The California Relay Service (CRS) is available by dialing 711, or 1-800-735-2929 or 1-800-735-2922.

In compliance with Government Code section 54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District Academic Senate in advance of their meetings may be viewed at the Office of the Academic Senate President, One Barnard Drive, Oceanside, California, or by clicking on the Academic Senate’s website at <http://www.miracosta.edu/governance/academic senate/index.html>. Such writings will also be available at the Senate meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Debby Adler, Administrative Assistant to the Academic Senate President, at 760.795.6873 or by email at dadler@miracosta.edu

Audio recordings of AS meetings are available upon request. Please contact the MiraCosta College AS President’s Office 760-757-2121 x6213 or dadler@miracosta.edu.



UNOFFICIAL MINUTES

I. Call to Order

Academic Senate President, Luke Lara, respectfully acknowledged that the meeting is being held on the traditional territory and homelands of the Luiseño/Payómkawichum people. It is also important to acknowledge that this land remains the shared space among the Ipai and Kumeyaay people. In addition, we want to pay respect to elders, both past and present, the respected keepers of history, culture, wisdom, and knowledge. The meeting was called to order at **9:01am**.

II. Roll Call

Members present: Robin Allyn (Coordinating Officer), Ingrid Bairstow, Yessenia Balcazar, Sunny Cooke (ex-officio), Karla Cordero, Zulema Diaz, Jim Julius, Himgauri Kulkarni, Luke Lara (President), Delores Loedel, Tyrone Nagai, Gilbert Neri, Brian Page, Oswaldo Ramirez, Hossein Ravanbaksh, Leila Safaralian (President-elect), Krista Warren

Others present: David Bonds, Jonathan Fohrman, Chris Hill, Al Nyman, Ingrid Phillips, Kathy Rodriguez, Chris Tarman

III. Persons Wishing to Address the Senate

None.

IV. Changes to Agenda Order

None.

V. Consent Calendar

A. Approve Minutes of the Regular Meeting of September 3, 2021

The consent calendar was approved by unanimous consent.

VI. Reports

A. Academic Senate President

AS President, Luke Lara, submitted a written report with the agenda. In addition, he noted that he, Safaralian, and Allyn joined a group of around 50 to 60 people for the initial training for the institutional self-evaluation report. MCC's ACCJC site visit will be in fall 2023. Lara is also among 60 other MiraCostans participating in the Futures Community. The Futures framework is essential for MiraCosta to plan for and create the desired future which is to live up to its mission and create a just, equitable, and sustainable future.

B. College Superintendent/President

Superintendent/President, Sunny Cooke, shared that MCC's enrollment is about 5.4% down compared to last fall after the census date. Nationally and across SDICCCA, enrollments are down approximately 10% of more. There will likely be more enrollment before the second eight-week session begins. Monday September 13th, approximately 45 MiraCostans attended training sponsored by the Accrediting Commission for Community and Junior College (ACCJC) in preparation for its Institutional Self-Evaluation Report (ISER). President of the ACCJC, Dr. Stephanie Droker, led the training and will serve as MCC's ACCJC liaison. A tri-chair structure will be used (faculty, classified professional, and administrative chairs) for each of the four standards. While some organization, evidence gathering and reflection will occur this fall, the writing will begin spring 2022. The draft report will be edited through summer and will make its way through governance groups in fall 2022 to be completed by end of calendar year 2022. The focused site visit by peers will be scheduled in fall 2023. This week, the college is celebrating Hispanic Serving Institutions (HSIs) during National Hispanic Heritage month. MCC is a proud HSI serving approximately 38% of its students who identify as Hispanic, LatinX, or ChicanX, and approximately 26% of its employees. MCC has a number of academic and support programs designed to ensure equitable outcomes for its students and employees. MCC is a polling site for the state recall election that happened last weekend and through Election Day. There are funds available in the state budget for providing lower cost housing for students. Approximately 50% of all the funds allocated by the state for college student

housing will be spent in community colleges; 30% at CSU and 20% at UC. There will be about \$25 million available in planning grants and MCC is likely to invest in this type of planning to support its students who are experiencing housing insecurity. The competition for these funds is likely to be quite fierce. Applications for the Hatoff Tapestries Endowment Fund to create new connections are open now. This is an inaugural opportunity that will recur annually. Applications are due October 15th. All are encouraged to think creatively about efforts that might benefit students, the college, etc. Funds will be made available to support activities/projects/programs that not only echo the institution's goals, but also address specifically, any of these criteria:

- Strengthen the MCC community or forge new campus communities
- Heighten global awareness
- Bridge gaps such as those between arts and sciences, staff and students, college and community, military and civilian, left and right, etc.
- Promote student engagement with faculty and outside experts

C. Classified Senate

CS Vice President, Ingrid Phillips thanked Lara and Allyn for providing an AS representative to attend CS meetings every third Tuesday of each month at 1pm. Lara noted that in trying to make a reciprocal effort to reach back and do the same for other constituency groups, Robin Allyn has stepped up to be the liaison at CS. She will reach out to other senators to attend when she cannot.

D. Associated Student Government

ASG Executive VP, John Siebelink was not present. No report.

E. Redesigning the Student Experience

Faculty Lead, Thao Ha, was not present. Nothing to report currently.

VII. Old Business

A. Approve AY 2022-23 Academic Calendar

AAC has forwarded two options for the 2022-23 MCC Academic Calendar to consideration, as requested by the body at the last meeting. It was noted that this is the third discussion to approve the 2022-23 academic calendar. Two options were presented for consideration; Option A which was presented previously and now, Option B which was requested at the last meeting. On September 10th, AAC voted to send Option B forward to AS which is a more "traditional" calendar that has been used in recent years. It was further noted that the academic calendar is specifically for fall and spring instruction and flex days. The Board of Trustees decides on holidays and summer. The inclusion of the Juneteenth holiday will be added to the summer calendar when published.

MSU (Allyn / Safaralian) to approve the AY 2022-23 Academic Calendar, Option B for 2022-23, as presented.

Discussion ensued about the way the calendar could be constructed in the future, especially in regard to who is included and at what stage.

B. Local AS Goal Setting

The AS body discussed creating SMARTER goals: Specific, Measurable, Achievable, Relevant, Time bound, and have an Evaluation mechanism. The Senators were distributed into breakrooms to discuss and start to formalize four goals for adoption which will come back at the next regular meeting. Drafts of the goals were shared for each theme. After the breakout discussions, each group shared out their draft goals around the themes: Teaching and Learning, Communication, and Engagement. The AS Goals will be brought back at the next meeting for ratification.

VIII. Information / Discussion

A. Updated Draft of the Educational Master Plan (EMP)

Chris Tarman, Dean of RPI and Chris Hill presented the updated draft of the EMP, which incorporates the new College goals from the long-term planning framework with a focus on establishing strategic and action-oriented theses, was provided to Academic Senate for input. This is an update to the EMP that expired in 2020. There is also the new thought of not following the traditional template of EMPs. They were very large documents in the past and not useful. This is a different approach.

This document now includes the components of Mission & Goals to include a new mission, vision, commitment statement, and long-term planning goals; Data Scans to update data/environmental scans and educational trends; Current strategies underway to support the new long-term planning goals, and

Adaptive Planning & Futures Maps to incorporate ideas emerging from futures work in 2021-22 and the framework of adaptive planning allowing flexible and agile approaches for future strategies.

What is needed from Academic Senate? Review and provide feedback on the draft and send input to either Luke Lara or Chris Tarman by October 1st. Discussion ensued around the way initial content was collected and how it was incorporated into the document, the role of other strategic documents, and the audience for this document. The EMP will come back more formally for a first and second read later this fall. The entire campus is looking at this document and it will go to all constituent groups.

IX. Senator Reports

As a follow-up to the core competency assessment teams, Warren noted that associate faculty are being paid for their work and that about half of the folks working on this are AF. She is also part of the Futures Leadership Academy and participating with other associate faculty. She also mentioned the Black Author Series Virtual Book club being led by Edwina Williams and funded by a grant. There can be up to 40 participants who will receive four books by Black authors. There are nine spots remaining. The first book is, *The Vanishing Half*. The group will create projects that will communicate the community. Contact Edwina Williams if interested in joining. Balcazar wanted to acknowledge Delores Loedel's work with the Phi Theta Capa students. Loedel attends every MCC Farmer's Market to volunteer her time. Lara acknowledged the Puente Program and its 32 years of work uplifting the Latinx/ChicanX community at MiraCosta.

X. Adjournment – The meeting adjourned at 11:02am.



Redesigning the Student Experience Report – AS meeting 10/1/21

Staffing:

The president and the VPI have commitment to hiring counseling faculty to scale educational planning for the guided pathways framework. The GP staffing plan approved by EMT in late spring includes costs of staffing based on the Board of Trustee's commitment to Redesigning the Student Experience and increasing student success, especially for disproportionately impacted students.

In additional areas of hiring, a program manager position description is now with HR and should be released within the month for hiring. Two Campus Aide III positions are in the process of being hired.

Events:

A NCHEA sponsored ACP event on October 16 will provide opportunity for students to learn about the transfer process. Students will learn why it's important to weave the CSEP (education plan) + CSU major + degree + resume = future career. Students will have access to all parts of this formula through interaction with teams from MCC, Palomar, and CSUSM. Teams include instructional, career, and counseling faculty and staff from Financial Aid, EOPS, SAS, and CSU Admissions. Will be virtual 9:30am – 11:00am. Please contact Lise Flocken at LFlocken@miracosta.edu to sign up and to represent your discipline!

ACP Success Team Spotlight:

Annie Ngo, Business and Technology IFL

We shine the spotlight on Business Professor, Dr. Annie Ngo, who shares with us what inspired her to do the work, one equity minded practice in her teaching, and her plan of action for the upcoming academic year. The recording of the nine-minute interview can be found [HERE](#). Reach out to Annie at ANgo@miracosta.edu if you'd like to learn more or to collaborate with her.



ACADEMIC SENATE

Proposed Goals for the Academic Senate for 2021-2022 (as of 9/27/2021)

Theme: Teaching and Learning

Goal #1) The Academic Senate will ensure that planning documents including but not limited to the Educational Master Plan, Technology Master Plan, and Online Education Plan, include a focus on teaching and learning to support equity, access, and student success.

Goal #2) A taskforce will develop a proposal to establish a faculty-to-faculty data coaching program, with a strong emphasis on student equity and success. The premise for this proposal is that accessing and analyzing one's own course-level data will lead faculty to make pedagogical changes with the goal of enhancing student success. This proposal will be brought to the AS in February 2022.

Theme: Communication

Goal #3) A taskforce will be formed to develop an Academic Senate communication plan, in consultation with AS Subcommittees, that details Who communicates How, What, and When, with the aim to streamline communication, increase feedback opportunities, and provide this plan to the Academic Senate by February 2022.

Theme: Engagement

Goal #4) A taskforce, in consultation with our local Native American Tribal Leaders, will develop a plan and work to secure funding to create physical markers on each of our campuses to acknowledge the land, by end of Spring 2022, for implementation in Fall 2022.