



## OFFICIAL MINUTES

*We respectfully acknowledge that MiraCosta is on the traditional territory of the Luiseño/ Payómkawichum people. Today, this meeting place and surrounding areas are home to the six federally recognized bands of the La Jolla, Pala, Pauma, Pechanga, Rincon, Soboba Luiseño/ Payómkawichum people and remain the shared space among Kumeyaay and Ipai peoples. In addition, we pay respect to elders, present and past: keepers of history, culture, wisdom, and knowledge.*

**I. Call to Order** – The meeting was called to order at 9:01am.

**II. Remote Member Attendance**

Description: *Academic Senate will consider remote participation of members under the provisions of AB2449, if any.*

No members of Academic Senate requested remote participation under the provisions of AB2449.

**III. Roll Call**

**Members present:** curry mitchell (President), Robin Allyn, Daniel Ante-Contreras, Leigh Cotnoir, Sean Davis (Vice-president), Erica Duran, Julie Graboi, Sarah Gross, Jeffrey Murico, Ghada Osman, Brian Page, Nate Scharf, Alexis Tucker Sade, Krista Warren, Afifa Zaman

**Members absent:** Sunny Cooke (Ex-officio), Jim Julius (Coordinating Officer)

**Others present:** Carl Banks, Tim Flood, Stacey Hull, Nick Mortaloni, Denée Pescarmona, Aaron Roberts, Jack Tarman

**IV. Persons Wishing to Address the Senate**

*Members of the public shall have an opportunity to address the committee either before or during the committee's consideration of each item of business to be discussed at regular or special committee meetings, including closed session items. In addition, with limited exceptions, the committee will provide an opportunity at regular meetings to address the committee on any other item of interest which is within the subject matter jurisdiction of the Academic Senate. In order to efficiently manage the business of the committee, the committee chair may limit the amount of time.*

Alexis Tucker Sade wanted to recognize and wish Jimmy Carter a happy 100<sup>th</sup> birthday.

**V. Changes to Agenda Order** – None.

**VI. Consent Calendar**

**A. Approve Minutes of the Regular Meeting of September 20, 2024**

The consent calendar was approved by unanimous consent.

**VII. Action Item, First Read**

*A senate member may move to add 5 minutes for discussion, approved by a majority vote; other times will be reduced to allow the meeting to end on schedule.*

**A. AP4026: Philosophy and Criteria for International Education – Stacey Hull**

Description: *AP4206 underwent a comprehensive review in Spring 2023 with CPC. Here AAC is suggesting minor modifications due to a reorganization that took place in summer 2023. Updated office name and the position title of the coordinator in the last paragraph.*

This AP went through comprehensive update spring 2023. In the summer there was a reorganization of the department and changes were made to the name of office and the job position title. This AP will return for approval at the next meeting.

**B. AP43XX Student Travel Guidelines (new AP) – Stacey Hull and Nick Mortaloni**

Description: *A group met throughout 2023 to create student travel guidelines, which included representatives from all constituencies (classified professionals, faculty, administrators, students) with representation from Athletics, Title IX, Student Affairs (Student Conduct), Associated Student Government, Student Life & Leadership, Fiscal Services, Risk Management, Human Resources, and*

### *Student Equity.*

Mortaloni, Dean of Student Affairs, convened a working group created this new AP for student travel guidelines for in- and out-of-state travel, as well as international travel, including overnight trips. They received feedback from groups who utilized student travel such as theater and athletics then came together for a discussion. There was lack of consistency and clarity. This new AP will fill that gap. Included in the AP are general guidelines, behavioral expectations, lodging, transportation, and meals.

When it was noticed there is no DEI language, the Senate was informed that all of this has training materials associated with it and DEI is addressed throughout the training. There is a PDF with all tools in one document for training.

It was noticed that under general guidelines, there is an exception around permanency for classified. It is open-ended around faculty. However, it was noted that associate faculty can travel with students. More clarification was suggested to include full-time or associate faculty. Under lodging, in addition to health, medical, and cultural considerations, it was asked if religious accommodations are acceptable as an obvious reason to request an individual room. A more clarifying sentence might be good such as, "...all attempts will be made by the district to honor requests for an individual room for when there is health, medical, and cultural considerations." Anyone who is traveling with students should be able to honor this. This should also be included and embedded into the training materials and point to the AP.

Two friendly amendments to the AP were made:

1. Establish full-time or associate can travel with students.
2. Illustration of a granted consideration for an individual room.

It was asked that under behavioral expectations, if there is a procedure for if a student is in violation. It was noted that this is also discussed at length in the training materials.

This new AP will come back for approval at the next meeting.

## **VIII. Information / Discussion**

### **A. Facilities Futures Plan Presentation and Proposal (FFP) – Tim Flood**

Description: *Tim Flood will present the Facilities Futures Plan and Proposal for review and discussion.*

Flood noted that this has been a labor of love over the past two years and they are seeking feedback from all constituent groups.

He shared and discussed the attached PowerPoint presentation with Senate.

Flood will be visiting all constituent groups. The floor was opened up for comments and questions. It was suggested that a more inviting invitation could help to elicit better participation in surveys for more outreach.

It was noted that the Letters hub shares a lot of office space with Math. It was asked what the intentions are behind the Letters Hub. As they get further into design, they be working with constituent groups to help with design. There is a need for more faculty space, student space, support services, tutoring areas, etc.

It was asked if more growth is anticipated for on ground classes. It would be nice to see a plan where we can get more students back to campus. It was noted that spaces will be defined with cap load ratio. A new space could be a one- or two-story building. This is yet to come and the plan gives the ability to expand or contract and look at what we will need over the next 50 years. These discussions will occur as we go over the educational plan. Seeing a flexible plan because we don't know what we might need in the future. Things will change and shift based on what services students will need and use.

**MSU (Warren / Graboi)** to extend the conversation for an additional five minutes.

It was asked if there might be an opportunity to include art faculty and art students to create rotating spaces to facilitate that part of the budget. It was noted that the art community will have a more active role with an opportunity for art to be stored and displayed. In addition to wall space, encourage other ways to display art such as sculptured seating.

It was suggested that a community garden at the CLC would be nice.

When asked about the cameras around campus, it was noted that the video goes to campus police; however, they are not monitored all the time. It was also noted that in the security master plan there are no faculty on the advisory group. It consists of campus police ITS, a consultant,

Tim Flood, and Kitchell. Mitchell will follow up with Flood to see if a faculty member can be added to this group.

**B. Faculty-led, A.I. Taskforce**

Description: *Presentation by the A.I. Taskforce to finalize the charge and achievable goal, focusing on the 10+1 area.*

A document (attached) was shared that outlined the faculty-led A.I. taskforce, their charge and goal. The charge of the taskforce is to research, design, and run a 5<sup>th</sup> Friday conference for faculty with multiple options for engagement. It is hoped that students will be interested in their own breakout workshops. This taskforce is only for faculty, and they will coordinate with other classified and admin planning teams to design a 5<sup>th</sup> Friday conference that offers topics for all employee groups.

The goal is to design an event that makes two clear statements that it is vital; 1. all faculty should engage in the AI conversations, and 2. faculty explore AI topics and technologies according to their agency.

Members of the taskforce would include representation from MOE, PDP, ACPs, and CE Programs, prior faculty AI taskforce members, and emerging faculty leaders in the AI space including CSIT, CS, etc.

The timeline of the work is to deploy a survey, recruit facilitators, plan the event schedule, reserve rooms, and confirm amenities services.

**MSU (mitchell / Duran)** to extend conversation for an additional ten minutes.

Discussion continued and faculty might want to advocate for a couple of evening sessions to allow more participation. It was noted that in the spring, the add/drop dates for classes is within the first two weeks so many may not be able to attend. Perhaps resources could be made available afterwards and ongoing for those who cannot participate.

One of reasons for the 5<sup>th</sup> Friday was that it establishes an important institutional goal to understand AI and it makes the conversation about AI something that all employees should be engaging in.

It was asked what arcade style means. It is a single space organized by genres of topics and content such that it is up to the person walking in to decide what and how they will experience the topics offered. They will go to the things they want to go to instead of being directed by a rigid schedule or by single session keynote speakers.

The schedule also needs to accommodate non-classroom faculty and evening sessions.

Erica Duran and Robin Allyn volunteered to be on the taskforce along with Sean Davis and Jim Julius. They will follow up with classified professionals, administration, and students.

**IX. Reports** (Written, Included Via Links Below)

**A. Academic Senate President** – *curry mitchell* ([access report](#))

**B. College Superintendent/President** – *Sunny Cooke* ([access report](#))

**C. Classified Senate** – *Carl Banks* ([access report](#))

**D. Associate Student Government** – *Jack Tarman* ([access report](#))

**E. Senator Reports** – ([access report](#))

*To submit a Senator Report, contact the Academic Senate President and share your report in writing before the meeting.*

**X. Adjournment** – The meeting adjourned at 11:01am.