

Courses and Programs

DRAFT – DRAFT – Fall 2026 Calendar – DRAFT – DRAFT (To be finalized at 8/27/26 meeting)

The Courses and Programs Committee (CPC) meets every second and fourth Thursday from 1:30-3:30 p.m. in OC30115 (Governance Conference Room) during the semester unless there is a holiday. Course and program proposals are reviewed in the fall semester.

We recommend that guests attend in person, but if needed, may Zoom into the meeting.

Proposals must meet the deadlines to be included on the targeted CPC agenda date. Proposals go through multiple review stages before being placed on CPC's meeting agenda, which can take a month after faculty launch their proposals. Note: Proposals must land at Tech Review on Thursday by 12 p.m. **three weeks** before the targeted CPC meeting date. Proposals that are incomplete or have serious concerns will be returned to the faculty author and this could prevent the proposal from meeting the targeted CPC date. Faculty need to be responsive to any communication regarding their curriculum at this time. Failure to respond in a timely manner could lead to curriculum delays and missed deadlines.

Important Fall Curriculum Deadlines:

- All **NEW** courses and programs were submitted into the CMS in spring 2026. No additional new courses for 2027-28 catalog.
- Any courses being **MODIFIED** or **DEACTIVATED** that impact **ADTs** must be launched by August 31 to be on the November board agenda.
- All **MODIFIED** and **DEACTIVATED** courses and programs affected by the **NEW** courses and programs submitted in spring 2026 must be in the CMS by August 31 (last Monday of August).
- All major course modifications not affected by new courses or programs, including MCUL courses, must be in the CMS by September 28.
- **NEW** Curriculum form for courses seeking **2028-29 UC-TCA** and/or **CalGETC** due **December 1**.
- New courses for **2028-29 UC-TCA** and/or **CalGETC** launched in CMS by **February 14**.

Tech Review Thurs. 12 p.m.	CPC Meeting Date (Thurs)	Important Notes on Curriculum
N/A	8/13	CPC members' training from 1-4 p.m.
	8/27	
8/20	9/10	
9/3	9/24	
9/17	10/8	
10/1	10/22	<i>Last meeting for any curriculum changes affecting <u>transfer</u> degrees. Curriculum approved by this meeting date will go into the first curriculum packet.</i>
10/22	11/12	
11/19	12/10	Last meeting for major course/program modification approvals including the liberal arts degrees; preliminary review of Sunset Deferral and Compliance Exceptions requests.
12/10	2/11	Any carry-over curriculum from the last meeting including minor modifications to courses. Final Review of Sunset Deferral and Compliance Exceptions requests. Assign AP/BP to subgroups.

Courses and Programs Committee Spring 2027 Calendar

CPC uses the spring semester to review annual Instructional Materials, Disciplines/Minimum Qualifications/Course Placement lists, bi-annual CE requisite review (every odd year) and bi-annual local degree and program completer review (every even year), and APs/BPs that impact catalog production. CPC also uses this time to review and update the CPC Handbook and calendar for the following academic year.

Important Spring Curriculum Deadlines:

- New courses for **2028-29 UC-TCA** and/or **CalGETC** launched in CMS by **February 16**.
- New courses for **2028-29 UC-TCA** and/or **CalGETC** at Tech Review stage in CIM by **12 noon on Thursday, March 18**.
- The following items are sent out to Department Chairs and full-time faculty on **February 1**: MCUL, Sunset Lists (2 year and 1 year warning), Disciplines/Minimum Quals List, Material Fees List, and Bi-annual CE Requisite and Program Review.
- Administrative deactivation of Sunset Extension courses not offered SU26, F26 or SP27 due **February 1**.
- Sunset Deferral Request for 2-year deactivations completed and at CPC stage by **March 26** in CPC Portal.
 - **April 8** - Deactivation proposals submitted in CIM for courses with no Deferral Request submitted.
- **April 30** - Modifications and deactivations are due in CIM and reach TR stage by **end of May**.
- New Curriculum Planning forms in CPC Portal (for courses not seeking UC-TCA/Cal-GETC eg. CE and Noncredit) are due **May 1**.
- New courses not seeking UC-TCA/Cal-GETC launched in CIM by **July 1**.

Tech Review Thurs. 12 p.m.	CPC Meeting Date	Important Notes
1/28	2/11	Any carry-over curriculum from the last meeting including minor modifications to courses. Final Review of Sunset Deferral and Compliance Exceptions requests.
2/4	2/25	
2/18	3/11	Deadline for changes to APs/BPs that impact catalog production. Instructional Materials Fee list review.
3/4	3/25	
3/18	4/8	First review of new courses for 2028-29 UC-TCA and/or Cal-GETC. Review and act on Sunset Deferral Requests from 2027 Sunset Deferral/Deactivation List.
3/25	4/22	Final meeting to approve new courses for 2028-29 UC-TCA and/or Cal-GETC. Updates to Disciplines/Minimum Qualifications/Course Placement lists.
	5/13	New curriculum planning forms that are not for UC-TCA and/or Cal-GETC.
	5/27	CPC Handbook updates; 2027-2028 CPC Calendar approval.