

EQUIVALENCY RESPONSE FORM

Candidate: Candidate Name

Discipline: Discipline

Minimum qualifications: Hiring department fills in the minimum qualifications for the discipline. Form circles around for signatures, and HR is copied on the emails.

After reviewing the equivalency request and accompanying material from the above named candidate, I/we believe the candidate possesses qualifications equivalent to the minimum qualifications specified above per the "Minimum Qualifications for Faculty and Administrators in California Community Colleges."

Discipline Expert/Lead Signature (as required)

Date

Department Chair Signature

Date

■ EQUIVALENCY COMMITTEE

Recommends approval of request

Does not recommend approval

Equivalency Committee Chair Signature

Date

■ ACADEMIC SENATE

Recommends approval of request

Does not recommend approval

Academic Senate President Signature

Date

■ BOARD OF TRUSTEES RATIFICATION (**Superintendents Approval**)

Recommends approval of request

Does not recommend approval

■ BOARD MEETING DATE RATIFIED

■ BOARD AGENDA ITEM NUMBER

Date employee notified: _____

Candidate: _____

SECTION B: For disciplines in which a Master's degree may not be required or available, the minimum qualifications require a specific Bachelor's degree.

>>*To be completed by Equivalency Committee Chair.*<<

- B1. Candidate holds a bachelor's degree in a related or different field, but candidate has at least 18 semester units of discipline-related upper-division and/or graduate level coursework.
- B2. Candidate may be eligible under a combination of education and/or experience. One year of related full- time or full-time equivalent professional/occupational* experience is equivalent to 12 semester units of coursework. Candidate must have earned a minimum of 18 semester units of upper-division coursework in the discipline in which equivalency is requested.
- B3. Candidates in specific disciplines may qualify through education and/or experience other than what is listed in B1-B2 based on alternative guidelines established for each of these disciplines after Academic Senate has approved them.