OFFICIAL MINUTES
Zoom Recording:

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I. Call to order - at 11:37 am.

II. Remote Member Attendance
Description: PDP will consider remote participation of members under the provisions of AB2449, if any. Lynnie Trzoss and Erica Duran joined online.

III. Roll Call
Introduction of new members
Present: John Makevich, Israel Pastrana, Jim Julius, curry mitchell, Rica French, Aaron Roberts, Brian Page, Ansina Green, Bruce Hoskins, Zika Perovic, Sean Davis.
Absent: Amena, Dominique, Ghada.
Online: Erica Duran, Lynnie Trzoss.

IV. Persons wishing to address the committee
Description: Members of the public shall have an opportunity to address the committee either before or during the committee's consideration of each item of business to be discussed at regular or special committee meetings.
None.

V. Changes to agenda order
The Academic Senate President was invited to share feedback from the board meeting. Flex Calendar Option 1 was approved in a 7-0 vote. Comments: board members pulled the consent item for discussion, particularly noting flex day placement, accountability and reporting back. The committee engaged in light commentary around Ed Code, culture changes within the college, and accountability. The professional development committee will develop creative programming.

VI. Consent Calendar
A. Approve the minutes of the Regular Meeting of May 9th
Description: The committee will approve S'25 PDP meeting minutes.
Consent item: A passes by unanimous consent.

VII. Action Item/First Read

A. PDP Committee Service Expectations

Description: Committee member roles and expectations will be outlined based on the identified need to provide greater clarity and support for effective participation.

Members conducted a first read of the PDP Committee Service Expectations document. Discussion focused on clarifying the roles of the PDP Coordinator and committee members, and on refining language to reflect shared responsibility rather than "expectations." Suggestions included adding references to goal setting, event support, meeting participation, and improved communication with colleagues. Members also raised whether the document should be incorporated into a committee charter, and noted the need to distinguish responsibilities of the Chair versus the committee. Past practices, such as the use of a Flex Day subcommittee, were referenced as possible models for moving forward.

VIII. Action Item/ Second Read (Vote Required)

None

IX. Information / Discussion

A. Taskforce Development

Description: Discussion will focus on creating two taskforces to support the ongoing work of PDP. The first will review past surveys, audits, and transcripts to develop meaningful data points and identify trends. They will also provide narrative history for PDP and our decisions. The second will look ahead to program design, including workshops, calendar decisions, mini-conferences, and the overall direction of PDP for Spring and beyond.

The committee discussed forming two taskforces: one to review past surveys - audits - transcripts to establish data points & narrative history for PDP and the other to focus on future program design. Members raised questions about the types of data to be considered and noted the importance of establishing clear collection methods. Committee members were invited to indicate which taskforce they wished to join.

B. Defining Taskforce Teams / Developing Workflows

Description: Taskforces will convene and determine when they will meet together to complete work each month, how they will divide up the work, and create the timeline for completing and reporting out the work.

Tabled until the October 2025 meeting.

X. Reports

A. Aaron Roberts - PDP Coordinator

Aaron reported that AB2449 will expire in December 2025, requiring in-person quorum for voting. He noted upcoming Title V changes and increasing collaboration with Classified Senate, emphasizing the need for stronger support for classified professional learning. John inquired about Classified Senate's budget, and Julius suggested working through Robin Allyn, who already attends their meetings.

B. Erica Duran - Joyful Teacher
Hosted the first discussion circle last week with AF participation. Faculty expressed interest in connecting with peers to share strategies, including tips for asynchronous teaching and managing online classes. Upcoming projects include collaborating with Sean Fourizian on science lab visits to film students in action, and a classroom management support session with Ghada and Metra to address policy questions and classroom challenges. Aaron reminded members that PDP equipment is available in the C3 building.

C. Israel Pastrana - DEqCC Chair
The first DEqCC meeting was held prior to today's PDP meeting and included discussions that aligned with PDP topics. Israel reported on the new calendar and proposed moving the Cultural Competency Conference from Flex Week Thursday to the day after Labor Day in 2026–27. He also noted collaboration with Jim and Nadia on the September 26 Flex Day event, with DEqCC members expressing enthusiasm to participate. Funding has been secured for an upcoming Indigenous event, allowing DEqCC to support primarily through presence rather than finances. Israel also facilitated a discussion on a recent Hispanic film from the 1950s and thanked Aaron for his support.

D. Jim Julius - MOE Chair
Shared that the new Faculty Contract requires completion of an 8-hour Canvas Design learning module. PDP Committee members. MiraCosta Online Educators is partnering with Diversity Equity q Cultural Committee [DEqCC] to deliver (5) online Flex Day workshops. Julius shared new projects this year, including two Communities of Practice (COPs) on Artificial Intelligence — one focused on faculty and assessment, and the other serving classified staff. Reminded the committee of a major federal Accessibility Law deadline coming spring 2025, encouraging preparation now.

XI. The meeting adjourned at 1:31pm.