



Professional Development Program Regular Meeting
Friday, March 10, 2023 ~ 11:00am – 1:00pm
Hyflex room OC 3101 and ZOOM Link: information below
1 Barnard Drive, Oceanside, CA 92056

Join Zoom Meeting: <https://miracosta-edu.zoom.us/j/210696310>

Meeting ID: 210 696 310

One tap mobile – Find your local number: <https://miracosta-edu.zoom.us/u/abZ5CQRtcl>

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AGENDA

- I. Call to Order
- II. Remote Member Attendance
Description: *PDP will consider remote participation of members under the provisions of AB2449, if any.*
- III. Roll Call
- IV. Individuals Wishing to Address the Committee (*on items not on the agenda*)
- V. Changes to Agenda Order
- VI. Consent Calendar
 - A. Approval of the Regular Meeting Minutes of February 10, 2023
- VII. Reports
 - A. Coordinator – *Roberts*
 - B. C3 – *Davis*
 - C. Online Education – *Julius*
 - D. DEqCC – *Eggleton*
 - E. CCC – *Prescott*
- VIII. Information/Discussion
 - A. Committee Evaluation Tools – *Roberts*
Description: *Governance body committees are being required to conduct evaluations this spring. Each committee will need to spend time in a regularly scheduled meeting to review and discuss (1) the charge and membership, (2) the effectiveness of the meetings, (3) committee participation, and (4) how subcommittees are working. PDP will take time to conduct evaluations and dialogue during this meeting.*
 - B. Structured Professional Development—*Davis*
Description: *Joyful Teacher Sean Davis will update us on a new initiative for professional development that he is working on implementing.*
 - C. Team Time—*Roberts*
Description: *The committee will begin working in smaller groups to build our PDP program resources. This time will be used to get into groups, discuss, plan, and work together.*
- IX. Adjournment

On September 13, 2022, California Governor Gavin Newsom signed California Assembly Bill 2449 (AB 2449) into law. This bill changes remote attendance rules under Ralph M. Brown Act's open meeting laws. With an effective date of January 1, 2023, AB 2449 imposes four periods of differing rules on remote access to, and member attendance of, local agency public meetings under the Ralph M. Brown Act (Brown Act). Further, a state of emergency is no longer in effect and so governing bodies will now meet in person with the possibility of approved remote attendance. The public may observe the meeting remotely or in person and offer public comment. A link for remote viewing or calling in is noted on the agenda. Therefore, Academic Senate and its subcommittee meetings will be held in person with a Zoom link available. If you wish to attend a meeting and you have another disability requiring special accommodation(s), please notify the Academic Senate Administrative Assistant at 760-795-6873. The California Relay Service (CRS) is available by dialing 711, or 800-735-2929 or 800-735-2922 for English or 800-855-3000 for Spanish.

In compliance with Government Code section §54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District, Academic Senate and its subcommittees in advance of their meetings, may be viewed at the Office of the Academic Senate President, One Barnard Drive, Oceanside, California, or by clicking on the Academic Senate's Committees website at <https://www.miracosta.edu/governance/academic-senate/committees.html>. Such writings will also be available at the meetings. In addition, if you would like a copy of any record related to an item on the agenda, please contact Debby Adler, Administrative Assistant to the Academic Senate President, at 760.795.6873 or by email at dadler@miracosta.edu.

Audio recordings of meetings may be available upon request. Please contact the MiraCosta College AS President's Office 760-757-2121 x6213 or email Debby Adler, Administrative Assistant to the Academic Senate at dadler@miracosta.edu.



UNOFFICIAL MINUTES

I. **Call to Order** – The meeting was called to order at **11:13am**.

II. **Remote Member Attendance**

Description: *PDP will consider remote participation of members under the provisions of AB2449, if any.*

JahB Prescott requested remote participation under the Just Cause Provisions of AB 2449 and is approved by unanimous consent.

III. **Roll Call**

Members present: Anna Alessi, Aaron Roberts (coordinator), Xuchi Eggleton, Rica French, Thao Ha, Bruce Hoskins, Dominique Ingato, Jim Julius, Lynne Miller, Brian Page, JahB Prescott

Members absent: Sean Davis

Attending remotely only: Tricia Hoste, Giana Carey, Zika Perovic

Others present: curry mitchell

IV. **Individuals Wishing to Address the Committee** (*on items not on the agenda*)

V. **Changes to Agenda Order** – None.

VI. **Consent Calendar**

A. Approval of the Regular Meeting Minutes of October 14, 2022

B. Approval of the Regular Meeting Minutes of December 9, 2022

The consent calendar was approved by unanimous consent.

VII. **Reports**

A. Coordinator

PDP Coordinator, Aaron Roberts, suggested submitting reports in advance of the meeting and including them with the agenda for discussion at the meeting.

It was noted that Achieving the Dream (ATD) is coming up for discussion and is starting to come to fruition. Several faculty are attending an ATD conference next week. There was a meeting to discuss how ATD will work at MCC. AS President, Leila Safaralian, AS Vice President, curry mitchell, and Roberts will work to bring together as many faculty as possible to do this work. There is also an administrative team and a classified team. The administrative team will not tell the faculty or classified teams what they have to do. Where the statements are going will be worked on by mitchell, Safaralian, and Roberts. They will have the ability to say no. They hope faculty will trust them to do the work on their behalf.

He noted that two teams will be working together at the end of today's meeting. The padlets he will share is where the work will be done. Roberts asked for two people to volunteer to lead a team to keep padlets updated, for example. He asked everyone to think about it and let him know. His vision is not being at the top and making decisions but to light everyone's fire and he is trying to model a broad coalition of people to create things.

curry mitchell noted the work MCC has been doing with ATD and the continuation of that work. He further indicated they were told they would be on the steering committee and not asked. The coaches' role is how to advise us and can show us other models but they will not tell us this is what we must have. There was some concern noted about the language in the Possibility statements as not being something that classified professionals would understand and so the language was changed. It was further noted that if it is not something that aligns with what we want, it will not happen.

Although the idea seems good, it was asked what the endgame is. There is further concern that folks will do a lot of work and then won't see anything happen. It was asked what will be different this time. It does not appear that administration has a destination in mind.

Thao Ha noted she attended the 2020 ATD conference in Washington, DC. The team had a discussion about PD and noted that sometimes MCC's PD is heavily focused but there are things that classified staff could benefit from and then more folks should be on board. The seed of the conversation was how we structure professional learning so everyone on campus can get PD. The goal is to align PD across the campus. Julius noted the idea of more intentionality and institutional cohesiveness. Roberts also suggested it is continuing to enhance how we do PD. It is not, this is what we must do but, what we want to do. Our work with PDP is to center on equity and not farm it out.

B. C3

Joyful Teacher, Sean Davis, was not present and so there was no report.

C. Online Education

Jim Julius encouraged faculty to apply for the Joyful Teacher in Residence as Sean Davis completes his term in that position. The C3 space is now located in OCT250. It is a bigger space. There will be a classroom-type space and may be Hyflex. The MCC mentors has launched the first three classes. A second round will start at the beginning of April. There is a lot of work being done around the Hyflex modality. There has been analysis and discussions going on with AS and FA. Once there is a clear sense of the meaning of Hyflex i.e. simultaneous Zoom and in classroom, they will make sure the technology is good and training support options are offered. A higher percentage of AF has more knowledge of Hyflex than others as they teach at multiple colleges with more teaching modality options. Perhaps a summer institute will be addressed.

D. DEqCC

DEqCC representative, Xuchi Eggleton, reported that DEqCC had their first meeting of the semester just prior to this PDP meeting. There is nothing to report. There is ongoing discussions of the CCC conference and they are looking at having some MCC colleagues be presenters. The committee is also refocusing and getting back to the original intentions of their mission.

E. CCC

JahB Prescott noted that CCC had their first regrouping meeting on January 31st. They are recentring activity with an intention for the beginning of the semester. Cohorts were excited and have identified their equity gaps and are beginning to construct final projects which will aim for them to showcase the areas they worked on to support equity gaps identified in their data. On the non-credit side, the data looks different for AF than for FT faculty members. They are in discussion about what that will look like in the future. CCC has a data coaching component and working on this for the first time this semester. They designed a program for a few members of the cohort who will participate 1:1 to further examine their data of student success and retention. They are keeping the focus student-centered.

VIII. Old Business

A. Achieving the Dream Possibility Statements and Professional Learning Report – Roberts

Description: The subcommittees worked on revising the possibility statements for the committee. The committee will review the statements to approve them. Once the statements are approved, they will be forwarded to Academic Senate. Statements are attached to the agenda.

Roberts took the documents and took out duplications. He recapped what they are doing with these statements and forward them to Academic Senate who will approve or not approve them. It is not a list or requirements. This is more of a vision board and not something that has to be done.

MSU (Ha / Hoskins) to approve the Achieving the Dream Possibility Statements and Professional Learning Report with a friendly amendment to change the phrase "learning styles" to "contributions and experiences."

It was noted that Classified Senate approved these statements as is. Julius suggested changing the phrase "learning styles," noting that there is an idea that each student has a different way to learn but when an instructor tries to adapt to that way, it usually does not work. There is no evidence in research that any person has a learning style. It was suggested to change the phrase, "learning styles," to "learning preferences." It was then agreed to change "learning styles" to "contributions and experiences."

It is hoped that the steering committee will be vigilant about not duplicating work. It was also noted that administration, faculty, and classified professionals see things differently. We have to ask how we can work together because we are all thinking the same things are important. Further, there is not enough

cross-talk and collaboration. That is a messaging problem. The system is not broken, the way we talk to each other and collaborate is where we need some help.

Roberts noted that shifting to what PDP will do for that job, they will message, curate, and present.

IX. Information/Discussion

A. Structured Professional Development — Sean Davis

Tabled - Sean Davis will present at a future meeting.

B. Team Time—Roberts

Description: *The committee will begin working in smaller groups to build our PDP program. This time will be used to get into groups, discuss, plan, and work together.*

Roberts discussed and explained the padlets board in Google including infrastructure and interface.

He asked how PDP wants it to be out there. He noted the first edition of The Vibe with Roberts and Eggleton.

They want to make a resource to put in places with QR codes, gifs, and takeaways.

There is also a video project with Prescott. This is a full-length video but will clip it down to a ten-

minute snippet or a trailer. Roberts would love to interview everyone on the committee. He is looking for help with this. The hope is to hear from one another and learn stories from one another.

In looking at the padlets, Roberts asked the committee for an hour or two to contribute to PDP each

month. He asked that members decide what post-it they can grab from the padlet. He is looking for

two team leads and asked that every member decide which team they want to join.

He wants to document everything on this padlet to show the committee members did what they set out to do.

X. Adjournment – The meeting adjourned at 12:56pm.

MiraCosta College Committee Evaluation

As a part of on-going evaluation and improvement and following the governance evaluation process outlined in the MCC Governance Manual, all committees will assess their effectiveness in conducting their charges. The information from the assessment below will be summarized in the Committee Summary Form and forwarded to the **College Council** for review. Suggested prompts are provided below.

Charge and Membership

Review the committee charge and membership. If you find it useful, please distribute this question to the committee members and tabulate the results for inclusion in the Committee Summary Form.

Overall, how would you rate the effectiveness of the committee in meeting its charge?

- Very effective
- Somewhat effective
- Somewhat ineffective
- Very ineffective
- Don't know – N/A

What feedback and suggestions for improvement to the charge and membership do you have to make the committee more effective? (e.g., does the committee have the appropriate size and composition to do its work? Does the charge reflect what needs to be addressed?)

Meetings

Please provide feedback and suggestions regarding the committee's meetings. (e.g., is the length of the meetings appropriate, does the day/time the committee meets work for all members, does the committee use its time effectively, are the minutes timely and accurate? Are actions identified and monitored in the meetings?)

Participation

Please provide feedback and suggestions regarding committee participation. Assess the following: 1) participation and sense of belongingness, committee climate, and inclusive meeting practices (i.e., I feel comfortable/uncomfortable in this meeting space) and 2) participation and delegation of duties by the committee chair (i.e., I feel the opportunities to directly contribute are clear/unclear/unavailable to me?)

Sub-Committee

Discuss how the sub-committee(s) is working regarding charge, membership, meetings, and participation.

Committee Evaluation Summary Form

Following dialogue regarding the committee evaluation, please briefly summarize member discussions and recommended improvements in the text boxes below to submit to College Council (this form should not be longer than one page in length).

Committee:

Date of Evaluation: March 10, 2023

Summary of Findings:

- ♦ **Committee Effectiveness:**
- ♦ **Committee Meetings:**
- ♦ **Committee Participation:**
- ♦ **Sub-Committee Outcomes:**

Recommended Improvements:

Click here to enter text.

Recommended Changes to the Governance Handbook (if any):

Click here to enter text.