



Professional Development Program Regular Meeting  
Friday, April 12, 2024 ~ 11:30am – 1:30pm  
Hyflex room OCT250 (C<sup>3</sup>) and ZOOM Link: information below  
1 Barnard Drive, Oceanside, CA 92056

Join Zoom Meeting: <https://miracosta-edu.zoom.us/j/210696310>

Meeting ID: 210 696 310

One tap mobile – Find your local number: <https://miracosta-edu.zoom.us/u/abZ5CQRtcl>

Join by Skype for Business: <https://miracosta-edu.zoom.us/skype/210696310>

## AGENDA

- I. Call to Order
- II. Remote Member Attendance  
Description: *PDP will consider remote participation of members under the provisions of AB2449, if any.*
- III. Roll Call
- IV. Individuals Wishing to Address the Committee (*on items not on the agenda*)
- V. Changes to Agenda Order
- VI. Consent Calendar
  - A. Approval of the Regular Meeting Minutes of March 8, 2024
- VII. Reports
  - A. Coordinator – *Roberts*
  - B. C3 – *Sullivan*
  - C. Online Education – *Julius*
  - D. DEqCC – *Naungayan Eggleton*
  - E. Juntos Podemos – *Prescott, Velasco*
- VIII. New Business
  - A. Cultural Competency Conference Funding Request—*Roberts and Naungayan Eggleton*  
Description: *The committee will hear from DEqCC chair Xuchi Naungayan Eggleton and member Aaron Roberts about the Cultural Competency Conference in the fall semester and a funding request.*
  - B. Calendar and Flex Changes  
Description: *The committee will discuss the three calendar models presented at the April 3<sup>rd</sup> townhall. They will decide on a recommendation from PDP including participation in the flexible calendar system or not, how many flex days should be required, and how they should be scheduled throughout the year.*
- IX. Old Business
- X. Information/Discussion
  - A. Professional Learning – *Roberts*  
Description: *PDP Coordinator, Aaron Roberts, will give an update on the progress on the campus-wide professional learning taskforce regarding the mission and goals for faculty, classified professionals, and administrators. The work has been [collected on this Google Doc for review](#).*
  - B. Onboarding Discussion for New Employees — *Roberts*  
Description: *The chair, along with the Joyful Teacher Jim Sullivan, will provide an overview of how we currently onboard new faculty in our faculty-led orientation process. We will discuss the campus-wide onboarding plan for all new employees and how it might interact with the faculty-led onboarding. Members are encouraged to review the onboarding plan emailed from Luke Lara, a member of the taskforce [at this link](#).*
- XI. Adjournment

On September 13, 2022, California Governor Gavin Newsom signed California Assembly Bill 2449 (AB 2449) into law. This bill changes remote attendance rules under Ralph M. Brown Act's open meeting laws. With an effective date of January 1, 2023, AB 2449 imposes four periods of differing rules on remote access to, and member attendance of, local agency public meetings under the Ralph M. Brown Act (Brown Act). Further, a state of emergency is no longer in effect and so governing bodies will now meet in person with the possibility of approved remote attendance. The public may observe the meeting remotely or in person and offer public comment. A link for remote viewing or calling in is noted on the agenda. Therefore, Academic Senate and its subcommittee meetings will be held in person with a Zoom link available. If you wish to attend a meeting and you have another disability requiring special accommodation(s), please notify the Academic Senate Administrative Assistant at 760-795-6873. The California Relay Service (CRS) is available by dialing 711, or 800-735-2929 or 800-735-2922 for English or 800-855-3000 for Spanish.

In compliance with Government Code section §54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District, Academic Senate and its subcommittees in advance of their meetings, may be viewed at the Office of the Academic Senate President, One Barnard Drive, Oceanside, California, or by clicking on the Academic Senate's Committees website at <https://www.miracosta.edu/governance/academic-senate/committees.html>. Such writings will also be available at the meetings. In addition, if you would like a copy of any record related to an item on the agenda, please contact Debby Adler, Administrative Assistant to the Academic Senate President, at 760.795.6873 or by email at [dadler@miracosta.edu](mailto:dadler@miracosta.edu).

Audio recordings of meetings may be available upon request. Please contact the MiraCosta College AS President's Office 760-757-2121 x6213 or email Debby Adler, Administrative Assistant to the Academic Senate at [dadler@miracosta.edu](mailto:dadler@miracosta.edu).



## UNOFFICIAL MINUTES

- I. **Call to Order** – The meeting was called to order at 12:00pm.
- II. **Remote Member Attendance**  
Description: *PDP will consider remote participation of members under the provisions of AB2449, if any.*  
No committee members requested participation under the provisions of AB2449.
- III. **Roll Call**  
**Members present:** Aaron Roberts (coordinator), Amena Coronado, Xuchi Eggleton, Ansina Green, Jade Hidle, Burce Hoskins, Tricia Hoste, Dominique Ingato, Jim Julius, Ghada Osman, Biran Page, Denée Pescarmona, Andrea Petri, JahB Prescott, Jim Sullivan, Carlos Velasco  
**Members absent:** Rica French, Zika Perovic
- IV. **Individuals Wishing to Address the Committee** (*on items not on the agenda*) – None.
- V. **Changes to Agenda Order** – None.
- VI. **Consent Calendar**  
**A. Approval of the Regular Meeting Minutes of February 9, 2024**  
The consent calendar was approved by unanimous consent.
- VII. **Reports**
  - A. Coordinator – Roberts**  
PDP Coordinator noted that today the committee will discuss things on the agenda.
  - B. C3 – Sullivan**  
Joyful Teacher, Jim Sullivan, indicated there is not much new but hoping to get a reading group for the second all college book together soon. The book is *We Are Not Here to be Bystanders* by Linda Sarsour, a Palestinian Muslim American, feminist. A panel of staff and students will discuss the book. Sullivan and Rick White have been conducting AI workshops and looking at how they can collect, compress, summarize, and share what has been coming from their workshops. Trying to get people to spend time and visit the C3.
  - C. Education – Julius**  
Online Ed Coordinator, Jim Julius and Sullivan are organizing an AI task force as suggested by Academic Senate. It will be about articulating values around AI and teaching and learning. It's program review time and an important tool is disaggregated data by modality. Julius suggests talking with departments about what you see in that modality, how you might support each other, and what you are seeing in the results with your students.
  - D. DEqCC – Eggleton**  
DEqCC Chair, Xuchi Eggleton, announced a Cultural Humility event on Thursday, May 2<sup>nd</sup> in the afternoon with faculty, staff, and students.  
DEqCC is continuing conference planning and contacting keynotes. There is a hands-on art activity which was piloted today with a local community artist.  
Last Friday, Wendy Stewart and Eggleton talked about the CRPP grant at Academic Senate. They are going to be building something in two stages. The second stage will be prepping to build or design it. Will need participation from faculty and will culminate in something that will be piloted next spring.
  - E. Juntos Podemos – Prescott, Velasco**  
At their last session, they focused on communication with cohort members and recognizing the different ways we engage with our students stemming from a student survey. The first feedback we hear from students is a desire for timely communication, for instructors to respond quickly.  
As they move into their next session, they will start working on their final project and focusing on what each individual cohort member will choose to create for their own project. It could be as small as changing wording in their syllabus or as big as completely revamping with alternative grading practices or focusing on the communication method. As they are wrapping up, they are thinking about recruitment for the upcoming fiscal school year.

## VIII. Old Business

### A. PDP Mission Statement and Charge — Roberts

Description: *The committee has continued to work on developing a new mission statement and charge. The current work in progress can be found on [this Google Doc](#). This comes back for the formation of a subgroup to create the mission statement for PDP.*

The mission statement and charge were not discussed at this time.

## IX. Information/Discussion

### A. PDP Budget Discussion — Roberts

Description: *The committee will discuss how to allocate our remaining budget and plan for future purchases or initiatives.*

It was shared that the PDP budget has a balance of \$3,117.07. The committee was asked for ideas about how to spend the money. Some suggestions included an in-service day that during the semester with a professional speaker; speaker series; microphones to use at home (Yeti mics are currently available); lendable media. It was noted that the district has purchased 15 or 20 laptops that our AF can check out.

It was suggested that there is power in mobile equipment. Ring lights for recording and meetings with students is another good idea.

It was then suggested to purchase items for a home recording kit including a ring light, headphones, mic, and Logitech webcam.

There is also extra funding in the online ed budget.

It would be a good idea to have this conversation again at the last PDP meeting to prepare for the fall. Expenses for food for new faculty.

### B. Calendar and Flex Changes — Roberts

Description: *The committee will discuss how we should advise changes to the calendar, which may reduce or otherwise change our use of Flex days. The calendar task force has asked for our input.*

Changes that are coming with the larger calendar task force were discussed. Visit the [calendar website](#). There is an option to reduce the number of flex days but to keep the Flex calendar. Another option is to reallocate the flex days at different times in the semesters. We can let go of the Flex calendar system and negotiate PD days with the district.

At the upcoming townhall meetings in April, there will be three calendar models presented. One model is to have three flex days at the beginning of each semester. Another is to try and put a flex day at very end of each semester. They examined where flex days might go so it is not so heavy at the start of the semester. One model doesn't have designated flex days but will preserve a couple of days for the CCC or Cultivating Human Connections and there is a need for some time for AF orientation and department meetings. This will require bargaining with groups.

The options are models, and they are trying to gauge the responses to the ideas such as having flex at the end of the semester and so on. Moving to a quarter system is off the table. All three models are compressed calendars of 16 weeks. One model is the Flexible calendar with more instructional time and designated paid days of PD. These are all working conditions. The earliest a new calendar will be in place is '26-'27 or even '27-'28. Currently, the AAC is preparing the '25-'26 calendar.

It was asked that by putting flex at the end of a semester, what would it mean to reduce flex days.

It was noted that most other colleges have fewer flex days than MCC. MCC has one of the most required flex hours than other colleges. Long Beach City College does their ACD a month after the start of the semester as a PD day. When there are x # of hours of instructional time, these are the days we will pay you to do PD. Going to a Flex calendar gives districts a proportionate amount of money; however, MCC is not a proportion district.

When it comes to training versus PD, when the college requires training, they can't require us to use PD. There is a guideline to flexible calendar implementation.

Thoughts about spreading days throughout the semester were shared. It was noted that in the calendar committee, the issue of putting PD days throughout the semester was raised and how much effect it would have on class schedule.

It was asked how these models are informed by how we do flex days? How much do we rely on flex days to fulfill that requirement. The quality of MCC of PD is leaps and bounds over other colleges.

We have more hours of flex than how many folks actually attend. There is no downside to shrinking the number of days and spreading them out but maintaining the Flex calendar.

Roberts suggested a reflection piece at end of semester but noted attendance would be questionable. The calendar committee also discussed 5<sup>th</sup> Friday's as flex.

It was noted that particular flex days are designated, and they replace instructional days such as a Wednesday or Thursday. Participation in a Flex activity can never be required.

If there are three Flex days, at what point in the semester is it helpful or at what point have we crossed over? Faculty need the time to grade or do things for oneself. There should be intentionality, and timing is part of that. Whatever is done, if we have days, they should be community things and not a dump of activities. We can frontload something online and if you want to follow up with colleagues, then come to a day and do it together. Opportunities for asynchronous interaction. Mental health and wellness is important too; build it into flex.

Before the Flex call goes out, we have three items available to show. There is the example of Sullivan's half hour discussions. How is this a model we can build on? These discussions are leading to other topics. We can conduct cognitive reflection workshops for the end of the semester; Prescott will do this. There will be a Flex call, but we are also providing a structure more than just an open call.

We will be comparing discussions here versus the calendar group to get more proposals for later in the semester. The calendar group wants to make sure changes are not completely incompatible with the vision of PDP. It was advised to pay attention to the two townhalls and looking at all three calendar models. Flex and finals will be discussed at the first meeting. The calendar needs to hear what the deal breakers are, what are we open to. This is a collaboration. The calendar committee does not get to say what the PD committee does. Need to take a position on flex or no flex so the union would know.

The two calendar townhalls will take place on April 3<sup>rd</sup> and April 11<sup>th</sup>.

It was suggested that the PDP committee vote on the opinion of whether to have flex or no flex after attending the townhall meetings. The committee would also like a definition of Flex for the purposes of flex or no flex.

### **C. Onboarding Discussion for New Employees — Roberts**

Description: The chair, along with the Joyful Teacher Jim Sullivan, will provide an overview of how we currently onboard new faculty in our faculty-led orientation process. We will discuss the campus-wide onboarding plan for all new employees and how it might interact with the faculty-led onboarding. Members are encouraged to review the onboarding plan emailed from Luke Lara, a member of the taskforce [at this link](#).

Tabled the onboarding discussion.

Jim Sullivan and Roberts will facilitate the onboarding for new faculty next year. It was suggested the committee talk to them about their thoughts regarding the new onboarding process.

### **X. Adjournment** – The meeting adjourned at 1:00pm.