



**Professional Development Program Regular Meeting  
Friday, October 14, 2022 ~ 11:00am – 1:00pm  
ZOOM Meeting Information Below**

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## **AGENDA**

- I. Call to Order
- II. Roll Call
- III. Teleconferencing Meetings
  - A. Teleconferencing Meeting Pursuant to AB 361 - *Roberts*  
Description: *The Professional Development Program (PDP) Committee will consider whether to authorize teleconferencing meetings pursuant to recent legislation AB 361, since meeting in person would present imminent risks to the health or safety of attendees. In order to continue to meet under these abbreviated teleconferencing procedures, AB 361 requires a legislative body to make specified findings not later than 30 days after the teleconferenced meeting and to make those findings every 30 days thereafter. PDP will consider the circumstances of the state of emergency and determine if the emergency continues to directly impact the ability of members to meet safely in person OR if state and local officials have imposed or recommended measures to promote social distancing.*
- IV. Individuals Wishing to Address the Committee (*on items not on the agenda*)
- V. Changes to Agenda Order
- VI. Consent Calendar
  - A. Regular Meeting Minutes of September 9, 2022
- VII. Reports
  - A. Coordinator – *Roberts*
  - B. C3 – *Davis*
  - C. Online Education – *Julius*
  - D. DEqCC – *Eggleton*
  - E. CCC - *Prescott*
- VIII. New Business
  - A. Black and Brown Nerds Expo—JahB Prescott  
Description: *JahB Prescott will talk about this upcoming event and how PDP can support.*
  - B. PDP Logistics Resources  
Description: *We will discuss how we can update PDP access points for the campus, including our Canvas page, videos discussing how to record Flex, videos describing what Flex is, what PDP can fund and how to ask for funds, and other logistical resources.*
- IX. Old Business
  - A. Update Needed: PDP mission and functions  
Description: *Continue discussion about the work to refine and prioritize the functions of PDP.*
  - B. PDP Goal setting, group expectations, and task forces  
Description: *Continue to discuss what we are doing as a committee and what we want to accomplish this year. Together, the committee will work to set goals for the year and create a set of expectations for how we work and interact with one another on the committee.*

### C. MiraCosta Professional Learning Report and Achieving the Dream Plan

Description: *Dr. Mary Spilde has been working with members of MCC for the last year to develop a professional learning plan for the campus. PDP will be a big part of this plan as it shifts into the implementation phase. Members should reflect on their desire to be involved in this work if they feel that they are able and willing. At the last PDP meeting, a taskforce was formed to keep the committee updated on the campus-wide work, as well as help shape the implementation of any plans that come from this work.*

### X. Adjournment

An executive order issued on 3-18-20 by the Governor of California indicated that the requirements for having a physical space for meetings has been waived due to the coronavirus (COVID-19). Meetings will be held remotely until further notice. The public may observe the meeting and offer public comment. A link for remote viewing or calling in is attached to top of the agenda.

Therefore, the Professional Development Program committee meetings will be held via Zoom. If you wish to attend the meeting and you have another disability requiring special accommodation, please notify the Professional Development Program committee Administrative Assistant at 760.795.6873 or 760.757.2121, extension 6873. The California Relay Service (CRS) is available by dialing 711, or 1-800-735-2929 or 1-800-735-2922.

In compliance with Government Code section 54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District Professional Development Program committee in advance of their meetings may be viewed at the Office of the Professional Development Program Coordinator, One Barnard Drive, Oceanside, California, or by clicking on the Professional Development Program's website at <http://www.miracosta.edu/instruction/pdp/index.html>. Such writings will also be available at the Professional Development Program committee meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Debby Adler, Administrative Secretary to the Professional Development Program Coordinator, at 760.795.6873 or by email at [dadler@miracosta.edu](mailto:dadler@miracosta.edu).

**A Resolution of the MiraCosta College Academic Senate:  
Authorizing Teleconferencing for Meetings Pursuant to AB 361 (R. 2-21)**

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a statewide emergency arising from the coronavirus (COVID-19); and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Brown Act pertaining to teleconferenced meetings; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21 which indicated that Executive Order N-29-20's authorization for holding virtual meetings would expire on September 30, 2021; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 (Rivas) as urgency legislation effective immediately, which provides that legislative bodies may continue to meet remotely during a declared State of Emergency subject to certain conditions; and

WHEREAS, AB 361 amends the Brown Act (Government Code section 54953) to add the following provision:

- (e)(1) A local agency may use teleconferencing without complying with the requirements of paragraph (3) of subdivision (b) if the legislative body complies with the requirements of paragraph (2) of this subdivision in any of the following circumstances:
  - (B) The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, AB 361 amends the Brown Act (Government Code section 54953) to add the following provision:

- (e)(3) If a state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, in order to continue to teleconference without compliance with paragraph (3) of subdivision (b), the legislative body shall, not later than 30 days after teleconferencing for the first time pursuant to subparagraph (A), (B), or (C) of paragraph (1), and every 30 days thereafter, make the following findings by majority vote:
  - (A) The legislative body has reconsidered the circumstances of the state of emergency.
  - (B) Any of the following circumstances exist:
    - (i) The state of emergency continues to directly impact the ability of the members to meet safely in person.

NOW THEREFORE, BE IT RESOLVED that the MiraCosta College Academic Senate finds that the Governor's March 4, 2020 declaration of a state of emergency due to the COVID-19 pandemic remains active.

BE IT FURTHER RESOLVED, the MiraCosta College Academic Senate finds that due to the state of emergency, meeting in person would present imminent risks to the health or safety of attendees and/or the state of emergency continues to directly impact the ability of the members to meet safely in person due to the prevalence of the Delta variant of the COVID-19 virus, the indoor setting of meeting facilities, the potential presence of unvaccinated individuals attending meetings, the potential for noncompliance with mask wearing requirements, and desire to protect the health of immuno-compromised faculty, staff, students, and the public.



## UNOFFICIAL MINUTES

I. **Call to Order** – The meeting was called to order at 11:05am.

II. **Roll Call**

**Members present:** Aaron Roberts (coordinator), Anna Alessi, Giana Carey, Sean Davis, Xuchi Eggleton, Thao Ha, Bruce Hoskins, Tricia Hoste, Dominique Ingato, Jim Julius, Lynne Miller, Brian Page, Zica Perovic, JahB Prescott

**Members absent:** Rica French

III. **Teleconferencing Meetings**

**A. Teleconferencing Meeting Pursuant to AB 361 – Aaron Roberts**

*Description: The Professional Development Program (PDP) Committee will consider whether to authorize teleconferencing meetings pursuant to recent legislation AB 361, since meeting in person would present imminent risks to the health or safety of attendees. In order to continue to meet under these abbreviated teleconferencing procedures, AB 361 requires a legislative body to make specified findings not later than 30 days after the teleconferenced meeting and to make those findings every 30 days thereafter. PDP will consider the circumstances of the state of emergency and determine if the emergency continues to directly impact the ability of members to meet safely in person OR if state and local officials have imposed or recommended measures to promote social distancing.*

**MSP (Page / Davis) [Bruce Hoskins was not present for the vote]** to approve teleconferencing the meeting pursuant to AB 361.

IV. **Individuals Wishing to Address the Committee (on items not on the agenda)** – None.

V. **Changes to Agenda Order**

Before getting to the agenda items, each committee member introduced themselves and the departments and disciplines in which they work.

VI. **Consent Calendar**

**A. Regular Meeting Minutes of May 13, 2022**

**The consent calendar was approved by unanimous consent. [Bruce Hoskins was not present for the vote.]**

VII. **Reports**

**A. Coordinator**

PDP Coordinator, Aaron Roberts, shared his vision for PDP this year. He wants everyone's voice to be heard and hope they feel empowered to share at every meeting. There will be some fun ways to set some goals at this meeting today and hopes the committee members can dream a little bit about what we can do on PDP. Wants to find traction, get things going, and get things done.

**B. C3**

Teacher in Residence, Sean Davis want to show his gratitude to Lauren McFall for filling in for him while he was on sabbatical last spring. McFall did a great job with the podcast club, online mentors, and connecting C3 to the futures initiative.

Faculty met for eight hours per day during the Light the Fire Institute. It was very engaging and we got a sample of this when we heard from students during All College Day with a student panel. While talking to each other about teaching practices they had the opportunity to connect teacher to teacher to discuss what we are doing, how we can do better, and gave each other tips. Davis was invited to facilitate one of the sessions as the Teacher in Residence. The time right after the semester was a great time for reflection. He would like to invite the PDP committee to make this an annual event and perhaps include this on the agenda for a future meeting.

Davis is working on getting a student worker for the C3. Discussed a workgroup in PDP to help with all things for Joyful Teaching. He does not want to be the sole decision maker. Another event hosted by C3 is Catapult Training. These master class sessions are available to all faculty. Thao Ha noted that through the Strong Workforce funding they were able to fund the master class sessions. This curriculum is based on workbase (WB) learning. There are WB learning liaisons. The curriculum itself is giving the foundation for the “why.” The community of practice is to get everyone together after the master classes to have a conversation and discuss what they learned. Another program was applied for through the CCCOER. If a cohort team of five is accepted, it will be a four-week facilitated course in the fall on OER, pedagogy, and anti-racist curriculum in the classes, to come up with plan of action and implement the plan in the spring. It is another version of the CCC. A Hyflex professional learning series will occur during the second half of the semester each week in a Hyflex format. Research and teaching practices will be shared surrounding Hyflex. There will also be an open Hyflex lab time for hands on work. The MOU for the CCC is on the agenda today at the Faculty Assembly (FA) meeting. It was noted that JahB Prescott will present a CCC report at each PDP meeting.

### **C. Online Education – Jim Julius**

Jim Julius reported that the MCC online mentors have been supporting peers for the past couple of years. That MOU is in negotiation now while hoping to turn it into something that is institutionalized. Going forward, there is an interest in beefing up that program offering sustained courses, voluntary peer review, bigger conversations about professional learning and mentoring faculty. Hoping it will be integrated with other programs. There are some grants to fund faculty work for converting courses to OER including funding coming from the state. Those grants be available starting this fall. There is an initial \$20K grant and \$200K for those courses that have zero textbook costs. In the next month will be trying to identify programs for the money. It is aimed at associate degree programs and in particular, associate degree for transfer programs. The deliverable should be ZTC to OER along with marketing, shown in the class schedule, and a commitment that it will be offered in this way.

### **D. NCHEA**

Aaron Roberts reported on behalf of Rachel Hastings. NCHEA is currently at Palomar College for a one year commitment. Not certain of the organization as yet but it will be determined this year. They may offer grants but that is still up in the air.

### **E. DEqCC**

Xuchi Eggleton noted that DEqCC had their first meeting just prior to this meeting. Their committee debriefed and shared perspectives about the 11<sup>th</sup> CCC and concluded they need more data. Eggleton shared the links for the surveys for feedback. The CCC was well-received. They discussed their goals for the semester and breaking them down to bite-sized pieces. One of tasks is to establish the conference sooner than later. Let them know if there is interest in this group to provide, participate, help plan, and solicit for the next CCC. The more this committee has individuals interested to work with DEqCC, it will cement the overlap. Bruce Hoskins noted that the mission of DEqCC is all-encompassing and campus-wide with different elements; however, the planning that goes along with CCC takes up so much time and leaves a lot less time for the other work that is just as important.

## **VIII. New Business**

### **A. PDP Goal setting, group expectations, and task forces**

Description: *What are we doing as a committee? What do we want to accomplish this year? Together, we'll work to set goals for the year and create a set of expectations for how we work and interact with one another on the committee.*

Roberts shared a jam board link with the committee to share their ideas on “What is behind your door to the future?” He asked the committee to take five minutes and think about if they opened each door on the jam board, what is behind your door to the Future at Home, at Your Work, and for PDP. Discussion ensued and committee members shared their ideas about their future behind each door. A few ideas included onboarding trainings for DEI, MIST being used for top/down style such as the two onboarding trainings from HR; would like to see PDP send a message to departments to nurture professional development and exchange ideas between disciplines. What is possible for us to do? Examples include: collaboration, resource sharing, and highlighting resources.

## **B. MiraCosta Professional Learning Report and Achieving the Dream Plan**

*Description: Dr. Mary Spilde has been working with members of MCC for the last year to develop a professional learning plan for the campus. PDP will be a big part of this plan as it shifts into the implementation phase. Members should reflect on their desire to be involved in this work if they feel that they are able and willing. We'll form a task force to keep the committee updated on the campus-wide work as well as help shape the implementation of any plans that come from this work.*

The college has been working with the ATD coach to put together a plan for professional learning at MCC. We have dreamt and we are now ready to achieve that dream and implement that plan. The group working on this is getting smaller. Roberts is on the team and would like a few people to step forward in a supportive role. As part of this group, Brian Page volunteered to have a supportive role with Roberts and also added that the group he has been part of has been working on a very long list of goals of what they actually want professional development to be, what that would look like, and they have consolidated the list into themes such as a sort of cohort-based ongoing professional development as opposed to the tremendous amount of workshops during flex week and the rest of the semester.

Thao Ha added she attended the ATD conference in Washington, D.C. in February 2020 and prior to the pandemic, and attended a lot of workshops including ones that talked about the sustained cultural change on a campus and what that looks like, how do you make that shift. This should involve everyone on campus, not just full-time faculty. The conversation about PD and professional learning was that PDP is a space for faculty but could exclude certain groups or make it difficult for people to attend in order to get their professional learning. There were also conversations about classified staff having their own professional development and HR doing their own for onboarding. This movement is about how to collectively create a central place or structure that we can have collaboration for all groups to be involved in themes or goals in achieving diversity, equity, and inclusion.

Jim Julius was also at the ATD conference noted by Ha and he indicated that he feels there is a bit of an administrative agenda but noted that faculty voices are an important part of this. Further, all this is justifying what administration wants to do with centralizing some form of PD but, on the other hand, as a college as our culture evolves to being more intentional about providing success for students, we cannot operate in silos and insist that we be left on our own to do our own thing and every faculty member decide for themselves every bit of their own professional learning journey. There is some collectiveness we are embracing. We need to continue engaging in these conversations. This is part of the 10+1 and in our students' interest. The Flex Week structure is not really sufficient to do what most of us think needs to be done to really provide meaningful, sustained learning for faculty.

Sean Davis voiced his concern about the centralizing of everything and feels the silos have worked for us. He would be concerned with having to apply to get something in that is legitimate for professional learning. He feels we don't need everything all in one place and so transparent. He further noted that Dean Mike Fino reminded everyone that professional development is part of the faculty contract whereas it is not the case for classified staff and so this is not an all for one and one for all situation. It needs to look very different because we have different jobs.

Ha responded that this could be an opportunity to get more resources, more people, and a central place, so that things are sorted for us and we don't have to sort it out ourselves. Further if non-classroom staff might want to know some of the work faculty are doing in order to support the students they may be working with in order to answer questions for them.

Those willing to join the taskforce are Brian Page, Sean Davis, Thao Ha, and Jim Julius.

Roberts asked the group that between now and the next meeting he would like everyone to add more to the padlet that he provided the link for with some goals. Also, more immediately, needs a few people to work with on a project he is working on. He would like to be able to interview folks and go out to the campus. These interviews are about an hour but he will clip them to a 5 to 7 minute clip and the topic is, what do you love about teaching? He would like this to go out to the campus. He would also like if you have a two to five minute clip on "here's a cool thing I found; here's a cool things I saw; I want to tell you about it." Or here is a cool thing someone in my department is working on that would be really nice for us to know about; or a cool thing you read this weekend and thought you'd like to hear about it. An interview with someone once a month and another thing, so twice a month.

Roberts will interview someone.

Davis will interview people.

JahB Prescott will help.  
Thao Ha will help.  
Bruce willing to be interviewed.  
Xuchi Eggleton willing to assist.

**IX. Old Business**

**A. Update Needed: PDP mission and functions**

Description: *Further work will be done to refine and prioritize the functions of PDP.*  
Meeting ended prior to discussing this agenda item. Tabled to the next meeting.

**X. Adjournment –** The meeting adjourned at 1:10pm