



Salary Advancement Committee Regular Meeting
Thursday, April 3, 2025 8:00-10:00 AM
Hyflex Meeting – Room OC1054
1 Barnard Drive, Oceanside, CA 92056
and Hyflex Room SAN1116
3333 Manchester Avenue, Cardiff, CA 92007
Via Zoom in accordance with AB2449

Official Minutes

I.Call to Order - meeting called to order at 8:07am.

II.Roll Call

Member Present - Korey Goulette, Donny Munshower, Janeen Apalatea, Angela Senigaglia.

Members Absent - Lilia Vidal, Wendy Horton, Sam Arenivar absent as voting member but present in discussion.

III.Persons wishing to address the order - none

IV.Changes to Agenda Order - none

V.Consent Calendar

MSU (Goulette / Senigaglia) A motion to approve the meeting minutes of October 16, 2024 were approved by unanimous consent.

VI.Reports - Committee Chair Donny Munshower

There were noticeable increases in associate faculty who submitted applications this period. He acknowledged suggestions to update the handbook, particularly the sections on application submission and contact information for questions regarding unit totals and course credit. He also addressed the upcoming annual report, and the Academic Senate President's notes which included an introduction of the new administrative assistant, as well as feedback from committee members on the Fall 2024 application process.

VII.New Business - Committee reviewed eleven (11) applications submitted for salary advancement. [MSU Apalatea/ Goulette] A motion to approve eleven applications and one revision were approved by unanimous consent.

#1. Alison Weiman Needed to specify the units. No other issues.

#2. Eliza Rabinovich The committee reviewed two Equitable Grading Strategies courses—one asynchronous and the other a semester-long cohort with faculty at SD City College, which offered a deeper dive into equitable grading strategies. Both were approved, along with the other Fresno Pacific courses. During the discussion, there were suggestions to improve the application process by allowing course descriptions to be linked directly to each course on the application, reducing unnecessary bulk uploads. The committee also discussed aligning the review process more closely with HR after the application deadline to ensure thorough, cohesive reviews before approvals. Additionally, there was a suggestion to restructure the workflow, including a sit-down with Holly in HR for verification of course titles and descriptions.

#3. Emily Mercuri The faculty member was awarded her Master's degree this past November, based on the courses she recently took and is submitting for approval. Her Statement of Purpose was strong, and the committee had no issues with her application. It was approved.

#4. Eric Snortum - Physical Sciences department. His application is approved with no issues. Transcripts are not required.

#5. Gabriela Bryant One of three missed applications from Fall 2024. The committee is concerned about potential content duplication in a 5-unit course. Donny will check with HR for prior credit and follow up with Gabriela if any issues arise. The committee agrees Donny can recalculate course credit based on HR verification. Course descriptions do not match the submission; the committee recommends the applicant revise her application to align with her transcript.

#6. Jah B Prescott The applicant is resubmitting four courses totaling 11 units, down from 12. He is the only applicant requesting a coursework change. The committee is verifying Fresno Pacific course numbers and discussing whether applications expire or only the courses, noting a five-year timeframe for course validity.

#7 Jennifer Streagle The submitted coursework aligns with her current Ph.D. work and committee has no issues with her application.

#8 Sandi Duraid The application is denied due to missing course numbers and unanswered emails. The faculty member is no longer at MCC and now works full-time at San Diego Community College District.

#9 Sadie Weinberg The faculty member's Fall application was denied due to unclear course descriptions. She is resubmitting with a revised statement of purpose. The committee discusses whether she effectively connects her courses to online teaching. Sam Arenivar highlights how meditation and accounting can benefit dance instruction. The committee approves the application, with emphasis on the need to guide applicants in articulating course relevance to their discipline, noting that the SOP is not well-written. Sam is thanked for his insights.

#10 Shane Anderson No issues. Application approved.

#11 Virginia Tirona Verify course that is a title change. Add semester/quarter units.

VIII. Appeals Form

MS [Munshower / Senigaglia] Committee decided to table this item.

IX. Handbook Review - [MSU Apalatea / Senigaglia] A motion to approve the handbook pending changes were approved by unanimous consent.

Discussion: Administrative Assistant to update handbook sometime between today's date and the start of Fall Semester FY 2025-2026. Suggestions included adding key information at the start of the handbook to include examples of strong applications previously submitted and key details to Section III Application Process. The committee discussed whether vocational or technical coursework for example, programs at MCC's Technology Career Institute [TCI] qualify, should an email to the Dean of Career Education, Al Taccone, be sent and is this a growing area of possibility? The committee noted that in order to qualify for salary advancement coursework must be transmitted on a transcript.

X. Information / Discussion - Angela will take over as committee chair next fall. Donny will remain as a committee member to assist with the transition.

XI. Meeting adjourned at 9:36am