



**Minutes – September 8, 2021
4 p.m.-5 p.m.**

Members Present: Leticia Chavarria, Leslie Doig, Maria Figueroa, Melissa Johnson, Kristina Londy, Nick Mortaloni, Charlie Ng, Al Nyman, Edreí Padilla, Bea Palmer

Members Absent: None.

1. Committee Introductions
Committee introductions were made. The new ASG (Associated Student Government) representative on the committee is Edreí Padilla.
2. Review May 10, 2021 Meeting Minutes
The committee reviewed the minutes from the May 10, 2021 meeting. Charlie provided a brief update on the EEO Plan template the Chancellor's Office is working on. The target date to pilot the template is spring/early summer 2022. Once approved, it will be sent out to colleges for adoption.
3. Committee Goals for 2021/2022
The committee will begin to formulate committee goals at the next meeting based upon the collection of information from the following action items assigned:
 1. Charlie will provide an update on meeting with Greg Smith—EEO Plan discussion.
 2. Charlie and Maria will reach out to David Bonds about departments creating a diversity plan.
 3. Eva to contact Luke Wood's office at San Diego State University to get a copy of his diversity plan for the next meeting.
 4. Discussion on outreach training efforts of candidates with focused outreach.
 5. Overview or orientation on formerly incarcerated students/individuals. Charlie to present at the next meeting.
4. Upcoming Meetings – Bring your calendar
Committee meetings will be scheduled every other week on Thursday's at 4 p.m. The next meeting is scheduled for Thursday, September 23, 2021. Meeting notices will be sent out. If a meeting falls on a scheduled board meeting date, the meeting will be scheduled for the following week.

The district has established an Equal Employment Opportunity Advisory Committee to act as an advisory body to the equal employment opportunity officer and the district as a whole to promote understanding and support of equal employment opportunity policies and procedures. The Equal Employment Opportunity Advisory Committee assists in the development and implementation of the EEO Plan in compliance with state and federal regulations and guidelines, monitors equal employment opportunity progress, and provides suggestions for plan revisions as appropriate.