

The district may contract with any vendor who has submitted one of the three lowest responsible competitive proposals or competitive bids for the purchase or maintenance of electronic data-processing systems and equipment, electronic telecommunication equipment, supporting software, and related material, goods, and services.

Except as otherwise stated here, bids shall be solicited and contracts shall be awarded in accordance with Administrative Procedure 6330, Purchasing, Bids, and Contracts.

Criteria to determine what constitutes a responsible bid shall be established by the director of purchasing and material management.

Supplemental instructional software packages may be purchased without taking estimates or advertising for bids.

Sale and leaseback of data-processing equipment or another major item of equipment is permissible if the purchaser agrees to lease the item back to the district for use by the district following the sale. The board of trustees shall first adopt a resolution finding that the sale or leaseback is the most economical means for providing electronic data-processing equipment or other major items of equipment to the district.

As allowed under Public Contract Code Section 20118.2, due to the highly specialized and unique nature of technology, telecommunications, related equipment, software, and services, and factors such as standardization and compatibility of existing systems, the district may procure computers, software, telecommunications equipment, microwave equipment, and other related electronic equipment and apparatus through competitive negotiation rather than the formal bid process.

Competitive negotiation requires that a request for proposals shall be prepared and submitted to an adequate number of qualified sources, as determined by the district, to permit reasonable competition consistent with the nature and requirement of the procurement. The notice of request for proposals shall be published at least twice in a newspaper of general circulation, at least 10 days before the date for receipt of the proposals.

If certain products, brands, and services have been determined by the district to have standards for which no equal would be allowed due to standardization and compatibility with existing district systems, then the district will adopt resolutions specifying such products, brands, and services that can be called out in bid specifications by specific

brand or trade name without using the words “or equal”. Such resolutions will be effective until a revision is made and then will be evaluated by a district committee and a recommendation will be made to the board to either re-adopt or discontinue the use of the designated products/brands.

Except as otherwise stated, bids shall be solicited and contracts shall be awarded in accordance with AP 6340 Bids and Contracts. Bid and quote amounts shall not apply to goods or services purchased through the San Diego County Purchasing Agent, purchasing agencies of the State of California, or cooperative purchasing agreements with other school districts and/or public agencies or corporations.