MIRACOSTA COMMUNITY COLLEGE DISTRICT
ONE BARNARD DRIVE — OCEANSIDE, CA

MINUTES OF REGULAR BOARD MEETING **October 18, 2011**
(Approved November 15, 2011)

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in a regular meeting on Tuesday, October 18, 2011, in the John MacDonald Board Room, Oceanside Campus. President Bill Fischer called the meeting to order at 3:10 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:
David Broad
Gloria Carranza
William Fischer
George McNeil
Ron Ruud (absent)
Jeanne Shannon
Jacqueline Simon
Samantha Garcia, Student Trustee

Francisco C. Rodriguez, Superintendent/President
Jim Austin, Vice President, Business and Administrative Services
Pam Deegan, Vice President, Instructional Services
Dick Robertson, Vice President, Student Services

III. APPROVE MEETING MINUTES

A. Special Meeting of September 20, 2011
B. Regular Meeting of September 20, 2011

By motion of Trustee Simon, seconded by Trustee Carranza, the minutes were approved. The motion carried unanimously. Student advisory vote: aye.

IV. PUBLIC COMMENTS ON ITEMS ON AND NOT ON THE AGENDA

Several community members spoke in support of noncredit, older-adult programs.

V. CHANGES IN AGENDA ORDER

None.

VI. PRESENTATIONS

A. Encinitas Coastal Rotary Club

Representatives of the Encinitas Coastal Rotary Club, Don Haake and Gregory Post, presented a $1,760 check to the MiraCosta College Foundation, which is a percentage of the proceeds from the first annual BrewFest Encinitas held recently on the San Elijo Campus. The club also gave an additional donation of $500.

B. American Cancer Society – Relay For Life

American Cancer Society representatives Tommy Head and Jeff Hale presented an award of recognition for hosting the Relay For Life for ten years.

C. Workshops

1. Comprehensive Master Plan

Vice President Jim Austin, Mark Yeager, chemistry instructor, Vice President Pam Deegan, and Deborah Shepley, HMC project architect, presented changes to the draft Comprehensive Master Plan since it was last reviewed in August 2011. Board comments are due by October 30, as the comprehensive master plan will be presented for board approval on November 15, 2011.

2. Comprehensive Master Plan Financing Options

Vice President Jim Austin noted the facilities component of the Comprehensive Master Plan identifies projects that in total would cost far in excess of anything the district could complete from its annual revenue. He noted that the first step in securing public funding would be to complete a feasibility study. Various potential funding options were presented for board information, including a Proposition 39 general obligation bond for the November 2012 ballot. President Fischer voiced the board's direction to proceed with the feasibility study.

VII. CONSENT ITEMS

A. Approve Academic Personnel Report #4-11/12
B. Approve Classified Personnel Report #4-11/12
C. Approve Reclassification of Position
D. Approve Release Time for Classified Staff Recognition
E. Ratify Contracts and Approve Purchase Orders – September 1 to September 30, 2011

By motion of Trustee Carranza, seconded by Trustee McNeil, the consent items were approved as presented. The motion carried unanimously. Student advisory vote: aye.

VII. INFORMATION

A. Fringe Benefits Committee Update: 2012 Employee Benefits Plan Design

A summary from the Fringe Benefits Committee of the 2012 benefit program changes was presented for information. As the program will be out of compliance with provisions set by board policy, the board will be asked to suspend those provisions at the next board meeting.

B. Strategic Plan 2011-2014
C. 2011 Integrated Planning Manual

D. Making Decisions in the MiraCosta Community College District 2011
Dr. Rodriguez noted the three documents are active, working documents and will be modified as needed. The documents are part of the district's response to ACCJC recommendations and will be provided to the commission for the March 2012 follow-up visit.

VIII. COLLEGE-RELATED REPORTS

A. Accreditation Update
Vice President Pam Deegan noted a number of documents and processes are currently being put into place for the March 2012 site visit. She outlined how the response will be written; a draft will be provided to the board in January and sent to the ACCJC in February before the March visit. She added that the process has begun to hire a Dean of Institutional Research and Grants.

B. Trustees Activities
Due to the late hour, activity reports were not provided.

C. Students
Student Trustee Samantha Garcia reported.

D. Classified Employees
Classified Senate Council President Melanie Haynie noted a written report is included in the agenda.

E. Faculty
Academic Senate Council President Louisa Moon noted a written report is included in the agenda.

F. Academic Associate Faculty, CCA/CTA/NEA
No report.

F. Vice Presidents

1. Instructional Services
Vice President Pam Deegan noted a written report is included in the agenda.

2. Student Services
Vice President Dick Robertson noted a written report is included in the agenda.

3. Business and Administrative Services
Vice President Jim Austin noted the department report is included in the agenda.

G. Superintendent/President
No report was given

IX. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
None.

X. ADJOURNMENT
The meeting adjourned at 6:25 p.m.

MINUTES APPROVAL:

William C. Fischer, Ph.D.
Board President

Francisco C. Rodriguez, Ph.D.
Superintendent/President

Subject:	Attachment:
Approve Academic Personnel Report #4-11/12	None
Category:	**Type of Board Consideration:**
Consent Items	Information ✔ Consent Action
Recommended:	**Approved for Consideration:**
Pamela Deegan Vice President, Instruction	Francisco C. Rodriguez, Ph.D. Superintendent/President

STATUS

1. Mario Valente, Dean, Academic Information Services, position 1007, has given notice of his intent to advance on the Academic Salary Schedule due to the completion of his doctorate degree. Mario will advance to the doctorate column of the Academic Administrators Salary Schedule effective November 1, 2011.

2. Employment of the following associate faculty members, payable in accordance with the Collective Bargaining Agreement for Academic Associate Faculty:

   Robert Martin – Counseling
   Cari Martinez – Counseling
   Felicia Tican – Counseling

3. In accordance with Board Policy V.B-5 and Administrative Procedure V.B-05, the Academic Senate Council adopted the following resolution to affirm its support of the Equivalency Committee findings that the individuals identified below have provided sufficient evidence of experience and/or education equivalent to the minimum qualifications established by the State Chancellor's Office to teach in the disciplines listed:

   Barbara Hughes – Basic Skills, Interdisciplinary
   Devan Romero – Health

   WHEREAS Academic Senate Council is satisfied the candidates exhibit a unique combination of relevant education and experience, which makes the candidates unusually well qualified to teach in the specific discipline, and

   WHEREAS Academic Senate Council is satisfied the qualifications of the candidates are appropriate for the specific proposed assignment, and

WHEREAS Academic Senate Council notes the candidates exhibit a strong background in general education.

THEREFORE BE IT RESOLVED that the Academic Senate Council recommends the Board of Trustees accept the candidates' qualifications as equivalent to the state minimum qualifications for the specific assignment in question.

RECOMMENDATION

Approve, ratify, and confirm the items included in Academic Personnel Report #4-11/12.

Subject:	Attachment:
Approve Classified Personnel Report #4-11/12	None
Category:	**Type of Board Consideration:**
Consent Items	Information ✔ Consent Action
Recommended:	**Approved for Consideration:**
James Austin, Vice President Business and Administrative Services	Francisco C. Rodriguez, Ph.D. Superintendent/president

STATUS

1. Catastrophic leave request for Kit Hudnutt Allanmeyer, Coordinator, Career Studies and Services, and Asha Prasad, Accountant. Kit and Asha are requesting a waiver to the limitation on how much of their available sick leave can be used for personal necessity leave as they will exhaust their personal necessity allowance. Pursuant to Board Policy VI.E-10, classified employees are limited to seven days of personal necessity leave per fiscal year.

2. Request approval of the following temporary assignments for temporary, classified employees, as detailed below:

Employee	Job Title	Department	Hourly Rate	Start Date	End Date
James Hanson	Campus Aide III	Comm Svcs/Bus Dev	$17 per hour	10/19/2011	6/30/2012
Ping Chun (Michael) Chen	Campus Aide II	Retention Services	$13 per hour	9/16/2011	6/30/2012
Heather Stinger	Campus Aide II	Service Learning	$13 per hour	10/14/2011	5/31/2012
Heather Stinger	Campus Aide III	Service Learning	$17 per hour	10/14/2011	6/29/2012
Alexandrea Kasa	Campus Aide I	Honors Scholar Program	$9 per hour	10/19/2011	5/31/2012
William Robbins	Program Aide	Financial Aid	$18.74 per hour	10/1/2011	6/30/2012
Gunnar Biggs	Concert Performer	Music	$75 stipend	10/28/2011	10/28/2011
John Saric, Roger Moses, Lauryn Wrege	Assistant Coach	Athletics	$23.59 per hour	10/19/2011	5/31/2012
Sarah Linker	Sub ECE, Apprentice I	Child Development Center	$9 per hour	9/26/2011	5/31/2012
Monica Wright	Pianist	Office of Instruction	$450 stipend	10/20/2011	11/4/2011
Heidi Johnson	Apprentice III	Automotive	$13 per hour	9/21/2011	6/30/2012
Elizabeth Salinas	Campus Aide III	Dean of Admissions/ Student Support	$17 per hour	10/5/2011	6/30/2012
John Brohamer	Apprentice III	Writing Center	$13 per hour	9/19/2011	6/30/2012
Lynn Wetzell Lori Babbitt	Secretary/Clerk II	San Elijo Campus Admin	$21.04 per hour	9/14/2011	6/30/2012
Carol Von Seidlitz	Accompanist	Theatre /Film	$800 stipend	10/3/2011	11/10/2011
Amber Hamzeh	Costume Designer	Theatre/Film	$1,500 stipend	10/3/2011	11/10/2011
Alina Bokovikova	Costume Designer	Theatre/Film	$1,200 stipend	1/9/2012	3/19/2012

Chris Luessmann	Sound Designer	Theatre/Film	$700 stipend	2/1/2012	2/29/2012
Elaine Pilon	Campus Aide II	SBDC	$13 per hour	9/19/2011	12/31/2012
Vanessa DiBenedetto	Program Aide	Testing	$18.74 per hour	9/19/2011	6/30/2012

RECOMMENDATION

Approve, ratify, and confirm the items included in Classified Personnel Report #4-11/12.