MIRACOSTA COMMUNITY COLLEGE DISTRICT
ONE BARNARD DRIVE — OCEANSIDE, CA

MINUTES OF REGULAR BOARD MEETING **February 21, 2012**
(Approved March 13, 2012)

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in a regular meeting on Tuesday, February 21, 2012, in the Community Room of the Student Center, San Elijo Campus. President Gloria Carranza called the meeting to order at 5:05 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:
David Broad
Gloria Carranza
William Fischer (absent)
George McNeil
Ron Ruud
Jeanne Shannon
Jacqueline Simon
Samantha Garcia, Student Trustee

Francisco C. Rodriguez, Superintendent/President
Jim Austin, Vice President, Business and Administrative Services
Pam Deegan, Vice President, Instructional Services
Dick Robertson, Vice President, Student Services

III. APPROVE MEETING MINUTES

A. Special Meeting of January 24, 2012
B. Regular Meeting of January 24, 2012
C. Special Meeting of February 7, 2012
D. Regular Meeting of February 7, 2012

By motion of Trustee McNeil, seconded by Trustee Simon, the minutes were approved. The motion carried unanimously. Student advisory vote: aye.

IV. PUBLIC COMMENTS ON ITEMS ON AND NOT ON THE AGENDA

None.

V. CHANGES IN AGENDA ORDER

Agenda item VIII.A was moved to follow agenda item VI.A.

VI. PRESENTATIONS

A MiraCosta Community College District Institutional Follow-up Report #2

Vice President Pam Deegan noted the current accreditation process is dramatically different than in years past, and a number of colleges have recently been put on or kept on sanction. Ms. Deegan provided an update on the district's responses to the four ACCJC recommendations. Dr. Rodriguez noted that Follow-up Report #2 will be submitted before March 15, and an informational forum will be held prior to the visiting team's site visit, which is expected in early April.

VIII. ACTION ITEMS

A. Approve MiraCosta Community College District Institutional Follow-up Report #2

By motion of Trustee Shannon, seconded by Trustee Broad, agenda item VIII.A was approved. The motion carried unanimously. Student advisory vote: aye

VI. PRESENTATIONS

B. 2011 Accountability Report for the Community Colleges (ARCC)

Director of Research Kim Coutts presented the data portion of the ARCC report. She outlined the intervention strategies being implemented to increase student performance. Dean of Institutional Research, Planning, and Grants Bob Pacheco stated continuous quality improvement will become the method of assessing success. He noted that state funding by outcomes is anticipated for the future.

C. FY13 Preliminary Budget

Vice President Jim Austin noted the preliminary budget is a first look at a five-year projection based on information available in January. He outlined the steps leading to the presentation of a final budget in September.

VII. CONSENT ITEMS

A. Approve Academic Personnel Report #8-11/12
B. Approve Classified Personnel Report #8-11/12
C. Ratify Contracts and Approve Purchase Orders – January 1 through January 31, 2012
D. Ratify Budget Transfers
E. Approve Adult High School Diploma Program (AHSDP) Graduates
F. Approve Courses and Programs Committee Curriculum Approvals for 2012/13 Course Catalog
G. Approve Faculty Sabbatical Leave Applications
H. Approve Not-for-Credit High Threat Protection-Training Certificate Program
I. Approve Implementation of a Not-for-Credit Machinist-Training Program
J. Approve Increase to Veterans Sustainable Agriculture Training Blanket Purchase Order
K. Approve Increase to Scuba Dive Master Blanket Purchase Order
L. Adopt Resolution No. 3-11/12 – Excuse Board Member Absence
M. Approve Final Augmentation to HMC Architects Master Planning Contract

Consent items C, F, G, H, I, J, K, and M were pulled for discussion

By motion of Trustee McNeil, seconded by Trustee Shannon, consent items A, B, D, E, and L were approved, The motion carried unanimously. Student advisory vote: aye.

Following discussion, by motion of Trustee McNeil, seconded by Trustee Shannon, agenda item C was approved. The motion carried unanimously. Student advisory vote: aye.

Following discussion, by motion of Trustee McNeil, seconded by Trustee Broad, agenda item F was approved. The motion carried unanimously. Student advisory vote: aye.

Following discussion, by motion of Trustee McNeil, seconded by Trustee Shannon, agenda G was approved. The motion carried unanimously. Student advisory vote: aye.

Following discussion, by motion of Trustee McNeil, seconded by Trustee Shannon, agenda item H was approved. The motion carried unanimously. Student advisory vote: aye.

Following discussion, by motion of Trustee McNeil, seconded by Trustee Broad, agenda item I was approved. The motion carried unanimously. Student advisory vote: aye.

Following discussion, by motion of Trustee McNeil, seconded by Trustee Shannon, agenda item J and K were approved. The motion carried unanimously. Student advisory vote: aye.

Following discussion, By motion of Trustee Shannon, seconded by Trustee Broad, item M was approved. The motion carried unanimously. Student advisory vote: aye.

VIII. ACTION ITEMS

B. Approve Bond Counsel Agreement with Stradling, Yocca, Carlson & Rauth

Following discussion, by motion of Trustee McNeil, seconded by Trustee Shannon, the board approved a bond counsel agreement with Stradling, Yocca, Carlson & Rauth. The motion carried unanimously. Student advisory vote: aye.

IX. SECOND READING/ADOPTION — BOARD POLICIES

A. BP 7150-1 Evaluation – Academic Administrators

By motion of Trustee Shannon, seconded by Trustee Broad, Board Policy 7150-1 was adopted. The motion carried unanimously. Student advisory vote: aye. Administrative Procedure 7150-1 was provided for information only.

X. FIRST READING — BOARD POLICIES

A. BP 2310 – Regular Meetings of the Board

B. AP 2435 – Evaluation of the Superintendent/President

C. BP 3900 – Speech–Time, Place, and Manner

The policies were discussed and will be placed on a future agenda for second review and adoption. Administrative Procedure 3900, Speech–Time, Place, and Manner was provided for information only.

XI. INFORMATION

A. 2011/12 Second Quarter Fiscal Reports

The second quarter fiscal reports were received for information.

XII. COLLEGE-RELATED REPORTS

A. Trustees

No reports.

B. Students

Student Trustee Samantha Garcia reported that an all-college day was being held on this date for Black History Month. Encuentros Leadership completed one hundred hours of volunteer time.

C. Classified Employees

A written report was included in the agenda. No board comments.

D. Faculty

A written report was included in the agenda. No board comments.

E. Vice Presidents

1. Instructional Services

A written report was included in the agenda. The schedule for the upcoming Honors Pep/Prep project presentations will be provided for board information.

2. Student Services

A written report was included in the agenda. Dean Gilbert Hermosillo provided additional information about financial aid processing. A follow-up report on counseling services will be provided at a future meeting.

3. Business and Administrative Services

A written report was included in the agenda.

F. Superintendent/President

Dr. Rodriguez acknowledged the board and staff time during the meeting to address critical topics on the agenda, which included funding the comprehensive master plan, student success, and the annual preliminary budget.

1. Funding the Comprehensive Master Plan

Dr. Rodriguez commended the significant action taken by the board during the meeting in approving the bond counsel contract.

XIII. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

President Carranza announced that all of the board ad hoc committees are dissolved, except the one addressing board and superintendent/president evaluations.

XIV. ADJOURNMENT

The meeting adjourned at 7:44 p.m.

MINUTES APPROVAL:

Gloria Carranza
Board President

Francisco C. Rodriguez, Ph.D.
Superintendent/President

Subject:	Attachment:
Approve Academic Personnel Report #8-11/12	None
Category:	Type of Board Consideration:
Consent Items	Information ✔ Consent Action
Recommended:	Approved for Consideration:
Pamela Deegan Vice President, Instruction	Francisco C. Rodriguez, Ph.D. Superintendent/President

STATUS

1. Steven Deineh, Librarian, position 2511, has given notice of his intent to advance on the Academic Salary Schedule. Steven will advance from Class 2 to Class 3, effective July 1, 2012.

2. Employment of the following associate faculty members, payable in accordance with the Collective Bargaining Agreement for Academic Associate Faculty and the 2011/13 salary schedule for noncredit associate faculty:

Margarita Baca – Spanish
Richard Cassoni – Computer Science
Stephen Crossno – Chemistry
Krista Eliot – Anthropology
Maha Gebara-Lamb – Biotechnology
Miriam Graf – Physics
Matthew Humaciu – Math
Eduardo Mariscal – Math
Margaret Mellott – Computer Science
Larry Mullins – Math
Anjeanette Oberg – Psychology
Mark Paddock – Physics
Enrico Piazza – Italian
Timothy Russin – Physics
Louis Schmidt – Art
Michael Silveira – Physiology
Adrianne Simpson – Psychology
Gwendolyn Ulrich-Schlumbohm – History
Frank Zimmerman - Kinesiology
William Coe – Music
Lucas Cota – Physics
Joseph Davis – Noncredit CISCO Networking
Diajaira Gabino – Spanish
Nestor Bravo-Goldsmith – Drama
John Harland – Physics
Patrick Malloy – Computer Science
Daniel McAllaster – Math
Donavan Muir – Philosophy
Mai Thai – Math
Karen Onofrey – Reading
Nicholas Paoni – Biotechnology
Becky Raboy – Anthropology
Clelia Sallaberry – Spanish
Joy Shannon – Drama
Liliana Simmons – Nursing
Martin Spring – Counseling
Terri Wiener – Noncredit Music

RECOMMENDATION

Approve, ratify, and confirm the items included in Academic Personnel Report #8-11/12.

Subject:	Attachment:
Approve Classified Personnel Report #8-11/12	None
Category:	**Type of Board Consideration:**
Consent Items	Information ✔ Consent Action
Recommended:	**Approved for Consideration:**
James Austin, Vice President Business and Administrative Services	Francisco C. Rodriguez, Ph.D. Superintendent/president

STATUS

1. Penny Jacobson, Admissions/Records Assistant, position 3261, has given notice of her intent to retire from the district, effective June 5, 2012.

2. Catastrophic leave request for Rose Magyar, Help Desk Specialist, position 4098, in accordance with Board Policy 7345. Rose is requesting leave donations as she has exhausted all of her leave entitlements. She will need approximately 200 hours to receive full pay during her leave from November 7, 2011, to February 1, 2012.

3. Request contract renewal for Linda Harasin and Cheryl Brown, Business Consultants, Small Business Development Center, positions 3139 and 3134, each to be paid an annual salary of $50,000, effective January 1 to December 31, 2012.

4. Request approval of the following temporary assignments for temporary, classified employees, as detailed below:

Employee	Job Title	Dept.	Hourly Rate	Start Date	End Date
Alexander Dutra	Apprentice II	Retention Services	$11 per hour	1/23/2012	6/30/2012
Jiajia Jing	Apprentice II	Retention Services	$11 per hour	1/23/2012	6/30/2012
Margarita Baca	Apprentice III	Retention Services	$13 per hour	1/23/2012	6/30/2012
Nicole Contos	Apprentice II	Writing Center	$11 per hour	1/27/2012	6/30/2012
James Carlin	Apprentice II	Writing Center	$11 per hour	1/27/2012	6/30/2012
Bene Joyce Kay	Campus Aide III	DSPS	$17 per hour	1/17/2012	6/30/2012
Bene Joyce Kay	Test Proctor	DSPS	$21.04 per hour	1/17/2012	6/30/2012
Kaarina Towey	Test Proctor	DSPS	$21.04 per hour	1/17/2012	6/30/2012
Jeffrey Bethune	Apprentice II	Biological Sciences	$11 per hour	1/28/2012	6/30/2012
Amanda Sherwood, Amy Dugan	Campus Aide III	Student Accounts	$17 per hour	2/22/2012	6/30/2012
Frances (Smith) Hawkins	Sub Campus Aide III	Admissions/Records	$17 per hour	1/23/2012	6/30/2012
Michael LaCourse	Campus Aide II	CalWORKs	$13 per hour	2/15/2012	6/30/2012
Erin Woolley, Gina Hanson	Campus Aide III	Human Resources	$17 per hour	2/22/2012	6/30/2012
Natalie Scibetta, Erik LuMaye	Campus Aide I	Music	$9 per hour	2/6/2012	5/28/2012
Corinne Stricker	ECE Apprentice I	Child Dev. Center	$9 per hour	2/6/2012	5/31/2012

Alice Brzovic	Secretary/Clerk I	Classified Senate	$18.74 per hour	2/14/2012	6/30/2012
Stephanie Cannon	Instructional Aide	Community Ed.	$19.28 per hour	1/23/2012	5/19/2012
Baptiste Boucharel	Apprentice III	Athletics/ Intramurals	$13 per hour	2/22/2012	5/31/2012
Joseph King	Workshop Presenter	Retention Services	$50 per hour	2/22/2012	6/30/2012
Elizabeth Rubin	Campus Aide III	Cashiering Services	$17 per hour	2/22/2012	6/30/2012
Denise McQueen	Campus Aide III	Payroll Dept.,	$17 per hour	2/22/2012	6/30/2012

RECOMMENDATION

Approve, ratify, and confirm the items included in Classified Personnel Report #8-11/12.

MIRACOSTA COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 3-11/12
EXCUSE BOARD MEMBER ABSENCE

WHEREAS, Trustee Bill Fischer was absent from the board meetings of the MiraCosta Community College District Board of Trustees on February 7, 2012, and February 21, 2012, due to family emergency.

NOW, THEREFORE, BE IT RESOLVED by the MiraCosta Community College District Board of Trustees that the above-noted absence of Trustee Fischer is excused and that, in accordance with the applicable provisions of the Education Code, no reduction in monthly compensation will be made for the absence.

PASSED AND ADOPTED by the Board of Trustees of the MiraCosta Community College District of San Diego County, California, this 21st day of February, 2012, by the following vote, which constitutes a majority of the Board of Trustees:

AYES:	Broad, Carranza, McNeil, Ruud, Shannon, Simon
NOES:	-0-
ABSTAINING:	-0-
ABSENT:	Fischer

STATE OF CALIFORNIA)
)
SAN DIEGO)

I, Francisco C. Rodriguez, Secretary of the Board of Trustees of the MiraCosta Community College District, do hereby certify that the foregoing is a full, true, and correct copy of the resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

February 21, 2012

Francisco C. Rodriguez, Ph.D.
Superintendent/President
Secretary of the Board of Trustees