MIRACOSTA COMMUNITY COLLEGE DISTRICT
ONE BARNARD DRIVE — OCEANSIDE, CA

MINUTES OF REGULAR BOARD MEETING **September 20, 2011**
(Approved October 18,2011)

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in a regular meeting on Tuesday, September 20, 2011, in the John MacDonald Board Room, Oceanside Campus. President Bill Fischer called the meeting to order at 3:02 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:
David Broad (absent)
Gloria Carranza
William Fischer
George McNeil
Ron Ruud
Jeanne Shannon
Jacqueline Simon
Samantha Garcia, Student Trustee

Francisco C. Rodriguez, Superintendent/President
Jim Austin, Vice President, Business and Administrative Services
Pam Deegan, Vice President, Instructional Services
Dick Robertson, Vice President, Student Services

III. APPROVE MEETING MINUTES

A. Special Meeting of September 6, 2011
B. Regular Meeting of September 6, 2011

By motion of Trustee Carranza, seconded by Trustee McNeil, the minutes were approved. The motion carried unanimously. Student advisory vote: aye.

IV. PUBLIC COMMENTS ON ITEMS ON AND NOT ON THE AGENDA

None.

V. CHANGES IN AGENDA ORDER

The accreditation update was moved to this point in the agenda. Vice President Pam Deegan provided an overview of the timeline of activities (included in the agenda) to address the accreditation sanction. Ms. Deegan noted the staff is

treating the sanction very seriously and is taking great effort to complete the work that will be necessary to ensure a successful outcome. The board thanked the staff for their work.

VI. PRESENTATIONS

A. Introduction of Associated Student Government, Student Ambassadors, Academic Senate Council, and Classified Senate Council

Student Trustee Samantha Garcia introduced ASG President Sasha Tangherian, who in turn introduced members of the ASG. Vice President Dick Robertson introduced Jan Moberly, who has overseen the Student Ambassador Program for twenty-five years. This year, there are ten men and ten women ambassadors. The students introduced themselves and gave their educational plans. Academic Senate Council President Louise Moon introduced the 2011/12 council members, and Classified Senate Council President Melanie Haynie introduced this year's council members.

B. Horticulture Department Sustainability Award

Vice President Jim Austin noted that Horticulture Instructional Associate Jason Kubrock and Facilities Director Tom Macias submitted the Horticulture Department rainwater-harvesting program to the California Higher Education Sustainability Conference. The program received the 2011 Energy Efficiency and Sustainability Best Practice Award. The Horticulture Department has also developed a green-waste recycling system, a composting system, and a hydroponic system to grow food crops for the cafeteria.

C. MiraCosta College Foundation and Development Office Report

MiraCosta Foundation Executive Director Linda Fogerson provided an overview of the foundation's fund-raising efforts over the past year, which were record breaking. Last year, $176,000 in student scholarships benefitted 309 students; $97,500 was given in direct aid to 578 students; $251,500 went to campus programs; $464,000 was placed in endowment; and $209,500 was matched by the Osher Foundation.

VII. CONSENT ITEMS

A. Approve Academic Personnel Report #3-11/12

B. Approve Classified Personnel Report #3-11/12

C. Ratify Contracts and Approve Purchase Orders – August 1 to August 31, 2011

D. Approve Categorical Flexibility as Authorized by Assembly Bill Extraordinary Session #4, Bill #2, and Transfer One Dollar from Credit Matriculation to Noncredit Matriculation

E. Approve 2011/12 Men's and Women's Basketball Schedules

Item A, C, and E were pulled for discussion.

By motion of Trustee Carranza, seconded by Trustee Simon, consent items B and D were approved as presented. The motion carried unanimously. Student advisory vote: aye.

By motion of Trustee Carranza, seconded by Trustee McNeil, consent item C was approved. The motion carried unanimously. Student advisory vote: aye.

By motion of Trustee Carranza, seconded by Trustee Ruud, item E was approved, as presented. The motion carried unanimously. Student advisory vote: aye.

Trustee Carranza moved, Trustee McNeil seconded the motion, to approve consent item A in order to open discussion. The board discussed at length the district's early retirement program and determined the budget/finance ad hoc committee will review the early-retirement policy and make a report to the board in the near future. By motion of Trustee McNeil, seconded by Trustee Shannon, consent item VII.A was approved. Ayes: Carranza, Fischer, McNeil, Shannon, Simon. Abstain: Ruud. Absent: Broad. Student advisory vote: aye.

VIII. ACTION ITEMS

A. Public Hearing: 3 p.m. – FY2012 Final Budget

No public comments.

B. Adopt FY12 Budget

By motion of Trustee Carranza, seconded by Trustee McNeil, the board adopted the FY2012 Final Budget. The motion carried unanimously. Student advisory vote: aye.

VI. SECOND READING AND ADOPTION — BOARD POLICIES

A. BP 1200 District Mission

By motion of Trustee Carranza, seconded by Trustee McNeil, Board Policy 1200 was adopted, as revised: *The MiraCosta Community College District mission is to provide educational opportunities and student-support services to a diverse population of learners with a focus on their success. MiraCosta offers associate degrees, university-transfer courses, career-and-technical education, certificate programs, basic-skills education, and lifelong-learning opportunities that strengthen the economic, cultural, social, and educational well-being of the communities it serves.* The motion carried unanimously. Student advisory vote: aye.

VII. INFORMATION

A. Spring 2011 Graduates

The list of graduates was presented for information.

B. Quarterly Financial Status Report – CCFS-311Q for the Quarter Ended June 30, 2011

Dr. Rodriguez noted a one-page fiscal overview of the report was provided by Vice President Jim Austin.

C. MiraCosta College Foundation and Development Office Gift Acceptance – July 1 to September 20, 2011

Dr. Rodriguez noted this report represents periodic donations received by the foundation.

VIII. COLLEGE-RELATED REPORTS

A. Trustees Activities

Trustee Carranza reported the fiscal/budget ad hoc committee met recently. Trustee McNeil attended the recent Kiwanis fundraiser for veterans. Trustee Fischer attended the monthly SDICCCA meeting. Trustee Simon attended the State of Carlsbad lunch, an international film series event, and a foundation board meeting.

B. Students

Samantha Garcia noted the fall semester is under way and going well.

C. Classified Employees

Melanie Haynie noted a written report is included in the agenda.

D. Faculty

Louisa Moon noted a written report is included in the agenda. She added that the staff is focused on accreditation-related issues.

Trustee Carranza moved, Trustee McNeil seconded the motion, to approve consent item A in order to open discussion. The board discussed at length the district's early retirement program and determined the budget/finance ad hoc committee will review the early-retirement policy and make a report to the board in the near future. By motion of Trustee McNeil, seconded by Trustee Shannon, consent item VII.A was approved. Ayes: Carranza, Fischer, McNeil, Shannon, Simon. Abstain: Ruud. Absent: Broad. Student advisory vote: aye.

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E. Academic Associate Faculty, CCA/CTA/NEA

No report.

F. **Vice Presidents**

1. **Instructional Services**

Vice President Pam Deegan noted a written report is included in the agenda. Trustee McNeil commended the students in radiation-protection technician training and nursing for their recent successes in hiring and certification.

2. **Student Services**

Vice President Dick Robertson noted the fine work of staff on the comprehensive master plan. ASG students have met with the comprehensive master plan architect regarding expansion of the student center, utilizing student-center fees.

3. **Business and Administrative Services**

Vice President Jim Austin noted the department report is included in the agenda. He highlighted the facilities projects that were completed over the summer.

G. **Superintendent/President**

Dr. Rodriguez thanked the board for acknowledging the students and staff introduced earlier in the meeting. The twenty-fifth edition of *Tidepools* was provided for information. An invitation to the upcoming Report to the Region was also provided. He added that the district is on target to complete the timeline that addresses the accreditation sanction.

IX. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

None.

X. ADJOURNMENT

The meeting adjourned at 5:12 p.m.

MINUTES APPROVAL:

William C. Fischer, Ph.D.
Board President

Francisco C. Rodriguez, Ph.D.
Superintendent/President

Subject:	Attachment:
Approve Academic Personnel Report #3-11/12	None
Category:	**Type of Board Consideration:**
Consent Items	Information ✔ Consent Action
Recommended:	**Approved for Consideration:**
Pamela Deegan Vice President, Instruction	Francisco C. Rodriguez, Ph.D. Superintendent/President

STATUS

1. Mark Bockstahler, Learning Disabilities Specialist/Counselor, position 2530, has given notice of his intent to retire from the district, effective June 30, 2012. He also requests participation in the district's early retirement program for the continuation of his health benefits and/or receipt of the MediCare supplement reimbursement.

2. Correction to initial salary placement for Leah Cluff, tenure-track, Art History Instructor, position 1295, due to the verification of work experience, from salary class 5, step 4 to salary class 5, step 3, $85,165 per year (2011-13 academic salary schedule), effective August 12, 2011.

3. Employment of the following associate faculty members, payable in accordance with the Collective Bargaining Agreement for Academic Associate Faculty:

   Holly Bass – Math

   Jennifer Bullock – Child Development

RECOMMENDATION

Approve, ratify, and confirm the items included in Academic Personnel Report #3-11/12.

Subject:	Attachment:
Approve Classified Personnel Report #3-11/12	None
Category:	**Type of Board Consideration:**
Consent Items	Information ✔ Consent Action
Recommended:	**Approved for Consideration:**
James Austin, Vice President Business and Administrative Services	Francisco C. Rodriguez, Ph.D. Superintendent/president

STATUS

1. Employment of Bradley Armstrong, Instructional Aide – Automotive Technology, position 3388, salary range 9, step 1, $2,505.93 per month, 30 hours per week, 10 months per year, effective September 1, 2011.

2. Request approval of the following temporary assignments for temporary, classified employees, as detailed below:

Employee	Job Title	Dept	Hourly Rate	Start Date	End Date
Anthony Morris	Campus Aide I	Academic Info Svcs	$9 per hour	9/7/2011	6/30/2012
Reza Moslehi	Campus Aide I	Academic Info Svcs	$9 per hour	8/1/2012	8/15/2012
Vinh Tran	Campus Aide III	Chemistry	$17 per hour	9/6/2011	6/30/2012
Dana Gonzalez	Sub Secretary/Clerk I	Student Activities	$18.74 per hour	8/19/2011	6/29/2012
Jim Chardi	Program Aide	Nursing/Allied Health	$18.74 per hour	7/1/2011	8/31/2011
Shauna Schuette	Secretary II	Nursing/Allied Health	$25.73 per hour	10/1/2011	6/30/2012
Pedro Torres	Apprentice II	Retention Services	$11 per hour	8/26/2011	6/30/2012
Katie Murphy	Campus Aide I	Math	$9 per hour	9/7/2011	6/30/2012
Aria Fazinejad	Instructional Aide	Math	$19.28 per hour	8/22/2011	6/30/2012
France Magtira	Campus Aide II	PIO	$13 per hour	7/1/2011	6/30/2012
Tiffany Burnett	Campus Aide I	Service Learning	$9 per hour	9/15/2011	5/11/2012
Adam Rompel	Instructional Assistant I	Art	$21.04 per hour	8/17/2011	6/15/2012
Jennifer Salisbury, Tanner Salley, Miriam Olivia Flores	Apprentice II	Biology	$11 per hour	9/7/2011	5/18/2012
Daniela Dean	Campus Aide I	Honors Scholar Program	$9 per hour	8/1/2011	5/31/2012
Alexander Toole	Instructional Aide	Math	$19.28 per hour	8/22/2011	5/31/2012
Gail Wild	Apprentice II	Horticulture	$11 per hour	8/1/2011	6/30/2012
Laura Jarrous	Campus Aide III	Admissions & Records	$17 per hour	8/15/2011	6/30/2012
Mary Oliver	Sub Secretary/Clerk III	Human Resources	$22.93 per hour	8/16/2011	6/30/2012
Stephanie Ishihara	Campus Aide I	Music	$9 per hour	6/1/2011	7/31/2011
Tiffany Fuller	Campus Aide I	Music	$9 per hour	9/5/2011	5/31/2012
Nick Navarro	Campus Aide I	Music	$9 per hour	8/29/2011	5/31/2012
Carlos Dieguez	Campus Aide III	International languages	$17 per hour	8/29/2011	5/18/2012
Roslyn Lehman	Costume Designer	Theatre/Film	$4,700 stipend	9/7/2011	5/31/2012
Paul Canaletti	Lighting Designer	Theatre/Film	$2,100 stipend	9/7/2011	5/31/2012
Jamie Leodones	Makeup and Hair Designer	Theatre/Film	$2,000 stipend	9/7/2011	5/31/2012

Joanne Kissinger	Poster Designer	Theatre/Film	$300 stipend	9/7/2011	5/31/2012
Bonnie Durben	Props Designer	Theatre/Film	$2,600 stipend	9/7/2011	5/31/2012
John Finkbiner	Scenic Painter	Theatre/Film	$500 stipend	10/10/2011	11/30/2011
Viviana Rodriguez	Secretary I	Career Center	$24.29 per hour	8/4/2011	8/16/2011
Karlee Chalison	Apprentice I	Writing Center	$9 per hour	6/1/2011	6/30/2011
Karen Friend Smith	Business Consultant	Small Business Dev Ctr	$33.43 per hour	10/3/2011	6/30/2012
Kathy J. Perkins	Secretary/Clerk III	Counseling	$22.93 per hour	8/9/2011	6/29/2012

RECOMMENDATION

Approve, ratify, and confirm the items included in Classified Personnel Report #3-11/12.