ADMINISTRATIVE PROCEDURE 4400: Fee-Based Community Services Programs

Offerings are established and maintained to meet the changing needs of the community and complement the credit and noncredit offerings of the college. Classes, workshops, excursions, et cetera are designed for both minors and adults.

Community Education instructors are not placed on the faculty salary schedule but are paid based on labor-market research, following a formula that allows for some negotiation. Their Community Education assignments do not count toward credit or noncredit loads. Contract Education instructors are paid in the same manner, unless the offerings are delivered as either credit or noncredit; in that case, the instructors are paid based on the appropriate salary schedule and the assignment is calculated as part of their load.

General-purpose revenues received from the state are not used to subsidize Community Education or Contract Education programs. Enrollment fees for individuals and contract-training fees are based on labor-market research and actual costs for providing each activity or training. Every effort is made to recover the actual costs of providing the programs, including administrative costs, through public or private contracts, contributions, donations, or user fees. The college recognizes the value-added contributions of Community Education and Contract Education to the overall marketing and public relations of the college.

MiraCosta Community College District

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Periodic Review: 8/5/16, 9/10/20, 6/8/23
References: Education Code §\$78300 et seq.

Title 5, §§55002, 55160(b)

CCLC Update: #13, 8/07 Steering: AAC / AS