

The district maintains a plan for the provision of programs and services to students with disabilities designed to ensure that they have equality of access to district classes, programs, and activities. The DSPS plan is reflected in various documents located on the MiraCosta College website. These documents include a program review report completed each fall semester, DSPS service policies, DSPS faculty handbook, and the end-of-year expenditure report. These documents are reviewed and updated at least annually by the DSPS faculty director. Documents include but are not limited to:

- Procedure for timely response to accommodation requests involving academic adjustments that, at a minimum, provides for an individualized review of each such request, and permits interim decisions on such requests pending final resolution by the appropriate administrator or designee.
- Long-range goals and short-term measurable objectives for the program.
- Definitions of disabilities and students eligible for the program.
- Support services and instruction provided.
- Technology accessibility.
- Verification of disability.
- Student rights and responsibilities.
- Academic accommodation plan that is developed by a designated person in consultation with the student.
- Academic adjustments, auxiliary aids, and services.
- Provisions for course substitution and waivers.
- Staffing.
- Advisory committee.

The DSPS Office operates with standards and specific policies and processes to ensure students with verified disabilities may request and receive reasonable accommodations and academic support services in a timely manner. Furthermore, DSPS maintains detailed procedures for handling accommodation disputes, exceptions, and grievances. Procedures include Level I, course accommodation; Level II, course substitution; and Level III, course waiver. Service policies and accommodation procedures can be found in detail on the DSPS website.