In order to keep the board of trustees current on the fiscal condition of the district and as an integral part of the policy and decision-making processes, the vice president, administrative services, shall submit the following periodic reports to the superintendent/president for information and/or approval by the board:

- A. Quarterly Financial Status Report, CCFS 311Q.
- B. Quarterly Report of Investments.
- C. Budget Transfers.
- D. Annual budget and expense reports of governmental, proprietary and trust funds.
- E. Annual Capital Construction report including the status of the acquisition, construction or financing of the school facility projects, as identified in any applicable bond measure, with the proceeds of the debt.

MiraCosta Community College District

Effective Date:	2/2/10, 11/21/19
References:	Education Code §84040(c)
	Title 5, §58311
	Accreditation Standard III.D.2
	California Community Colleges Budget and Accounting Manual
CCLC Update:	-
Steering:	VPAS

Page 1 of 1