

Classified administrators, for purposes of the classified administrator salary schedule, are directors, executive directors, and the Chief of Police, and such other positions as from time to time are designated as such by the superintendent/president and are not employed as academic/educational administrators as defined by Education Code. Classified administrators have authority to recommend for hire, transfer, suspension, promotion, discharge, assignment, or discipline other employees, and have the responsibility to assign work to and direct them, address informal grievances, or recommend such action. Additionally, classified administrators have responsibilities and/or influence over cross-divisional and multi-campus site span of control and substantial budgetary responsibilities.

Working conditions are outlined in the classified administrators' employee manual, which results from the meet-and-confer process with the superintendent/president and classified administrators.

Note: There is no administrative procedure for this policy. Please refer to the MiraCosta Community College District Classified Administrators' Handbook.