MIRACOSTA COMMUNITY COLLEGE DISTRICT
ONE BARNARD DRIVE — OCEANSIDE, CA

MINUTES OF REGULAR MEETING/WORKSHOP **FEBRUARY 28, 2015**
(Approved March 18, 2015)

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in a regular meeting/retreat on Saturday, February 28, 2015, in Aztlan, Student Center, Oceanside Campus. President Jeanne Shannon called the meeting to order at 9:15 a.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

David Broad	Leon Page
Rick Cassar	Jeanne Shannon
William Fischer (absent)	Jacqueline Simon
George McNeil	

Sunita V. Cooke, Superintendent/President

III. PUBLIC COMMENTS ON ITEMS ON AND NOT ON THE AGENDA

None.

IV. CHANGES IN AGENDA ORDER

None.

V. WORKSHOP: Board / CEO Roles, Responsibilities, Relationships

Dr. Cindra Smith, board development and facilitation consultant, led a discussion to assist the board in setting board and superintendent/president priorities for 2015, establishing communication protocols, reviewing board policy/administrative procedure development processes, and reviewing the board's role in planning and student success efforts.

The 2015 board goals were reviewed and progress was noted, as follows:

1. Ensure a comprehensive student success plan is implemented by November 2014.
   The college submitted a Student Success and Support Plan and a Student Equity Plan to the state. These were reviewed with the board on November 12 and 19, 2014. A comprehensive plan is now targeted for June 2015 and an ad hoc committee of the board has been established to work with the administration on defining board-reporting requirements.
2. Hire a top-quality superintendent/president.
   Dr. Sunita Cooke was hired as the new superintendent/president starting January 2, 2015.

3. Receive training on the board's role in maintaining accreditation.
   The board received training on its role in accreditation on January 14, 2015, in a workshop given by Dr. George Boggs. The administration is preparing a list of topics pertaining to accreditation to be presented at 2015 board meetings.
4. Ensure a data dashboard is implemented by October 2014.
   A data dashboard has been developed for the board and was reviewed with the board on October 22, 2014. It will be reviewed again as part of the budget process.
5. Explore opportunities to collaborate with Oceanside Unified School District regarding the "Oceanside Promise."
   This has not yet occurred. Collaboration is occurring between OUSD and MCC staff.
6. By engaging in workshops, develop a better understanding of the processes and controls that are in place for purchase orders, contracts, staffing decisions, and course offerings.
   The board received presentations on information technology (October 22, 2014), purchasing procedures (November 19, 2014) and Curriculum Development (December 10, 2014). The board will receive an update on staffing procedures.

A seventh goal was developed: "Ensure the development of a comprehensive diversity and equity commitment that guides plans and actions related to diversity, equity, and inclusion."

The revised goals will be re-adopted at the March 18, 2015, board meeting.

VI. ADJOURNMENT

The meeting adjourned at 3:15 p.m.

MINUTES APPROVAL:

Jeanne Shannon
Board President

Sunita V. Cooke, Ph.D.
Superintendent/President