MIRACOSTA COMMUNITY COLLEGE DISTRICT
ONE BARNARD DRIVE — OCEANSIDE, CA

MINUTES OF REGULAR MEETING **FEBRUARY 18, 2015**
(Approved March 18, 2015)

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in a regular meeting on Wednesday, February 18, 2015, in the Conference Room of the San Elijo Campus Student Center. President Jeanne Shannon called the meeting to order at
3:10 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

David Broad	Leon Page
Rick Cassar	Jeanne Shannon
William Fischer	Jacqueline Simon (absent)
George McNeil	Antoine Stevens-Phillips, Student Trustee

Administrators present:
Sunita V. Cooke, Superintendent/President
Mary Benard, Vice President, Instructional Services
Charlie Ng, Vice President, Business and Administrative Services
Dick Robertson, Vice President, Student Services

III. APPROVE MEETING MINUTES

A. Regular Meeting/Workshop of January 14, 2015
B. Special Meeting of January 21, 2015 – 1:15 p.m.
C. Special Meeting of January 21, 2015 – 2 p.m.
D. Regular Meeting of January 21, 2015
E. Regular Meeting/Preliminary Budget Workshop of February 4, 2015

By motion of Trustee Fischer, seconded by Trustee Cassar the minutes of the regular meeting/workshop of January 14, 2015; the 1:15 p.m. special meeting of January 21, 2015; the 2 p.m. special meeting of January 21, 2015; the regular meeting of January 21, 2015, as amended; and the regular meeting/preliminary budget workshop of February 4, 2015, were approved.

Vote:	6/1
Aye:	Broad, Cassar, Fischer, McNeil, Page, Shannon
Absent::	Simon
Student Trustee:	Aye

IV. PUBLIC COMMENTS ON ITEMS ON AND NOT ON THE AGENDA

None.

Dean Dana Smith welcomed the group to the San Elijo Campus. She provided an update of the First Four Program, an initiative that offers a package of four fundamental courses to first-semester students who place in one or more pre-transfer courses. In its pilot semester, the program has seven course packages, drawing from twenty existing classes, and serves seventy students at the San Elijo Campus.

V. CHANGES IN AGENDA ORDER

None.

VI. PRESENTATIONS

A. Regional Consortium Adult Education Planning – AB 86

Dr. Nikki Schapper, dean of behavioral sciences, history and community education; Angela Senigaglia, English noncredit faculty; and Manuel Zapata, director of CTE, EI, and community programs for the San Dieguito Union High School District, provided an overview of AB 86, a grant to fund regional adult education consortia across the state. The Coastal North County Adult Education Consortium (CNCAEC) includes the San Dieguito Union High School District, Oceanside Unified School District, Carlsbad Unified School District, and MiraCosta College. Utilizing demographic analysis and external and internal input, four workgroups began in fall 2014 to develop a plan and primary goals that will create roadmaps to assist students in understanding and utilizing adult education opportunities. The proposed CNCAEC plan will be submitted for state approval on March 1, 2015.

VII. CONSENT ITEMS

A. Ratify Recommendations of Superintendent/President in Approving Academic Personnel Actions

B. Ratify Recommendations of Superintendent/President in Approving Classified Personnel Actions

C. Ratify Contracts and Approve Purchase Orders – January 1 through January 31, 2015

D. Approve Load Factor for New Dance Courses

E. Approval Curriculum Approvals for 2015/16 Catalog, Part II

F. Approve Change Order #1 – Technology Career Institute Project

G. Award Request for Proposal #04-15 – Robotic Training Center and Partnership

H. Approve Bid # 07-15 – Engineering Tech Training Units

I. Approve Board of Trustees FY2015/16 Budget Directions

Item E was pulled for discussion.

By motion of Trustee Broad, seconded by Trustee McNeil, consent items A, B, C, D, F, G, H, and I were approved.

Vote:	6/1
Aye:	Broad, Cassar, Fischer, McNeil, Page, Shannon
Absent:	Simon
Student Trustee:	Aye

By motion of Trustee Broad, seconded by Trustee McNeil, consent item E was approved.

Vote:	6/1
Aye:	Broad, Cassar, Fischer, McNeil, Page, Shannon
Absent:	Simon
Student Trustee:	Aye

VIII. ACTION ITEMS

A. Approve Student Parking Permit Fee Increase

The motion of Trustee Page, seconded by Trustee Fischer, to approve increasing student parking permit fees failed.

Vote:	1/5/1
Aye:	Page
Nay:	Broad, Cassar, Fischer, McNeil, Shannon
Absent:	Simon
Student Trustee:	Aye

By motion of Trustee Broad, seconded by Trustee McNeil, the trustees directed staff to bring back a proposal for improving student parking permit services utilizing district funds.

Vote:	6/0/1
Aye:	Broad, Cassar, Fischer, McNeil, Page, Shannon
Absent:	Simon
Student Trustee:	Aye

B. Adopt Resolution No. 9–14/15, Authorizing Execution and Delivery of Documents Relating to the Sale and Delivery of a Lease/Purchase Agreement and Authorizing and Directing Certain Actions

By motion of Trustee Broad, seconded by Trustee Fischer, the board adopted Resolution No. 9–14/15, authorizing the execution and delivery of documents relating to the sale and delivery of a lease/purchase agreement, and authorizing and directing certain actions in connection therewith.

Vote:	6/0/1
Aye:	Broad, Cassar, Fischer, McNeil, Page, Shannon
Absent:	Simon
Student Trustee:	Aye

IX. SECOND READING AND ADOPTION – BOARD POLICIES

A. Board Policy 7110 – Delegation of Authority – Human Resources

By motion of Trustee Page, seconded by Trustee Fischer, revised Board Policy 7110, Delegation of Authority–Human Resources, was adopted.

Vote:	6/1
Aye:	Broad, Cassar, Fischer, McNeil, Page, Shannon
Absent:	Simon
Student Trustee:	Aye

X. INFORMATION

A. First Quarter Financial Report

The FY15 first quarter financial reports were presented for information.

XI. COLLEGE-RELATED REPORTS

A. Trustees Activities

Trustee Cassar attended the CCLC conference in January, the recent citizenship celebration, and the annual trustee dinner held at Grossmont College. Trustee McNeil attended the monthly SDICCCA meeting and the Black Student Union conference, and enjoyed a tour of Grossmont College before the trustees' dinner. Trustee Fischer commended the Academic Senate for its nomination of Steve Deineh to receive the ASCCC Stanback-Stroud Diversity Award. Trustee Page announced he would be resigning from the board after the February 28 meeting as he is moving and will no

longer be a resident in his trustee area. The board thanked Mr. Page for his service to
the board and community over the past couple of years.

B. Students

Antoine Stevens-Phillips noted an upcoming pilot program to extend library hours during finals week.

C. Classified Employees

A written report was included in the agenda. Mimi Lively reported that the first classified employee scholarship recipient, Travis Blunt, was highlighted recently in a *Union-Tribune* article.

D. Faculty

A written report was included in the agenda. Academic Senate Council President Mike Fino thanked Trustee Page for his high level of engagement while serving on the board.

E. Vice Presidents

1. Instructional Services

A written report was included in the agenda. Vice President Mary Benard thanked Trustee Page for his support of instruction at MiraCosta College as a board member and as an associate faculty member. She added that the college submitted twenty additional documents of support for the baccalaureate degree application.

2. Student Services

A written report was included in the agenda. Vice President Dick Robertson noted his appreciation for the service provided by Trustee Page. Trustee McNeil commended Adrean Askerneese on his appointment to the California Community Colleges Online Education Initiative (OEI) work group.

3. Business and Administrative Services

A written report was included in the agenda. Vice President Ng noted his appreciation of Trustee Page's service.

4. Office of the President

A written report was included in the agenda.

F. Superintendent/President

Superintendent/President Sunny Cooke noted the district has been invited to join the national student success initiative, Achieving the Dream, and that the Kresge Foundation is contributing more than half of the initial cost. Four staff members are currently in Baltimore attending the 2015 DREAM Conference.

XII. ADJOURNMENT

The regular meeting adjourned at 5:15 p.m.

MINUTES APPROVAL:

Jeanne Shannon
Board President

Sunita V. Cooke, Ph.D.
Superintendent/President

Subject:	Attachment:
Ratify Recommendations of Superintendent/President in Approving Academic Personnel Actions	None
Category:	**Type of Board Consideration:**
Consent Items	Information ✔ Consent Action
Recommended:	**Approved for Consideration:**
Mary K. Benard, Ed.D. Vice President, Instructional Services	Sunita V. Cook, Ph.D. Superintendent/President

STATUS

1. In accordance with Article 12.7 of the Academic Associate Faculty Collective Bargaining Agreement, associate faculty member Minerva Tapia requests advancement on the associate faculty salary schedule due to the completion of a doctoral program. Professor Tapia will advance from salary class 5 to 6, effective March 1, 2015.

2. Employment of the following associate faculty members, payable in accordance with the Collective Bargaining Agreement for Academic Associate Faculty:

Mi Youn Kim – Nursing
Susan Soon-Ah Fadness – Philosophy
Kristine Glauber – Biology
Timothy McKnight – Music
Benjamin Grupe – Oceanography
Gwyn Carpenter – Nursing
Michael Bartulis – CSIT
Michele Mulholland – Psychology
Carrie Minikel – Art
Joseph Lennox – Chemistry
Christina Ree – Art
Vanessa Patman – Chemistry
Mai Orloff – Math
Elisabeth Nicholes – Religious Studies
Tabitha Pratt – Nutrition
Martha Strey – Physics
Padam Singh – Math
Clayton West – Art
Mary Williams – Child Development
Vi Trang – Math
Apolinar Mariscal – Math
John Dicostanzo – Music
Maria Gee-Schweiger – Chinese
Patricia Hartley – Accounting
Dheya Al-Fekri – Chemistry
Wendy Curtiss – Psychology
J. Craig Bradley – Philosophy
Robin Allyn – Sociology
Traci Mitchell – Nutrition
Kerry McCoy – Psychology
Kathryn Schubel – Geology
Evan Raiewski – Psychology
Eun Park – Art
Alan O'Brien – Media Arts and Tech
Alaganandan Nanthakumar – Chemistry
Lisa Taylor – Psychology
Michelle Souza – Drama
Tavner Delcamp – Chemistry
Bethany Elias Jenner – Religious Studies
Thomas Trzos – CSIT
Ngo Tran – CSIT
Douglas Wright – Athletics (Volleyball)

RECOMMENDATION

Ratify recommendations of the superintendent/president in approving academic personnel actions.

Subject:	Attachment:
Ratify Recommendations of Superintendent/President in Approving Classified Personnel Actions	None
Category:	**Type of Board Consideration:**
Consent Items	Information ✔ Consent Action
Recommended:	**Approved for Consideration:**
Charlie Ng, Vice President Business and Administrative Services	Sunita V. Cook, Ph.D. Superintendent/President

STATUS

1. Employment of Nicole Yax, Secretary Clerk III – Police, position 3561, salary range 15, step 1, $1,788.41 per month, 18 hours per week, 12 months per year, effective January 2, 2015.

2. Permanent change of assignment for the following regular classified employees:

   Increase in hours for Michael Green, Student Services Specialist, position 3442, from 20 to 40 hours per week, effective February 19, 2015.

   Kimberley Coutts, Director of Instructional Research, position 3008. On December 10, 2014, the Board of Trustees approved the elimination of this employee's position due to a lack of work (Resolution 4–14/15). The employee has elected a voluntary reassignment to the classification of Research Analyst–Institutional Effectiveness, position 3539, salary range 27, step 23, $8,334.50 per month, full-time, 12 months per year, effective February 9, 2015.

3. Temporary change of assignment for the following regular, classified employees:

   Beatriz Palmer, Secretary/Clerk II – Services Learning, position 3509, and Veterans Assistant, position 3124, has accepted the assignment of Interim Student Services Coordinator – Service Learning, position 0126, salary range 26, step 1, $5,460.75 per month, full-time, effective January 5 – December 31, 2015.

   Justine Duke, Ian Lujan, Maryam Khalaj, Momoyo Dahle, Shital Mehta, Francis Alvarez and Carmella Wilson, Math Learning Center Instructional Assistants I, positions 4048, 4050, 4049, 4036, 4035, 4037, 4034, will serve as substitute Math Learning Center Specialists, $24.29 per hour, as needed, effective January 20 – June 30, 2015.

   Increase in hours for Taylor Tirona, Secretary I – Counseling, positon 3135, from 36 to 40 hours per week, effective February 9 – June 30, 2015.

Marlesha Keys, Bertha Alvarez and Thy Vu, Math Learning Center Specialists, positions 3479, 3478, 3480, will serve as substitute Math Learning Center Instructional Assistants I, $21.04 per hour, as needed, effective January 20 – June 30, 2015.

Dean Smith, Police Community Services Officer, position 4364, will work in an interim assignment as a Police Services Officer, salary range 11, step 7, $3,558.20 per month, 32 hours per week, effective February 19 – June 30, 2015. Dean will reduce his hours in his permanent position from 16 to 8 hours per week to accept this interim assignment.

Jon Fuzell, Instructional Aide – Retention Services, position 5022, will also serve as a Student Services Specialist for Retention Services, position 0127, salary range 21, step 1, $2,599.89 per month, 22 hours per week, effective February 19 – June 30, 2015.

Shawna Sourivanh, Interim Secretary/Clerk III – Human Resources, position 0036, will change interim assignments to Human Resources Technician, position 0075, salary range 20, step 1, $4,590.92 per month, full-time, effective February 19 – January 31, 2015.

Amber Jackson, Secretary/Clerk I – Transfer Center, position 3147, will also assist the Counseling Dept., $18.74 per hour, 30 hours total, effective February 19 – May 29, 2015.

Pamela LeBlanc, Testing Services Specialist, position 4136, will work in a temporary interim assignment as a Student Services Specialist, position 0128, salary range 21, step 5, $5,764.25 per month, full-time, effective February 19 – June 30, 2015.

4. Request approval of the following short-term and substitute employees. These employees meet the Education Code §88003 definition of short-term and substitute employees, and as such, these employees will be employed and paid less than 75 percent of the college year:

Employee	Job Title	Asgmnt.	Dept.	Hourly Rate	Start Date	End Date
Gabriella Gurrola	Campus Aide II	substitute	Service Learning	$13/hr	1/12/15	5/22/15
Michael Buxton, Hue Nhan	Instructional Assistant II	substitute	Chemistry	$24.29/hr	1/22/15	5/29/15
Virginia Cerda	Campus Aide I	short-term	DSPS		2/9/15	5/22/15
Elizabeth Bell	Instructional Aide	short-term	DSPS	$19.28/hr	2/19/15	6/30/15
Bethany Shears	Apprentice I	substitute	Retention Services	$9/hr	1/12/15	6/30/15
Fatima Askerova	Apprentice III	substitute	Retention Services	$13/hr	1/13/15	6/30/15
Bryce Chudomelka	Instructional Aide	short-term	Retention Services	$19.28/hr	2/19/15	6/30/15
Esteban Garza	Police Locker Room Safety Attendant	substitute	Police	$19.28/hr	1/12/15	6/30/15
Rose Nunes	Campus Aide III	substitute	Public Information Office	$17/hr	1/15/15	6/30/15
Kyla Moya, Jaice Bishop, Alice Brzovic, Donna Blanton, Sheila McCall, France Magtira	Receptionist/ Switchboard Operator	substitute, as needed	Public Information Office	$13/hr	1/15/15	6/30/15
Martin Szillat	Campus Aide III	short-term	Career Services	$17/hr	2/2/15	6/30/15
Jennifer Gerson	Campus Aide I	short-term	Horticulture	$9/hr	2/19/15	3/13/15
Betty Patterson del Sol, Carolyn Kinnon	Instructional Assistant II	short-term	Horticulture	$24.29/hr	2/19/15	3/13/15

Keith Knudson, Daliah Cruz, Michael Buxton, Paul Cataviela	Apprentice II	short-term	Biology	$11/hr	1/22/15	5/31/15
Karen O'Neal	Campus Aide III	substitute	Admissions and Records	$17/hr	1/13/15	6/30/15
Gladys Bailon	Campus Aide II	short-term	CalWORKs	$13/hr	1/22/15	5/29/15
Delma Guzman	Campus Aide III	short-term	CalWORKs	$17/hr	1/22/15	5/29/15
Antonitte Roebuck	Campus Aide III	short-term	CalWORKs	$17/hr	2/19/15	6/30/15
Glen Lindholm	Campus Aide II	short-term	Art	$13/hr	2/19/15	5/27/15
Justin Smiley	Campus Aide III	short-term	Dance	$17/hr	2/19/15	5/14/15
Martin Szillat	Campus Aide III	short-term	Testing	$17/hr	2/19/15	4/19/15
Ken Carlson, Chris Felix, Susan Schluter	Assistant Coach	short-term	Athletics	$23.59/hr	2/19/15	6/30/15
Bryan Fore	Campus Aide III	substitute	OIE	$17/hr	1/20/15	6/30/15
Cindy Maguire	Secretary II	substitute	OIE	$25.73/hr	1/20/15	3/31/15
Jose Ramirez	Custodian	substitute	Facilities	$21.65/hr	7/1/2014	6/30/15
Jacob Curiel	Apprentice II	short-term	Biological Sciences	$9/hr	2/2/15	5/15/15
Elaine Dodge	Development Officer	substitute	Development	$37.47/hr	2/17/15	9/1/15
Maria Aguilar	Campus Aide II	short-term	EOPS	$13/hr	2/19/15	6/30/15
Sarah Little	ECE Apprentice II	short-term	Child Dev Center	$11/hr	2/19/15	5/29/15
Shannon Ilas	Noncredit Student Services Coordinator	short-term	Community Ed	$31.50/hr	2/19/15	6/30/15
Jaice Bishop	Secretary II	substitute	OIE	$25.73/hr	2/19/15	3/31/15
Jeanne Henze	ASL Interpreter for Drivers Ed Class	short-term	Community Service	$35/hr	1/5/15	6/30/15
Gabriella Tallmadge	GEAR UP Support Staff I	short-term	GEAR UP	$9/hr	2/19/15	6/30/15
Erin Perkins	Secretary/Clerk I	short-term	SAN Student Activities	$18.74/hr	2/24/15	6/30/15
Abraham Radugo	Instructional Associate	short-term	Nursing	$30.61/hr	1/2/15	5/29/15
Caroline Lee	Student Services Specialist	short-term	Outreach	$27.27	2/19/15	6/30/15

RECOMMENDATION

Ratify recommendations of superintendent/president in approving classified personnel actions.

RESOLUTION NO. 9–14/15

RESOLUTION OF THE BOARD OF TRUSTEES OF THE MIRACOSTA COMMUNITY COLLEGE DISTRICT AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS RELATING TO THE SALE AND DELIVERY OF A LEASE/PURCHASE AGREEMENT, AND AUTHORIZING AND DIRECTING CERTAIN ACTIONS IN CONNECTION THEREWITH

WHEREAS, the MiraCosta Community College District (the "District") is a community college district duly organized and existing under and pursuant to the Constitution and laws of the State of California (the "State"); and

WHEREAS, the District desires to finance certain capital improvements to District sites and facilities (the "Project"); and

WHEREAS, in order to finance the Project, the District will lease certain buildings at on the MiraCosta College campus (the "Property") to the California Community College Financing Authority, a joint powers agency duly organized and existing under the laws of the State of California (the "Authority") pursuant to a Site Lease (the "Site Lease") and sublease the Property back from the Authority pursuant to a Lease/Purchase Agreement (the "Lease/Purchase Agreement") in exchange for the payment of certain lease payments ("Lease Payments") by the District for use and possession of the Property; and

WHEREAS, to generate proceeds to finance the Project, the Authority will assign all of its right, title and interest in and to the Site Lease and the Lease/Purchase Agreement, including the right to receive Lease Payments, to Compass Mortgage Corporation;

WHEREAS, this Board of Trustees (the "Board") desires to appoint certain professionals to provide services related to the execution and delivery of the Lease/Purchase Agreement; and

WHEREAS, all acts, conditions and things required by the Constitution and laws of the State to exist, to have happened and to have been performed precedent to and in connection with the consummation of the financing authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the District is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such financing for the purpose, in the manner and upon the terms herein provided;

NOW, THEREFORE, it is resolved by the Board of Trustees of the MiraCosta Community College District as follows:

Findings. The Board hereby specifically finds and declares that the actions authorized hereby constitute and are true and correct with respect to the public affairs of the District, and that the statements, findings and determinations of the District set forth in the preambles of the documents approved herein are true and correct, and the Board hereby declares its intention to enter into the Lease/Purchase Agreement described in Section 3 hereof.

Authorization of Lease/Purchase Agreement. The Board hereby expresses its intention to finance the Project through the preparation, sale and delivery of the Lease/Purchase Agreement to the Purchaser, in an amount not to exceed $13,000,000.

Legal Documents. The form of the Lease/Purchase Agreement, by and between the District and the Authority, dated as of February 1, 2015, and on file with the Secretary to the Board (the "Secretary"), is hereby approved. The form of the Site Lease, by and between the Authority and the District, dated as of February 1, 2015, and on file with the Secretary, is hereby approved. The form of the Placement Agent Agreement (the "Placement Agent Agreement"), by and between the District and the Placement Agents (as such term is defined herein), dated as of February 1, 2015, and on file with the Secretary, is hereby approved. The President of the Board, the Superintendent/ President, the Vice President, Business and Administrative Services, and such other officer of the District as the President, President/Superintendent or Vice President, Business and Administrative Services may designate (collectively, the "Authorized Representatives") are, each alone, hereby authorized and directed, for and in the name and on behalf of the District, to execute and deliver each of the above mentioned documents in substantially said form, with such changes therein as such officer or person or persons may require or approve, such approval to be conclusively evidenced by the execution and delivery thereof. The approvals of the Lease/Purchase Agreement, the Site Lease, and the Placement Agent Agreement are each subject to the limitation that the interest rate with respect to the Lease/Purchase Agreement shall not exceed the maximum allowable by law and the aggregate principal amount of the Lease/Purchase Agreement does not exceed $13,000,000.

Appointment of Professionals. The Board hereby approves the appointment of Stradling Yocca Carlson & Rauth, a Professional Corporation, as special counsel to the District, and Piper Jaffray & Co. and RBC Capital Markets LLC as co-Placement Agents (the "Placement Agents") to the District, and Public Financial Management, as financial advisor, each with respect to the sale and delivery of the Lease/Purchase Agreement. The Authorized Representatives are authorized to execute contracts with respect to such services so long as any payment thereunder is contingent upon the successful sale of the Lease/Purchase Agreement.

Attestations. The Secretary to the Board, or such persons as may have been designated by the Superintendent/President or the Vice President, Business and Administrative Services, each alone, are hereby authorized and directed to attest the signature of the Authorized Representatives or of such other person or persons as may have been designated by the Superintendent/President or Vice President, Business and Administrative Services, and to affix and attest the seal of the District, as may be required or appropriate in connection with the execution and delivery of the Lease/Purchase Agreement, Site Lease, Placement Agent Agreement, and related agreements.

Other Actions. The Authorized Representatives and officials and officers of the District are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the sale, execution and delivery of the Lease/ Purchase Agreement and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution and the Lease/Purchase Agreement, the Site Lease, and the Placement Agent Agreement. Such actions as described in this Section 6

heretofore taken by such officers or designees are hereby ratified, confirmed and approved.

Recitals. All the recitals in this Resolution above are true and correct and this Board so finds, determines and represents.

Effective Date. This Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this 18th day of February 2015, by the following vote:

AYES: Broad, Cassar, Fischer, McNeil, Page, Shannon
NOES: —
ABSENT: Simon
ABSTENTIONS: —

President, Board of Trustees
MiraCosta Community College District

Attest:

Secretary to the Board of Trustees
MiraCosta Community College District

SECRETARY'S CERTIFICATE

I, Sunita V. Cooke, Secretary to the Board of Trustees of the MiraCosta Community College District, hereby certify as follows:

The foregoing is a full, true and correct copy of a Resolution duly adopted at a regular meeting of the Board of Trustees of said District duly and regularly and legally held at the regular meeting place thereof on February 18, 2015, of which meeting all of the members of the Board of said District had due notice and at which a quorum was present.

I have carefully compared the same with the original minutes of said meeting on file and of record in my office and the foregoing is a full, true, and correct copy of the original Resolution adopted at said meeting and entered in said minutes.

Said Resolution has not been amended, modified, or rescinded since the date of its adoption, and the same is now in full force and effect.

Dated: February 18, 2015

Secretary, Board of Trustees