



MIRACOSTA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

**REGULAR MEETING
4 P.M. – THURSDAY – JULY 17, 2025
JOHN MACDONALD BOARD ROOM
BUILDING 1000 – OCEANSIDE CAMPUS**

AGENDA

I. CALL TO ORDER AND REPORT OUT FROM CLOSED SESSION

II. FLAG SALUTE / ROLL CALL

III. APPROVE MEETING MINUTES

- A. Special Meeting/Closed Session of June 12, 2025
- B. Workshop of June 12, 2025
- C. Special Meeting/Closed Session of June 26, 2025
- D. Regular Business Meeting of June 26, 2025

IV. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

ITEMS ON THE AGENDA: Members of the audience may address the Board of Trustees on any item listed on the agenda when that agenda item comes up for discussion and/or action. Comments will be limited to three (3) minutes per agenda item and a total of fifteen (15) minutes of public comment on any one item, unless waived by the board. Non-English speakers utilizing a translator will have six (6) minutes to directly address the board. Consent items are considered routine and customary district business, and are voted on in one vote; however, a board member or a member of the audience may request that an item listed on the consent items be removed and considered individually.

ITEMS NOT ON THE AGENDA: Members of the audience may address the Board of Trustees on any topic not on the agenda so long as the topic is within the jurisdiction of the district. Under the Brown Act, the board is not permitted to engage in public discussion or take any action on an agenda item not on the agenda, except that members of the board may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative, or in response to questions posed by the public, a member of the board may ask a question for clarification. A member of the board or the board itself may provide a reference to staff (superintendent/president) or other resources for factual information, request staff (superintendent/president) to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff (superintendent/president) to place a matter of business on a future agenda. Comments from visitors shall not exceed three (3) minutes unless the board waives the time limit. Non-English speakers utilizing a translator will have six (6) minutes to directly address the board. The board may also limit the total amount of time for speakers on a particular topic to fifteen (15) minutes.

DECORUM: Board Policy 2355 requires members of the public to observe order and decorum at board meetings and to conduct themselves in a courteous manner, avoiding profanity, obscenity, other abusive language, and threats of violence. The board president, as presiding officer, has the authority to run the meeting, which includes the authority to issue warnings, call for recesses, or clearing the boardroom in the event of disruptive behavior. Speakers shall speak to the issues and refrain from using defamatory or abusive personal remarks that disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of the business of the district. Government Code section 54954.3(c) establishes that the legislative body of a local agency shall not prohibit public criticism of the policies, procedures, programs, or services of the agency, or of the acts or omissions of the legislative body, and California Penal Code section 403 makes it a misdemeanor for any person to willfully disturb or break up any assembly or meeting with lawful authority.

V. CHANGES IN AGENDA ORDER

VI. PRESENTATIONS

- A. Grants Update

VII. CONSENT ITEMS

- A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions
- B. Approve Apprentice Salary Schedule
- C. Ratify Memorandum of Understanding 25-06 with the Faculty Assembly (Reassigned Time)
- D. Approve Employment Contract for Professional Expert
- E. Approve Updated Course Agreement with Carlsbad Unified School District for the Fall 2025 Dual Enrollment Program
- F. Fall 2025 Program Components for the Oceanside Unified School District CCAP Dual Enrollment Program
- G. Approve Updated Course Agreement with San Dieguito Union High School District for the Fall 2025 Dual Enrollment Program
- H. Approve Updated Course Agreement with Cathedral Catholic High School for the Fall 2025/Spring 2026 Dual Enrollment Program
- I. Approval of Travel to Paris, France, August 1 – December 20, 2025, for Sabbatical Project
- J. Approve Military Equipment Report
- K. Approve Annual Apple Computer Replacement Purchases
- L. Approve Annual Dell Computer Replacement Purchases
- M. Approve Network and Telecommunications Hardware and Software Maintenance and Technical Support Services Agreement
- N. Approve Purchase of Adobe Enterprise Term License Agreement (ETLA)
- O. Ratify and Approve Contracts and Purchase Orders

VIII. ACTION ITEMS

- A. Adopt Resolution No. 01-25/26 Grant Easement to Dish Wireless, LLC (DISH) to Allow Installation of Electrical and Telecommunications Facilities for Adjacent City Property
- B. Ratify the MiraCosta Community College District Confidential Employee Working Conditions Manual
- C. Approve Salary Schedule and Employment Contract for Superintendent/President
- D. Approve Salary Schedule and Employment Contract for Assistant Superintendents/Vice Presidents, Vice President, Associate Vice President, and Chief Inclusion, Diversity, Equity, Accessibility Officer

IX. SECOND READ – BOARD POLICIES (Action Required)

- A. Board Policy 4230 – Grading and Academic Record Symbols

X. INFORMATION

- A. Public Hearing: At or After 4:00 p.m. – Grant Easement to Dish Wireless, LLC (DISH) to Allow Installation of Electrical and Telecommunications Facilities for Adjacent City Property
- B. Report Update of Emergency Declaration and Emergency Actions for Sinkhole at the San Elijo Campus Main Roadway
- C. Report Update of Emergency Declaration and Emergency Actions for Water Leak in Building 4800 at Oceanside Campus

XI. COLLEGE-RELATED REPORTS

- A. Trustees Activities
- B. Students
- C. Classified Employees
- D. Faculty
- E. Assistant Superintendent/Vice Presidents
 - 1. Instructional Services
 - 2. Student Services
 - 3. Administrative Services
 - 4. Human Resources
- F. Office of the President
- G. Superintendent/President

XII. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

XIII. ADJOURNMENT

UPCOMING MEETINGS

**4 p.m. – August 21, 2025
Regular Business Meeting**

In compliance with Government Code §54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District Board of Trustees in advance of their meetings may be viewed at the Office of the Superintendent/President, One Barnard Drive, Oceanside, California, or by clicking on the Board of Trustee's website at <http://www.miracosta.edu/OfficeOfThePresident/BoardofTrustees/Agendas.htm>. Such writings will also be available at the board meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Julie Bollerud, executive assistant to the superintendent/president, at 760.795.6610 or by email at jbollerud@miracosta.edu.

Audio recordings of board meetings are available upon request. Please contact the MiraCosta College Office of the President at 760.795.6610 or at jbollerud@miracosta.edu.



**MIRACOSTA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
One Barnard Drive, Oceanside, CA**

MINUTES OF CLOSED SESSION MEETING

**JUNE 12, 2025
(DRAFT)**

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in closed session on Thursday, June 12, 2025, in Room 1054 at the Oceanside Campus. President Rick Cassar called the meeting to order at 2:31 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

Rick Cassar	Frank Merchat
Raye Clendening	Anna Pedroza
Heather Conklin	Jackie Simon
Ann Crosbie	

III. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

IV. DECLARE NEED FOR CLOSED SESSION

At 2:31 p.m., the board announced the need to enter closed session to discuss the following topic:

A. Conference with Labor Negotiators

Public Employee Performance Evaluation
(Pursuant to Government Code section 54957)
Title: Superintendent/President

V. RECONVENE IN OPEN SESSION – REPORT ACTION FROM CLOSED SESSION

At 3:56 p.m., the board returned to open session to report the following:

A. Conference with Labor Negotiators

Public Employee Performance Evaluation
(Pursuant to Government Code section 54957)
Title: Superintendent/President

No report.

VI. ADJOURNMENT

The meeting adjourned at 3:56 p.m.

MINUTES APPROVAL:

Rick Cassar
President

Hayley Schwartzkopf
Assistant Superintendent/Vice President



MIRACOSTA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING / WORKSHOP

**JUNE 12, 2025
(DRAFT)**

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in a regular meeting/workshop on Thursday, June 12, 2025, in the Boardroom on the Oceanside Campus. President Cassar called the meeting to order at 4:05 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

Rick Cassar	Frank Merchat
Raye Clendening	Anna Pedroza
Heather Conklin	Jacqueline Simon
Ann Crosbie	

Administrators present:

Assistant Superintendent/Vice President Hayley Schwartzkopf
Assistant Superintendent/Vice President Tim Flood
Assistant Superintendent/Vice President Alketa Wojcik

III. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

Tim Flood introduced Elba Gomez, who will officially join MiraCosta as the new assistant superintendent/vice president in Administrative Services on June 16. He also introduced as well as Dung Le, the new director of Fiscal Services, and Brian Peeling, who will replace Ed Dejani as Kitchell program manager, as Dejani moves into a new Kitchell role.

IV. CHANGES IN AGENDA ORDER

None.

V. WORKSHOP

A. Tentative Budget Workshop

Assistant Superintendent/Vice President of Administrative Services Tim Flood provided an overview of the FY2026 tentative budget, and he thanked MiraCostans for their hard work in balancing the budget. Flood noted the tentative budget is a “bridge” budget and sets a broad parameter, while allowing spending to begin as of July 1, even though the final budget is adopted after that in September.

Flood presented a balanced budget for the upcoming fiscal year, and he noted that property tax revenues for 2024/25 came in at 5.31 percent, but will not be finalized until the fiscal year close. The board looked back at budget directives and priorities for FY2024/25 and reviewed board directives and priorities for FY2025/26.

A \$12B deficit is now projected statewide, although Flood noted that community colleges and K-12 have been more fortunate than others with cuts that have taken place. Flood noted that, although the college's instate tuition revenue is up, non-resident revenue is down by \$1M, due to changes in federal policies.

Again this year, funding is not being allocated by the state for equipment or facilities. Scheduled maintenance on buildings continues to be underfunded by the state, and the district has had to use its own funds for a number of maintenance projects. The state legislature is proposing to create a \$80M block grant to provide assistance for potential changes at the federal level relating to grants. This buffer is welcomed. For MiraCosta specifically, Title 5 grants make up the majority of our federal grants.

Fraudulent enrollments have continued, however, due to the hard work of MiraCostans, they have not caused as big of a tuition revenue loss this year.

The district is at a comfortable 84.2 percent in salaries/benefits, which is below the desired threshold of 85 percent. The annual cost of CalSTRS and CalPERS increased some, and they are expected to continue to increase over the next several years.

Board members expressed their gratitude for asked questions and provided input in preparation for being asked to approve the tentative budget on June 26, 2025. The final budget workshop will be held on September 6, 2025, and adoption of the final budget is scheduled for September 11, 2025.

B. Facilities Updates and Five-Year Facilities Plan

Assistant Superintendent/Vice President of Administrative Services Tim Flood, as well as Facilities Director Tom Macias and Kitchell Project Manager Ed Dejani, provided an overview of the Five-Year Capital Construction Plan, which is driven by the 2016 Facilities Master Plan. Flood reminded trustees of the Capital Improvement Program core values that are considered for all projects to ensure that needs and ethical values of the board are met.

Ed Dajani reviewed the work completed over the last six months and what is coming over the next six months. It was noted that none of our projects thus far have been negatively affected by tariffs. The majority of the \$455M Measure MM funding has been committed.

Facilities Director Tom Macias provided an overview of the projects at the Community Learning Center, noting we are on the home stretch with five out of the six projects completed. A solar project is the one remaining project and is currently in the final approval process, and it should be up and active by fall.

Eleven of the 12 projects slated for the San Elijo Campus are completed. Macias noted a solar project is the only project remaining at the San Elijo Campus, scheduled for completion by December 2025.

Ed Dajani provided an overview of the Oceanside Campus, noting the completion of the Chem/Bio and Media Arts buildings. Work continues on the Social Justice and Equity

Village, the Social Sciences Hub, and the Student Life and Leadership project. Additionally, the pedestrian bridge was completed and is now in use. Dajani shared a number of awards that were received for the Chem/Bio Building, which is great recognition and exposure for this new beautiful building.

It was noted the capital construction project information links are available on the district's website with real-time dashboards intended to optimize transparency. Projected cost updates to the solar projects on each of the campuses were reviewed, as well as significant cost savings from a number of projects that are nearing completion. The solar projects are expected to be completed and operational by next spring (SEC by December, and OC by February).

VI. ADJOURNMENT

The meeting adjourned at 5:27 p.m.

MINUTES APPROVAL:

Rick Cassar
President

Hayley Schwartzkopf
Assistant Superintendent/Vice President



**MIRACOSTA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
One Barnard Drive, Oceanside, CA**

MINUTES OF CLOSED SESSION MEETING

**JUNE 26, 2025
(DRAFT)**

VII. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in closed session on Thursday, June 26, 2025, in Room 1054 at the Oceanside Campus. President Rick Cassar called the meeting to order at 2:31 p.m.

VIII. FLAG SALUTE / ROLL CALL

Board members present:

Rick Cassar	Frank Merchat
Raye Clendening	Anna Pedroza
Heather Conklin	Jackie Simon
Ann Crosbie	

Administrators present:

Assistant Superintendent/Vice President Hayley Schwartzkopf

IX. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

X. DECLARE NEED FOR CLOSED SESSION

At 2:31 p.m., the board announced the need to enter closed session, along with Assistant Superintendent/Vice President Schwartzkopf, to discuss the following topic:

A. Conference with Labor Negotiators

(Pursuant to Government Code Section 54957.6)

Agency designated representatives: Superintendent/President Sunita V. Cooke,
Assistant Superintendent/Vice President, Human Resources Hayley Schwartzkopf
Employee organizations: All Groups

XI. RECONVENE IN OPEN SESSION – REPORT ACTION FROM CLOSED SESSION

At 3:56 p.m., the board returned to open session to report the following:

A. Conference with Labor Negotiators

(Pursuant to Government Code Section 54957.6)

Agency designated representatives: Superintendent/President Sunita V. Cooke,
Assistant Superintendent/Vice President, Human Resources Hayley Schwartzkopf
Employee organizations: All Groups

No report.

XII. ADJOURNMENT

The meeting adjourned at 3:56 p.m.

MINUTES APPROVAL:

Rick Cassar
President

Hayley Schwartzkopf
Assistant Superintendent/Vice President



**MIRACOSTA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
One Barnard Drive, Oceanside, CA**

MINUTES OF REGULAR BUSINESS MEETING

**JUNE 26, 2025
(DRAFT)**

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in open session on Thursday, June 26, 2025, in the Boardroom on the Oceanside Campus. President Rick Cassar called the meeting to order at 4:05 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

Rick Cassar	Frank Merchat
Raye Clendening	Anna Pedroza
Heather Conklin	Jacqueline Simon
Ann Crosbie	Federico Caion Demaestri (student trustee)

Administrators present:

Superintendent/President Sunny Cooke
Assistant Superintendent/Vice President Hayley Schwartzkopf
Assistant Superintendent/Vice President Denée Pescarmona
Assistant Superintendent/Vice President Tim Flood
Assistant Superintendent/Vice President Alketa Wojcik

III. OATH OF OFFICE

**A. 2025/26 Student Trustee – Federico Caion Demaestri
2025/26 Associated Student Government President – Diego Padilla**

Trustee Cassar administered the oath of office to Federico Caion Demaestri, the 2025/26 student trustee, and Diego Padilla, the 2025/26 Associated Student Government president.

IV. APPROVE MEETING MINUTES

A. Special/Closed Meeting of May 8, 2025

By motion of Trustee Merchat, seconded by Trustee Clendening, the board approved the minutes of the special/closed session meeting of May 8, 2025.

Vote: 7/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

B. Workshop of May 8, 2025

By motion of Trustee Clendening, seconded by Trustee Conklin, the board approved the minutes of the workshop of May 8, 2025.

Vote: 7/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

C. Special/Closed Meeting of May 15, 2025

By motion of Trustee Merchat, seconded by Trustee Simon, the board approved the minutes of the workshop of May 15, 2025.

Vote: 7/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

D. Regular Business Meeting of May 15, 2025

By motion of Trustee Clendening, seconded by Trustee Merchat, the board approved the minutes of the special/closed session meeting of May 15, 2025.

Vote: 7/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

V. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

Seven speakers voiced concern over upcoming institutional policy changes around the revisions to the status of temporary and student workers set to take effect August 1. Speakers emphasized concerns that these changes threaten the job security and well-being of both students and long-serving employees. Specific concerns included the impact of the changes on students with disabilities and the 19.5 hours per week limitation on student worker assignments.

VI. CHANGES IN AGENDA ORDER

None.

VII. PRESENTATIONS

A. Student Success and Equity Metrics Update

As part of the college's ongoing commitment to improving student success Dean Chris Tarman presented the most recent metrics and trends from the ACCJC Institution-Set Standards and the leading indicators for the first term of the college's first-time-in-college cohorts in the Guided Pathways Dashboard.

Dean Tarman noted that although there was a decline in headcount 2019/20 through 2022/23, headcount is now trending upward. Another positive trend is the increase in course success rates. Just over half of students attempting 12 units are completing, and this is the highest rate in the past 10 years. Success rates in the first term are the highest level seen in course success rates in the first term – up over nine percent as compared to the success rates during Covid, and fall-spring persistence rates are at the highest rates ever. Licensure and job placement rates are all above the institution's set standards, and all metrics since 2021 have been increasing and are exceeding pre-Covid metrics.

Trustee Pedroza thanked all of the Research, Planning, and Institutional Effectiveness staff who participate in providing and interpreting this meaningful data.

VIII. CONSENT ITEMS

- A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions**
- B. Approve 2025-2028 Salary Schedule for Confidential Employees**
- C. Approve Student Worker Salary Schedule**
- D. Approve Salary Schedule and Employment Contracts for Professional Experts**
- E. Approve Employment Contracts for MiraCosta Community College District Academic Administrator Association Members**
- F. Approve Reclassification of Existing Positions**
- G. Ratify Memorandum of Understanding 25-02 with Faculty Assembly (Title V Grant)**
- H. Ratify Memorandum of Understanding 25-03 with Faculty Assembly (MESA)**
- I. Ratify Memorandum of Understanding 25-04 with Faculty Assembly (Light the Fire)**
- J. Ratify Memorandum of Understanding 25-05 with Faculty Assembly (Core Competency)**
- K. Ratify Memorandum of Understanding 25-02 with Academic Associate Faculty (Light the Fire)**
- L. Ratify Memorandum of Understanding 25-03 with Academic Associate Faculty (Core Competency)**
- M. Adopt Annual Resolution Authorizing Designated Agents Resolution No. 19-24/25**
- N. Adopt Resolution No. 25-24/25 Authorizing Application to the Director of Industrial Relations, State of California for a Certificate of Consent to Self-Insure Workers' Compensation Liabilities**
- O. Approve Emeritus Status for Full-Time and Associate Faculty Members**
- P. Approve Gold Circle Membership for Retired Classified Employees**
- Q. Approve Emeritus Status for Classified Administrator**
- R. Approve Additional Summer 2025 Program Components for the Oceanside Unified School District CCAP Dual Enrollment Program**
- S. Approve Renewal of the American Fidelity Administrative Service Agreement**
- T. Approve Renewal of Proofpoint Email Security Software Maintenance and Technical Support Agreement**
- U. Approve Purchase of VMWare Virtualization Technology**
- V. Approve Increase to Mira Mesa Driving School Behind-the-Wheel Drivers Training Services Agreement**
- W. Approve FY2026 Tentative Budget**
- X. Approve FY2027-2031 Five-Year Capital Construction Plan**
- Y. Approve Contract with GUIDE Research Solutions for Grant Educational Research Services**
- Z. Approve Annual United States Postal Service Usage and Cost**
- AA. Ratify Contracts and Approve Purchase Orders – March 21 through April 21, 2025**

By motion of Trustee Merchat, seconded by Trustee Pedroza, consent items A through AA were approved.

Vote: 7/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

IX. ACTION

A. Appoint Independent Citizens' Bond Oversight Committee Member

By motion of Trustee Merchat, seconded by Trustee Conklin the board appointed Esmael Andersson as the student representative on the Independent Citizens' Bond Oversight Committee as stated.

Vote: 7/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

B. Approve Change Order to Johnson Controls, Inc's Energy Service Contract for Solar PV Projects at Community Learning Center and San Elijo Campus

By motion of Trustee Merchat, seconded by Trustee Conklin the board approved the Change Order to Johnson Controls, Inc's Energy Service Contract for Solar PV Projects at the Community Learning Center and San Elijo Campus as stated.

Vote: 7/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

C. Adopt Resolution No. 20-24/25 Delegate Superintendent/President Emergency Declaration and Emergency Actions for water leak in Building 4800 at the Oceanside Campus

By motion of Trustee Conklin, seconded by Trustee Merchat the board adopted Resolution No. 20-24/25 to delegate the superintendent/president emergency declaration and emergency actions for the water leak in Building 4800 at the Oceanside Campus as stated.

Vote: 7/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

D. Adopt Resolution No. 21-24/25 Delegate Superintendent/President Emergency Declaration and Emergency Actions for Sinkhole at the San Elijo Campus Main Roadway

By motion of Trustee Conklin, seconded by Trustee Clendening the board adopted Resolution No. 21-24/25 to delegate the superintendent/president emergency declaration and emergency actions for sinkhole at the San Elijo Campus main roadway as stated.

Vote: 7/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

E. Adopt Resolution No. 23-24/25: Authorize Renewal of Oracle Enterprise Resource Planning (ERP) PeopleSoft Applications Software FY2026

By motion of Trustee Merchat, seconded by Trustee Conklin the board adopted Resolution No. 23-24/25 to authorize the renewal of Oracle Enterprise Resource Planning (ERP) PeopleSoft Applications Software FY2026 as stated.

Vote: 7/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

F. Adopt Resolution No. 24-24/25 Intent to Grant Easement to Dish Wireless, LLC (DISH) to Allow Installation of Electrical and Telecommunications Facilities for Adjacent City Property

By motion of Trustee Clendening, seconded by Trustee Conklin the board adopted Resolution No. 24-24/25 with the intent to grant easement to Dish Wireless, LLC (DISH) to allow installation of electrical and telecommunications facilities for adjacent city property as stated.

Vote: 7/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

G. Ratify Collective Bargaining Agreement between the MiraCosta Community College District and the MiraCosta College Faculty Assembly

By motion of Trustee Clendening, seconded by Trustee Conklin the board ratified the Collective Bargaining Agreement between the MiraCosta Community College District and the MiraCosta College Faculty Assembly as presented.

Vote: 7/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

H. Ratify Collective Bargaining Agreement between the MiraCosta Community College District and the MiraCosta College Academic Associate Faculty

By motion of Trustee Simon, seconded by Trustee Crosbie the board ratified the Collective Bargaining Agreement between the MiraCosta Community College District and the MiraCosta College Academic Associate Faculty as presented.

Vote: 7/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

I. Ratify MiraCosta Community College District Academic Administrators Working Conditions Manual

By motion of Trustee Clendening, seconded by Trustee Crosbie, the board ratified the MiraCosta Community College District Academic Administrators Working Conditions Manual as presented.

Vote: 7/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

J. Ratify the MiraCosta Community College District Classified Administrators Association Working Conditions Manual

By motion of Trustee Crosbie, seconded by Trustee Simon the board ratified the MiraCosta Community College District Classified Administrators Association Working Conditions Manual as presented.

Vote: 7/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

K. Ratify the MiraCosta Community College District Classified Senate Employee Working Conditions Manual

By motion of Trustee Crosbie, seconded by Trustee Crosbie the board ratified the MiraCosta Community College District Classified Senate Employee Working Conditions Manual as presented.

Vote: 7/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

X. SECOND READING – BOARD POLICIES (ACTION REQUIRED)

A. Board Policy 4100 – Graduation Requirements for Degrees and Certificates

By motion of Trustee Merchat, seconded by Trustee Conklin, the board adopted Board Policies 4100 as presented.

Vote: 7/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

B. Board Policy 4100C - Graduation Requirements for Adult High School Diploma and Noncredit Certificates

By motion of Trustee Clendening, seconded by Trustee Crosbie, the board adopted Board Policies 4100C as presented.

Vote: 7/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

XI. PERIODIC REVIEW – BOARD POLICIES (Action Required)

A. Board Policy 4030 – Academic Freedom

By motion of Trustee Crosbie, seconded by Trustee Simon, the board adopted Board Policy 4030 as presented.

Vote: 7/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza, Simon

Abstentions: None

Absent: None

XII. FIRST READING – BOARD POLICIES

A. Board Policy 4230 – Grading and Academic Record Symbols

Board Policy 4230 was reviewed and discussed, and the policy will be placed on a future agenda for adoption by the board.

XIII. INFORMATION

A. Annual Legal Services

The annual legal services were provided for information.

XIV. COLLEGE-RELATED REPORTS

A. Trustees Activities

Trustee Pedroza expressed appreciation for the thorough preparation and support provided by staff ahead of board action items, noting that while votes may appear routine, they are the result of careful review and discussion. She emphasized the importance of public transparency and thanked staff for building trust and ensuring the Board is well-informed when making significant decisions. She expressed appreciation for the budget workshops that Tim Flood has provided year after year, as they have been so comprehensive and completed with integrity and forethought.

Trustee Crosbie attended a large community rally in Carlsbad, where an estimated 5,000 residents gathered in support of unity and inclusion. In addition, campus tours were completed across all MiraCosta sites, offering a firsthand look at academic programs and student services. Trustee Crosbie also engaged in various community meetings to share updates about the college and build awareness around upcoming needs, including legislative and financial support.

Trustee Merchat attended the recent Facilities Liaison meeting where he had the opportunity to thank Tim Flood and his team for their exceptional work. It has always been a pleasure working with someone so thorough, thoughtful, and consistent. He expressed appreciation to Jill Ringer in ITS for helping to recover a decade's worth of notes on college projects that he thought were lost. Her support was invaluable.

Trustee Conklin took part in several community and college events, including the Pride Flag Raising ceremonies at all three MiraCosta campuses. She expressed gratitude to Oceanside Deputy Mayor Joyce for attending the CLC event and presenting a certificate of recognition on behalf of the City of Oceanside. Additionally, she volunteered at Pride by the Beach and attended the Juneteenth Celebration hosted by the North San Diego County NAACP, joined by Trustee Clendening.

Other engagements included attending the Executive in Residence year-end event at Cal State San Marcos, where she learned more about efforts to connect students with real-world business experience. She reported on the adoption of the San Diego County budget.

Trustee Clendening shared reflections on recent events, expressing deep appreciation for the work of MiraCosta staff in supporting student-centered activities and creating welcoming, meaningful experiences for students and their families. She noted the significance of these gatherings as a testament to the dedication of college personnel.

Trustee Clendening served on an Educational Leaders Panel sponsored by the Oceanside Chamber. Trustee Clendening visited the Farmer's Market at the San Elijo Campus, and praised the strong relationship supporting its success in serving the community. She further reflected on commemorating Juneteenth, underscoring the importance of recognizing its delayed impact and historical context.

Trustee Clendening acknowledged Tim Flood and the way in which he has transformed the campuses through the Measure MM Bond, and she welcomed Elba Gomez into her new role.

Trustee Cassar also attended Pride Flag Raising ceremonies at the San Elijo Campus and Community Learning Center, noting the outpouring of love and solidarity. He continues to support the Farmer's Market at the San Elijo Campus.

He thanked Tim Flood for making the ordinary look spectacular, noting that all of the facilities and balanced budgets directly benefit our students.

Trustee Cassar recognized full-time faculty retirees, associate faculty retirees, and the administrator retiree who were recommended for emeritus status, as well as the classified professionals who were awarded Gold Circle membership. He thanked them for their years of service and contributions to the MiraCosta community.

B. Students

New Student Trustee Federico Caion Demaestri introduced himself as a returning student pursuing a degree in Applied Data Science and Computer Science. After earning his undergraduate degree at UC Berkeley and working across South America, he was drawn to MiraCosta College through a ballroom dance course, which reignited his academic journey and led to deep involvement on campus.

He highlighted the achievements of recent student leaders, many of whom have transferred to top universities, and shared updates on student representation at the statewide level, noting that he was recently elected Vice President of Finance for the Student Senate for California Community Colleges (SSCCC). He also attended the Faculty Leadership Institute, where he presented on the role of AI in academia, and he participated in the SSCCC Board of Directors meetings as part of the transition into his new statewide role.

C. Classified Employees

Classified Senate (CS) President Carl Banks was attending the Classified Leadership Institute in Sacramento, so no report was given.

D. Faculty

Academic President Curry Mitchell shared that although it's summer, many faculty are still actively teaching, studying, and engaging in professional development. Erica Duran, the new "Joyful Teacher," has begun her role with enthusiasm, launching a newsletter and helping implement the Joyful Teacher concept, now formally included in the collective bargaining agreement.

The Light the Fire Institute, a collaborative effort between Guided Pathways and the Title V HSI Grant, began this week. This two-day event focuses on inspiring faculty in curriculum development and course design with an emphasis on student engagement and career pathways.

Senate leadership is preparing for fall, with Jim Sullivan as president-elect and Robin Allyn as Academic Senate coordinator. The senate is planning to prioritize a review of scheduling practices to ensure alignment with student needs, implement the new Principles for Teaching and Learning around AI, and vote on a proposed compressed academic calendar.

Additional updates included ongoing work in equivalency review, Flex Week planning, and curriculum development. Faculty teaching summer session noted how quickly the community builds, even in accelerated or online classes. The importance of Learning Center support during this condensed term was also recognized.

E. Assistant Superintendents/Vice Presidents

1. Instructional Services

Assistant Superintendent/Vice President Pescarmona welcomed Federico in his new student trustee role and thanked Tim Flood for having been such an amazing role model. She proudly shared that MiraCosta's choral ensemble performed Mozart's Requiem at Carnegie Hall on June 21 and 25, marking a remarkable experience for 20 students. This opportunity was made possible through strong departmental leadership and generous support from Foundation donors.

Summer enrollment is showing strong gains, with headcount up nearly 10 percent and FTES up 5.5 percent compared to last year, much of it attributed to successful dual enrollment efforts led by Zhenya Lindstrom. Looking ahead, fall enrollment is currently tracking 9 percent higher in headcount and 7.5 percent higher in FTES, with a continued focus on slow, steady, and sustainable growth.

Finally, MiraCosta is sending teams to both the Curriculum Institute and the Enrollment Management Academy at UCSD to build long-term strategies, including planning around the proposed compressed calendar.

2. Student Services

Assistant Superintendent/Vice President Wojcik expressed deep appreciation to Student Life and Leadership for their coordination of Commencement, MiraCosta's largest and most meaningful annual event. Planning begins as early as October, and the successful execution is a collective effort involving PIO, Facilities, College Police, and many others who helped to create a memorable celebration for students and their families.

Looking ahead, WelcomeFest is scheduled for Saturday, July 19.

The District resubmitted a GEAR UP application after being invited to revise it in alignment with current federal administration priorities. Though program activities remained unchanged, the team worked under a tight three-week deadline to finalize and submit the application earlier this week.

Study abroad programs are in full swing this summer. A group of students just returned from Japan, sharing daily reflections on their transformative experiences abroad, many traveling internationally for the first time. Another student group has just arrived in Italy to begin their own journey of cultural and academic enrichment.

In addition, the "GEAR UP for College" program is running again this summer, bringing Oceanside Unified School District students—from freshmen to seniors—to the Oceanside Campus for a four-week college experience. Students are transported by bus, provided meals, and supported by instructional aides to ensure academic success during their on-campus day. The program traditionally achieves high success rates. A graduation ceremony for the participants will be held on July 10 at 12:00 p.m.

Wojcik thanked Tim Flood for his wisdom, kindness, noting that everything he has done will leave a lasting impact on her and the college. She also welcomed Federico in his student trustee new role.

3. Administrative Services

Assistant Superintendent/Vice President Flood expressed his heartfelt gratitude to the Board of Trustees for their steady, ethical leadership and ongoing support, as well as to Dr. Sunny Cooke for placing her trust in the work of the Administrative Services team. He shared deep appreciation for his colleagues, calling MiraCosta's executive team the best in the state, highlighting their passion, strategic insight, and ability to lead with both heart and humor.

He recognized his administrators—Tom, Mina, Dung, Val, and Anthony—for their behind-the-scenes work that has elevated the college's operations, facilities, and financial standing. He gave special thanks to Melanie Haynie, as the "backbone of Administrative Services" and a true "knowledge vault," whose support and leadership were essential to his success.

He also thanked the Academic Senate, Classified Senate, and student leaders for their dedication and collaboration. He reflected on his time at MiraCosta as a wonderful journey, one marked by continuous improvement, resilience, and a shared commitment to student success. He closed by expressing his gratitude for the opportunity to be part of the MiraCosta family.

4. Human Resources

Assistant Superintendent/Vice President Schwartzkopf submitted a written report. She thanked the student speakers who shared their perspectives during the meeting, affirming that their voices are heard, seen, and deeply valued.

She also recognized the contributions of MiraCosta's Emeritus and Gold Circle employees, emphasizing the importance of honoring those who have retired over the past year for their service and impact on the institution.

F. Superintendent/President

Superintendent/President Cooke was away on district business, so no report was given.

XV. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

None.



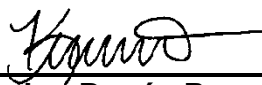

XVI. ADJOURNMENT

The meeting adjourned at 6:02 p.m.

MINUTES APPROVAL:

Rick Cassar
President

Hayley Schwartzkopf
Assistant Superintendent/Vice President

Subject: Grants Update	Attachment: <u>PowerPoint Presentation</u>
Category: Presentations	Type of Board Consideration: <div style="text-align: center;">  Information Consent Action </div>
Institutional Goals: <u>mcc_mission_statement.pdf (miracosta.edu)</u>	Institutional Goal Supported: <div style="text-align: center;">  Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended:  <hr/> Kristina Denée Pescarmona Assistant Superintendent/Vice President, Instructional Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND



MiraCosta College has received several state and federal grant awards over the past few years. The Board of Trustees has previously received information on the grants awarded to the BioScience Hub as part of their biotechnology workforce development programming. In addition to the bioscience grants, the college has received two federal Title V (DHSI) awards, two GEAR UP for College awards, a Department of Energy grant, as well as several California Apprenticeship Initiative awards. All told, the college has received more \$40M in federal and state awards to support student success, completion, and job attainment.

STATUS

Assistant Superintendents/Vice Presidents Wojcik and Pescarmona will be joined by various grant project directors to provide a status update on past and current awards from selected grants.

RECOMMENDATION

For information only.

Subject: Ratify Recommendations of Superintendent/President in Approving Personnel Actions	Attachment: None
Category: Consent Items	Type of Board Consideration: <div style="display: flex; justify-content: space-around;"> Information <input checked="" type="checkbox"/> Consent Action </div>
Institutional Goals: mcc.mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around;"> Goal 1 Goal 2 <input checked="" type="checkbox"/> Goal 3 <input checked="" type="checkbox"/> Goal 4 </div>
Recommend:  <hr/> Hayley D. Schwartzkopf, J.D. Assistant Superintendent/Vice President, Human Resources	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

STATUS

1. Retirement of classified employee Diana Soto, Admissions and Records Specialist, Transcripts Clerk, Admissions and Records, position P-06176, effective July 31, 2025.
2. Resignation of regular classified employee Eric Derr, Instructional Associate/Music Venue Coordinator, Music, position P-00222, effective August 6, 2025.
3. Ticey Hosley, Counselor, position P-06180 will serve as Interim Articulation Officer, full-time, salary class VI, step 13 x 1.1080-time factor, \$180,860 per year (2025/26 academic salary schedule), effective July 1, 2025 - June 30, 2026.

Ph.D. – Education - San Diego State University and Claremont Graduate University

MA – Counseling - University of San Diego

BA - Political Science - UC Berkeley

Dr. Hosley has over 16 years of experience as a community college counselor, along with over 20 years of teaching experience in community college and university systems. She has served as a full-time counselor, instructor, and articulation officer for the Grossmont-Cuyamaca Community College District; a counselor at Ventura Community College; and a counselor, instructor, and Student Support Services (SSS) coordinator at San Diego Miramar College. Dr. Hosley has served as counselor at MiraCosta since 2022.

4. Employment of the following regular classified employees:

Deborah Cummins, Testing Services Specialist, position P-06218, salary range 19, step 1, \$4,442.96 per month (2024/25 Classified Salary Schedule), part-time, 32 hours per

week, 12 months per year, effective June 24, 2025. Deborah was selected through an open recruitment process.

Omar Ahumada, Accounting Specialist, position P-00016, salary range 24, step 1, \$4,957.58 per month, 30 hours per week, 12 months per year, effective July 7, 2025. Omar was selected through an open recruitment process.

Valerie Ramirez, Administrative Support Assistant II, Public Information Office, position P-00052, salary range 16, step 2, \$5,533.58 per month, full-time, 40 hours per week, 12 months per year, effective July 14, 2025. Valerie was selected through an open recruitment process.

Carlos Rendon, Technology Services Analyst, ITS Technology Support Services, position P-08640, salary range 30, step 2, \$8,293.92 per month, full-time, 40 hours per week, 12 months per year, effective July 7, 2025. Carlos was selected through an open recruitment process.

5. Permanent change of assignment for classified employee Sugeily Cervantes, Student Support Advisor, Student Services Welcome Center, P-06187, has accepted the position of Student Services Coordinator, Financial Aid and Scholarships, P-06186, salary range 26, step 5, L-8, \$8,712.25 per month, full-time, 40 hours per week, 12 months per year, effective June 23, 2025. Sugeily was selected through an open recruitment process.

6. Temporary reclassification per Section H.5.0, Classified Senate Employee Manual, for the following classified employees:

Yurico Jimenez, Student Services Specialist, CARE Program, P-10571, will continue to serve as Interim Student Services Coordinator, CARE Program, P-12342 classified salary range 26, step 5, longevity L-8, \$8,291.83 per month, full-time, effective July 1, 2025 – June 30, 2026.

Holly Walker, Human Resources Systems Specialist, Human Resources, P-00190, will serve as Interim Human Resources Supervisor, Operations, Human Resources, classified confidential salary range 35, step 1, \$9,082.58 per month, full-time, effective June 25, 2025 – June 30, 2025.

7. Employee 07223032 requests catastrophic leave donations in accordance with Board Policy 7345. Donations are needed, as the employee will exhaust all paid leave entitlements. The employee will need approximately 63 hours to remain in full paid status through July 28, 2025.
8. Temporary change of assignment for classified employee Noemi Llamas, Testing Services Assistant, Testing Services, position P-06217, will temporarily increase hours from 32 to 40 hours per week, effective July 1, 2025 - June 30, 2026.
9. In accordance with Article 12.7 of the Academic Associate Faculty collective bargaining agreement, the following associate faculty members request advancement on the associate faculty salary schedule due to the completion of SAC approved coursework, effective July 1, 2025, as follows:
 - a. Sadie Weinberg, Associate Instructor Dance, position P-00825, from salary class 3 to 4.

10. Employment of the following associate faculty members for the 2025 summer and fall sessions, payable in accordance with the Collective Bargaining Agreement for Academic Associate Faculty:

Molly	Ash	Adult High School
Lola	Tanner	Biomanufacturing
Steven	Grinberg	Business
Clinton	Huggins	Business
Jacqueline	Washle	Career Studies
Micael	Maya-Peini	Chemistry
Kathleen	Parra	Media Arts and Technologies
Matthew	Koshak	Music
Shawna	Aranda	Nursing, Clinical Science
Ella	Linden	Nursing, Clinical Science
Thong	Pham	Nursing, Clinical Science

11. Request approval of the following short-term and substitute employees. These employees meet the Education Code 88003 definition of short-term and substitute employees, and as such, these employees will be employed and paid less than 75 percent of the college year:


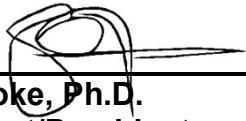
IDEA							
Last Name	First Name	Job title	Assignment	Department	Pay Rate	Start Date	End Date
Zafra Mendoza	Ana	Student Services Specialist	Substitute	Academic Success and Equity	\$34.98/hr	7/1/25	6/30/26
Institutional Advancement							
Last Name	First Name	Job title	Assignment	Department	Pay Rate	Start Date	End Date
Guanilo	Giuliana	Receptionist / Switchboard Operator	Substitute	Public Information Office	\$24.73/hr	7/1/25	6/30/26
Instructional Services							
Last Name	First Name	Job title	Assignment	Department	Pay Rate	Start Date	End Date
Taylor	Maleine	Administrative Support Assistant III	Short-term	Title V Grant Project	\$33.97/hr	7/18/25	12/31/25
Bailey	Jasmine	Apprentice I	Substitute	Academic Support and Innovations	\$16.50/hr	7/1/25	7/31/25
Campbell	Jordan	Apprentice I	Substitute	Learning Centers	\$16.50/hr	7/1/25	7/31/25
Cox	Ciara	Apprentice I	Substitute	Writing Center	\$16.50/hr	7/1/25	7/31/25
Diaz	Jason	Apprentice I	Substitute	Academic Support and Innovations	\$16.50/hr	7/1/25	7/31/25
Hernandez	Gaudencio	Apprentice I	Substitute	STEM Learning Center	\$16.50/hr	7/1/25	7/31/25
King	Caitlyn	Apprentice I	Substitute	Academic Support and Innovations	\$16.50/hr	7/1/25	7/31/25
Macchione	Nico	Apprentice I	Substitute	Academic Support and Innovations	\$16.50/hr	7/1/25	7/31/25
Mitchell	Gwen	Apprentice I	Substitute	Learning Centers	\$16.50/hr	7/1/25	7/31/25
Nenepamuseno	John	Apprentice I	Substitute	STEM Learning Center	\$16.50/hr	7/1/25	7/31/25
Romero	Nicholas	Apprentice I	Substitute	Writing Center	\$16.50/hr	7/1/25	7/31/25
Satchell	Jade	Apprentice I	Substitute	STEM Learning Center	\$16.50/hr	7/1/25	7/31/25

Sheerin	Samantha	Apprentice I	Substitute	Academic Support and Innovations	\$16.50/hr	7/1/25	7/31/25
Simes	Amber	Apprentice I	Substitute	Academic Support and Innovations	\$16.50/hr	7/1/25	7/31/25
Skiles	Lanaya	Apprentice I	Substitute	Academic Support and Innovations	\$16.50/hr	7/1/25	7/31/25
Toxtle	Ricardo	Apprentice I	Substitute	STEM Learning Center	\$16.50/hr	7/1/25	7/31/25
Wagner	Allison	Apprentice I	Substitute	STEM Learning Center	\$16.50/hr	7/1/25	7/31/25
Williams-Kent	Makhi	Apprentice I	Substitute	Writing Center	\$16.50/hr	7/1/25	7/31/25
Alemi	Yosef	Apprentice III	Short-term	Biotechnology	\$18.50/hr	7/18/25	6/30/26
Flores	Diego	Apprentice III	Short-term	Biotechnology	\$18.50/hr	8/1/25	6/30/26
G	Emma	Apprentice III	Short-term	Biotechnology	\$18.50/hr	8/1/25	6/30/26
Perez	Melissa	Apprentice III	Short-term	Biomanufacturing	\$18.50/hr	8/1/25	6/30/26
Chamberlin	Erika	Art Model	Professional Expert	Art	\$28.00/hr	8/18/25	6/30/26
Howard Ray	Kerry	Art Model	Professional Expert	Art	\$28.00/hr	8/18/25	6/30/26
Kwan	Sherman	Art Model	Professional Expert	Art	\$28.00/hr	8/18/25	6/30/26
May	Victoria	Art Model	Professional Expert	Art	\$28.00/hr	8/18/25	6/30/26
Rock	Stephanie	Art Model	Professional Expert	Art	\$28.00/hr	8/18/25	6/30/26
Rosser	Ginger	Art Model	Professional Expert	Art	\$28.00/hr	8/18/25	6/30/26
Shu	Olessya	Art Model	Professional Expert	Art	\$28.00/hr	8/18/25	6/30/26
Storey	Charles	Art Model	Professional Expert	Art	\$28.00/hr	8/18/25	6/30/26
Whittlesey	Miranda	Art Model	Professional Expert	Art	\$28.00/hr	8/18/25	6/30/26
Williams	Deaurcy	Art Model	Professional Expert	Art	\$28.00/hr	8/18/25	6/30/26
Anastacio Gil	Leslie	Campus Aide II	Short-term	Community Ed and Workforce Dev	\$18.50/hr	7/18/25	7/31/25
Baker	Jacob	College for Kids Counselor	Short-term	Community Ed and Workforce Dev	\$18.50/hr	7/1/25	7/31/25
Brown	Tamera	College for Kids Counselor	Short-term	Community Ed and Workforce Dev	\$18.50/hr	7/1/25	7/31/25
Chang	Emily	College for Kids Counselor	Short-term	Community Ed and Workforce Dev	\$18.50/hr	7/1/25	7/31/25
Collignon	Lucas	College for Kids Counselor	Short-term	Community Ed and Workforce Dev	\$18.50/hr	7/7/25	7/31/25
Darling	Katherine	College for Kids Counselor	Short-term	Community Ed and Workforce Dev	\$18.50/hr	7/1/25	7/31/25
DeJesus Solorio	Maritza	College for Kids Counselor	Short-term	Community Ed and Workforce Dev	\$18.50/hr	7/1/25	7/31/25
Gudino	Karely	College for Kids Counselor	Short-term	Community Ed and Workforce Dev	\$18.50/hr	7/1/25	7/31/25
Hoffman	Phoenix	College for Kids Counselor	Short-term	Community Ed and Workforce Dev	\$18.50/hr	7/1/25	7/31/25
Laie	Donovan	College for Kids Counselor	Short-term	Community Ed and Workforce Dev	\$18.50/hr	7/1/25	7/31/25
Letuli	Tafu	College for Kids Counselor	Short-term	Community Ed and Workforce Dev	\$18.50/hr	7/1/25	7/31/25
Lopez	Kimberly	College for Kids Counselor	Short-term	Community Ed and Workforce Dev	\$18.50/hr	7/1/25	7/31/25
Madakasira	Amisha	College for Kids Counselor	Short-term	Community Ed and Workforce Dev	\$18.50/hr	7/1/25	7/31/25

Martinez Lopez	Diana	College for Kids Counselor	Short-term	Community Ed and Workforce Dev	\$18.50/hr	7/1/25	7/31/25
Moore	Weatherby	College for Kids Counselor	Short-term	Community Ed and Workforce Dev	\$18.50/hr	7/1/25	7/31/25
Morrow	Leila	College for Kids Counselor	Short-term	Community Ed and Workforce Dev	\$18.50/hr	7/1/25	7/31/25
Muagututia	Malini	College for Kids Counselor	Short-term	Community Ed and Workforce Dev	\$18.50/hr	7/1/25	7/31/25
Otero	Meng-Shan	College for Kids Counselor	Short-term	Community Ed and Workforce Dev	\$18.50/hr	7/1/25	7/31/25
Sabol	Megan	College for Kids Counselor	Short-term	Community Ed and Workforce Dev	\$18.50/hr	6/15/25	6/30/25
Valencia	Anna	College for Kids Counselor	Short-term	Community Ed and Workforce Dev	\$18.50/hr	7/1/25	7/31/25
Vogel	Ava	College for Kids Counselor	Short-term	Community Ed and Workforce Dev	\$18.50/hr	7/7/25	8/8/25
Martinez	Paola	College for Kids Lead Counselor	Short-term	Community Ed and Workforce Dev	\$22.00/hr	7/1/25	7/31/25
Arch	Brenda	Drivers Ed Instructor	Short-term	Community Ed and Workforce Dev	\$30.00/hr	7/1/25	6/30/26
Eiter	Tina	Drivers Ed Instructor	Short-term	Community Ed and Workforce Dev	\$30.00/hr	7/1/25	6/30/26
Singleton	Casey	Drivers Ed Instructor	Short-term	Community Ed and Workforce Dev	\$30.00/hr	7/1/25	6/30/26
Singleton	Charity	Drivers Ed Instructor	Short-term	Community Ed and Workforce Dev	\$30.00/hr	7/1/25	6/30/26
Westrope Kuhn	Kristen	Drivers Ed Instructor	Short-term	Community Ed and Workforce Dev	\$30.00/hr	7/1/25	6/30/26
Maeda	Tomomi	Instructional Assistant	Substitute	International Languages	\$30.26/hr	7/1/25	6/30/26
Pedro	Aaron	Instructional Assistant	Substitute	Art	\$30.26/hr	8/1/25	6/30/26
Henry	Kimberly	Senior Science Lab Associate	Substitute	Chemistry	\$40.41/hr	7/1/25	6/30/26
Lopez	Eulalia	Senior Science Lab Associate	Substitute	Chemistry	\$40.41/hr	7/1/25	6/30/26
Student Services							
Last Name	First Name	Job title	Assignment	Department	Pay Rate	Start Date	End Date
Sanchez	Adela	College Health Nurse	Substitute	Health Services	\$42.81/hr	7/1/25	6/30/26
Gore	Clason	Locker Room Safety Assistant	Short-term	Athletics and Intramurals	\$24.73/hr	7/17/25	8/15/25

RECOMMENDATION

Ratify recommendations of superintendent/president in approving personnel actions, as stated above.

Subject: Approve Apprentice Salary Schedule	Attachment: None
Category: Consent Items	Type of Board Consideration: <div style="display: flex; justify-content: space-around;"> Information <input checked="" type="checkbox"/> Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around;"> Goal 1 Goal 2 Goal 3 <input checked="" type="checkbox"/> Goal 4 </div>
Recommend:  <hr/> Hayley D. Schwartzkopf, J.D. Assistant Superintendent/Vice President, Human Resources	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Following a review of employee classifications in spring 2025, it was determined there is a need to update the existing Apprentice Salary Schedule to align with the newly created Student Worker classification series and tiered salary structure. The new salary schedule will provide higher compensation for more experienced workers. The salary schedule aligns with the requirements in Education Code Section 88003.





STATUS

It is recommended the Board of Trustees approve this newly created Apprentice Salary Schedule, effective August 1, 2025:

Apprentice I:	\$16.50/hour
Apprentice II:	\$18.50/hour
Apprentice III:	\$20.50/hour

RECOMMENDATION

Approve Apprentice Salary Schedule, effective August 1, 2025, as stated.

Subject: Ratify Memorandum of Understanding 25-06 with the Faculty Assembly (Reassigned Time)	Attachment: Memorandum of Understanding 25-06 with Faculty Assembly
Category: Consent Items	Type of Board Consideration: <div style="display: flex; justify-content: space-around;"> Information  Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around;"> Goal 1 Goal 2 Goal 3  Goal 4 </div>
Recommend:  <hr/> Hayley D. Schwartzkopf, J.D. Assistant Superintendent/Vice President, Human Resources	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

The 2022-2025 collective bargaining agreement between the district and the Faculty Assembly allowed faculty to be reassigned from their regular instructional, counselor, or librarian service duties to administrative or governance roles, so long as the reassignment fell within the 176-day academic calendar or full length of the contract term for faculty on extended contracts. Reassignments were required to span a full semester or full extended contract term and could not be treated as overload or intersession assignments. The district and Faculty Assembly agreed that for the 2024/25 academic year, certain assignments could be designated as overload.

STATUS

The district and the MiraCosta Community College District Faculty Assembly have negotiated the terms and conditions of work to be performed and compensation to be paid and agreed to in the attached memorandum of understanding ("MOU").

RECOMMENDATION

Ratify Memorandum of Understanding 25-06 between MiraCosta Community College District and MiraCosta Community College District Faculty Assembly, as stated.



MOU Between the
MiraCosta Community College District and
MiraCosta Community College District – Faculty Assembly
25-06

This MOU modifies the terms of the 2022–2025 Faculty Assembly Agreement as follows:

- 1) During the 2024–2025 academic year, section C.4.0 of the Agreement shall be modified to read:

Reassigned duties extend either through a complete fall or spring semester, or through both fall and spring semesters, or through the full length of an extended contract.
~~Reassigned duties must be wholly included within base contractual workloads and may not be designated as overload, whether paid or banked, or as intersession assignments (see section C.10.0 for intersession assignments of comparable duties).~~ Exceptions may be granted by the appropriate vice president.

- 2) This modification eliminates the restriction on reassigned time being designated as overload. To the extent that the modification results in any change to eligible compensation for full-time faculty members, the District shall compensate the faculty member for the difference by December 31, 2026.

This agreement will become effective upon approval. It shall expire on December 31, 2026.

Sunita V. Cooke, Ph.D.

Mary Gross, M.S.

Signature
Superintendent/President
MiraCosta Community College District

Signature
President
MCCCD Faculty Assembly

Subject: Approve Employment Contract for Professional Expert	Attachment: Employment Contract for Professional Expert
Category: Consent Items	Type of Board Consideration: <div style="display: flex; justify-content: space-around;"> Information Consent Action </div>
Institutional Goals: mcc.mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around;"> Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommend: <hr style="border: 0; border-top: 1px solid black; margin: 0;"/> Hayley D. Schwartzkopf, J.D. Assistant Superintendent/Vice President, Human Resources	Approved for Consideration: <hr style="border: 0; border-top: 1px solid black; margin: 0;"/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

MiraCosta College administers a number of grants. Education Code section 88003.1(b)(2) allows for personal services contracts to be used when services to be performed are not available through the district, cannot be performed satisfactorily by district employees, or are of such a highly specialized or technical nature that the necessary expert knowledge, experience, and ability are not available through the district.

The San Diego & Imperial Center of Excellence (COE) serves the 10 regional community colleges with research and professional development. Funded by the California Community Colleges Chancellor's Office and the Regional Consortium Strong Workforce Program (SWP), the Regional Career and Technical Education Research Expert will be assigned to specific colleges to assist with labor market research and regional SWP projects. This position allows for a coordinated, regional approach to gathering, analyzing, and validating data sets crucial to the Career Technical Education/Career Education across the San Diego and Imperial Counties Community Colleges.

STATUS

The following individual is recommended for a professional expert contract with the term commencing on July 2, 2025 – June 30, 2026:

- Nabressa Lilly, Regional Career and Technical Education Research Expert, Center of Excellence, full-time, annual rate \$81,440 (2025/26 professional expert salary schedule). Annual salary will be prorated based on the contract months for the current fiscal year.

RECOMMENDATION

Approve the employment contract for the professional expert, as stated above.

MiraCosta Community College District

PERSONAL SERVICES CONTRACT

This contract ("Agreement") between the MiraCosta Community College District ("District") and Nabressa Lilly ("Lilly"), an individual, is made as of July 2, 2025.

Recitals

A. The District is authorized by California Education Section 88003.1(b)(2), which provides for personal services contracting when the services to be performed are not available through the District, cannot be performed satisfactorily by District employees, or are of such a highly specialized or technical nature that the necessary expert knowledge, experience and ability are not available through the District.

B. The District desires the personal services of Lilly for the services described in this Agreement and Exhibits.

C. Lilly warrants and represents that they are competent to perform the duties and responsibilities required by this Agreement and by all applicable laws and regulations.

D. This Agreement is subject to all the applicable laws of the State of California, the rules and regulations of the State Board of Governors, and the rules and regulations of the District's Governing Board.

E. This Agreement is entered into in accordance with Education Code section 88003.1.

Terms and Conditions

1. Position and Term.

1.1 Position. District agrees to retain Lilly and Lilly agrees to be retained by District as Regional Career & Technical Education (CTE) Research Expert. Lilly has the responsibilities and authority that are associated with Lilly's position as defined in the position description and all other duties and responsibilities as assigned or required by the Superintendent/President or designee.

1.2 Term. The term of this Agreement is from July 2, 2025, to June 30, 2026, unless terminated pursuant to the terms of this Agreement.

2. Salary and Benefits.

2.1 Salary. Lilly shall be paid \$81,440 annually on the professional expert salary schedule. The salary will be prorated for service performed of less than one year. The salary will be paid according to District's customary payroll practices. All payments of salary or other compensation payments will be reduced by any applicable withholdings and deductions (including voluntary withholdings).

2.2 Benefits. Lilly shall be entitled to the following District benefits:

- Eight (8) hours of vacation accrued per month of service (up to 96 hours annually). Lilly may accrue up to twice the annual allotment in successive contract years;

- Sick leave at the rate of one (1) day per month of service;
- Insurance coverages, and District contribution toward insurance coverages, that is provided to employees of the District employed at 50% or more of a full-time-equivalent; and
- Membership in the California Public Employees' Retirement System ("CalPERS") or the State Teachers' Retirement System ("STRS") contingent on meeting eligibility requirements of either the Public Employees Retirement Law or State Teachers Retirement Law.

2.3 Overtime Status. The parties acknowledge and agree that the position of Regional Career and Technical Education Research Expert may require more than 40 hours of work per week. The parties further acknowledge that this position is exempt from the payment of overtime under state and federal law.

3. Indemnity. As provided in Government Code sections 825 and 995 et seq.

4. Termination of Agreement Due to Loss of Funding. Lilly acknowledges and understands that the position of Regional Career & Technical Education Research Expert is a categorically, grant-funded position. As such, Lilly's employment is temporary and Lilly has no right or expectation of permanent employment at any time. As such, if the District loses the funding for the position, or the funding is not renewed, this Agreement shall be terminated effective upon the cessation of the funding for the position. Termination due to a loss or non-renewal of the funding does not trigger the severance pay under Paragraph 5 below.

5. Settlement on Termination of Agreement Without Cause. Regardless of the term of this Agreement, the Superintendent/President may terminate this Agreement at any time prior to the date on which the term of this Agreement would have otherwise expired, without cause. In such an event, the maximum cash settlement Lilly may receive shall be equal to the monthly salary of multiplied by the number of months left on the unexpired term of this Agreement, or three months, whichever is less, and shall not include non-cash items. The intent of this provision is to satisfy the requirements of Government Code sections 53260-53264, and this provision shall be interpreted in a manner consistent with those statutes. District agrees to pay any lump sum cash payment ("Severance Pay"), less legally required for authorized deductions, if applicable, within thirty (30) days of the effective date of termination. In exchange for any lump sum cash payment provided to Lilly, Lilly shall execute a release and waiver, in a form acceptable to the legal counsel for District, releasing the District, and all of its elected officers, employees, agents, representations, and attorneys, from any claim associated with the termination.

6. Termination of this Agreement During its Term With Cause. The Superintendent/President may terminate this Agreement during its term and discharge Lilly if Lilly commits a material and substantial breach of this Agreement and/or for cause. Such breach of Agreement and discharge shall nullify the terms of this Agreement and Lilly shall cease to receive any form of compensation upon the effective date of termination. The term "cause" is defined as those actions, omissions, or behaviors which are detrimental to the operations of the District and/or its major instructional, student and administrative divisions, or which impair the District's mission, purpose, or objectives. Conduct which constitutes a breach of contract and cause for discharge, includes, but is not limited to: unsatisfactory work performance, insubordination, failure to comply with district policy, rules and regulations or other misconduct which interferes with the performance of their duties and responsibilities to the district.

7. Provisions of Government Code Sections 53243.3-53243.4.

7.1. In the event that District provides paid leave to Lilly pending an investigation of a crime involving abuse of this office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, Lilly shall fully reimburse District for any salary provided for that purpose.

7.2. In the event that District provides funds for the legal criminal defense of Lilly pending an investigation of a crime involving an abuse of this office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, Lilly shall fully reimburse District for any funds provided for that purpose.

7.3. In the event that District provides a cash settlement related to the termination of Lilly as defined in the terms of this Agreement and Lilly subsequently is convicted of a crime involving abuse of office or position covered by Government Code section 53243.4, Lilly shall fully reimburse District for any funds provided for that purpose.

7.4. "Abuse of office or position" is defined in Government Code section 53243.4 to mean either of the following:

7.4.1. An abuse of public authority, including, but not limited to, waste, fraud, and violation of the law under color of authority.

7.4.2. A crime against public justice, including, but not limited to, a crime described in Title 5 (commencing with Section 67), Title 6 (commencing with Section 85) or Title 7 (commencing with Section 92) of Part 1 of the Penal Code.

8. Miscellaneous Provisions. This Agreement contains the entire agreement and understanding between the parties. There are no oral understandings, or terms and conditions not contained or referenced in this Agreement. This Agreement cannot be changed orally. It may be modified in writing by mutual agreement of the parties as set forth above. This Agreement supersedes all Board Policies, rules, regulations, handbooks or practices which are inconsistent with or in conflict with this Agreement.

9. Representations and Warranties.

Lilly represents and warrants that Lilly:

- (A) has read this Agreement and understands its provisions; and
- (B) is freely and voluntarily signing this Agreement.

MiraCosta Community College District

By: _____
Sunita V. Cooke, Ph.D.
Superintendent/President

Nabressa Lilly

Subject: Approve Updated Course Agreement with Carlsbad Unified School District for the Fall 2025 Dual Enrollment Program	Attachment: Exhibit A Course Agreement Fall 2025
Category: Consent Item	Type of Board Consideration: <div style="display: flex; justify-content: space-around;"> Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around;"> Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended: <hr style="border: 0; border-top: 1px solid black; margin: 0;"/> Kristina Denée Pescarmona Assistant Superintendent/Vice President, Instructional Services	Approved for Consideration: <hr style="border: 0; border-top: 1px solid black; margin: 0;"/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

During 2018/19, the Carlsbad Unified School District (CUSD) and MiraCosta Community College District entered into a dual enrollment agreement, which enabled CUSD students to enroll in MiraCosta College classes at Carlsbad and Sage Creek high schools during the regular school day to earn both high school and college credit. The program was a success, and additional agreements have continued. The Instructional Services Division worked with leaders from CUSD to identify courses to be offered during the fall 2025 term, and that agreement is reflected in the courses proposed on the attached Exhibit A Course Agreement. As with previous agreements, the seats in dual enrollment courses will be limited to CUSD students only.

STATUS

A memorandum of understanding (MOU) was approved in December 2018 and is still in place. Until either district wants to rescind or change the MOU, it remains in effect but is focused on responsibilities and general items. The individual courses agreed to each term are defined separately in the Exhibit A Course Agreement, so that the courses may be updated separately from the MOU.

RECOMMENDATION

Approve the new Exhibit A Course Agreement with Carlsbad Unified School District to offer dual enrollment classes through MiraCosta College during fall 2025.

EXHIBIT A
FALL 2025 COURSE AGREEMENT

Between
MIRACOSTA COMMUNITY COLLEGE DISTRICT
and CARLSBAD UNIFIED SCHOOL DISTRICT

This Course Agreement is being executed between MiraCosta Community College District ("MCCD"), and Carlsbad Unified School District ("CUSD") as Exhibit A to the *Dual Enrollment Program Agreement between Carlsbad Unified School District and MiraCosta Community College District* ("Dual Enrollment Program Agreement"), the terms of which are incorporated herein by this reference. Unless otherwise expressly indicated herein, in the event of a conflict between this *Course Agreement* and the *Dual Enrollment Program Agreement*, the *Dual Enrollment Program Agreement* shall control. This *Course Agreement* is entered into between MCCD and CUSD as of the effective date set forth below.

Effective Date of Course Agreement: July 18, 2025

Period of Course Agreement: August 2025 – December 2025

College Courses: MCCD shall offer the following approved educational courses:

Fall 2025 Course Offerings									
Location	Course Name	Catalog #	Units	Days	Time	Faculty	Employer	Student Contact Hours	Enrollment Cap
CHS	FILM	105	3	ARR	ARR	Staff	MCCD	48-54	25
CHS	MUS	114	3	Online	Asynch	Staff	MCCD	48-54	35
CHS	COMM	C1000	3	Online	Asynch	Staff	MCCD	48-54	30
SCHS	BUS	120	3	Online	Asynch	Staff	MCCD	48-54	40
SCHS	SOC	101	3	Online	Asynch	Staff	MCCD	48-54	40

+ Please note, enrollment restrictions may exist if students choose to take a lower-level course to meet college/university major requirements.

Notices. Any notice, communication, or delivery required by this Agreement by either Party to the other shall be delivered to:

Carlsbad Unified School District
Dr. Robert Nye
Assistant Superintendent Instructional Services
6225 El Camino Real
Carlsbad, CA 92009

MiraCosta Community College District
Kristina Denée Pescarmona
Vice President of Instructional Services
1 Barnard Drive
Oceanside, CA 92056

MIRACOSTA COMMUNITY COLLEGE DISTRICT

APPROVED BY: _____ DATE: ____/____/20____
Sunita V. Cooke, Ph.D.
Superintendent/President

Subject: Fall 2025 Program Components for the Oceanside Unified School District CCAP Dual Enrollment Program	Attachment: Fall 2025 Program Components for OUSD CCAP
Category: Consent Item	Type of Board Consideration: <div style="display: flex; justify-content: space-around; align-items: center;"> Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around; align-items: center;"> Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended: <hr style="width: 100%;"/> Kristina Denée Pescarmona Assistant Superintendent/Vice President, Instructional Services	Approved for Consideration: <hr style="width: 100%;"/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

In 2017, MiraCosta College established a College and Career Access Pathways (CCAP) Agreement for Dual Enrollment with Oceanside Unified School District (OUSD). The initial CCAP agreement with OUSD included courses in Counseling, Communications, and Mathematics. Those CCAP courses proved successful, and OUSD and MiraCosta College continued the CCAP partnership. Additional transfer and Career Education pathways have been developed for OUSD students. The attached Fall 2025 Program Components for OUSD CCAP represents the currently agreed upon course offerings for the fall 2025 academic term.

STATUS

A memorandum of understanding (MOU) was approved in August 2017 and is still in place. Until either district wants to rescind or change the MOU, it remains in effect but is focused on responsibilities and general items. The individual courses agreed to each term are defined separately in the Annual Program Components Agreement, so that the courses may be updated separately from the MOU.

RECOMMENDATION

Approve the Fall 2025 Program Components for the OUSD CCAP Dual Enrollment Program to offer dual enrollment classes through MiraCosta College during fall 2025.

APPENDIX
OCEANSIDE UNIFIED SCHOOL DISTRICT CCAP
FALL 2025 PROGRAM COMPONENTS

Courses of Instruction: MCCD will schedule classes each semester at OUSD high schools to prepare students for college success. Students from El Camino, Oceanside, and Surfside high schools will be eligible to enroll in the course offerings listed below.

Estimated Number of Students to be Served: 700

Total Sections: 19

Fall 2025 Course Offerings									
Location	Course Name	Catalog #	Units	Days	Time	Faculty	Employer	Student Contact Hours	Enrollment Cap
Online*	CHLD	106	3	Online	Asynch	Staff	MCCD	48-54	36
Online*	BUS	136	3	Online	Asynch	Staff	MCCD	48-54	40
Online*	NURS	155	3	Online	Asynch	Staff	MCCD	48-54	45
Online*	SOC	101	3	Online	Asynch	Staff	MCCD	48-54	40
Online*	FILM	101	3	Online	Asynch	Staff	MCCD	48-54	40
Online*	ITAL	101	4	Online	Asynch	Staff	MCCD	80-90	30
CLC	CSIT	180	4	W	5:30-8:20 +Asynch	Staff	MCCD	80-90	24
OHS	SPAN	101	4	M/W	1:50-3:25 +Asynch	Staff	MCCD	80-90	30
OHS	COUN	100	3	T/TH	1:50-3:20	Staff	MCCD	48-54	35
OHS	COMM	C1000	3	M/W	8:30-10	Staff	OUSD	48-54	30
OHS	MATH	135	6	M-TH	12:15-1:45	Staff	MCCD	96-108	35
OHS	STAT	C1000	4	T/W/TH	8:30-10	Staff	MCCD	64-72	35
OHS	BUS	120	3	T/TH	8:30-10	Staff	MCCD	48-54	40
OHS	ADM	100	3	ARR	ARR	Staff	OUSD	48-54	40
OHS	ADM	200	3	ARR	ARR	Staff	OUSD	48-54	40
ECHS	ANTH	101	3	M/W	8-9:25	Staff	OUSD	48-54	40
ECHS	LIT	120	3	T/TH	8-9:25	Staff	OUSD	48-54	40
SEA	HOSP	100	3	M-TH	1:15-2:40	Staff	MCCD	48-54	40
SEA	HOSP	133	3	M-TH	1:15-2:40	Staff	MCCD	48-54	40

*If the **Days** column says *Online*, that means instruction is fully asynchronous, with no designated meeting time.

Criteria used to select courses in a dual enrollment program:

- Applicability of course towards post-secondary educational goals (major and general education)
- Transferability to the University of California and California State University systems
- Applicability of skills in the high school environment as well as in post-secondary education
- Completion of coursework in a Career Education pathway, leading to in-demand workforce skills attainment and gainful employment.

Books and Instructional Materials – The total cost of books and instructional materials for OUSD students participating as part of this CCAP Agreement will be borne by OUSD.

Course	Books and Instructional Materials	Cost per Title
CHLD 106	The course does not require purchasing books or instructional materials.	N/A
BUS 136	The course does not require purchasing books or instructional materials.	N/A
NURS 155	Medical Terminology Made Incredibly Easy Author: Lippincott Williams & Wilkins Edition: 4 th Edition, 2017	\$59.99
SOC 101	The course does not require purchasing books or instructional materials.	N/A
FILM 101	Looking at Movies Author: Dave Monahan Edition: 8th Edition	\$52.00
ITAL 101	The course does not require purchasing books or instructional materials.	N/A
CSIT 180	Instructional materials for this course will be provided by CSIT department using Strong Workforce Program funding. No cost to student or OUSD.	N/A
SPAN 101	The course does not require purchasing books or instructional materials.	N/A
COUN 100	The course does not require purchasing books or instructional materials.	N/A
COMM C1000	Public Speaking: Choices and Responsibilities Edition: 4 th Author: William	\$49.99
MATH 135	Active Prelude to Calculus Activities Workbook Author: Matthew Boelkins	\$11.99
STAT C1000	The course does not require purchasing books or instructional materials.	N/A
BUS 120	The course does not require purchasing books or instructional materials.	N/A
ADM 100	Criminal Justice Today Edition: 16 th Author: Frank Schmalleger	\$93.99
ADM 200	California Criminal Law Concepts 2025 Edition: 24 th Edition, 2025 Author: Hunt and Rutledge	\$92.00
ANTH 101	The course does not require purchasing books or instructional materials.	N/A
LIT 120	1. Toxic Masculinity (\$16) Author: Fernando Albert Salinas 2. Somos Xicanas Anthology (\$25) Author: Luz Schweig 3. Y no se lo trago la tierra/And the Earth Did Not Devour Him (\$18.95) Author: Tomás Rivera	\$59.95
HOSP 100	The course does not require purchasing books or instructional materials.	N/A
HOSP 133	The course does not require purchasing books or instructional materials.	N/A

APPROVED BY: _____

Dr. Sunita V. Cooke, Ph.D.
Superintendent/President

Date: _____

Subject: Approve Updated Course Agreement with San Dieguito Union High School District for the Fall 2025 Dual Enrollment Program	Attachment: Exhibit A Course Agreement Fall 2025
Category: Consent Item	Type of Board Consideration: <div style="display: flex; justify-content: space-around; align-items: center;"> Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around; align-items: center;"> Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended: <hr style="width: 100%;"/> Kristina Denée Pescarmona Assistant Superintendent/Vice President, Instructional Services	Approved for Consideration: <hr style="width: 100%;"/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

During the 2014/15 academic year, the San Dieguito Union High School District (SDUHSD) and MiraCosta Community College District entered into a dual enrollment agreement, which enabled SDUHSD students to enroll in MiraCosta College classes at Canyon Crest Academy, La Costa Canyon, San Dieguito Academy, and Torrey Pines High Schools during the regular school day to earn both high school and college credit. The program was a success, and additional agreements have continued. The Instructional Services Division worked with leaders from SDUHSD to identify courses to be offered during the fall 2025 term, and that agreement is reflected in the courses proposed on the attached Exhibit A Course Agreement. As with previous agreements, the seats in dual enrollment courses will be limited to SDUHSD students only.

STATUS

A revised memorandum of understanding (MOU) was approved in September 2020. Until either district wants to rescind or change the MOU, it remains in effect but is focused on responsibilities and general items. The individual courses agreed to each term are defined separately in the Exhibit A Course Agreement, so that the courses may be updated separately from the MOU.

RECOMMENDATION

Approve the new Exhibit A Course Agreement with San Dieguito Union High School District to offer dual enrollment classes through MiraCosta College during fall 2025.

EXHIBIT A
FALL 2025 COURSE AGREEMENT

Between
MIRACOSTA COMMUNITY COLLEGE DISTRICT and
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

This Course Agreement is being executed between MiraCosta Community College District ("MCCD"), and San Dieguito Union High School District ("SDUHSD") as Exhibit A to the *Dual Enrollment Program Agreement between San Dieguito Union High School District and MiraCosta Community College District (Dual Enrollment Program Agreement)*, the terms of which are incorporated herein by this reference. Unless otherwise expressly indicated herein, in the event of a conflict between this *Course Agreement* and the *Dual Enrollment Program Agreement*, the *Dual Enrollment Program Agreement* shall control. This *Course Agreement* is entered into between MCCD and SDUHSD as of the effective date set forth below.

Effective Date of Course Agreement: July 18, 2025

Period of Course Agreement: August 2025 – January 2026

College Courses: MCCD shall offer the following approved educational courses:

Fall 2025 Course Offerings									
Location	Course Name	Catalog #	Units	Days	Time	Faculty	Employer	Student Contact Hours	Enrollment Cap
CCA	MATH	260	4	ARR	ARR	Staff	SDUHSD	80-90	35
CCA	MATH	270	4	ARR	ARR	Staff	SDUHSD	64-72	35
CCA	BTEC	107	3	ARR	ARR	Staff	SDUHSD	48-54	35
SDA	DESN	100	3	ARR	ARR	Staff	SDUHSD	80-90	22
TPHS	MATH	260	4	ARR	ARR	Staff	SDUHSD	80-90	35
LCC	MATH	260	4	ARR	ARR	Staff	SDUHSD	80-90	35

+ Please note, enrollment restrictions may exist if students choose to take a lower-level course to meet college/university major requirements.

Notices. Any notice, communication, or delivery required by this Agreement by either Party to the other shall be delivered to:



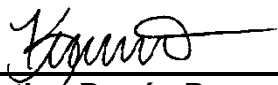

San Dieguito Union High School District
Bryan Marcus
Associate Superintendent of Education Svcs.
4100 Normal Street
San Diego, CA 92103

MiraCosta Community College District
Denée Pescarmona
Vice President of Instructional Svcs.
1 Barnard Drive
Oceanside, CA 92056

MIRACOSTA COMMUNITY COLLEGE DISTRICT

APPROVED BY: _____
Sunita V. Cooke, Ph.D.
Superintendent/President

Date: ____/____/20____

Subject: Approve Updated Course Agreement with Cathedral Catholic High School for the Fall 2025/Spring 2026 Dual Enrollment Program	Attachment: Exhibit A Course Agreement Fall 2025/Spring 2026
Category: Consent Items	Type of Board Consideration: <div style="display: flex; justify-content: space-around;"> Information Consent  Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around;"> Goal 1  Goal 2 Goal 3 Goal 4 </div>
Recommended:  <hr/> Kristina Denée Pescarmona Assistant Superintendent/Vice President, Instructional Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

During the 2016/17 year, Cathedral Catholic High School (CCHS) and MiraCosta Community College District entered into a dual enrollment agreement, which enabled CCHS students to enroll in MiraCosta College classes at CCHS during the regular school day to earn both high school and college credit. The program was a success, and additional agreements have continued. Instructional Services Division worked with leaders from CCHS to identify courses to be offered during the fall 2025 and spring 2026 terms and that agreement is reflected in the courses proposed here. As with previous agreements, the seats in dual enrollment courses will be limited to CCHS students only.

STATUS

A memorandum of understanding (MOU) was approved in August 2017 and is still in place. Until either district wants to rescind or change the MOU, it remains in effect but is focused on responsibilities and general items. The individual courses and fees agreed to each term are defined separately in the Exhibit A Course Agreement, so that the courses and fees may be updated separately from the MOU.

RECOMMENDATION

Approve the new Exhibit A Course Agreement with Cathedral Catholic High School to offer dual enrollment classes through MiraCosta College during fall 2025 and spring 2026.

FALL 2025/SPRING 2026: EXHIBIT A COURSE AGREEMENT

Between

MIRACOSTA COMMUNITY COLLEGE DISTRICT and CATHEDRAL CATHOLIC HIGH SCHOOL

This Course Agreement is being executed between MiraCosta Community College District (MCCCD) and Cathedral Catholic High School ("CCHS") as Exhibit A to the *Agreement Regarding College Courses Between Cathedral Catholic and MiraCosta Community College District (Agreement Regarding Educational Courses)*, the terms of which are incorporated herein by this reference. Unless otherwise expressly indicated herein, in the event of a conflict between this *Course Agreement* and the *Agreement Regarding Educational Courses*, the *Agreement Regarding Educational Courses* shall control. This *Course Agreement* is entered into between MiraCosta Community College District and Cathedral Catholic High School as of the date set forth below.

Date of this Course Agreement: August 2025 - May 2026

College Courses: MCCCD shall offer the following approved educational courses:

Fall 2025							
Course	Maximum # of students	# of sections	Course LHE	Total LHE (Course LHE x # of Sections)	Required Contact Hours Per Section	Total LHE Cost Per Course (1 LHE = \$ 2,755)	Schedule
HIST 110	80	2	3	6	48-54	\$16,530	TBD
MATH 265	35	1	4	4	64-72	\$11,020	TBD
POLS C1000	40	1	4	4	64-72	\$11,020	TBD
PSYC C1000	120	3	3	9	48-54	\$24,795	TBD
SOC 101	80	2	3	6	48-54	\$16,530	TBD
Fall 2025 Instruction Cost Subtotal				29		\$79,895	

Spring 2026							
Course	Maximum # of students	# of sections	Course LHE	Total LHE (Course LHE x # of Sections)	Required Contact Hours Per Section	Total LHE Cost Per Course (1 LHE = \$ 2,755)	Schedule
HIST 111	80	2	3	6	48-54	\$16,530	TBD
MATH 270	35	1	4	4	64-72	\$11,020	TBD
POLS C1000	40	1	4	4	64-72	\$11,020	TBD
PSYC 114	120	3	3	9	48-54	\$24,795	TBD
SOC 102	80	2	3	6	48-54	\$16,530	TBD
Spring 2026 Instruction Cost Subtotal				29		\$79,895	
Total Instruction Cost						\$159,790	

Admissions & Records Enrollment Support Cost (5%)			\$7,990	
TOTAL COST (Instruction + A&R Support)			\$167,780	

+ Please note, enrollment restrictions may exist if students chose to take a lower-level course to meet college/university major requirements.

Notices. Any notice, communication, or delivery required by this Agreement by either Party to the other shall be completed by personal delivery or by first-class mail to:

- a. Jeff McMurtry, Dean of Academics
Cathedral Catholic High School
5555 Del Mar Heights Road
San Diego, CA 92130
- b. Kristina Denée Pescarmona, Vice President of Instructional Services
MiraCosta Community College District
1 Barnard Drive
Oceanside, CA 92056

CATHEDRAL CATHOLIC HIGH SCHOOL

APPROVED BY: _____

Date: ____/____/20____



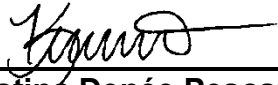

Dr. Kevin Calkins, President

MIRACOSTA COMMUNITY COLLEGE DISTRICT

APPROVED BY: _____

Date: ____/____/20____

Dr. Sunita Cooke, Superintendent/President

Subject: Approval of Travel to Paris, France, August 1 – December 20, 2025, for Sabbatical Project	Attachment: None
Category: Consent Items	Type of Board Consideration: Information  Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: Goal 1 Goal 2  Goal 3 Goal 4
Recommended:  _____ Kristina Denée Pescarmona Assistant Superintendent/Vice President, Instructional Services	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

In compliance with Board Policy 7400, Employee Travel, MiraCosta College Fulltime Faculty Member Lauren Greenwald is requesting approval to travel to Paris, France, where she will be based for the fall semester for her upcoming, approved sabbatical project. The travel will take place from Friday, August 1 to Saturday, December 20, 2025.

STATUS

For this sabbatical leave, Art Instructor Lauren Greenwald will produce a new body of work investigating and documenting historical pilgrimage routes in Western Europe, with preliminary examinations of the Camino de Santiago and the Via di Francesco. As an artist and art professor, her professional practice includes the development and production of self-directed creative work. Her previous work focused on modes of travel, perception, and the importance of the journey, and this new work will be a continuation of these themes, investigating the social, philosophical, and cultural significance of walking and the act of the pilgrimage. This will be made through historical research, site visits, and the walking itself. The final product will be a portfolio of photographs, possibly supplemented with video and mixed media artworks. To produce the physical prints, Greenwald will be using a range of traditional and digital photographic printmaking processes, which will allow her to explore new methods and developments in photographic printing, ones she plans to introduce into the art curriculum at MiraCosta College.

RECOMMENDATION

Approve Lauren Greenwald to travel out of the country to Paris, France, from August 1 to December 20, 2025, for her sabbatical project with a not-to-exceed cost of \$1,000, which will be covered by the faculty member's professional development funds.

Subject: Approve Military Equipment Report	Attachment: Military Equipment Report
Category: Consent Item	Type of Board Consideration: <div style="display: flex; justify-content: space-around;"> Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around;"> Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended: Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration: Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

As part of AB481, the board must approve and then review annually its military equipment policies and be provided with an annual updated inventory of military equipment. The board last approved on January 18, 2024, through agenda item IX.B., BP7600: College Police Department, and on July 18, 2024, through agenda item VII.N, the MiraCosta CC PD Policy Manual – Policy 706 and the Military Equipment Report.

STATUS

Government Code 7072. states: “(a) A law enforcement agency that receives approval for a military equipment use policy pursuant to Section 7071 shall submit to the governing body an annual military equipment report for each type of military equipment approved by the governing body within one year of approval, and annually thereafter for as long as the military equipment is available for use. The law enforcement agency shall also make each annual military equipment report required by this section publicly available on its internet website for as long as the military equipment is available for use. The annual military equipment report shall, at a minimum, include the following information for the immediately preceding calendar year for each type of military equipment:

- (1) A summary of how the military equipment was used and the purpose of its use.
- (2) A summary of any complaints or concerns received concerning the military equipment.
- (3) The results of any internal audits, any information about violations of the military equipment use policy, and any actions taken in response.
- (4) The total annual cost for each type of military equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from

what source funds will be provided for the military equipment in the calendar year following submission of the annual military equipment report.

(5) The quantity possessed for each type of military equipment.

(6) If the law enforcement agency intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment.

(b) Within 30 days of submitting and publicly releasing an annual military equipment report pursuant to this section, the law enforcement agency shall hold at least one well-publicized and conveniently located community engagement meeting, at which the general public may discuss and ask questions regarding the annual military equipment report and the law enforcement agency's funding, acquisition, or use of military equipment.

The Military Equipment Report is included in this agenda item for review and approval. BP/AP 7600: College Police Department and the MiraCosta CC PD Policy Manual are included within the report for information only.

A community engagement meeting has been scheduled for Monday, August 4, 2025, at 5:00 pm in OCT200 on the Oceanside Campus.

All items may also be found on the district website, as required by government code.

RECOMMENDATION

Review and approve annual Military Equipment Report.

Subject: Approve Annual Apple Computer Replacement Purchases	Attachment: None
Category: Consent Item	Type of Board Consideration: <div style="display: flex; justify-content: space-around;"> Information Consent Action </div>
Institutional Goals: <u>mcc_mission_statement.pdf (miracosta.edu)</u>	Institutional Goal Supported: <div style="display: flex; justify-content: space-around;"> Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended: Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration: Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

As part of the district's ongoing technology refresh plan, Apple computer equipment is replaced annually to maintain current and reliable technology for instructional and operational use, including devices used by faculty, staff, and in classroom environments. Regular replacement cycles ensure that hardware remains compatible with evolving applications, software requirements, and processing demands. These upgrades are essential to support instructional delivery, administrative efficiency, and student success.

STATUS

Pursuant to California Public Contract Code section 20652, the district is authorized to utilize contracts awarded by other public agencies, a process commonly referred to as "piggybacking." This provision permits the district to procure goods and services at the same price and under the same terms and conditions as those obtained by the awarding agency, provided that the agency awarded the contract through a competitive bidding process and the pricing and terms are determined to be in the best interest of the district.

Additionally, the Foundation for California Community Colleges (FCCC) qualifies as a public agency under Government Code section 20057(b), which encompasses the state and its political subdivisions. Furthermore, Education Code section 72670.5 authorizes the chancellor of the California community colleges to contract with the FCCC to provide services that support the system's mission, including systemwide procurement.

District staff have identified the Foundation for California Community Colleges (FCCC) Agreement #0000-4442 with CDW Government, Inc. (CDWG) as offering the lowest cost and best overall value for district technology purchases for Apple devices, software, equipment, and related materials, and ITS staff have identified ongoing purchases and expenditures for Apple technology equipment replacement, not to exceed \$600,000, for fiscal year 2026.

Funds for equipment purchases have been identified within the ITS equipment replacement budget.

RECOMMENDATION

Authorize the assistant superintendent/vice president of administrative services to proceed with CDWG procurements as needed throughout the fiscal year 2026, in the amount not to exceed \$600,000.

Subject: Approve Annual Dell Computer Replacement Purchases	Attachment: None
Category: Consent Item	Type of Board Consideration: <div style="display: flex; justify-content: space-around;"> Information Consent Action </div>
Institutional Goals: <u>mcc_mission_statement.pdf (miracosta.edu)</u>	Institutional Goal Supported: <div style="display: flex; justify-content: space-around;"> Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended: Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration: Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Information Technology Services (ITS) conducts annual computer replacements to support both instructional and operational needs, including equipment utilized by faculty and staff. These purchases are made throughout the year as part of established technology refresh cycles. Replacing outdated hardware ensures compatibility with current instructional tools, administrative software, and enterprise applications, such as learning management systems, financial systems, and student information systems. Maintaining up-to-date technology provides the necessary processing capabilities to support efficient operations and promote student success.

STATUS

Pursuant to California Public Contract Code section 20652, the district is authorized to utilize contracts awarded by other public agencies, a process commonly referred to as "piggybacking." This provision permits the district to procure goods and services at the same price and under the same terms and conditions as those obtained by the awarding agency, provided that the agency awarded the contract through a competitive bidding process and the pricing and terms are determined to be in the best interest of the district. Additionally, the Foundation for California Community Colleges (FCCC) qualifies as a public agency under Government Code section 20057(b), which encompasses the state and its political subdivisions. Furthermore, Education Code section 72670.5 authorizes the chancellor of the California community colleges to contract with the FCCC to provide services that support the system's mission, including systemwide procurement.



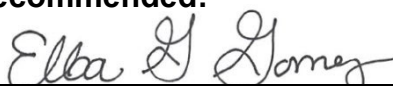

District staff have identified FCCC Agreement #0000-4206 with Dell Marketing, L.P. as offering the lowest cost and best overall value for district technology purchases, including supplies, technology, software, equipment, and other miscellaneous materials. ITS staff have identified

ongoing purchases and expenditures for Dell technology equipment replacement, not to exceed \$1,500,000, for fiscal year 2026.

Funds for equipment purchases have been identified within the ITS equipment replacement budget.

RECOMMENDATION

Authorize the assistant superintendent/vice president, administrative services to proceed with Dell Marketing, L.P., procurements as needed throughout the fiscal year 2026, in the amount not to exceed \$1,500,000.

Subject: Approve Network and Telecommunications Hardware and Software Maintenance and Technical Support Services Agreement	Attachment: <u>ePlus Technology Quote</u>
Category: Consent Items	Type of Board Consideration: <div style="text-align: center;">  Information Consent Action </div>
Institutional Goals: <u>mcc_mission_statement.pdf (miracosta.edu)</u>	Institutional Goal Supported: <div style="text-align: center;">  Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended:  <hr/> Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

The district is in the process of renewing its routine annual maintenance and support for the district's network and telecommunications hardware and software maintenance and technical support services agreement using Cisco's Collab Flex Plan.

The renewal includes the three-year routine telephone software maintenance and support contract for Cisco A-FLEX. This coverage includes software licensing and support for the district's telephone system. The three-year agreement enables a price lock, shielding the district from future inflationary increases, generating savings on licensing and support coverage for years two and three. Although this is a three-year term, the district will be invoiced annually.

STATUS

California Public Contract Code section 20652 allows public agencies to utilize bids awarded by other public agencies (also known as "piggyback"), obtaining the same price and the same terms and conditions as the awarding agency when the awarding agency follows the statutory criteria for competitive bidding and when the pricing and terms have proven to be in the best interest of the district.

For this renewal, the district has identified that the use of Cisco NASPO ValuePoint DataCom Master Agreement #AR233 (14-19) and California PA #7-20-70-47-01 with ePlus Technology will provide the lowest cost and best overall value. The current renewal term is July 18, 2025 – July 17, 2028, at a total cost of \$189,030.24 (\$63,010.09 annually).

Funds to renew Cisco A-FLEX have been identified within the ITS operating budget.

RECOMMENDATION

Authorize the assistant superintendent/vice president, administrative services to proceed with the procurement of Cisco A-FLEX from ePlus Technology, Inc. in accordance with the terms and conditions of Cisco NASPO ValuePoint DataCom Master Agreement #AR3227 and California Participation Addendum #7-20-70-47-01 at a cost not to exceed amount of \$189,030.24.

Subject: Approve Purchase of Adobe Enterprise Term License Agreement (ETLA)	Attachment: None
Category: Consent Item	Type of Board Consideration: <div style="display: flex; justify-content: space-around;"> Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around;"> Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended: Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration: Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

The district has standardized the use of Adobe software applications to support both academic instruction and administrative operations. To ensure consistent access to essential tools and services, the district utilizes the Adobe Enterprise Term License Agreement (ETLA), which provides a comprehensive and customizable suite of Adobe products, including Creative Cloud, Adobe Stock, Acrobat Sign, and Sign Pro, with the flexibility to include additional applications as needed. The current three-year ETLA is set to expire on July 29, 2025. To maintain uninterrupted access to essential software and support services, it is necessary to renew the agreement, which enables the district to simplify license management, ensure timely access to product enhancements, and receive continuous enterprise-level technical support.

STATUS

Pursuant to California Public Contract Code section 20652, the district is authorized to utilize contracts awarded by other public agencies, a process commonly referred to as "piggybacking." This provision permits the district to procure goods and services at the same price and under the same terms and conditions as those obtained by the awarding agency, provided that the agency awarded the contract through a competitive bidding process and the pricing and terms are determined to be in the best interest of the district. Additionally, the Foundation for California Community Colleges (FCCC) qualifies as a public agency under Government Code section 20057(b), which encompasses the state and its political subdivisions. Furthermore, Education Code section 72670.5 authorizes the chancellor of the California community colleges to contract with the FCCC to provide services that support the system's mission, including systemwide procurement.

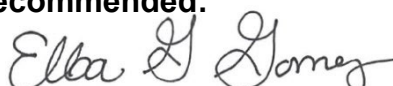

The Foundation for California Community Colleges (FCCC) is currently finalizing negotiations for its agreement with Adobe, Inc., which leverages systemwide buying power to provide the most cost-effective pricing and overall best value for the district's technology purchases. The

resulting contract for the Adobe Enterprise Term License Agreement (ETLA) will be facilitated through an authorized Adobe reseller and will cover the three-year period from July 30, 2025, through July 29, 2028, with a total contract value not expected to exceed \$211,292. Upon completion of the purchase, the final agreement details will be presented to the board for ratification.

Funds for this purchase have been identified in the ITS budget.

RECOMMENDATION

Authorize the assistant superintendent/vice president of administrative services to proceed with the procurement of the Adobe ETLA in accordance with the terms and conditions of the FCCC Adobe ETLA, for the three-year period from July 29, 2025, through July 28, 2028, for a total not to exceed of \$211,292. Final purchase details will be presented to the board for ratification upon completion of the purchase.

Subject:	Attachment:
Ratify and Approve Contracts and Purchase Orders	Contract and Purchase Order Ratification List
Category:	Type of Board Consideration:
Consent Item	Information <input checked="" type="checkbox"/> Consent <input checked="" type="checkbox"/> Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported:
	Goal 1 <input type="checkbox"/> Goal 2 <input type="checkbox"/> Goal 3 <input checked="" type="checkbox"/> Goal 4 <input type="checkbox"/>
Recommended:  Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board Policy 6330—Purchasing and Contracts requires, in part, that all contracts valued at more than the current bid level, as specified in Public Contract Code §20651 et seq. (calendar year 2025 = \$114,800.00), will be presented to the Board of Trustees for prior approval, but that contracts valued at less than the current Public Contract Code bid level may be presented to the board for ratification rather than prior to execution. All contracts ratified by the board shall be deemed to be fully executed district commitments and may not be subsequently cancelled, withheld or amended, unless determined by the vice president, administrative services to be a legally unenforceable obligation.

The policy also requires that no matter what the expected dollar value of a contract for legal or public auditing services, such a contract will be presented to the board for prior approval, unless it is determined by the superintendent/president and the vice president, administrative services, that time is of the essence and that the district's best interests are best served by issuing a contract on an immediate basis. Any such contract issued under these circumstances shall be brought forward to the board for formal approval at the next board meeting.

In accordance with Public Contract Code §22000 et seq. and Board Resolutions #13-10/11 and #14-10/11, the district may procure public works using the California Uniform Public Construction Cost Accounting Act (CUPCCAA) with a current bid limit of \$200,000 for construction.

STATUS

The Purchasing and Material Management Department has attached the latest monthly summary of the contracts and purchase orders for the board's ratification and approval as a consent item.

RECOMMENDATION

Ratify and approve contracts and purchase orders, as listed in the attachment.

Contract and Purchase Order Ratification List
June 2, 2025 - June 23, 2025

In accordance with Board Resolutions #13-10/11 and #14-10/11, the following public works transactions were procured in compliance with the California Uniform Public Construction Cost Accounting Act (CUPCCAA) per PCC §220000 et seq.

CUPCCAA POs from \$5,000 – \$200,000			
PO #	Vendor	Description	Amount
25002345	Communication Wiring Specialists Inc	San Elijo Rack's Installation Bldg. 300, 800 Facility and Police (ITS)	\$15,384.00
25002383	Maurice Gannon	Bollard, Keystone & Brow Ditch Repair (Fac)	\$14,600.00
25002293	HCI Systems Inc	Devices / Repairs (Fac)	\$5,168.00

In accordance with BP/AP 6340—Bids and Contracts, Emergency Repair Contracts Without Bid, the following transactions were procured when repairs or alternations are necessary to continue existing classes or to avoid danger of life or property.

Emergency Repair Contracts Without Bid			
PO #	Vendor	Description	Amount
	No entries this month		

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include soliciting at least three (3) competitive written quotes, pre-existing contracts, or negotiations to maximize the district's value.

POs from \$25,000 - \$114,800			
PO #	Vendor	Description	Amount
25002420	Elsevier BV	Software Renewal (HR)	\$36,000.00

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include soliciting at least three (3) competitive informal quotes (e.g., telephone quotes), pre-existing contracts, or negotiation to provide maximum value to the district.

POs from \$10,000 - \$24,999			
PO #	Vendor	Description	Amount
25002291	TK Elevator Corp	Maintenance Agreement (Fac)	\$10,954.44
25002497	Parron Hall Office Interiors	Furniture (Bus Serv)	\$10,322.25

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include utilizing pre-existing contracts or negotiating to provide the district with maximum value.

POs from \$5,000 - \$9,999			
PO #	Vendor	Description	Amount
25002414	Waxie	Supplies (Fac)	\$6,599.87

In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII.L (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Change Orders			
PO #	Vendor	Description	Amount
	No entries this month		

In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII.L (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Construction Contract Change Orders			
PO #	Vendor	Description	Amount
	No entries this month		

Total Contract Expenditures: \$99,028.56

Ratify MCC purchase orders 25002269 through 25002614

In accordance with BP/AP 6330—Purchasing and Contracts, and Public Contract Code Sections 20651 and 20662, the following were executed or amended as follows.

MOUs / Grants / Instructional / Miscellaneous Agreements			
Contract #	Supplier	Description	Amount
24000096_SCON	American Institute for Foreign Study	AIFS Study Abroad Florence Summer 2025 (Inst)	\$0.00
25000101_SCON	Dongchan Jang	Dongchan Jang International Student Recruiting Agreement	\$0.00
25000102_SCON	Leap GeeBee Edtech Private Limited	Leap GeeBee Edtech International Student Recruiting Agreement	\$0.00
25000103_SCON	Regional Testing Center - Golden West College	Regional Testing Center Golden West - MOU	\$0.00

In accordance with BP/AP 6330—Purchasing and Contracts, and Public Contract Code Sections 20651 and 20662, the following were executed or amended as follows.

Facilities Use Agreements			
Contract #	Licensee	Description	Amount
25000116_SCON	Doherty Petri San Diego Feis Dance School	River Dance competition - Civic Center	\$4,448.40
25000074_SCON	North San Diego County Agility Club	Dog Agility Competition	\$1,780.00
25000111_SCON	Te Aho Nui Tahitian Dance School	Rehearsals only for the Heiva San Diego Tahitian Dance competition	\$1,232.00
25000117_SCON	The North County Sports Group	Basketball Practice - Civic Center	\$550.00
25000112_SCON	Shooting Stars Special Needs Group Inc.	Tennis Matches - Civic Center	\$528.00
25000038_SCON	San Diego Brewers Guild	2025 San Diego Craft Beer Con	\$0.00
25000109_SCON	San Diego Workforce Partnership, Inc.	Employment Transition Hiring Event	\$0.00
25000113_SCON	Camp Jaycee	Pick up and Drop off	\$0.00
25000114_SCON	Saint Constantine & Helen Greek Church	Overflow Parking for Cardiff Greek Festival - Civic Center	\$0.00
25000115_SCON	Auhn Ue	Alumnipalooza Vendor	\$0.00

Capital Improvement Program Contract and Purchase Order Ratification List
June 2, 2025 - June 23, 2025

In accordance with Board Resolutions #13-10/11 and #14-10/11, the following public works transactions were procured in compliance with the California Uniform Public Construction Cost Accounting Act (CUPCCAA) per PCC §220000 et seq.

CUPCCAA POs from \$5,000 – \$200,000			
PO #	Vendor	Description	Amount
	No entries this month		

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include soliciting at least three (3) competitive written quotes, pre-existing contracts, or negotiations to maximize the district's value.

POs Greater Than \$25,000			
PO #	Vendor	Description	Amount
	No entries this month		

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include soliciting at least three (3) competitive informal quotes (e.g., telephone quotes), pre-existing contracts, or negotiation to provide maximum value to the district.

POs from \$10,000 - \$24,999			
PO #	Vendor	Description	Amount
25002588	Maurice Gannon	04244 - T570 Building - Pad Preparation for Temporary Faculty Office Trailer (OCN)	\$22,295.00
25002411	Attention Getters Design Inc	04203 - Student Services Building - Various Sign Installation (OCN)	\$21,155.72

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include using pre-existing contracts or negotiation to provide maximum value to the district.

POs from \$0 - \$9,999			
PO #	Vendor	Description	Amount
25002343	Baldwin Backflow Services	04216 - Library Building – New Backflow System Installation (OCN)	\$9,785.21
25002569	Ninyo & Moore Geotechnical and Environmental Sciences Consultants	04203 – Student Services Building – Peer Review of Water Intrusion (OCN)	\$4,074.20






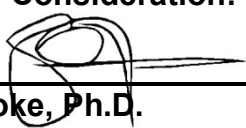
In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII.L (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Change Orders			
PO #	Vendor	Description	Amount
	No entries this month		

In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII.L (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Construction Contract Change Orders			
PO #	Vendor	Description	Amount
	No entries this month		

Total Contract Expenditures: \$57,310.13			
Ratify purchase orders — 2500: 2588, 2411, 2343, 2569			

Subject: Adopt Resolution No. 01-25/26 Grant Easement to Dish Wireless, LLC (DISH) to Allow Installation of Electrical and Telecommunications Facilities for Adjacent City Property	Attachment: <ul style="list-style-type: none"> •Resolution No. 01-25/26 •Grant of Revocable Easement •Memorandum of Easement
Category: Action Items	Type of Board Consideration: <div> Information Consent Action  </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div> Goal 1 Goal 2  Goal 3  Goal 4  </div>
Recommended:  Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

On June 26, 2025, the Board of Trustees adopted Resolution No. 24-24/25 expressing the intent to grant easements to Dish Wireless LLC (“DISH”) to allow installation of electrical and telecommunications facilities on adjacent property owned by the City of Oceanside. The granting of the easements was conditioned upon DISH’s agreement, among other things, to compensate the district \$48,000, which includes \$5,000 to cover all legal costs of the district in the preparation of all required legal documents. The easement term will conclude on February 26, 2036, concurrent with the lease term with the City of Oceanside. This easement agreement contemplates that the installation of these facilities will improve services for the campus community and surrounding neighborhoods.

Additionally, California Education Code Section 81311 requires that after the adoption of a resolution expressing the intent to convey an easement, the board must hold a subsequent public hearing and approve and finalize the conveyance.

STATUS

DISH has executed the proposed Grant of Easement under the terms approved by the Board of Trustees. A vote of the Board would confirm and finalize its agreement with DISH for the conveyance of the easements.

RECOMMENDATION

Adopt Resolution No. 01-25/26 Grant Easement to Dish Wireless, LLC (DISH) to Allow Installation of Electrical and Telecommunications Facilities for Adjacent City Property and approve the recording of the related Memorandum of Easement.

MIRACOSTA COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 01-25/26

GRANT EASEMENTS TO DISH WIRELESS LLC (DISH) TO ALLOW INSTALLATION OF ELECTRICAL AND TELECOMMUNICATIONS FACILITIES FOR ADJACENT CITY PROPERTY

WHEREAS, Dish Wireless LLC (“DISH”) desires to install telecommunication equipment on leased space owned by the City of Oceanside near the Henie Hills Reservoir in the center of the Oceanside campus; and

WHEREAS, the system will boost coverage for students, staff, and safety personnel who increasingly rely on wireless telecommunication services; and

WHEREAS, the City of Oceanside has negotiated terms related to the maintenance and operation of the system which have been made part of a proposed written Grant of Revocable Easement with MiraCosta College; and

WHEREAS, said proposed Grant of Easement specifying the easements to be granted and all the related terms are attached hereto and marked as “Exhibit 1” being incorporated herein; and

WHEREAS, the property rights to be conveyed will facilitate the proposed project on the adjacent city property; and

WHEREAS, the fair market value of the property rights to be conveyed to DISH, and DISH has agreed to pay the college the full amount of the fair market compensation in the amount of \$43,000.00, plus \$5,000 to compensate the district for its legal expenses related hereto for a total payment of \$48,000; and

WHEREAS, approval of the Grant of Easement is to the district’s benefit, and it will not adversely affect the district in any respect or the environment; and

WHEREAS, Education Code section 81310 provides in pertinent part that: “The governing board of a community college district may, pursuant to this article, ... dedicate or convey to any public corporation, or private corporation engaged in the public utility business, without a vote of the electors of the district first being taken, an easement to lay, construct, reconstruct, maintain, and operate water, sewer, gas, or storm drain pipes or ditches, electric or telephone lines, and access roads used in connection therewith, over and upon any land belonging to the community college district, upon such terms and conditions as the parties thereto may agree;” and

WHEREAS, pursuant to Education Code §81311, the district's governing board in its regular open meeting of June 26, 2025, adopted Resolution 24-24/25 by a two-thirds vote of all its members declaring its intention to dedicate or convey the property. The resolution described the property proposed to be dedicated or conveyed and specified the purposes for which and the terms upon which it will be dedicated or conveyed, and fixed the time of July 17, 2025 for a public meeting of the district's governing board to be held at its regular place of meeting for a public hearing upon the question of making the dedication or conveyance.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of MiraCosta Community College District as follows:

Section 1: That the Board hereby authorizes the granting to Dish Wireless LLC easements for the purpose of constructing, using, maintaining, and operating telecommunications systems in conjunction with a proposed installation on adjacent

property owned by the City of Oceanside as more fully set forth in that Grant of Easement attached hereto and marked as "Exhibit 1."

Section 2: That the Board hereby authorizes the Superintendent President, or their designee, to execute and permit the recording of the related Memorandum of Easement attached hereto and marked as "Exhibit 2."

ADOPTED, SIGNED AND APPROVED this 17th day of July 2025.

BOARD OF TRUSTEES OF THE
MIRACOSTA COMMUNITY COLLEGE DISTRICT

By: _____

Rick Cassar
President, Board of Trustees

Attest:

By: _____

Sunita V. Cooke, Ph.D.
Secretary, Board of Trustees

STATE OF CALIFORNIA)
)ss
SAN DIEGO COUNTY)

I, Sunita V. Cooke, Ph.D., do hereby certify that the foregoing is a true and correct copy of Resolution No. 01-25/26, which was duly adopted by the Board of Trustees of the MiraCosta Community College District at a meeting thereof held on the 17th day of July 2025, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

By _____

Sunita V. Cooke, Ph.D.,
Superintendent / President

Recording Requested by:

Upon Recording, Return to:

Assistant Superintendent/Vice President,
Administrative Services
MIRACOSTA COLLEGE
1 Barnard Drive
Oceanside, CA 92056

[Space above this line for Recorder's Use]

MEMORANDUM OF GRANT OF EASEMENT

THIS MEMORANDUM OF GRANT OF EASEMENT evidences that a Grant of Easement ("Easement") was entered into as of _____, 2025, by and between the MiraCosta Community College District, formerly known as the Oceanside Carlsbad Junior College District of San Diego County, California, a political subdivision of the State of California ("Grantor"), and Dish Wireless LLC ("Grantee") concerning that certain property of Grantor located in the City of Oceanside, County of San Diego, State of California, and which is described in Exhibit "A" attached hereto ("Grantor's Property"). Grantor has granted certain easements in favor of Grantee for utilities, equipment and ingress and egress to and from and across portions of the Property, all as more particularly described in the Easement. The term of the Easement may not exceed twenty (20) years.

IN WITNESS WHEREOF, hereunto, Grantor and Grantee have caused this Memorandum to be duly executed on the date first written hereinabove.

GRANTOR:

MiraCosta Community College District
(formerly known as Oceanside-Carlsbad
Junior College District of San Diego County,
California, a political subdivision of the State
of California)

GRANTEE:

Dish Wireless, LLC

By: _____

Name: _____

Title: _____

Date: _____

By: _____

Name: _____

Title: _____

Date: _____

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF _____)
)
COUNTY OF _____)

On _____, 20____, before me, _____,
Notary Public, personally appeared _____, who
proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same
in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the
foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Notary Public

(Seal)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF _____)
)
COUNTY OF _____)

On _____, 20____, before me, _____,
Notary Public, personally appeared _____, who
proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same
in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that
the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Notary Public

(Seal)

EXHIBIT "A"

Legal Description of Grantor's Property

All that certain real property situated in the County of San Diego, State of California, described as follows:

THAT PORTION OF SECTION 28, IN TOWNSHIP 11 SOUTH, RANGE 4 WEST, SAN BERNARDINO MERIDIAN, IN THE CITY OF OCEANSIDE, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, ACCORDING TO UNITED STATES GOVERNMENT SURVEY APPROVED DECEMBER 27, 1870, MORE FULLY DESCRIBED AS FOLLOWS:



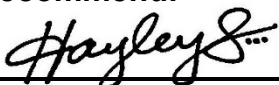

BEGINNING AT THE SOUTHEAST CORNER OF SAID SECTION 28;
THENCE NORTH 00° 29' 39" EAST 322.28 FEET ALONG THE EAST LINE OF SAID SECTION TO AN INTERSECTION WITH THE CENTERLINE OF THAT CERTAIN 150 FOOT EASEMENT GRANTED TO THE SAN DIEGO GAS AND ELECTRIC COMPANY BY DEED RECORDED ON NOVEMBER 28, 1941, IN BOOK 1279, PAGE 211, OF OFFICIAL RECORDS;
THENCE NORTH 57° 09' 06" WEST ALONG SAID CENTERLINE 1863.00 FEET TO THE TRUE POINT OF BEGINNING;
THENCE NORTH 57° 05' 47" EAST 1117.02 FEET;
THENCE NORTH 13° 59' 47" EAST 1051.64 FEET TO THE BEGINNING OF A TANGENT CURVE CONCAVE WESTERLY AND HAVING A RADIUS OF 700.00 FEET;
THENCE NORTHERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 51° 53' 35" FOR AN ARC LENGTH OF 634.40 FEET;
THENCE TANGENT TO SAID CURVE, NORTH 37° 55' 48" WEST 664.01 FEET;
THENCE SOUTH 87° 37' 00" WEST 619.61 FEET;
THENCE SOUTH 76° 53' 02" WEST 992.00 FEET;
THENCE SOUTH 57° 46' 50" WEST 443.19 FEET TO THE WESTERLY LINE OF THAT 500 ACRE PARCEL DESCRIBED IN DEED TO SONJA HENIE RECORDED APRIL 23, 1956, AS INSTRUMENT NO. 55788, IN BOOK 6070, PAGE 536, OF OFFICIAL RECORDS;
THENCE ALONG SAID WESTERLY LINE, SOUTH 00° 28' 22" WEST 1414.47 FEET TO THE CENTERLINE OF SAID 150 FOOT EASEMENT GRANTED TO THE SAN DIEGO GAS AND ELECTRIC COMPANY;
THENCE ALONG SAID CENTERLINE SOUTH 57° 09' 06" EAST 1565.13 FEET TO THE TRUE POINT OF BEGINNING.

EXCEPTING THEREFROM THAT CERTAIN PARCEL OF LAND IN SAID SECTION 28 DESCRIBED IN DEED TO THE CITY OF OCEANSIDE RECORDED JUNE 20, 1960, AS INSTRUMENT NO. 125404, SERIES 1, BOOK 1960, OF OFFICIAL RECORDS ON FILE IN THE OFFICE OF THE RECORDER OF THE COUNTY OF SAN DIEGO, STATE OF CALIFORNIA.

FURTHER EXCEPTING THEREFROM RIGHTS TO ALL OIL, PETROLEUM, GAS AND KINDRED SUBSTANCES WITH THE RIGHT TO DRILL IN, THROUGH OR UPON SAID

REAL PROPERTY OR TO EXPLORE, DEVELOP OR TAKE ALL OIL, PETROLEUM, GAS AND OTHER KINDRED SUBSTANCES IN AND FROM SAID REAL PROPERTY, PROVIDED, HOWEVER, THAT SUCH DEPOSITS SHOULD NOT BE REMOVED BY ENTRY UPON OR ACQUIRED FROM THE SURFACE OF SAID REAL PROPERTY AND THAT ALL WORK SHALL BE SUBJECT TO ADEQUATE SAFETY PRECAUTIONS AS TO ALL BUILDINGS AND OTHER IMPROVEMENTS ON SAID REAL PROPERTY AND SHALL NOT INTERFERE WITH THE USE OF SAID REAL PROPERTY FOR SCHOOL BUILDINGS AND GROUNDS.

APN: 165-112-03

Subject: Ratify the MiraCosta Community College District Confidential Employee Working Conditions Manual	Attachment: Document Available Online
Category: Action Items	Type of Board Consideration: <div style="display: flex; justify-content: space-around;"> Information Consent Action  </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around;"> Goal 1 Goal 2 Goal 3 Goal 4  </div>
Recommend:  <hr/> Hayley D. Schwartzkopf, J.D. Assistant Superintendent/Vice President, Human Resources	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND



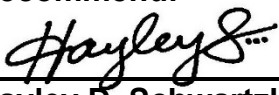
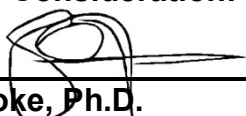
During the spring of 2025, the district engaged in collegial negotiations via the meet and confer process with the MiraCosta Community College District Confidential Employee group pursuant to Board Policy 7140.

STATUS

The district's negotiators and the Confidential group have met and conferred regarding changes to the Working Conditions Manual, including the vacation accrual for confidential employees. The Confidential group subsequently ratified the agreement. The economic and non-economic issues were reviewed with the Board of Trustees in a closed session throughout the meet and confer process.

RECOMMENDATION

Ratify the attached Confidential Employee Working Conditions Manual and authorize the Superintendent/President to sign the agreement on behalf of the district, as stated.

Subject: Approve Salary Schedule and Employment Contract for Superintendent/President	Attachment: Salary Schedule and Employment Contract
Category: Action Items	Type of Board Consideration: Information Consent  Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: Goal 1 Goal 2 Goal 3  Goal 4
Recommend:  Hayley D. Schwartzkopf, J.D. Assistant Superintendent/Vice President, Human Resources	Approved for Consideration:  Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board Policy 7140 Collegial Negotiation and Collective Bargaining specifies the process for negotiation of an employment contract for the superintendent/president, and Board Policy 2435 outlines the process for an annual evaluation by the Board of Trustees.

STATUS

The Board of Trustees has reviewed the results of its superintendent/president evaluation survey. The Board has provided direction to staff to prepare a contract with a four-year duration and to place Dr. Sunita V. Cooke on step 7. The contract includes an amendment providing for a doctoral stipend of \$3200 per year, which is consistent with the amount received by other academic administrators and full-time faculty at the district. All other elements of the Superintendent/President's contract continue in full effect and remain unchanged.

The 2025/26 recommended compensation is \$391,332 per year, which includes a 4 percent cost of living adjustment. The Superintendent/President also receives a \$750 monthly allowance for use of a personal vehicle for district business, \$750 monthly allowance for special expenses incurred in the course of performing the official duties, and \$125 per month for mobile communication service.

It is also recommended the Board of Trustees approve salary schedule increases for the Superintendent/President in the following amounts, effective July 1 of each year respectively, which are consistent with the amounts received by other employees of the district:

- 2025-2026 4.0% COLA
- 2026-2027 2.5% COLA
- 2027-2028 2.0% COLA

RECOMMENDATION

Approve salary schedule and employment contract for superintendent/president, effective July 1, 2025.

SUPERINTENDENT/PRESIDENT SALARY SCHEDULE

2025-2026

4.0% COLA

Step	1	2	3	4	5	6	7
	\$327,734	\$337,564	\$347,692	\$358,124	\$368,867	\$379,934	\$391,332

2026-2027

2.5% COLA

Step	1	2	3	4	5	6	7
	\$335,927	\$346,003	\$356,385	\$367,077	\$378,089	\$389,432	\$401,115

2027-2028

2.0% COLA

Step	1	2	3	4	5	6	7
	\$342,646	\$352,923	\$363,513	\$374,419	\$385,651	\$397,221	\$409,137

MIRACOSTA COMMUNITY COLLEGE DISTRICT
NINTH AMENDMENT TO AGREEMENT FOR THE EMPLOYMENT OF
SUPERINTENDENT/PRESIDENT

This Ninth Amendment ("Amendment") is entered into by and between the Governing Board of the MiraCosta Community College District (hereinafter referred to as "Board" or "District") and Dr. Sunita Cooke (hereinafter referred to as "Cooke"), effective July 1, 2025.

RECITALS

- A. The parties have entered into an Agreement for the Employment of the Superintendent/President dated July 1, 2016, as amended by that certain First Amendment to Agreement for the Employment of Superintendent/President dated July 1, 2017, and as amended by that certain Second Amendment to Agreement for the Employment of Superintendent/President dated July 1, 2018, and as amended by that certain Third Amendment to Agreement for the Employment of Superintendent/President dated July 1, 2019, and as amended by that certain Fourth Amendment to Agreement for the Employment of Superintendent/President dated July 1, 2020, and as amended by that certain Fifth Amendment to Agreement for the Employment of Superintendent/President dated July 1, 2021, and as amended by that certain Sixth Amendment to Agreement for the Employment of Superintendent/President dated July 1, 2022, and as amended by that certain Seventh Amendment to Agreement for the Employment of Superintendent/President dated July 1, 2023, and as amended by that certain Eighth Amendment to Agreement for the Employment of Superintendent/President dated July 1, 2024 (collectively, the "Agreement");
- B. It is the desire of the parties to modify the Agreement as set forth herein.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES as follows:

Section 1. The last sentence of Paragraph 2.0 of the Agreement, relating to its term, is hereby amended to read in its entirety as follows: "The expiration date of this Agreement shall be June 30, 2029."

Section 2. Paragraph 3.0 of the Agreement is hereby amended to read in its entirety as follows:

3.0 SALARY

For services rendered to the District as Superintendent/President, Cooke shall be compensated by the District on a salary basis through the expiration date of this Agreement in the annual amount of Three Hundred Ninety-One Thousand, Three Hundred Thirty-Two Dollars (\$391,332.00). This salary represents a placement on Step 7 of the 2025-2026 Superintendent/President Salary Schedule. Cooke's placement on the Superintendent/President Salary Schedule shall increase in accordance with the appropriate salary schedule increase each succeeding July 1, up to the maximum step on the salary schedule, conditioned on Cooke having received an overall satisfactory evaluation from the Board for the prior year of service and Board approval. The annual salary shall be paid

according to District's customary payroll practices, in twelve (12) installments, which shall be as nearly equal as practical. All payments of salary or other compensation payments will be reduced by any applicable withholdings and deductions (including voluntary withholdings).

In recognition of Cooke's attainment of a doctoral degree from an accredited institution of higher education, the District shall provide the Superintendent/President with an annual doctoral stipend in the amount of Three Thousand Two Hundred Dollars (\$3,200). This stipend shall be paid in equal installments in accordance with the District's regular payroll schedule and shall be in addition to the Superintendent/President's base salary and other benefits as outlined in this Agreement.

If Cooke works for less than a full fiscal year, the initial or final checks will be adjusted for the number of contract days actually worked in the fiscal year. For this purpose only, the daily rate is calculated by dividing the annual salary by the number of contract days worked in the fiscal year. It is further the express understanding of the parties that the Board reserves the right to modify at any time the existing policy as it relates to compensation of Cooke provided that Cooke's actual compensation shall not be reduced absent mutual agreement.

Section 3. Except as expressly amended by this Amendment, the Agreement and each of its unamended provisions shall remain in full force and effect as provided for therein.

In witness whereof, the Parties have entered into this Amendment as of the date and year noted below.

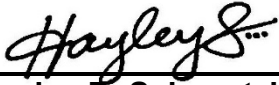

BOARD OF TRUSTEES

Dated: _____

Dated: _____

SUPERINTENDENT/PRESIDENT

Sunita V. Cooke, Ph.D.

Subject: Approve Salary Schedule and Employment Contract for Assistant Superintendents/Vice Presidents, Vice President, Associate Vice President, and Chief Inclusion, Diversity, Equity, Accessibility Officer	Attachment: Salary Schedule and Employment Contracts for Assistant Superintendents/Vice Presidents, Vice President, Associate Vice President, and Chief Inclusion, Diversity, Equity, Accessibility Officer – Template
Category: Action Items	Type of Board Consideration: Information Consent <input checked="" type="checkbox"/> Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: Goal 1 Goal 2 Goal 3 <input checked="" type="checkbox"/> Goal 4
Recommend:  _____ Hayley D. Schwartzkopf, J.D. Assistant Superintendent/Vice President, Human Resources	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board Policy 7140 – Collegial Negotiations and Collective Bargaining specifies the process for negotiation of employment contracts for assistant superintendents/vice presidents, vice presidents, and associate vice presidents.

STATUS

The following assistant superintendents/vice presidents are recommended for three-year contracts, with the following annual salaries for July 1, 2025, to June 30, 2026, conditioned on the administrator's most recent evaluation being satisfactory:

Dr. Alketa Wojcik, Assistant Superintendent/Vice President, range 2, step 7 – \$308,323

K. Denée Pescarmona, Assistant Superintendent/Vice President, range 2, step 5 – \$290,625

The following assistant superintendents/vice presidents are recommended for one-year contracts, with the following annual salaries for July 1, 2025, to June 30, 2026:

Hayley Schwartzkopf, Assistant Superintendent/Vice President, range 2, step 2 – \$265,962

Elba Gomez, Assistant Superintendent/Vice President, range 2, step 2 – \$265,962

The following assistant superintendent/vice president is recommended for a contract, with the following salary for July 1, 2025, to July 5, 2025, conditioned on the administrator's most recent evaluation being satisfactory:

Tim Flood, Assistant Superintendent/Vice President, range 2, step 7 – \$308,323

The following vice president is recommended for a three-year contract, with the following annual salary for July 1, 2025, to June 30, 2026, conditioned on the administrator's most recent evaluation being satisfactory:

Shannon Stubblefield, Vice President, range 1, step 4 – \$240,843

The following associate vice president and chief inclusion, diversity, equity, accessibility officer are recommended for three-year contracts, with the following annual salaries for July 1, 2025, to June 30, 2026, conditioned on the administrator's most recent evaluation being satisfactory:

Dr. Anthony Maciel, Associate Vice President, step 5 – \$248,069

Dr. Wendy Stewart, Chief Inclusion, Diversity, Equity, Accessibility Officer, step 7 – \$263,175

In addition to salary, it is recommended vice presidents receive a \$550 monthly auto allowance, a \$525 monthly expense allowance, and a \$125 monthly cell phone allowance. Vice presidents with doctoral degrees are also eligible for a \$3,200 per year doctoral stipend.

It is also recommended the Board of Trustees approve salary schedule increases for the for assistant superintendents/vice presidents, vice president, associate vice president and chief inclusion, diversity, equity, accessibility officer in the following amounts, effective July 1 of each year respectively, which are consistent with the amounts received by other employees of the district:

- 2025-2026 4.0% COLA
- 2026-2027 2.5% COLA
- 2027-2028 2.0% COLA

RECOMMENDATION

Approve the salary schedule and employment contracts for assistant superintendents/vice presidents, vice president, associate vice president, and chief inclusion, diversity, equity, accessibility officer, as stated above.

VICE PRESIDENT AND ASSOCIATE VICE PRESIDENT/CHIEF DIVERSITY OFFICER SALARY SCHEDULE

2025-2026

VICE PRESIDENT AND ASSOCIATE VICE PRESIDENT/CHIEF DIVERSITY OFFICER SALARY SCHEDULE

2025-2026 (4% COLA)

Effective July 1, 2025

		Steps						
ASSOCIATE VICE PRESIDENT/ CHIEF DIVERSITY OFFICER		1	2	3	4	5	6	7
		\$ 220,406	\$ 227,020	\$ 233,828	\$ 240,843	\$ 248,069	\$ 255,510	\$ 263,175
VICE PRESIDENTS	Range 1	\$ 220,406	\$ 227,020	\$ 233,828	\$ 240,843	\$ 248,069	\$ 255,510	\$ 263,175
	Range 2	\$ 258,217	\$ 265,962	\$ 273,941	\$ 282,160	\$ 290,625	\$ 299,343	\$ 308,323

2026-2027

VICE PRESIDENT AND ASSOCIATE VICE PRESIDENT/CHIEF DIVERSITY OFFICER SALARY SCHEDULE

2026-2027 (2.5% COLA)

Effective July 1, 2026

		Steps						
ASSOCIATE VICE PRESIDENT/ CHIEF DIVERSITY OFFICER		1	2	3	4	5	6	7
		\$ 225,916	\$ 232,696	\$ 239,674	\$ 246,864	\$ 254,271	\$ 261,898	\$ 269,754
VICE PRESIDENTS	Range 1	\$ 225,916	\$ 232,696	\$ 239,674	\$ 246,864	\$ 254,271	\$ 261,898	\$ 269,754
	Range 2	\$ 264,672	\$ 272,611	\$ 280,790	\$ 289,214	\$ 297,891	\$ 306,827	\$ 316,031

2027-2028

VICE PRESIDENT AND ASSOCIATE VICE PRESIDENT/CHIEF DIVERSITY OFFICER SALARY SCHEDULE

2027-2028 (2% COLA)

Effective July 1, 2027

		Steps						
ASSOCIATE VICE PRESIDENT/ CHIEF DIVERSITY OFFICER		1	2	3	4	5	6	7
		\$ 230,434	\$ 237,350	\$ 244,467	\$ 251,801	\$ 259,356	\$ 267,136	\$ 275,149
VICE PRESIDENTS	Range 1	\$ 230,434	\$ 237,350	\$ 244,467	\$ 251,801	\$ 259,356	\$ 267,136	\$ 275,149
	Range 2	\$ 269,965	\$ 278,063	\$ 286,406	\$ 294,998	\$ 303,849	\$ 312,964	\$ 322,352

MIRACOSTA COMMUNITY COLLEGE DISTRICT ADMINISTRATOR EMPLOYMENT AGREEMENT

This agreement ("Agreement") is made July 1, 2025, by and between the MiraCosta Community College District ("District") in San Diego County, California, and «Name», «Title», «Division» ("Administrator").

1.0 DUTIES

The Administrator agrees to be and act as «Title», «Division», of MiraCosta College, performing duties specified in the position description adopted by the Board of Trustees for this position.

2.0 TERM

This Agreement is for a «Term»-year term commencing on «Term_Start_Date», and ending on «Term_End_Date». Upon the recommendation of the Superintendent/President, the Board of Trustees may renew this Agreement in accordance with board policy provided that the employee's most recent performance evaluation has been "satisfactory."

3.0 SALARY

The Administrator shall be paid according to Vice President / Associate Vice President / Chief Diversity Officer Range «Range», step «Step», \$«Annual_Salary» annually on the 2025–2026 Vice President and Associate Vice President / Chief Diversity Officer Salary Schedule. The salary will be paid according to District's customary payroll practices. All payments of salary or other compensation payments will be reduced by any applicable withholdings and deductions (including voluntary withholdings).

Administrators who have attained a doctoral degree from an accredited institution of higher education, shall be eligible for an annual doctoral stipend in the amount of Three Thousand Two Hundred Dollars (\$3,200). This stipend shall be paid in equal installments in accordance with the District's regular payroll schedule and shall be in addition to the Administrator's base salary and other benefits as outlined in this Agreement.

If the Administrator works for less than a full fiscal year, the initial or final checks will be adjusted for the number of contract days actually worked. For this purpose only, the daily rate is calculated by dividing the annual salary by the number of contract days. It is further the express understanding of the parties that the Board of Trustees reserves the right to modify at any time the existing policy as it relates to compensation of the Administrator provided that the Administrator's actual compensation shall not be reduced absent mutual agreement.

The Administrator's placement on the salary schedule shall increase by one-step each succeeding July 1, up to the maximum step on the salary schedule, upon the condition that the Administrator's most recent evaluation is satisfactory and the Administrator has served in the assignment for at least seventy-five percent (75%) of the preceding year.

4.0 HEALTH-AND-WELFARE BENEFITS

The District agrees to provide the Administrator an annual health-and-welfare benefit

package identical to that provided to all other faculty and administrative personnel in the District.

5.0 RETIREMENT BENEFITS

Administrator shall be eligible to participate in the health-and-welfare benefits for early retirees upon meeting all of the requirements thereof.

- 5.1 To be eligible for the health and welfare benefit program described in this section, the Administrator must retire from the District, have reached age fifty-five (55) by June 30 of the fiscal year in which their retirement is effective, and have completed ten (10) years of service as a Vice President, Associate Vice President, or Chief Inclusion, Diversity, Equity, and Accessibility Officer with the District.
- 5.2 The District will provide health and welfare coverage for the retired Administrator and any eligible dependents at the same level and on the same basis as that of an active Administrator (with the exception of disability and accident insurance) from the age of retirement from the District until the retiree reaches age sixty-five (65). Once eligible, the Administrator is assured of program continuation until age sixty-five (65), full length of the program, or death, whichever occurs first. At the age of sixty-five (65), the retired Administrator will transition to the "Post 65" Benefit Program.
- 5.3 The Post 65 Benefits Program provides for the reimbursement of healthcare premiums and/or Medicare supplement payments for the retired Administrator and their spouse/domestic partner. The retired Administrator and their spouse/domestic partner will be eligible to receive a healthcare premium reimbursement not to exceed \$5,000 each for the retiree and their spouse until the retiree dies.

6.0 SABBATICAL

6.1 Requirements: The Administrator shall submit a request for sabbatical leave to the Superintendent/President. The Superintendent/President may make a recommendation to the Board of Trustees based on a satisfactory means of covering the Administrator's assignment during the period of leave and availability of funds. Approval of sabbatical leave is within the discretion of the Board of Trustees. The sabbatical leave may be for one or more of the following: travel, study, research, or writing.

6.2 Eligibility: As a condition precedent to the submission of a request for sabbatical leave, the Administrator shall meet the following criteria:

- a. Shall have rendered at least six (6) consecutive years of service in the position of Vice President, Associate Vice President, or Chief Inclusion, Diversity, Equity, and Accessibility Officer for the District preceding the granting of leave. Not more than one such leave shall be granted in each six (6) year period. (Ed. Code Section 87768).

- b. Shall agree to render service to the District equal to twice the period of leave upon return from sabbatical leave. (Ed. Code Section 87770).
- c. Shall furnish a suitable bond to the Governing Board upon approval of a sabbatical leave application. (Ed. Code Section 87770).

6.3 Compensation: Compensation during sabbatical leave approved by the Board of Trustees for up to 17 weeks shall be at full salary compensation.

- a. Sabbatical leave shall count toward retirement (full benefits for up to 17 weeks).
- b. Upon return to regular service, salary shall be that of the step on the schedule the Administrator would have received had sabbatical leave not been taken.
- c. Compensation shall be paid to the Administrator while on leave in the same manner as if the Administrator were on duty in the District.

6.4 Report on Activities While on Leave: The Administrator shall file a report for the Board of Trustees within ninety (90) days of their return summarizing the sabbatical experience.

6.5 Application for Sabbatical Leave: Discussion with the board about the sabbatical period should occur within a one-year timeframe prior to the start of the sabbatical. Availability of funding and plans for appropriate coverage should be a part of that discussion.

6.6 Length of Leave: A sabbatical leave may be granted for periods of up to 17 weeks (the equivalent of an academic semester) which may be taken during any portion of a year to presumably coincide with a period of relatively lower activity.

7.0 EXPENSES

In lieu of any provisions provided by District policies and procedures for expense reimbursements for transportation or expenses incurred within San Diego County, Administrator will be given the following monthly allowances: five hundred twenty-five dollars (\$525) for expenses; five hundred fifty dollars (\$550) for automotive expenses and traveling expenses within the county. Administrator shall also be eligible to be reimbursed for parking in San Diego County and mileage and parking expenses related to approved business travel out of the county. The Administrator will be provided an additional monthly allowance for the purchase of a mobile communication device and service plan acceptable to the District, as per Board Administrative Procedure 6450, currently one hundred twenty-five dollars (\$125) per month as an exceptional heavy user. Administrator acknowledges and agrees that the preceding expense considerations are currently considered as taxable compensation by the United States and State of California governments. Reimbursements for expenses for attending meetings, conferences, or other activities outside of San Diego County that are required for the performance of the Administrator's duties shall otherwise be in accordance with District policies and procedures.

8.0 DAYS OF SERVICE

This Agreement provides 261 contract days per year (218 on-duty days; 25 vacation days; 18 holidays), with vacation, sick leave, and personal necessity leave available in

accordance with District policy. Prior to the start of each fiscal year, the Administrator's non-contract days, if any, will be approved by the Administrator's supervisor and reported to the District's payroll office.

9.0 EVALUATION

The Administrator is subject to regular evaluations as provided in the District's policies and procedures. An interim evaluation may be initiated at any time by the Administrator's supervisor or by the Administrator.

10.0 REASSIGNMENT

The Administrator may be reassigned to another position for which they have the necessary qualifications, in accordance with District policies and procedures governing reassignment and retreat rights.

11.0 TERMINATION

11.1 Settlement on Termination of Contract Without Cause: Regardless of the term of this contract, the Board may terminate this Agreement at any time prior to the date on which the term of this Agreement would have otherwise expired, without cause. In such an event, the maximum cash settlement Administrator may receive shall be equal to the monthly salary of Administrator multiplied by the number of months left on the unexpired term of the contract or eighteen months, whichever is less, and shall not include non-cash items except for health benefits. The intent of this provision is to satisfy the requirements of Government Code sections 53260-53264, and this provision shall be interpreted in a manner consistent with those statutes. District agrees to pay any lump sum cash payment ("Severance Pay"), less legally required for authorized deductions except contributions to CalPERS or CalSTRS, within thirty (30) days of the effective date of termination. In exchange for any lump sum cash payment provided Administrator, Administrator shall execute a release and waiver, in a form acceptable to the legal counsel for District, releasing the District, and all of its elected officers, employees, agents, representations, and attorneys, from any claim associated with the termination.

11.2 Termination of this Agreement During its Term With Cause: The Board may terminate this contract during its term and discharge Administrator if Administrator commits a material and substantial breach of this Agreement and/or for cause. Such breach of contract and discharge shall nullify the terms of this Agreement and Administrator shall cease to receive any form of compensation upon the effective date of termination. The term "cause" is defined as those actions, omissions, or behaviors which are detrimental to the operations of the District and/or its major instructional, student and administrative divisions, or which impair the District's mission, purpose, or objectives. Conduct which constitutes a breach of contract and cause for discharge, includes, but is not limited to: unsatisfactory work performance, insubordination, failure to comply with District policy, rules and regulations or other misconduct which interferes with the performance of their duties and responsibilities to the District.

11.3 Dismissal or Imposition of Penalty for Cause During Contract: If the Administrator has tenure as a faculty member, dismissal or imposition of penalty for cause during this contract shall be in accordance with District policy provisions applicable to faculty members. If the Administrator does not have tenure as a faculty member, dismissal or the imposition of penalties for cause during the term of this contract shall be in accordance with applicable District policies and procedures for other administrators.

12.0 Provisions of Government Code Sections 53243.3-53243.4.

12.1 In the event that District provides paid leave to Administrator pending an investigation of a crime involving abuse of this office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, Administrator shall fully reimburse District for any salary provided for that purpose.

12.2 In the event that District provides funds for the legal criminal defense of Administrator pending an investigation of a crime involving an abuse of this office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, Administrator shall fully reimburse District for any funds provided for that purpose.

12.3 In the event that District provides a cash settlement related to the termination of Administrator as defined in the terms of this Agreement and Administrator subsequently is convicted of a crime involving abuse of office or position covered by Government Code section 53243.4, Administrator shall fully reimburse District for any funds provided for that purpose.

12.4 "Abuse of office or position" is defined in Government Code section 53243.4 to mean either of the following:

- a. An abuse of public authority, including, but not limited to, waste, fraud, and violation of the law under color of authority.
- b. A crime against public justice, including, but not limited to, a crime described in Title 5 (commencing with Section 67), Title 6 (commencing with Section 85) or Title 7 (commencing with Section 92) of Part 1 of the Penal Code.

13.0 OTHER PROVISIONS

13.1 This Agreement does not confer tenure.

13.2 This Agreement contains the entire agreement and understanding between the parties. There are not oral understandings, terms, or conditions, and neither party has relied upon any representation, express or implied, not contained in this Agreement.

13.3 This Agreement may be modified or terminated by mutual consent of the parties, provided, however, that the party seeking such modification or termination shall give not less than 45 calendar days' written notice to the other party, unless otherwise mutually agreed in writing.

13.4 This Agreement cannot be changed or supplemented orally. It may be modified or superseded only by a written instrument executed by both of the parties after a vote in an open session of the Board of Trustees.

13.5 The Administrator may not assign or transfer any rights granted or obligations assumed under this Agreement.

13.6 This contract is subject to and incorporates by reference as if fully set forth herein provisions of the laws of the State of California and policies, rules, and regulations of the District.

13.7 Upon execution and adoption by the Governing Board of this Agreement, all prior employment contracts between the District and Administrator are hereby terminated.

14.0 Representations and Warranties.

Administrator represents and warrants that they:

- (A) have read this Agreement and understands its provisions; and
- (B) is freely and voluntarily signing this Agreement.






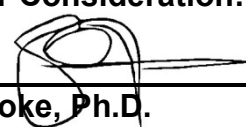
MiraCosta Community College District

Sunita V. Cooke, Ph.D.
Superintendent/President and
Secretary to the Board of Trustees

Date:_____

«Name»
«Title»
«Division»

Date:_____

Subject: Board Policy 4230 – Grading and Academic Record Symbols	Attachment: Board Policy 4230 – Grading and Academic Record Symbols
Category: Board Policies – Second Read	Type of Board Consideration: <div style="display: flex; justify-content: space-around;"> Information Consent Action  </div>
Institutional Goals: mcc.mission.statement.pdf(miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around;">  Goal 1  Goal 2  Goal 3  Goal 4 </div>
	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board policies and administrative procedures receive periodic review. New board policies and revisions to board policies are presented to the board of trustees for review and approval.

STATUS

A review of edits to Board Policy 4230 – Grading and Academic Record Symbols has been completed and approved by College Council. The policy is now presented for a second read and adoption by the board.

RECOMMENDATION

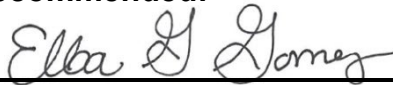
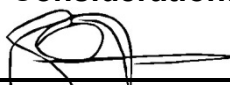
Adopt Board Policy 4230.

Courses shall be graded using the grading system established by Title 5.

The grading system shall be published in the college catalog and made available to students.

The grading system shall include a transcript notation for credit earned through successful completion of credit for prior learning ~~examinations, experiences, or assessments~~, pursuant to standards articulated in the District's administrative procedures and approved by the faculty in the appropriate discipline for which prior learning credit is earned.

See Administrative Procedure 4230.

Subject: Public Hearing: 4:00 p.m. – Grant Easement to Dish Wireless, LLC (DISH) to Allow Installation of Electrical and Telecommunications Facilities for Adjacent City Property	Attachment: None
Category: Information	Type of Board Consideration <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/> Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: Goal 1 Goal 2 Goal 3 <input checked="" type="checkbox"/> Goal 4
Recommended:  Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND



On June 26, 2025, the board adopted Resolution No. 25-24/25 expressing the intent to grant DISH Wireless, LLC easements for the purpose of constructing, using, maintaining, and operating telecommunications systems in conjunction with a proposed installation on adjacent property owned by the City of Oceanside. In accordance with the provisions of Education Code §81312, notice of adoption of this resolution and of the time and place of holding the meeting shall be given by posting copies of this resolution signed by the members of the board, or by a majority thereof, in three public places in the district not less than 10 days before the date of the meeting, and by publishing the notice once not less than five days before the date of the meeting in a newspaper of general circulation, published in the district, if there is one, or, if there is no such newspaper published in the district, then in a newspaper published in the county in which the district or any part thereof is situated and having a general circulation in the district.

STATUS

Notification of dates and locations at which the proposed grant of easement may be inspected by the public and the date, time, and location of the public hearing has been published in accordance with the applicable Education Code sections. The public hearing on the grant of easement will commence no earlier than 4:00 p.m. and as close to 4:00 p.m. as the business of the board permits.

RECOMMENDATION

For information only.

Subject: Report Update of Emergency Declaration and Emergency Actions for Sinkhole at the San Elijo Campus Main Roadway	Attachment: None
Category: Information Items	Type of Board Consideration: <div style="display: flex; justify-content: space-around; align-items: center;"> ✓ Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around; align-items: center;"> Goal 1 ✓ Goal 2 ✓ Goal 3 ✓ Goal 4 </div>
Recommended:  Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Resolution No. 21-24/25 was approved at the June 26, 2025, board meeting to authorize the superintendent/president to declare an emergency and to take Emergency Actions in accordance with Public Contract Code §22050.

In April 2025, a sinkhole developed overnight beneath the main roadway exiting the San Elijo campus onto Manchester Avenue. This incident caused significant disruption by compromising the primary exit route from campus and presented a potential safety hazard for vehicle traffic. In response, two of the three exit lanes were immediately closed, and the district's emergency civil engineering, testing, inspection, and consulting/soils contractor, NV5, was mobilized to assess the situation. NV5 initiated a comprehensive investigation to determine the cause and extent of the sinkhole. The full field investigation was completed on May 15, 2025. NV5 is currently reviewing the collected data and is in the process of preparing a geotechnical letter report. This report will summarize the findings and provide recommendations for repair and mitigation measures.

STATUS

Pursuant to the authority delegated by the board under Resolution No 6-23/24 and in accordance with Public Contract Code §22050 (CUPCAA), district staff took immediate action to address the following emergency: sinkhole at the San Elijo campus main roadway.

NV5 submitted a final report of their findings on June 25, 2025. This report indicates that there are two broken storm drain lines in the vicinity of the sinkhole that are more than likely the cause of the sinkhole. The report outlines several possible recommendations for repairing the sinkhole that can be done depending on what is found when the sinkhole area is dug out and the actual depth of the sinkhole is fully understood. District staff is working with NV5 to identify


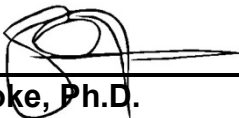
suitable contractors that specialize in this kind of repair so that the job can be awarded and construction can begin tentatively in mid to late July 2025.

The total estimated project cost for the investigation phase based on NV5’s 4/15/25 Proposal for Geotechnical Evaluation is \$38,811.30. Final billing information for this phase will be available in the August 21, 2025, updated report to the board.

Vendor/Contractor	Work/Goods/Services Description
NV5	Civil engineering, testing, inspection, and soils consulting

RECOMMENDATION

The assistant superintendent/vice president, administrative services will continue to update the board of any emergency action taken and the status thereof until the emergency action is completed.

Subject: Report Update of Emergency Declaration and Emergency Actions for Water Leak in Building 4800 at Oceanside Campus	Attachment: None
Category: Information Items	Type of Board Consideration: <div style="display: flex; justify-content: space-around; align-items: center;"> ✓ Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around; align-items: center;"> Goal 1 ✓ Goal 2 ✓ Goal 3 ✓ Goal 4 </div>
Recommended:  Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Resolution No. 20-20-24/25 was approved at the June 26, 2025, board meeting to authorize the superintendent/president to declare an emergency and to take Emergency Actions in accordance with Public Contract Code §22050.

In April 2025, the Oceanside Campus experienced a water leak in Building 4800, Room 4809, which disrupted the water supply and resulted in severe mold damage to the classroom, particularly on one of the walls. This disruption necessitated the need to immediately close the classroom and contact the district's emergency flood restoration services contractor, ATI Restoration, to dispatch immediately to the campus. All classes were relocated to other classrooms for the remainder of the spring 2025 semester to repair the leak, clean up the water damage, and perform demolition of the classroom's plaster wall to mitigate the water and mold issues.

STATUS


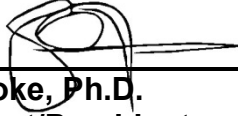
Pursuant to the authority delegated by the board under Resolution No. 6-23/24 and in accordance with Public Contract Code §22050 (CUPCCAA), district staff took immediate action to address the following emergency: water leak in Oceanside campus Building 4800. ATI performed and completed the phase 1 investigation and remediation of the water leak in May 2025. The Phase 2 construction of a new wall was performed in June 2025, but the final invoicing with the cost for that portion of the work was not yet submitted at the time of this agenda item.

The total project cost for Phase1 was \$28,211.43.

Vendor/Contractor	Work/Goods/Services Description
ATI Restoration	Emergency Restoration and Damage Services

RECOMMENDATION

The assistant superintendent/vice president, administrative services will continue to update the board of any emergency action taken and the status thereof until the emergency action is completed.

Subject: Instructional Services Division Report	Attachment:
Category: College-Related Reports	Type of Board Consideration: <div style="display: flex; justify-content: space-around;"> Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around;"> Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended:  <hr/> Kristina Denée Pescarmona Assistant Superintendent/Vice President, Instructional Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

Instructional Services and Library (*Zhenya Lindstrom, Sarah Carpenter, Lauren McFall, Michelle Ohnstad, Amy Paopao*)

Guided Pathways/Academic and Career Pathways (ACP) Success Teams

Since February 2025, Success Teams have advanced support for adult learners and underserved student populations through targeted case management for the REACH Accelerated Certificate Cohort, connecting adult students of color to paid internships and raising awareness of these opportunities. At the Community Learning Center (CLC), strengthened partnerships with Academic and Career Pathways (ACPs) culminated in the successful “Find Your Future” event and job fair, providing students with direct career exploration and pathway alignment. From January 2025 to May 2025, ACP Success Teams hosted 25 events with campus partners, focused on career exploration, community building, and hands-on co-curricular learning opportunities.

In March 2025, 18 faculty members participated in the Spring 2025 Light the Fire (LTF) Institute, receiving professional development in redesigning their general education course to contextualize it for one of the ACPs. In June 2025, 21 faculty members attended the two-day Summer 2025 LTF institute, co-facilitated by Guided Pathways and the Hispanic Serving Institution (HSI) team. The institute focused on developing tools and confidence to engage in career conversations with students and developing culturally responsive, inclusive, and relevant materials to guide career conversations and equity practices as an HSI institution.

Dual Enrollment

In spring 2025, the Dual Enrollment Program recorded 574 course enrollments and 479 unduplicated students across the three feeder school districts, continuing its trend of growth. The program is partnering with Oceanside Unified School District to pilot a four-year biomanufacturing cohort beginning in fall 2025, with 21 confirmed students working toward both their high school diploma and an Associate of Science degree in Biomanufacturing. In spring 2025, 13 students completed paid internships, and 20 interns have been confirmed for summer 2025. The City of Oceanside has awarded the program, supported by MiraCosta’s Career

Studies Department, an additional \$30,000 grant to continue supporting paid dual enrollment internships for 2025/26.

High School Articulation/Credit by Exam for High School Students

In 2024/25, MiraCosta College had 87 articulation agreements with K12 schools within and outside its service area. Out of 5,900 high school students that enrolled in an articulated high school course in 2024/25, approximately 3,900 students received credit for an articulated MiraCosta course through the Credit by Exam process

Library

In response to concerns about AI and academic integrity, the library developed an AI guide to provide guidance to students and faculty. The Library Operations team processed over 1,000 student technology loans this past academic year. Demographic data from RPIE from 2024/25 highlights continued success of all library services in reaching disproportionately impacted students, including LatinX and Black/African American students, economically disadvantaged students, and first-generation college students. Online information literacy orientations have skyrocketed from 17 in fall 2025 to 46 in spring 2025, as a result of improved format and outreach efforts.

The Learning Centers

The Learning Centers (TLC) supported over 5,000 unique students across all campuses and online during the 2024/25 academic year through diverse services. In partnership with Academic and Career Pathways (ACP) Success Teams, TLC hosted study jam sessions and innovative events, including a Wildcat Discovery Technologies presentation, the return of First Friday “nerdy” STEM Talks with faculty, and a collaboration with Cal State University of San Marcos’ Noyce Teacher Scholars program for future educators. Coaches developed specialized writing workshops for MESA students and Honors Omni Conference proposals, enhancing academic skills and career readiness.

School of Arts, International Languages and Ethnic Studies (*Jonathan Fohrman, Phillip Boland, Leigh Cotnoir, Dan Siegel, Xuchi, Eggleton, Emiko Kiyochi, Dave Massey, Olivia Quintanilla*)

Art

The opening of the new Art Gallery in the OC 2800 Building marked a significant milestone for the program. The Gallery presented a full season of exhibitions, including an alumni exhibition; a local guest-curatorial exhibition, the largest Student Art exhibition since 2020 featuring over 100 works; and a student-curated Museum Studies capstone exhibition. The Gallery website has been fully redesigned and upgraded by student interns working in collaboration with faculty from the Media Arts and Technologies Program.

The Art Program held its third annual **Art For All** event, an end-of-year student showcase that included an art fair environment that highlighted student work and offered students the opportunity to sell their pieces. The Arts ACP Success Team assisted with organizing the event, arranging for the student band *The Erasers* to perform, and also provided onsite academic counseling.

Dance

On March 29, the Dance Program hosted its annual “High School Day of Dance”, welcoming over 100 students from the Oceanside, Carlsbad, and San Dieguito high school districts to participate in a series of dance workshops presented by MiraCosta faculty.

In mid-May, the program also presented its end-of-year dance concert, *Moving Pictures*, directed by Dance Instructor, Dave Massey. The concert featured a remarkable and varied program, including a hip hop piece by a guest choreographer from the Oceanside community.

Ethnic Studies

During the spring semester, the Ethnic Studies Department held two open house events for students, providing students an informal opportunity to chat with faculty over lunch. The department also organized several co-curricular events, including one on Chican@ Muralism, one in the sphere of Black Studies focused on culture and dance, and one on decolonization.

In partnership with UCSD's Ethnic Studies Program, MiraCosta is providing a practicum in community college student teaching in Ethnic Studies for UCSD graduate students. Graduate students will receive mentorship in teaching introductory courses online and in-person, and complete workshops in course design and pedagogy. Participants who complete the program will have an opportunity to do a guest lecture for a MiraCosta class.

Media Arts and Technologies (MAT)

The MAT Program hosted an all-day *MAT Open Studios* event, welcoming high school students from across the district to participate in a day of workshops and events held in the OC2800 Media Arts Building. In conjunction, the program launched the *& Campaign* (<https://and-campaign.com>), a new fundraising initiative developed in collaboration with students, to raise funds for student scholarships and student resources.

Music

This spring, the Music Department presented numerous concerts featuring each of the department's five ensembles and hosted the three-day Oceanside Jazz Festival, which welcomed over 40 high school, college, and university ensembles. Participating ensembles performed, attended workshops and master classes, culminating in students performing with a celebrated musician or group performing in the Concert Hall.

The group M•PACT headlined the vocal festival, and the legendary Tom "Bones" Malone, headlined the instrumental festival. The MOJO instrumental ensemble, and the Frequency vocal jazz ensemble, once again received national "outstanding performance" awards in the community college category as part of *DownBeat Magazine's* annual process.

For both spring orchestral concerts, Maestro Branden Muresan, professor and director of the MiraCosta College Symphony Orchestra, partnered with the Music Teachers' Association of California (MTAC) to feature performances by the young artists who won the San Diego chapter of MTAC's annual concerto competition.

Music Instructor Arlie Langager, director of the choral ensemble, organized and directed a special event that celebrated the 15th anniversary of the MiraCosta College Concert Hall by reprising a performance of Mozart's *Requiem*, a piece that was performed at the grand opening of the venue.

Theatre and Film

This spring the Theater Department produced two mainstage productions: *Singin' in the Rain* (directed by Tracy Williams) and *Odd Couple* (directed by Eric Bishop), showcasing the breadth and depth of artistry and student achievement.

Spring 2025 also marked a milestone for the film program, with the opening of its new classroom in the OC2800 Building. This is the first classroom specifically designed and built for film studies.

School of Continuing and Community Education (*John Makevich, Bea Aguilar, Erica Duran, Angela Senigaglia, Mariana Silva, Tom Tubon*)

Continuing Education

WASC Accreditation Visit – A Milestone Achievement

The Adult High School Diploma Program (AHSDP) received the highest possible outcome, a full six-year accreditation recommendation, following its WASC site visit. The visiting team offered exceptionally positive feedback, commending the program's excellence and the dedication of its faculty and staff. Notably, the chair of the visiting team referred to the MiraCosta Adult High School as a "unicorn in the world of adult education."

In April, the Community Learning Center (CLC) hosted the *Find Your Future Career and Pathways Fair*. This combined career and education pathways event welcomed over 150 students and over 20 employers, along with representatives from Academic and Career Pathways (ACP), Career Services counselors, and advisors. The event was designed in parallel with the California Department of Rehabilitation Blooming Opportunities job and work experience fair.

In May, the CLC held its annual SpringFest event. SpringFest is a celebratory event honoring the achievements of Adult High School graduates and alumni. The event featured music, food, and student stories that highlighted the life-changing impact of adult education. Alumni reunions and student recognition underscored the strength of the MiraCosta learning community.

Twenty-six students were inducted into the National Adult Education Honor Society (NAEHS), a recognition of their exceptional perseverance, leadership, and academic success. The event celebrated adult learners who embody the mission and impact of adult education.

Adult High School and High School Equivalency Commencement

The academic year culminated in a moving commencement ceremony celebrating 139 graduates from the Adult High School and High School Equivalency programs.

Community Education and Workforce Development

The Technology Career Institute (TCI) received a \$239,000 contribution from the SEMI Foundation to support students in the Engineering Technician Program. This funding will cover tuition, capstone project supplies, and wraparound support services.

With over 1,000 enrollments, ages 6 to 16, in over 60 unique camps, the summer 2025 session of College for Kids launched with strong participation across the Oceanside and San Elijo campuses. College for Kids offers a wide range of topics including science, technology, engineering, art, math (STEAM), cooking, creative writing, game design, and hands-on crafts—designed to spark curiosity and creativity among the youth of our community.

TCI hosted four "Tech Tuesday" events, engaging 85 students with industry experts in semiconductor manufacturing, MEMS, pressure sensors, and microelectronics. A new "Fridays in the Toolroom" series was also introduced to provide entry-level training in machine shop technology.

TCI launched the region's first NOAA-funded Aquaculture Technician Program in collaboration with UCSD, graduating its inaugural class in June. New programs in development include

Aerospace Composites, Semiconductor Technologies, and Clinical Laboratory Program Coordination.

With support from the Peterzell Family Trust, TCI introduced new workshops designed for neurodiverse learners. These sessions foster health, independence, and workforce readiness, and provide entry to the Uniquely Abled Program, which has secured \$282,000 in state tuition support.

With partners SD Learn and Strategic Energy Innovations, TCI now offers residential electrification training and energy credentialing at no cost to students. The program is supported by SDG&E and aligns with a Department of Energy award.

TCI continues to collaborate with credit academic programs to support innovation in Life Sciences, IT, and Allied Health. A new Clinical Laboratory Coordinator Program, developed with the Biotechnology Program and funded by the California Institute for Regenerative Medicine (CIRM), will launch a pilot cohort in fall 2025.

School of Nursing, Health and Wellness (*Danielle Lauria, Robert Fulbright, Alison Phinney*)

Nursing and Allied Health (NAAH)

In spring, 39 students completed the Certified Nursing Assistant (CNA) Program, with a 100 percent pass rate on both the written and skills portions of the state exam. The program achieved a 97 percent retention rate and an 89 percent employment rate upon course completion. The summer cohort is currently in progress with 22 students and a 100 percent retention rate so far. Ongoing support from the Rupe Foundation continues to enhance student education by providing essential learning materials through grant funding.

The Home Health Aide (HHA) program is thriving, with positive feedback from the community. In spring, 21 students completed the program, with a retention rate of 95 percent and an employment rate of 100 percent upon course completion.

The Medical Assisting (MA) Program is offering two prerequisite courses through the Oceanside Unified School District (OUSD) dual enrollment. The MA and billing and coding national certification exams yielded a 94 percent combined pass rate this academic year. After two successful years of partnering with TrueCare Healthcare and the Conrad Prebys Foundation, the Prebys Foundation is extending MiraCosta's scholarship grant for a third year.

In August, the Licensed Vocational Nursing (LVN) Program full-time cohort (2024/25) will graduate 16 students. The program has expanded their clinical placements over the last year by recruiting four new clinical facilities, including new acute care rotations to improve clinical experiences. The program will be reviewed by the Board of Vocational Nursing and Psychiatric Technicians (BVN-PT) this fall for program re-approval.

On April 10, the MiraCosta Registered Nursing (RN) Program achieved the third highest score for the Rebuilding Nursing Infrastructure (RNI) Program Grant and was awarded \$1.2 million dollars from the Chancellor's Office. Grant funds will be used to enhance and expand simulation-based learning and virtual reality (VR) integration, complete the Candidate Self-Study (fall 2025) and host the Accreditation Commission for Education in Nursing (ACEN) site visit (spring 2026), develop concurrent Bachelor of Science in Nursing (BSN) enrollment program, pioneer an LVN-RN apprenticeship program, and expand clinical placement efforts.

In spring 2025, the RN Program graduated 32 students from the associate's degree in nursing (ADN) program. In June, sixteen students started the Licensed Vocational Nursing (LVN) to RN program.

Kinesiology, Health, and Nutrition (KHAN)

The Kinesiology, Health, and Nutrition (KHAN) Department has revamped the Personal Fitness Trainer (PFT) Certification from 21 units to 11 units, allowing students to complete the certification in one semester and secure employment. KHAN is partnered with the National Academy of Sports Medicine (NASM), which meets industry standards.

School of Career Education (*Dr. Al Taccone, Paul Clarke, Claudia Flores, Ruben Gomez, Steve Isachsen, Nate Scharff, Nery Chapeton-Lamas, Cheryl Brown, Traci Cole*)

Business Administration Department

The Business Department continues to expand its Zero Textbook Cost (ZTC) course offerings through the award of ZTC Grant funding. All sections of Entrepreneurship, Business Law, and Business Statistics, as well as one section each of Financial and Managerial Accounting (with plans to make the templates available for all accounting instructors). Additional courses, including Introduction to Business and Business Communications, have also been updated to meet accessibility requirements.

Computer Studies and Information Technology (CSIT)

The CSIT Department is excited to launch two new career-aligned Certificates of Achievement: Executive Administrative Professional and Computer Applications. The department is also actively advancing three Zero Textbook Cost (ZTC) initiatives, that will make both the AI and Cybersecurity pathways entirely textbook-free for students in fall 2026.

Child Development Center (CDC)

On May 16, the Child Development Center hosted its annual *Celebration of Learning*, bringing together children, students, families and fellow MiraCosta College colleagues to celebrate the growth and accomplishments of the Center's young learners over the last academic year.

Small Business Development Center (SBDC)

The last academic year, the North San Diego Small Business Development Center (SBDC), hosted by MiraCosta College, has delivered measurable and meaningful economic outcomes for entrepreneurs and small businesses throughout the region:

- 250 new businesses started
- More than 15,000 jobs supported
- Over \$320 million dollars in capital secured
- An increase in client sales of over \$240 million dollars
- More than \$62 million dollars in government contracts awarded
- Almost 6,000 clients counseled and 20,000 hours of one-on-one advising
- Over 1,000 training events where more than 13,000 people attended

SBDC Director Cheryl Brown was awarded Director of the Year by the San Diego and Imperial Valley SBDC Network and nominated for the Leadership Award by the North San Diego Business Chamber.

In partnership with Assemblymember Tasha Boerner, the SBDC hosted the 1st Annual Ignite Your Path Resource Fair. This event connected MiraCosta College students and aspiring entrepreneurs with career pathways in public service and entrepreneurship.

With support from the MiraCosta College Foundation, the SBDC secured funding through the San Diego Foundation El Camino Fund for the Latina/o Entrepreneur Advancement and Contracting Initiative (LEACI). This grant expands the SBDC's reach and deepens its commitment to supporting Latina/o entrepreneurs with culturally relevant programming and enhanced access to contracting opportunities.

Veterans Business Outreach Center FY 2024/25 Performance Metrics

The SoCal Veterans Business Outreach Center (VBOC) exceeded its goals by providing 108 training events; 60 *Boots to Business* sessions, 38 *Boots to Business Reboot* sessions; 1,426 counseling sessions, and creating 24 businesses.

Career Education (*Benjamin Gamboa, Stacey Mathis, Viviana Rodriguez, Molly Ash*)

Through Strong Workforce grant investments, faculty are working with industry partners to develop two new programs: Psychiatric Technician and Pharmacy Technician apprenticeships. The RN, LVN, and LVN to RN Programs at MiraCosta have been working toward accreditation from the Accreditation Commission for Education in Nursing (ACEN) to expand transfer and employment opportunities. All three programs are meeting established timelines for the submission of the Candidacy Presentation in spring 2025.

Fifteen faculty from across the college are participating in the final cohort of the Strong Workforce Program (SWP) Regional Faculty Institute, developing action plans to improve student retention and success for equitable outcomes. The CSIT department expanded AI integration by adding AI licenses and virtual reality headsets to their courses. Computer Science students participated in the Southern California Regional Championship of the International Collegiate Programming Contest (ICPC) where Team 1 earned 1st place among all community colleges.

The Director of Apprenticeships Program Development was hired using funding from \$3.6M California Apprenticeship Initiative grants. The director is collaborating with grant partners, local businesses and K-12 partners to enhance program implementation. Employer focused events have connected local IT businesses with faculty to strengthen program alignment. The first cohort of pre-apprentices in software engineering, data analysis, cybersecurity, digital marketing, and IT support began this spring.

School of Natural and Social Sciences (*Dr. Mike Fino, Megan Allison, Suzie Bailey, Robert Bond, Steve Eso, Bruce Hoskins, Dominique Ingato, Paul Katson, Kent McCorkle, Erika Peters, John Phillips, Jessica Perez-Corona, Terri Quenzer, Keau Wong*)

MESA Program

This summer, the MESA Program has been selected again to participate in the NASA Space Grant. Twelve MESA students are working in small groups to design and build projects centered around the use of a micro-computer, or Arduino. Students are using working knowledge of various STEM disciplines to design and build their projects with the support of the MESA Leadership Team and Math Instructor, Juan Castillejos. The projects will be showcased at a virtual symposium in August.

Bioscience Workforce Development Hub

The California Bioscience Workforce Development Hub launched their first website at www.CaBioscienceWFDHub.org, promoting statewide biotech and biomanufacturing awareness, tools, and resources that strengthen bioscience career and training pathways.

As of June in year two of the NSF Experiential Learning for Emerging and Novel Technologies CA Regional Biomanufacturing Work-Based Learning (WBL) grant, placed eleven students into 400-hour internships at seven biotech companies. To date, 35 students have been placed into internships at ten companies in California.

NSF ATE BioSCOPE Faculty PD Grant (Bioscience Supply Chain Operations Projects for Education): As part of the goal to strengthen high school-to-community college pathways in BTEC, a bootcamp was offered to high school teachers to provide biotech training, featuring presentations by four community college faculty on community college BTEC programs. At the end of July, the second hands-on BioSCOPE workshop will be offered to train California community college bioscience faculty on how to implement BioSCOPE projects with their students. A community college BioSCOPE project that was implemented following last year's workshop, was featured in the 2025 Life Sciences Workforce Trends Report (p.35) in May.

The hub continues to develop and host apprenticeship and pre-apprenticeship opportunities in biotechnology, food safety, and clinical lab science. More than 300 pre-apprentices and apprentices have either completed their training or are nearing completion.

School of Humanities, Communication Studies and Math (*Lauren Halsted, Mary Gross, Jade Hidle, Jake Strona, Leola Powers, Leila Safaralian, Jeff Murico*)

Faculty in English, Math, Communication Studies, and Philosophy have been implementing AB 1111, Common Course Numbering and AB 928, Cal-GETC changes to ensure that the college's curriculum remains current and relevant for transfer students.

Letters

Letters faculty are refining and evaluating the department's AB 1705 reforms to strengthen student success. They are currently assessing curriculum pathways to determine how to improve student outcomes.

In addition, Letters faculty continue to play a vital role in the college's Academic Success and Equity (ASE) programs, teaching and mentoring students in Puente, Mana, Transition Scholars, and Umoja, and supporting transfer-focused extracurricular activities.

The Letters Department hosted the Living Writers' Writing Workshops and Glassless Minds Open Mic Nights, which featured spoken word poetry, creative writing, poetry, music, and visual art.

Mathematics

In fall, the Math Department is preparing to launch the college's first Data Science program, with faculty engaging in ongoing professional development and curriculum development.

Math faculty continue to reform basic skills education by implementing AB 1705 changes. During the Spring semester, Math faculty hosted two regional AB 1705 events, bringing together Math faculty from across the region to collaborate and share best practices.

Math faculty engaged students outside of the classroom through many experiences during the spring 25 semester. Math students participated in the HWY 78 Math competition and the American Mathematical Association of Two-Year Colleges (AMATYC) Students Math League Competition; future MiraCostans, current local elementary and middle school students, participated in a Chess Tournament held on the Oceanside Campus.

Philosophy and Religious Studies

In April, the Philosophy and Religious Studies Department hosted the region's 2nd Annual San Diego Intercollegiate Philosophy Tournament at MiraCosta, where finalistsj from across the region defended their theses.