



MIRACOSTA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

REGULAR MEETING
4 P.M. – THURSDAY – JANUARY 22, 2026
BOARDROOM 1068 – BUILDING 1000 – OCEANSIDE CAMPUS
1 BARNARD DRIVE, OCEANSIDE, CA

AGENDA

I. CALL TO ORDER AND REPORT OUT FROM CLOSED SESSION

II. FLAG SALUTE / ROLL CALL

III. APPROVE MEETING MINUTES

- A. Special Meeting/Closed Session of December 18, 2025
- B. Regular Meeting of December 18, 2025

IV. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

ITEMS ON THE AGENDA: Members of the audience may address the Board of Trustees on any item listed on the agenda when that agenda item comes up for discussion and/or action. Comments will be limited to three (3) minutes per agenda item and a total of fifteen (15) minutes of public comment on any one item, unless waived by the board. Non-English speakers utilizing a translator will have six (6) minutes to directly address the board. Consent items are considered routine and customary district business, and are voted on in one vote; however, a board member or a member of the audience may request that an item listed on the consent items be removed and considered individually.

ITEMS NOT ON THE AGENDA: Members of the audience may address the Board of Trustees on any topic not on the agenda so long as the topic is within the jurisdiction of the district. Under the Brown Act, the board is not permitted to engage in public discussion or take any action on an agenda item not on the agenda, except that members of the board may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative, or in response to questions posed by the public, a member of the board may ask a question for clarification. A member of the board or the board itself may provide a reference to staff (superintendent/president) or other resources for factual information, request staff (superintendent/president) to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff (superintendent/president) to place a matter of business on a future agenda. Comments from visitors shall not exceed three (3) minutes unless the board waives the time limit. Non-English speakers utilizing a translator will have six (6) minutes to directly address the board. The board may also limit the total amount of time for speakers on a particular topic to fifteen (15) minutes.

DECORUM: Board Policy 2355 requires members of the public to observe order and decorum at board meetings and to conduct themselves in a courteous manner, avoiding profanity, obscenity, other abusive language, and threats of violence. The board president, as presiding officer, has the authority to run the meeting, which includes the authority to issue warnings, call for recess, or clearing the boardroom in the event of disruptive behavior. Speakers shall speak to the issues and refrain from using defamatory or abusive personal remarks that disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of the business of the district. Government Code section 54954.3(c) establishes that the legislative body of a local agency shall not prohibit public criticism of the policies, procedures, programs, or services of the agency, or of the acts or omissions of the legislative body, and California Penal Code section 403 makes it a misdemeanor for any person to willfully disturb or break up any assembly or meeting with lawful authority.

V. CHANGES IN AGENDA ORDER

VI. PRESENTATIONS

- A. 2025 Political and Legislative Update

VII. CONSENT ITEMS

- A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions

- B. Approve Employment Contract for Dean, Business and Technology
- C. Approve Reorganization of Instructional Service Division
- D. Ratify Memorandum of Understanding 26-01 with the Faculty Assembly (Pilot Lateral Transfer Process)
- E. Accept Resignation Independent Citizens' Bond Oversight Committee Member
- F. Approve American Institute for Foreign Study (AIFS) Faculty-Led Study Abroad to Paris – Summer 2026
- G. Approve Study Abroad Association (SAA) Faculty-Led Study Abroad to Japan – Summer 2026
- H. Ratify Partial Guaranteed Maximum Price and Approve Final Guaranteed Maximum Price and Corresponding Change Order to Design-Build Services Contract for the Oceanside B4500 Science Building Renovation Project
- I. Ratify and Approve Contracts and Purchase Orders

VIII. FIRST READ – BOARD POLICIES

- A. Board Policy 3440 – Service Animals on Campus
- B. Board Policy 3720 – Computer and Network Use
- C. Board Policy 4220 – Standards of Scholarship
- D. Board Policy 6150 – Designation of Authorized Signatures
- E. Board Policy 6250 – Budget Management

IX. PERIODIC REVIEW – BOARD POLICIES (Action Required)

- A. Board Policy 3525 – Skateboards, Roller Skates, Bicycles, and Other Recreational Wheeled Vehicles

X. ACTION ITEMS

- A. Adopt Resolution No. 12-25/26 – Excuse Board Member Absence

XI. DISCUSSION ITEMS

- A. Board Agenda Management System

XII. INFORMATION

- A. Report Update of Emergency Declaration and Emergency Actions to Elevator Repair at the Oceanside Campus Building 14 Student Services
- B. Superintendent/President Search Update

XIII. COLLEGE-RELATED REPORTS

- A. Trustees Activities
- B. Students
- C. Classified Employees
- D. Faculty
- E. Assistant Superintendent/Vice Presidents
 - 1. Instructional Services
 - 2. Student Services
 - 3. Administrative Services
 - 4. Human Resources

F. Office of the President

XIV. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

XV. ADJOURNMENT

UPCOMING MEETING

**2 p.m. – February 5, 2026
Workshop**

**4 p.m. – February 19, 2026
Regular Meeting**

In compliance with Government Code §54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District Board of Trustees in advance of their meetings may be viewed at the Office of the Superintendent/President, One Barnard Drive, Oceanside, California, or by clicking on the Board of Trustee's website at <http://www.miracosta.edu/OfficeOfThePresident/BoardofTrustees/Agendas.htm>. Such writings will also be available at the board meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Julie Bollerud, executive assistant to the superintendent/president, at 760.795.6840 or by email at jbollerud@miracosta.edu.

Audio recordings of board meetings are available upon request. Please contact the MiraCosta College Office of the President at 760.795.6610 or at jbollerud@miracosta.edu.



MIRACOSTA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

MINUTES OF CLOSED SESSION MEETING

DECEMBER 18, 2025
(DRAFT)

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in closed session on Thursday, December 18, 2025, in Room 1054 on the Oceanside Campus. President Rick Cassar called the meeting to order at 2 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

Rick Cassar	Ann Crosbie
Raye Clendening	Frank Merchat
Heather Conklin	Anna Pedroza
Ann Crosbie	Jacqueline Simon (virtually)

Administrators present:

Superintendent/President Sunny Cooke
Assistant Superintendent/Vice President of Administrative Services Elba Gomez
Assistant Superintendent/Vice President of Administrative Services Denée Pescarmona

Others present:

Legal Counsel Kelly Cauvel (virtually)

III. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

IV. DECLARE NEED FOR CLOSED SESSION

At 2 p.m., the board announced the need to enter closed session, along with Superintendent/President Sunny Cooke, Assistant Superintendent/Vice President of Administrative Services Elba Gomez, Assistant Superintendent/Vice President Hayley Schwartzkopf and legal counsel, to discuss the following topics:

A. Conference with Legal Counsel, Bridge Claim Settlement, Number of Potential Cases: 1

(Pursuant to Government Code Section 54956.9(d)(2))

B. Employee Discipline/Dismissal/Release, Number of Potential Cases: 2

(Pursuant to Government Code section 54957)

C. Public Employee Performance Evaluation

(Pursuant to Government Code section 54957)
Title: Superintendent/President

D. Conference with Labor Negotiators

(Pursuant to Government Code Section 54957.6)

Agency designated representatives: Superintendent/President Sunita V. Cooke,
Assistant Superintendent/Vice President, Human Resources Hayley Schwartzkopf
Employee organizations: All

V. RECONVENE IN OPEN SESSION – REPORT ACTION FROM CLOSED SESSION

At 3:58 p.m., the board returned to open session to report the following:

A. Conference with Legal Counsel, Bridge Claim Settlement, Number of Potential Cases: 1

(Pursuant to Government Code Section 54956.9(d)(2))

The Board conferred with legal counsel regarding one potential case involving the bridge claim settlement. The Board took reportable action and voted 7–0 to approve settlement of the matter.

B. Employee Discipline/Dismissal/Release, Number of Potential Cases: 2

(Pursuant to Government Code section 54957)

The Board of Trustees approved the suspension of an academic administrator for 5 business days. The vote was 7-0.

C. Public Employee Performance Evaluation

(Pursuant to Government Code section 54957)

Title: Superintendent/President

No report.

D. Conference with Labor Negotiators

(Pursuant to Government Code Section 54957.6)

Agency designated representatives: Superintendent/President Sunita V. Cooke,
Assistant Superintendent/Vice President, Human Resources Hayley Schwartzkopf
Employee organizations: All

No report.

VI. ADJOURNMENT

The meeting adjourned at 3:58 p.m.

MINUTES APPROVAL:

Rick Cassar
President

Sunita V. Cooke
Superintendent/President



MIRACOSTA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING

DECEMBER 18, 2025
(DRAFT)

I. CALL TO ORDER AND REPORT OUT FROM CLOSED SESSION

The Board of Trustees of the MiraCosta Community College District met in open session on Thursday, December 18, 2025, in the Boardroom on the Oceanside Campus. President Cassar called the meeting to order at 4 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

Rick Cassar

Raye Clendening

Heather Conklin

Ann Crosbie

Frank Merchat

Anna Pedroza

Board Members absent:

Jackie Simon

Federico Caion Demaestri (Student Trustee)

Administrators present:

Superintendent/President Sunny Cooke

Assistant Superintendent/Vice President Elba Gomez

Assistant Superintendent/Vice President Denée Pescarmona

Assistant Superintendent/Vice President Alketa Wojcik

III. BOARD ORGANIZATIONAL ACTION

A. Election of Officers

1. President

Trustee Cassar nominated Trustee Clendening for president of the board of trustees for 2026. The nomination was declined.

By motion of Trustee Clendening, seconded by Trustee Conklin, Frank Merchat was nominated, the nomination was accepted, and he was elected as president of the board of trustees for 2026.

Vote: 6/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza

Abstentions: None

Absent: Simon

2. Vice President

By motion of Trustee Cassar, seconded by Trustee Merchat, Raye Clendening was elected as vice president of the board of trustees for 2026.

Vote: 6/0/0
Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza
Abstentions: None
Absent: Simon

3. Board Secretary and Assistant Board Secretary

By motion of Trustee Clendening, seconded by Trustee Merchat, Dr. Sunita Cooke was elected secretary of the board of trustees, and Julie Bollerud as the assistant secretary of the board of trustees to serve until the 2026 organizational board meeting.

Vote: 6/0/0
Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza,
Abstentions: None
Absent: Simon

B. Fix Dates, Times, and Locations of 2026 Board Meetings

By motion of Trustee Clendening, seconded by Trustee Conklin, the 2026 board meeting schedule was approved, as presented. Regular meetings will begin at 4 p.m.

Vote: 6/0/0
Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza
Nay: None
Absent: Simon

IV. APPROVE MEETING MINUTES

- A. Workshop of November 6, 2025**
- B. Special Meeting/Closed Session of November 20, 2025**
- C. Regular Business Meeting of November 20, 2025**

By motion of Trustee Conklin, seconded by Trustee Clendening, the board approved the minutes of the special meeting/workshop session of November 6, 2025, the special meeting/closed session of November 20, 2025, and the regular business meeting of November 20, 2025 .

Vote: 5/0/1
Aye: Cassar, Clendening, Conklin, Crosbie, Merchat
Abstentions: Pedroza
Absent: Simon

V. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

Student Accessibility Services (SAS) Coordinator Michelle Farnum introduced Misty, a devoted guide dog housed in SAS to support students.

VI. CHANGES IN AGENDA ORDER

VII. PRESENTATIONS

A. Foundation Overview and FY2025 Accomplishments

Vice President of Institutional Advancement Shannon Stubblefield provided a recap of the Office of Advancement, highlighting key accomplishments of the Foundation over

the past year. The presentation also included an overview of the institutional advancement structure, offering insight into how advancement, fundraising, and engagement efforts are organized to support the college's mission and long-term goals, as well as the importance of engaging the community in support of the college.

The college and its programs greatly benefit from the Foundation's assistance. The assistance includes 47 percent direct student support of \$1,442,872 through scholarships, the food pantry, and other supports to help students persist through a successful academic career. Direct support for students is expected to continue in 2026, and it will be elevated through a new gift called the Sunny Futures Fund, with a kickoff fundraising event taking place on June 13, 2026.

The board applauded the building of a cohesive Foundation and Advancement team over the last several years.

B. Facilities Update

Assistant Superintendent/Vice President of Administrative Services Elba Gomez reviewed the district's capital construction program funded through Measure MM, the general obligation bond approved by voters in November 2016 with 62.39 percent support. Measure MM authorized \$455 million to implement projects identified in the 2016 Facilities Master Plan Update. Additional funding sources include Fund 41 Capital Construction, Lease Revenue Bonds, State Scheduled Maintenance, grants, and other resources. Gomez has been working with the San Diego County Taxpayer Association, from which the district has continued to be awarded an A+ rating.

Gomez, along with district staff and partners from Kitchell, presented a comprehensive progress update that included:

- Overall program status and budget information
- Community Learning Center project completions and planning status
- San Elijo Campus project completions and planning status
- Oceanside Campus project completions and planning status
- Local Hire and Small/Highly Underutilized Business Enterprise contract awards and values

VIII. CONSENT ITEMS

- A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions**
- B. Approve Classification of New Positions, Job Descriptions, and Salary Range**
- C. Approve Out-of-Country Travel**
- D. Approve Spring 2026 Program Components for the Oceanside Unified School District CCAP Dual Enrollment Program**
- E. Approve Updated Course Agreement with Carlsbad Unified School District for the Spring 2026 Dual Enrollment Program**
- F. Approve Updated Course Agreement with San Dieguito Union High School District for the Spring 2026 Dual Enrollment Program**
- G. Approve Sabbatical Leave Recommendations for FY 2026/27**
- H. Approve FF&E Purchase of Dell Computers for the 3000 Series Building Computer Classrooms (OCN)**

I. Approve Partial Guaranteed Maximum Price and Corresponding Change Order to Design-Build Services Contract for the Oceanside B4500 Science Building Renovation Project

J. Ratify and Approve Contracts and Purchase Orders

By motion of Trustee Cassar, seconded by Trustee Clendening, consent items A-J were approved.

Vote: 6/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza

Abstentions: None

Absent: Simon

IX. ACTION ITEMS

A. Adopt Resolution No. 11-25/26 – Excuse Board Member Absence

By motion of Trustee Cassar, seconded by Trustee Clendening, the board adopted Resolution No. 11-25/26 to excuse Trustee Anna Pedroza’s absence from the November 20 regular business meeting.

Vote: 5/0/1

Aye: Cassar, Clendening Conklin, Crosbie, Merchat

Abstentions: Pedroza

Absent: Simon

B. Sunshine the MiraCosta College Academic Associate Faculty CCA/CTA/NEA Initial Proposal to the MiraCosta Community College District for the Contract to Commence July 1, 2026

By motion of Trustee Pedroza, seconded by Trustee Conklin, the board approved sunshining the MiraCosta College Academic Associate Faculty CCA/CTA/NEA Initial Proposal to the MiraCosta Community College District for the Contract to Commence July 1, 2026.

Vote: 6/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza

Abstentions: None

Absent: Simon

C. Sunshine the MiraCosta Community College District Initial Proposal to the MiraCosta College Academic Associate Faculty CCA/CTA/NEA for the Contract to Commence July 1, 2026

By motion of Trustee Clendening, seconded by Trustee Conklin, consent the board adopted Resolution No. 11-25/26.

Vote: 6/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza

Abstentions: None

Absent: Simon

X. SECOND READ – BOARD POLICIES (Action Required)

A. Board Policy 4070 – Course Auditing

By motion of Trustee Clendening, seconded by Trustee Conklin, BP 4070 was adopted.

Vote: 6/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza

Abstention: None

Absent: Simon

XI. PERIODIC REVIEW – BOARD POLICIES (Action Required)

A. Board Policy 2715 – Code of Ethics-Standards of Practice

By motion of Trustee Cassar, seconded by Trustee Clendening, BP 2715 was adopted.

Vote: 6/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Pedroza

Abstention: None

Absent: Simon

XII. DISCUSSION ITEM

A. Audio and Video Streaming of Board Meetings

Trustees shared perspectives about video streaming. The district currently provides live audio streaming of Board meetings and retains recordings for 30 days, consistent with the Brown Act, with approved minutes serving as the official record.

Dr. Cooke noted the district seeks to strike a balance between transparency, good stewardship, sound financial planning, and compliance with the 50% Law. Consultation with Information Technology Services (ITS) confirmed that video streaming is a complex, resource-intensive effort, requiring significant investments in audio-visual equipment at all meeting sites, additional staffing, and ongoing maintenance. Preliminary cost estimates start over \$1 million to support video streaming at all campuses, with additional costs for software and staffing. Video archiving beyond 30 days also requires secure storage and continued management.

Staff will continue to evaluate options, costs, and feasibility before presenting potential implementation strategies.

XIII. INFORMATION ITEMS

A. Report Update of Emergency Declaration and Emergency Actions to Elevator Repair at the Oceanside Campus Building 14 Student Services

On September 11, 2025, Schindler Elevator Corporation, the original installer, completed a damage assessment and estimated the repair costs to be approximately \$33,818.13. Repairs are currently underway and, barring unforeseen conditions, are expected to be completed by January 31, 2026.

B. Budget Development Calendar for Fiscal Year 2026/27

Dates for budget workshops were provided for information.

C. Superintendent/President Search Update

The Board's ad hoc committee (Trustees Frank Merchat, Raye Clendening, and Rick Cassar) has been actively reviewing proposals submitted in response to the October request for proposals for superintendent/president search services.

On behalf of the full Board, the committee reviewed six complete and responsive proposals and selected three firms to advance to the next stage, which includes interviews. Those interviews, conducted this week, proved to be highly informative. All three firms demonstrated strong qualifications and would serve the district well. Each

firm has extensive experience leading national CEO searches, including searches for California community colleges and universities.

The ad hoc committee, joined by Hayley Schwartzkopf, Vice President of Human Resources, and Elba Gomez, Vice President of Administrative Services, directed staff to conduct reference checks prior to beginning contract negotiations with the selected firm. A contract recommendation will be brought to the full Board of Trustees for ratification at a January meeting.

Once selected, the search firm will begin their work with the full Board in a workshop setting in January or February, consistent with the Board's annual calendar and the firm's availability.

The ad hoc committee extended its sincere appreciation to Hayley Schwartzkopf, Elba Gomez, Kim Simonds, and Mina Hernandez for their support throughout the RFP development, proposal solicitation, and selection process.

XIV. COLLEGE-RELATED REPORTS

A. Trustees Activities

Trustee Pedroza attended the Encinitas Holiday Parade, and she, along with Trustee Clendening, attended the Nursing Pinning Ceremony, which was described as a meaningful and emotional celebration of student achievement, often leaving attendees moved by the joy shared by students and their families.

Trustee Crosbie attended the Del Mar Community Connections Holiday Event at City Hall, an event that brings seniors together to connect and build community.

Trustee Conklin attended the Community Leaders Breakfast in October alongside fellow Board members and expressed appreciation to Dr. Cooke. She also attended the Latino Book Awards and remained active in the Oceanside community, including participation in the Odd Fellows event and several food drives held during a period when SNAP benefits were unavailable. Additionally, Trustee Conklin attended the LGBTQ+ Resource Center of North County event and participated in educational events, including those hosted by California Community Colleges and the CCLC Women in Higher Education, as well as the San Diego County Live Well Summit.

Trustee Clendening attended Tamalada at Balderrama Park in Oceanside and a grant presentation hosted by the Oceanside Museum of Art, where Senator Blakespear announced the successful securing of a \$3.5 million grant. Trustee Clendening also participated in a Women's Resource Center gift-wrapping event and attended a CSUSM event at Frontwave Arena.

Today, Trustee Clendening attended the San Diego North Economic Development Council (SDNEDC) Devvies Awards, where MiraCosta College, in partnership with Oceanside Unified School District (OUSD), was recognized with a Devvies Award for the Dual Enrollment partnership.

Trustee Cassar attended the CCLC Conference in Orange County, which included valuable sessions on superintendent/president transitions, as well as leadership departures. He also attended meetings of the facilities liaison committee and the superintendent/president search ad hoc committee, as well as a district webinar in

December, which was described as concise, informative, and effective. Trustee Cassar also shared that he attended a women's basketball game, noting the team's undefeated record.

Trustee Merchat participated in the December district webinar and expressed appreciation to the Board for its continued support of him as president. He shared plans to resume listening tours with each board member to ensure all voices are heard and respected in the leadership of the district.

B. Students

Student Trustee Federico Caion Demaestri was not in attendance; no report provided.

C. Classified Employees

Classified Senate President Carl Banks thanked everyone who helped organize the MiraCosta College 2025 Year-End Celebration at El Camino Country Club – a wonderful opportunity to come together and recognize the hard work and dedication of our employees. The Outstanding Classified Employee is announced at the celebration, and all awardees will be recognized in the upcoming newsletter.

Throughout the month, staff have continued to support district operations and initiatives, ensuring continuity and responsiveness during a busy end-of-year period.

The college is supporting the establishment of the Caring Campus Committee, which aims to strengthen connections, communication, and care across campus. There is interest in broadly sharing the work being done through this effort.

Looking ahead to next semester, the Classified Senate will be engaging with classified professionals to better understand their interests and perspectives, including discussions related to unionization.

D. Faculty

Academic Senate President Curry Mitchell, on behalf of the Academic Senate, informed the Board of its opposition to the newly created Director of Professional Development and Training position, which was created through internal reorganization and approved by the board as a consent item. While the Academic Senate recognizes that reorganizations are a management right and outside its purview, it wishes to formally document faculty concerns.

Faculty support the creation of a lead for professional development for classified professionals and administrators, acknowledging unmet institutional needs in these areas. However, the Senate objects to the scope of the approved position, which charges an administrator with collaboratively shaping a college-wide vision and culture of professional development. Faculty believe this role should remain faculty-led, as they already collaborate effectively with classified and administrative colleagues on professional development initiative.

E. Assistant Superintendents/Vice Presidents

1. Instructional Services

Assistant Superintendent/Vice President Denée Pescarmona submitted a written report. Additionally, she shared fall 2025 headcount, which was up 5.3 percent, and FTES was up 3.3 percent compared to last fall.

For spring 2026, enrollment is currently up 11.3 percent in headcount and 7.5 percent in FTES over last spring at this time.

2. Student Services

Assistant Superintendent/Vice President Alketa Wojcik noted that this time last year, the district had eliminated thousands of attempted fraudulent applications. This year, with the implementation of technical efforts, that number has been significantly reduced to 187 applications. Staff continue to refine and strengthen processes to ensure that legitimate students can enroll in classes efficiently and securely.

As of this update, 1,040 graduation petitions have been submitted for fall 2025. Appreciation was extended to the counselors and evaluators who have completed all preliminary evaluations. This work helps students clearly understand remaining requirements and supports the timely posting of degrees and certificates.

The women's basketball team remains undefeated at 13–0. In addition, the team's leading player received a full scholarship to Cal Poly, Pomona, reflecting both athletic and academic excellence.

MiraCosta College is seeing a 50 percent increase in military-affiliated students who have submitted an intent to use VA benefits compared to this point last spring. We expect this trend to continue to increase.

The CARE Food Pantry remains heavily utilized, with access recorded 48,625 times by 4,809 students during the fall semester. Basic needs remain a primary area of student support, and the college is exploring expanded assistance options in collaboration with the MiraCosta College Foundation.

Through the American Passport Program, the college fully covered the passport costs for 44 students, enabling them to participate in study abroad programs for the first time. Summer study abroad programs are already fully enrolled, reflecting strong student interest and engagement.

Vice President Wojcik expressed heartfelt gratitude for the support of the board.

3. Administrative Services

Assistant Superintendent/Vice President Elba Gomez reported the district is moving forward with major procurement efforts, including Requests for Proposals (RFPs) for a class and comp study and for food services. Updated language is being incorporated into procurement and operational documents to ensure alignment with the district's sustainability goals and commitments, reinforcing environmentally responsible practices across operations.

Staff are currently working on implementing an online agenda management system to centrally house and manage all board agendas and meeting minutes, thereby improving access, organization, compliance, and efficiency.

4. Human Resources

Assistance Superintendent/Vice President Hayley Schwartzkopf was on vacation, so no report given.

F. Superintendent/President

Dr. Cooke recognized the Human Resources team and screening committee leaders for their continued work on faculty recruitments. This cycle includes 11 faculty positions, including two previously unsuccessful searches, all of which are being advertised over the holidays.

Dr. Cooke thanked the many colleagues who supported the Encinitas Holiday Parade, including the Office of Advancement. MOJO's participation continues to be a highlight, and these events would not be possible without the coordination and commitment of staff who represent the college so well in the community.

The RN Nursing Pinning Ceremony is an incredibly moving and powerful reminder of the challenges, sacrifices, and perseverance demonstrated by our nursing students and their families. Their journeys reflect resilience, dedication, and the transformative impact of a MiraCosta education.

Planning is underway for the 2026 Commencement Ceremony, which will take place at a new location, Frontwave Arena. Recognition was extended to Terrence Shaw, who is leading coordination efforts alongside ITS, Public Safety, Facilities, and other campus partners.

Benefits of the new location include:

- An enhanced student, faculty, and guest experience
- An indoor venue to eliminate concerns related to inclement weather
- Comfortable seating for guests
- Enhanced audio/visual providing greater visibility for graduates
- Operational efficiency, safety, and security
- Nearby parking and improved ingress and egress

The college has launched the 2nd Leadership Academy cohort, supporting the professional growth of faculty, staff, and administrators across the district.

In December, the MiraCosta College Foundation welcomed major donors and friends of the College to a Holiday Donor Appreciation gathering, one of the Foundation's most anticipated annual events. Guests enjoyed a festive reception followed by the annual Christmas Concert, celebrating the season while honoring the generosity that directly supports MiraCosta students and programs.

Cooke thanked all employees for their tireless work on behalf of our students.

XV. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

None.

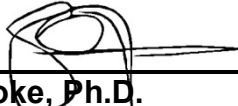
XVI. ADJOURNMENT

The meeting adjourned at 5:54 p.m.

MINUTES APPROVAL:

Frank Merchat
President

Sunita V. Cooke, Ph.D.
Superintendent/President

Subject: 2026 Political and Legislative Update	Attachment: Presentation Link
Category: Presentations	Type of Board Consideration: ✓ Information Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: ✓ Goal 1 Goal 2 Goal 3 Goal 4
	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND



The board of trustees receives periodic presentations on pertinent topics.

STATUS

Director of Public and Governmental Relations, Marketing, and Communications Dr. Kristen Gonzales will provide a general overview of the current political climate at both the federal and state levels, which has had a significant impact on community colleges, influencing policies, funding, and legislative decisions that shape their future. This discussion will also include reviewing key statewide community college advocacy points to ensure alignment with ongoing legislative priorities and initiatives.

RECOMMENDATION

For information only.

Subject: Ratify Recommendations of Superintendent/President in Approving Personnel Actions	Attachment: None
Category: Consent Items	Type of Board Consideration: Information <input checked="" type="checkbox"/> Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: Goal 1 Goal 2 Goal 3 <input checked="" type="checkbox"/> Goal 4
Recommended:  _____ Hayley D. Schwartzkopf, J.D. Assistant Superintendent/Vice President, Human Resources	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

STATUS

1. Resignation of classified employee David Sears, Custodial Maintenance Worker, position P-05809, effective January 5, 2026.
2. Employment of the following classified employees:

 Brittany Moreno, College Health Nurse, Health Services, position P-13601, salary range 28, step 1, \$3,338.85 per month, 18 hours per week, 11 months spread over 12 months per year, effective January 12, 2026. Brittany was selected through an open recruitment process.
3. Temporary reclassification per Section H.5.0, Classified Senate Employee Manual, for the following classified employee Melanie Haynie, Executive Assistant to Vice President, Administrative Services, position P-05041, will serve as Interim Program Manager, Administrative Services, classified salary range 31, step 5, longevity year L-22, \$11,995.42 per month, full-time, effective December 19, 2025–June 30, 2026.
4. Employee 07317546 requests catastrophic leave donations in accordance with Board Policy 7345. Donations are needed, as the employee will exhaust all paid leave entitlements. The employee will need approximately 52.98 hours to remain in full paid status through December 31, 2025.
5. Employment of the following associate faculty members for the 2026 spring semester, payable in accordance with the Collective Bargaining Agreement for Academic Associate Faculty:





Corinne	McCoy	Biological Sciences
Peter	Chaker	Horticulture
Leo	McGuire	Horticulture
Selena	Cofinco	Kinesiology, Health and Nutrition
Victoria	Ganguli	Library Science
Marie	Sckocheva	Psychology

6. Request approval of the following apprentices, short-term employees, substitute employees, and professional experts in accordance with Education Code 88003. Short-term and substitute employees will be employed and paid less than 75 percent of the college year:

Instructional Services							
Last Name	First Name	Job Title	Assignment	Department	Pay Rate	Start Date	End Date
May	Victoria	Art Model	Professional Expert	Noncredit, General	\$30.00/hr	1/16/26	6/30/26
Student Services							
Last Name	First Name	Job Title	Assignment	Department	Pay Rate	Start Date	End Date
Maciel Segovia	Rocio	Health Services Assistant	Short-term	Health Services	\$33.00/hr	1/1/26	6/30/26

RECOMMENDATION

Ratify recommendations of superintendent/president in approving personnel actions, as stated above.

Subject: Approve Employment Contract for Dean, Business and Technology	Attachment: Employment Contract
Category: Consent Items	Type of Board Consideration: <div style="text-align: center;">  Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="text-align: center;">  Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommend:  <hr/> Hayley D. Schwartzkopf, J.D. Assistant Superintendent/Vice President, Human Resources	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Mai Anh “Annie” Ngo, Business Instructor at MiraCosta College, has been selected to serve as the Dean, Business and Technology, effective January 5, 2026. She received her Ph.D. in Leadership Studies from the University of San Diego. Dr. Ngo also previously served as a Lecturer and Curriculum Developer at Cal State San Marcos, and as an Adjunct Faculty member and Research Advisor for the Office of Accreditation & Assessment at the University of San Diego.

STATUS

After a competitive search and a recommendation by the search committee, the superintendent/president recommends Dr. Ngo to serve as the Dean, Business and Technology, effective January 5, 2026. The annual salary will be \$207,194 per year, at step 1 on the 2025-2026 Academic Administrators Salary Schedule. Her qualifications include:

- Ph.D. in Leadership Studies – University of San Diego
- MBA – Arizona State University
- B.S. in Business Administration – University of San Diego
- Business Instructor – MiraCosta College – August 2017 to December 2025
- Lecturer and Curriculum Developer – Cal State San Marcos – January 2017 to October 2025
- Adjunct Faculty and Research Advisor – University of San Diego – August 2013 to June 2019
- Research Assistant – Office of Accreditation and Assessment – University of San Diego – August 2013 to June 2015
- Adjunct Business Faculty – San Diego Miramar College – August 2015 to July 2017

RECOMMENDATION

Approve contract of employment for Dean, Business and Technology, as stated above.

**MIRACOSTA COMMUNITY COLLEGE DISTRICT
EMPLOYMENT CONTRACT WITH ACADEMIC ADMINISTRATOR**

This contract (“Agreement”) between the MiraCosta Community College District (“District”) and Mai Anh Ngo, an individual Academic Administrator (“Administrator”), is made as of January 5, 2026.

Recitals

A. Pursuant to Education Code section 72411, the parties desire to enter into this Agreement to create or continue the employment relationship on the terms and conditions in this Agreement.

B. This Agreement adheres to the terms and conditions of the Academic Administrator’s Association Working Conditions Manual (hereinafter “Academic Administrator’s Manual”) and relevant provisions of the Education Code and Government Codes of the State of California.

C. This Agreement is subject to all the applicable laws of the State of California, the rules and regulations of the State Board of Governors, the Academic Administrator’s Manual as from time to time amended by the District, and the rules and regulations of the District’s Governing Board including, but not limited to, Government Code sections 53260 and 53261, which are incorporated herein by this reference, and which provide that if a contract is terminated, the maximum cash settlement an employee may receive shall be equal to the monthly salary of the employee multiplied by the number of months left on the unexpired term of the contract or eighteen months, whichever is less, and shall not include non-cash items except for health benefits.

D. This Agreement is entered into in accordance with Education Code sections 72411 and 72411.5.

Terms and Conditions

1. Position and Term.

1.1 Position. District agrees to employ Administrator and the Administrator agrees to be employed by District as Dean of Business & Technology. The Administrator has the responsibilities and authority that are associated with Administrator's position as defined in the position description and all other duties and responsibilities as assigned or required by the Superintendent/President or designee provided that such additional duties shall be consistent with Administrator’s position. The Board may adopt or amend the position description for the Administrator’s position at any time as long as the modifications are not inconsistent with the terms of this Agreement or the Academic Administrator’s Manual. It is further agreed that Administrator is subject to reassignment in accordance with the Academic Administrator’s Manual.

1.2 Term. The term of this Agreement is one (1) year from January 5, 2026, to January 4, 2027, and is renewable by June 30 each year.

2. Salary and Benefits.

2.1 Salary. Administrator’s annual salary shall be as set forth on the Academic Administrator’s Salary Schedule that is agreed to between the District and the Academic Administrator’s Association and included in the Academic Administrator’s Manual. The salary

will be paid according to District's customary payroll practices. All payments of salary or other compensation payments will be reduced by any applicable withholdings and deductions (including voluntary withholdings). The Administrator's salary for the period January 5, 2026 through January 4, 2027, shall be \$207,194.

2.2 Benefits. Benefits, including vacation, sick leave and other leaves are set forth in the Academic Administrator's Manual as amended or modified from time to time.

2.3 Allowance. Administrator will be provided a monthly allowance for the purchase of a mobile communication device and service plan acceptable to the District, as per Board Administrative Procedure 6450, currently one hundred twenty-five dollars (\$125) per month as an exceptional heavy user. Administrator acknowledges and agrees that the preceding expense consideration is currently considered as taxable compensation by the United States government and State of California.

3. Working Conditions. All working conditions are set forth in the Academic Administrator's Manual as amended or modified from time to time.

4. Indemnity. As provided in Government Code sections 825 and 995 et seq.

5. Settlement on Termination of Agreement Without Cause. Regardless of the term of this Agreement, the Board may terminate this Agreement at any time prior to the date on which the term of this Agreement would have otherwise expired, without cause. In such an event, the maximum cash settlement Administrator may receive shall be equal to the monthly salary of Administrator multiplied by the number of months left on the unexpired term of this Agreement or eighteen months, whichever is less, and shall not include non-cash items, except for health benefits. The intent of this provision is to satisfy the requirements of Government Code sections 53260-53264, and this provision shall be interpreted in a manner consistent with those statutes. District agrees to pay any lump sum cash payment ("Severance Pay"), less legally required for authorized deductions except contributions to CalPERS or CalSTRS, within thirty (30) days of the effective date of termination. In exchange for any lump sum cash payment provided to Administrator, Administrator shall execute a release and waiver, in a form acceptable to the legal counsel for District, releasing the District, and all of its elected officers, employees, agents, representations, and attorneys, from any claim associated with the termination.

6. Termination of this Agreement During its Term With Cause. The Board may terminate this Agreement during its term and discharge Administrator if Administrator commits a material and substantial breach of this Agreement and/or for cause. Such breach of Agreement and discharge shall nullify the terms of this Agreement and Administrator shall cease to receive any form of compensation upon the effective date of termination. The term "cause" is defined as those actions, omissions, or behaviors which are detrimental to the operations of the District and/or its major instructional, student and administrative divisions, or which impair the District's mission, purpose, or objectives. Conduct which constitutes a breach of contract and cause for discharge, includes, but is not limited to: unsatisfactory work performance, insubordination, failure to comply with district policy, rules and regulations or other misconduct which interferes with the performance of their duties and responsibilities to the district. A termination for cause shall be carried out in compliance with the provisions applicable to administrative employees as set forth in the Academic Administrator's Manual as adopted by the Board.

7. Provisions of Government Code Sections 53243.3-53243.4.

7.1. In the event that District provides paid leave to Administrator pending an investigation of a crime involving abuse of their office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, Administrator shall fully reimburse District for any salary provided for that purpose.

7.2. In the event that District provides funds for the legal criminal defense of Administrator pending an investigation of a crime involving an abuse of their office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, Administrator shall fully reimburse District for any funds provided for that purpose.

7.3. In the event that District provides a cash settlement related to the termination of Administrator as defined in the terms of this Agreement and Administrator subsequently is convicted of a crime involving abuse of office or position covered by Government Code section 53243.4, Administrator shall fully reimburse District for any funds provided for that purpose.

7.4. "Abuse of office or position" is defined in Government Code section 53243.4 to mean either of the following:

7.4.1. An abuse of public authority, including, but not limited to, waste, fraud, and violation of the law under color of authority.

7.4.2. A crime against public justice, including, but not limited to, a crime described in Title 5 (commencing with Section 67), Title 6 (commencing with Section 85) or Title 7 (commencing with Section 92) of Part 1 of the Penal Code.

8. Miscellaneous Provisions. This Agreement and applicable provisions of the Academic Administrator's Manual contain the entire agreement and understanding between the parties. There are no oral understandings, or terms and conditions not contained or referenced in this Agreement. This Agreement cannot be changed orally. It may be modified in writing by mutual agreement of the parties as set forth above. This Agreement supersedes all Board Policies, rules, regulations, handbooks or practices which are inconsistent with or in conflict with this Agreement.

9. Representations and Warranties.

Administrator represents and warrants that Administrator:

(A) has read this Agreement and understands its provisions; and

(B) is freely and voluntarily signing this Agreement.

MiraCosta Community College District

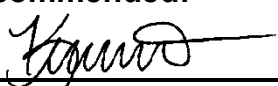
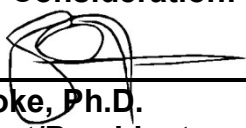
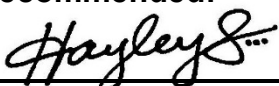
Administrator

Sunita V. Cooke, Ph.D.
Superintendent/President

Mai Anh Ngo, Ph.D.
Dean of Business and Technology

Date:_____

Date:_____

Subject: Approve Reorganization of Instructional Service Division	Attachment: None
Category: Consent Items	Type of Board Consideration: Information <input checked="" type="checkbox"/> Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <input checked="" type="checkbox"/> Goal 1 Goal 2 Goal 3 <input checked="" type="checkbox"/> Goal 4
Recommended:  _____ Kristina Denée Pescarmona Assistant Superintendent/Vice President, Instructional Services	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President
Recommended:  _____ Hayley D. Schwartzkopf, J.D. Assistant Superintendent/Vice President, Human Resources	

BACKGROUND

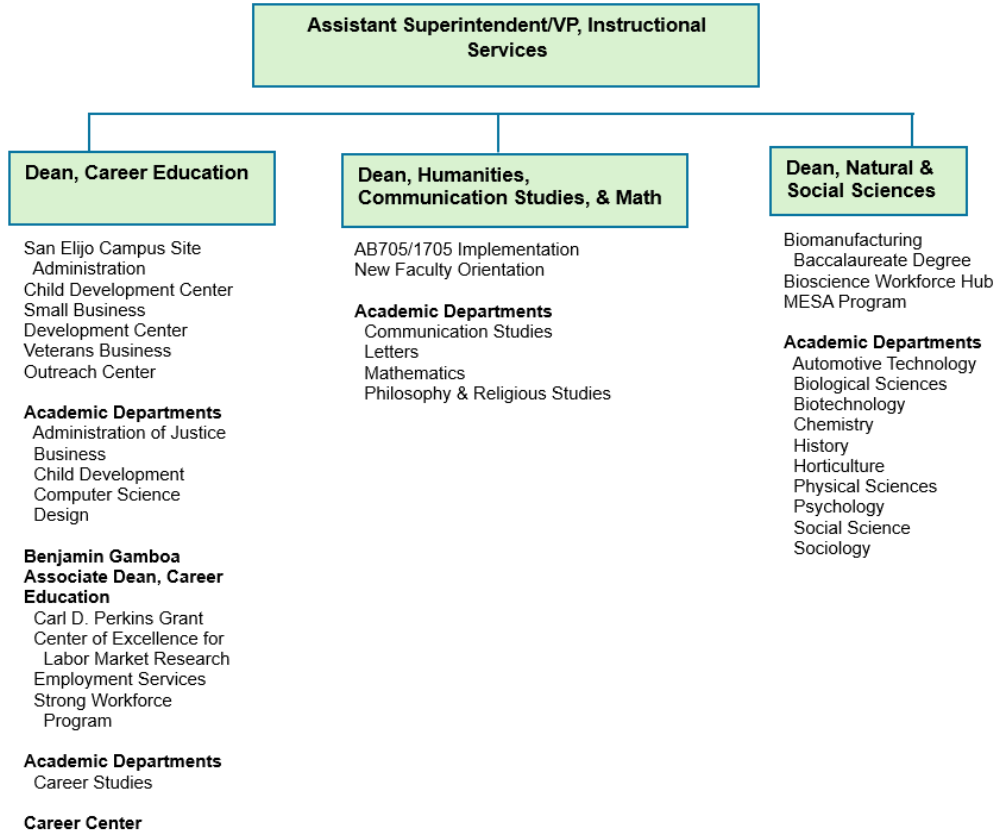
The purpose of the proposed reorganization provides three modifications in the organization structure of Instructional Services (IS). First, the reorganization moves San Elijo Site Supervision to the Dean, Humanities, Communication Studies and Math. Second, the proposed reorganization renames the Dean, Career Education to Dean, Business and Technology. Finally, the proposed reorganization moves the Automotive Technology department under the Dean, Business and Technology.

STATUS

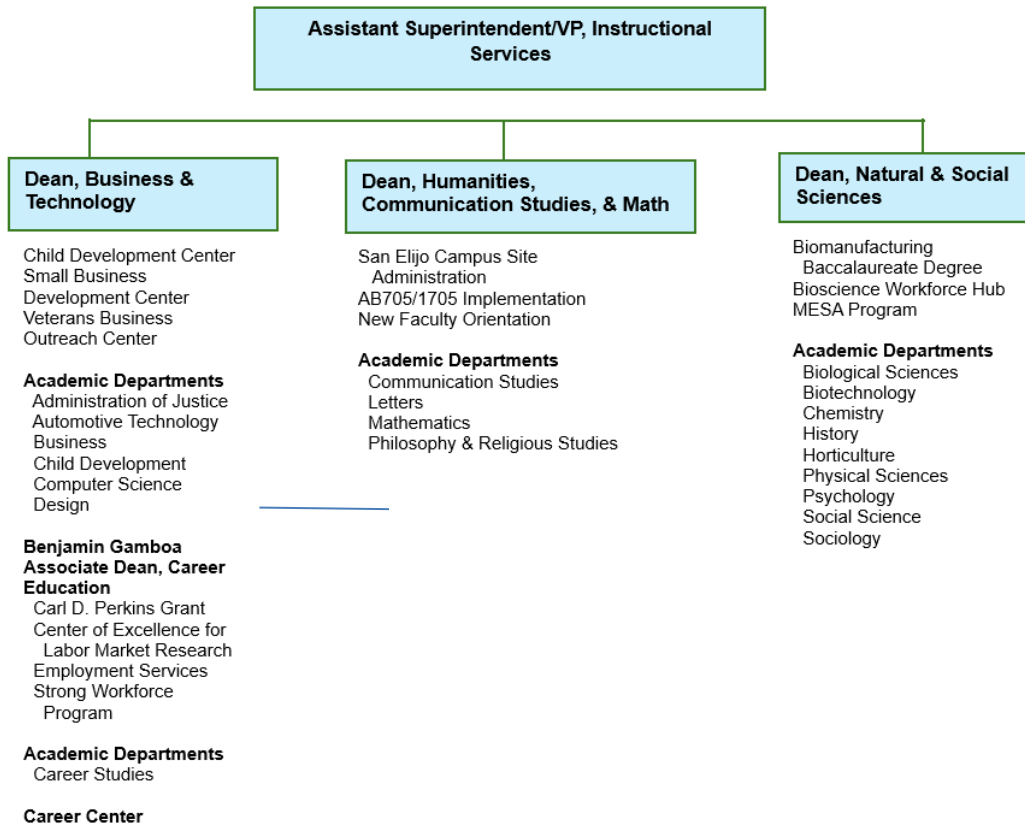
Instructional Services identified a need to restructure the organization with the retirement of the Dean, Career Education. Under the current structure, the Dean, Career Education also served as the Site Supervisor for the San Elijo Campus. To ensure continuity of site supervision for the campus, the Dean, Humanities, Communication Studies and Math will now serve as site administrator. The retirement of the previous dean also created an opportunity to review the portfolio of all instructional services’ academic administrators. In this review, it was determined that nearly all academic administrators have career education programs in their portfolio and that a more appropriate title for the Dean, Career Education would instead be Dean, Business and Technology. This change also reflects the move to better align instructional administration to the Academic and Career Pathway (ACP) Guided Pathways structure. The IS portfolio review also indicated a need to rebalance programs between the Business and Technology dean and the Natural and Social Sciences dean. Automotive Technology had been part of the previous Dean, Career Education portfolio and was moved due to facility supervision needs. The department and related programs are now being moved back to its original school as the

Dean, Business and Technology will be available at the Oceanside Campus to provide the appropriate program supervision.

Current Organizational Structure:



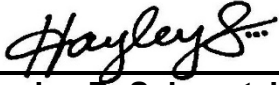

Proposed Organizational Structure:



There are no budgetary or personnel implications with the proposed reorganization.

RECOMMENDATION

Approve the recommended reorganization within the Instructional Services division, effective January 23, 2026, as stated above.

Subject: Ratify Memorandum of Understanding 26-01 with the Faculty Assembly (Pilot Lateral Transfer Process)	Attachment: Memorandum of Understanding 26-01 with the Faculty Assembly
Category: Consent Items	Type of Board Consideration: <div style="text-align: center;"> <input checked="" type="checkbox"/> Consent </div> Information Consent Action
Institutional Goals: mcc.mission.statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="text-align: center;"> <input checked="" type="checkbox"/> Goal 4 </div> Goal 1 Goal 2 Goal 3 Goal 4
Recommended:  <hr/> Hayley D. Schwartzkopf, J.D. Assistant Superintendent/Vice President, Human Resources	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

During the fall of 2025, the District and Faculty Assembly determined that a need existed to establish a pilot lateral transfer process for full-time faculty recruitment. The purpose of the pilot program is to explore the feasibility of creating a lateral transfer process for tenured, full-time faculty. The District and Faculty Assembly have agreed to launch this pilot process for full-time faculty recruitments commencing during the 2025/26 academic year as reflected in the attached Memorandum of Understanding (“MOU”).

STATUS

The District and the MiraCosta Community College District Faculty Assembly have negotiated the terms and conditions of the lateral transfer process and agreed to in the attached MOU.

RECOMMENDATION






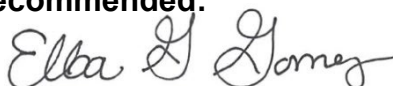
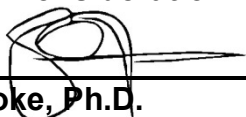
Ratify Memorandum of Understanding 26-01 between MiraCosta Community College District and the MiraCosta Community College District Faculty Assembly, as stated.



MOU Between the
MiraCosta Community College District and
MiraCosta Community College District – Faculty Assembly
26-01

This MOU modifies the terms of the Faculty Assembly 2025-2028 contract to allow for the specific process identified below:

- 1) The District and the Assembly determined that a need existed to establish a pilot lateral transfer process for full-time faculty recruitment. The purpose of the pilot program is to explore the feasibility of creating a lateral transfer process for tenured, full-time faculty.
- 2) A lateral transfer request may be initiated only once a position has been approved to hire through the full-time faculty prioritization process. The position must be posted as an open recruitment by Human Resources. Only tenured, full-time faculty shall be eligible to apply for lateral transfer into another full-time faculty position. The interested faculty member must be in good standing with the District in order to be eligible to apply. Good standing is defined as not being under a Corrective Action Plan or subject to sustained disciplinary action within the last two years.
- 3) Once the position has been posted for recruitment, the interested faculty shall submit a letter of interest to the dean and vice president responsible for hiring the position. The letter of interest must be submitted within the first two weeks of the job posting. The appropriate dean and vice president, along with the department chair, lead faculty member, or discipline expert and one other faculty peer (the “committee”), may choose to interview the interested faculty member. If the committee elects not to interview the interested faculty member, the faculty member will be notified within two weeks of submitting the letter of interest that they may choose to apply for the position posted for open recruitment. This timeline may be adjusted upon the mutual agreement of the District and the Faculty Assembly.
- 4) If the committee interviews the interested faculty member, and selects them for the open position, the committee shall make a recommendation to the Superintendent / President for approval for the lateral transfer. The approval shall be subject to confirmation that the faculty member meets the minimum qualifications for the position. The decision of the Superintendent / President shall be final and is not subject to the grievance process.
- 5) The selected faculty member shall be eligible to transfer into the new position as of July 1.
- 6) The selected faculty member shall undergo the tenured, full-time faculty evaluation process in the first semester they are in the new position. There are two potential outcomes for the recruitment process for the selected faculty member:
 - a. Remain in position: The selected faculty member must have an overall evaluation rating of “Meets Expectations” to remain in the new position. The selected faculty member shall confirm to the PRC that they would like to remain in the new position. This confirmation will conclude the recruitment process for the position and the selected faculty member will be deemed to have permanently changed

Subject: Accept Resignation Independent Citizens' Bond Oversight Committee Member	Attachment: None
Category: Consent Item	Type of Board Consideration: Information  Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported:  Goal 1  Goal 2  Goal 3  Goal 4
Recommended:  <hr/> Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

The student representative for the Independent Citizens' Bond Oversight Committee (ICBOC), Ismael Anderson, has resigned from the committee due to personal scheduling conflicts, effective January 6, 2026.




STATUS

Mr. Anderson has served on the ICBOC since July 2025. He will continue to serve on the Associated Student Government and served on the district's Campus Advisory Committee as a student representative. We wish him well and thank him for his service to the ICBOC.

In order to recruit for a new ICBOC student representative, the resignation of Ismael Anderson needs to be accepted by the board.

RECOMMENDATION

Accept resignation of MiraCosta Community College District Independent Citizens' Bond Oversight Committee student representative, as stated above.

Subject: Approve American Institute for Foreign Study (AIFS) Faculty-Led Study Abroad to Paris – Summer 2026	Attachment: Basic Services Agreement
Category: Consent Item	Type of Board Consideration: <div style="text-align: center;">  Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="text-align: center;">  Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended:  <hr/> Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Studying abroad is a cornerstone of effective practice in international education, and providing opportunities for students to study abroad helps fulfill Administrative Procedure 4026 - philosophy and criteria for international education, as well as institutional goal #2 and institutional strategies outlined in the education plan.

The International Education Advisory Committee (IEAC) focuses on short-term programs to maximize student access. By reducing time commitments and costs, the district provides equitable opportunities for students from diverse backgrounds. Current data confirms that these short-term experiences successfully attract underrepresented student populations, directly supporting the district's equity goals.

STATUS

Following previous successful cycles, the IEAC has collaborated with the vice presidents of instruction and student services to facilitate the Summer 2026 Paris Program. The American Institute for Foreign Study (AIFS) was selected as the service provider based on the review process established in the Education Abroad Handbook.

The program is scheduled for June 11, 2026, through July 8, 2026. Participants will enroll in two summer courses: ART 254 (Understanding and Appreciating the Photographic Image), taught by Professor Lauren Greenwald, and DESN 107 (The History of Western Architecture), taught by Professor David Parker.

The program will be organized and arranged by AIFS, which will coordinate all program logistics, including hotel accommodations, local transportation, and scheduled cultural activities. Participant costs range from \$4,545 to \$5,055 per person, structured based on the

total number of student travelers. Financial aid is available for qualifying students, and there is no impact on the general fund.

RECOMMENDATION

Approve the AIFS faculty-led study abroad to Paris for Summer 2026, for ART 254 and DESN 107, and authorize the assistant superintendent vice president of administrative services to execute the agreement with AIFS.

Subject: Approve Study Abroad Association (SAA) Faculty-Led Study Abroad to Japan – Summer 2026	Attachment: <ul style="list-style-type: none"> • SAA Servc Agreement • SAA Proposal
Category: Consent Item	Type of Board Consideration: <div style="display: flex; justify-content: space-around; align-items: center;"> Information <div style="text-align: center;"> Consent </div> Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;"> Goal 1 </div> <div style="text-align: center;"> Goal 2 </div> <div style="text-align: center;"> Goal 3 </div> <div style="text-align: center;"> Goal 4 </div> </div>
Recommended: <hr style="width: 80%; margin: 0 auto;"/> Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration: <hr style="width: 80%; margin: 0 auto;"/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Studying abroad is a cornerstone of effective practice in international education, and providing opportunities for students to study abroad helps fulfill Administrative Procedure 4026 - philosophy and criteria for international education, as well as institutional goal #2 and institutional strategies outlined in the education plan.

The International Education Advisory Committee (IEAC) focuses on short-term programs to maximize student access. By reducing time commitments and costs, the district provides equitable opportunities for students from diverse backgrounds. Current data confirms that these short-term experiences successfully attract underrepresented student populations, directly supporting the district's equity goals.

STATUS

Following previous successful cycles, the IEAC has collaborated with the vice presidents of instruction and student services to facilitate the Summer 2026 Japan Program. The Study Abroad Association (SAA) was selected as the service provider based on the review process established in the Education Abroad Handbook.


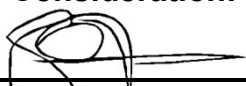
The program is scheduled for May 31, 2026, through June 26, 2026. Participants will enroll in two summer courses: RELG 105 (Eastern Religions), taught by Professor Jeff Murico, and ENGL 280 (Creative Writing), taught by Professor Chad Tsuyuki.

The program will be organized and arranged by SAA, which will coordinate all program logistics, including hotel accommodations, local transportation, and scheduled cultural activities. Participant costs range from \$4,360 to \$4,795 per person, structured based on the

total number of student travelers. Financial aid is available for qualifying students, and there is no impact on the General Fund.

RECOMMENDATION

Approve the SAA faculty-led study abroad to Japan for summer 2026, for RELG 105 and ENGL 280, and authorize the assistant superintendent vice president of administrative services to execute the agreement with SAA.

Subject: Ratify Partial Guaranteed Maximum Price and Approve Final Guaranteed Maximum Price and Corresponding Change Order to Design-Build Services Contract for the Oceanside B4500 Science Building Renovation Project	Attachment: None
Category: Consent Items	Type of Board Consideration: Information <input checked="" type="checkbox"/> Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <input checked="" type="checkbox"/> Goal 1 <input checked="" type="checkbox"/> Goal 2 Goal 3 <input checked="" type="checkbox"/> Goal 4
Recommended:  <hr/> Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

On February 15, 2024, the Board of Trustees (“Board”) approved item IX.C, which awarded a Design-Build Contract for Programming and Collaboration Phase Services and Design Through Agency Approval and Final Guaranteed Maximum Price Phase Services (“Contract”) for the Oceanside B4500 Science Building Renovation project (“Project”) to Balfour Beatty Construction, LLC and HMC Architects (“DBE”). Via this same agenda item, the Board directed district staff to bring the final proposed Guaranteed Maximum Price (“GMP”) for the Construction Phase of the Project back to the Board for approval when district staff has received same from the DBE.

Per the Project’s Contract, at the conclusion of Design Through Agency Approval and Final Guaranteed Maximum Price Phase Services, and after obtaining Division of State Architect (“DSA”) approval of the construction documents for the Project, the DBE is to provide district staff and Program Management Office staff (“PMO”) a proposed Guaranteed Maximum Price for Phase 3 Construction Phase Services (“GMP”) for the Project for district staff’s and PMO’s review and recommendation to the Board for approval or rejection of the GMP. If the Board approves the GMP for the Project, district staff/PMO will subsequently issue to DBE a Change Order for Construction Phase Services for the Board approved GMP amount.

Before DSA finalized its review and approval of the Construction Documents for the Project, to address and mitigate any impacts to this Project related to materials supply chain disruptions, as well as to ensure the Project is completed before the commencement of the District’s fall 2027 semester, the DBE submitted a proposed GMP to District staff and PMO for the HVAC portion of the Project’s Construction Phase Services and obtained subcontractor bids to present to the PMO a GMP for the demolition and early site investigation portions of the

Project's Construction Phase Services (herein sometimes collectively referred to as "Partial GMP").

After reviewing DBE's proposed GMP for the HVAC portion of the Project's Construction Phase Services, and the DBE's back up to support the proposed GMP for the HVAC portion of the Project's Construction Phase Services, District staff and the PMO finalized negotiations with the DBE for the GMP for the HVAC portion of the Project's Construction Phase Services and presented to the Board a GMP of \$4,120,847 for the HVAC portion of the Project's Construction Phase Services, which the Board approved at its December 18, 2025 meeting.

At this same meeting, the Board also delegated its authority to the assistant superintendent/vice president, administrative services to approve and execute a change order to the Project Contract in an amount not to exceed \$900,587 to memorialize the GMP for the demolition and early site investigation portions of the Project's Construction Phase Services, since that amount was not known in time for the December 18, 2025 board meeting. The final negotiated GMP for the demolition and early site investigation portions of the Project's Construction Phase Services was \$813,038.

STATUS

DSA approval of the Project Construction Documents is imminent. To meet the District's schedule for Project delivery, in advance of DSA approving the Project Construction Documents, the DBE presented the PMO with a GMP for the balance of Construction Phase Services not included in the Partial GMP ("Final GMP"). District staff will set aside a district controlled allowance in the amount of \$87,983 to cover any DBE revisions to the Project Construction Documents that may result from DSA's imminent approval of same, which district staff and the PMO believe will be minimal if any, and which is included in the Final GMP amount. Any unused portion of this allowance will be credited back to the district via a deductive Change Order to the Project's Contract.

After reviewing DBE's proposed Final GMP, district staff and the PMO finalized negotiations with DBE bringing the Final GMP amount to \$18,587,203.00, which is now presented to the Board for approval and recommended for approval by district staff and the PMO.

Inclusive of the Partial GMP approved by the Board at its December 18, 2025 meeting and the proposed Final GMP, the total proposed GMP for Construction Phase Services for Project is \$23,521,088, which is within the the Board approved Project budget of \$35,546,063.



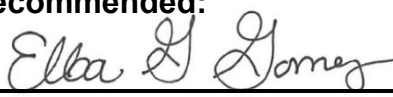

The Final GMP amount also includes a district-controlled construction contingency in the amount of \$953,819 to cover any additional costs resulting from specified contingency events, such as market driven price fluctuations. Any unused portion of this district-controlled construction contingency will be credited back to the district via a deductive Change Order to the Project's Contract at Project completion.

RECOMMENDATION

Given the foregoing, District staff, and the Program Management Office recommend as follows, and request that the Board take the following actions:

1. Ratify the Change Order memorializing the GMP for the demolition and early site investigation portions of the Project's Construction Phase Services in the amount of \$813,038;

2. Approve the Final Guaranteed Maximum Price of \$18,587,203 for the remainder of the Construction Phase Services portion of the Project not included in the Partial GMP previously approved by the Board; and
3. Approve the issuance of a Change Order to the Project Contract in the amount of \$18,587,203.

Subject: Ratify and Approve Contracts and Purchase Orders	Attachment: Contract and Purchase Order Ratification List
Category: Consent Item	Type of Board Consideration: <div style="text-align: center;">  Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="text-align: center;">  Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended:  <hr/> Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board Policy 6330—Purchasing and Contracts requires, in part, that all contracts valued at more than the current bid level, as specified in Public Contract Code §20651 et seq. (calendar year 2026 = \$119,100.00), will be presented to the Board of Trustees for prior approval, but that contracts valued at less than the current Public Contract Code bid level may be presented to the board for ratification rather than prior to execution. All contracts ratified by the board shall be deemed to be fully executed district commitments and may not be subsequently cancelled, withheld or amended, unless determined by the vice president, administrative services to be a legally unenforceable obligation.

The policy also requires that no matter what the expected dollar value of a contract for legal or public auditing services, such a contract will be presented to the board for prior approval, unless it is determined by the superintendent/president and the vice president, administrative services, that time is of the essence and that the district’s best interests are best served by issuing a contract on an immediate basis. Any such contract issued under these circumstances shall be brought forward to the board for formal approval at the next board meeting.

In accordance with Public Contract Code §22000 et seq. and Board Resolutions #13-10/11 and #14-10/11, the district may procure public works using the California Uniform Public Construction Cost Accounting Act (CUPCAA) with a current bid limit of \$200,000 for construction.

STATUS

The Purchasing and Material Management Department has attached the latest monthly summary of the contracts and purchase orders for the board’s ratification and approval as a consent item.

RECOMMENDATION

Ratify and approve contracts and purchase orders, as listed in the attachment.

**Contract and Purchase Order Ratification List
November 21, 2025 – December 19, 2025**

In accordance with Board Resolutions #13-10/11 and #14-10/11, the following public works transactions were procured in compliance with the California Uniform Public Construction Cost Accounting Act (CUPCCAA) per PCC §220000 et seq.

CUPCCAA POs from \$5,000 – \$200,000			
PO #	Vendor	Description	Amount
25005283	Botsford Construction Inc	OC 8000 & OC 3600 ceiling lights repair	\$44,120.00
25005316	Maurice Gannon	4200 Barnard Sidewalk Replacement (Fac)	\$24,900.00
25005317	Ewing Irrigation Products Inc	Hunter Controller Replacement Project SAN (Fac)	\$22,457.10
25005221	Maurice Gannon	Track & Field CMU Maintenance Storage (Fac)	\$20,900.00
25005342	Maurice Gannon	4000 Automotive Interior Drain Removal and Fill (Fac)	\$18,100.00
25005220	Maurice Gannon	4C Drainage Extension (Fac)	\$13,400.00
25005187	AO Reed & Co	Replace 1-ton ductless mini split system at TCI (Fac)	\$6,349.00
25005219	Pyro-Comm Systems, Inc	Install a replacement panel (Fac)	\$6,240.00
25005190	AO Reed & Co	Piping insulation repairs for building 2000 (Fac)	\$5,697.00
25005188	AO Reed & Co	HVAC Box Car Handler (Fac)	\$5,573.27

In accordance with BP/AP 6340—Bids and Contracts, Emergency Repair Contracts Without Bid, the following transactions were procured when repairs or alternations are necessary to continue existing classes or to avoid danger of life or property.

Emergency Repair Contracts Without Bid			
PO #	Vendor	Description	Amount
	No Entries at this time		

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include soliciting at least three (3) competitive written quotes, pre-existing contracts, or negotiations to maximize the district's value.

POs from \$25,000 - \$114,800			
PO #	Vendor	Description	Amount
25005197	Cart Mart Inc	Equipment (Fac)	\$61,384.50
25005145	Cidi Labs, LLC	Software Maintenance (ITS)	\$52,662.50
25005288	Sunbelt Rentals Inc	Equipment (Fac)	\$47,808.22
25005119	Leapfrog Technologies Inc	Software Renewal (ITS)	\$46,545.43
25005080	Accenture LLP	Contract Services (ITS)	\$33,125.00
25005394	Nth Generation Computing	Contract Services (ITS)	\$30,600.00
25005140	Cart Mart Inc	Equipment (Fac)	\$29,209.42
25005074	CDW Government Inc	Contract Services (ITS)	\$27,932.40
25005260	TechSmith Corporation	Software Renewal (ITS)	\$26,918.84
25005162	Mason Interactive Inc.	Advertising (PIO)	\$26,400.00

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include soliciting at least three (3) competitive informal quotes (e.g., telephone quotes), pre-existing contracts, or negotiation to provide maximum value to the district.

POs from \$10,000 - \$24,999			
PO #	Vendor	Description	Amount
25005329	Statewide Association for Community Colleges	Insurance (Risk Mgt)	\$19,239.04
25005306	Visix Inc	Software Renewal (ITS)	\$17,299.18
25005357	Feeding San Diego	Blanket (CARES)	\$16,237.50

25005114	Oracle America Inc	Software (ITS)	\$15,000.00
25005073	Redsift Inc.	Contract Services (ITS)	\$13,798.57
25005096	Dell (Punchout)	Equipment Technology (ITS)	\$11,943.06
25005254	Cart Mart Inc	Equipment (Fac)	\$10,652.31
25005291	Sialia Wear LLC	Supplies (Student Supp)	\$10,515.04

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include using pre-existing contracts or negotiation to provide maximum value to the district.

POs from \$5,000 - \$9,999			
PO #	Vendor	Description	Amount
25005319	Achieving the Dream Inc	Membership (RPIE)	\$9,500.00
25005327	RM Executive Transportation	Contract Services (Music)	\$8,818.37
25005255	Ewing Irrigation Products Inc	Equipment (Fac)	\$8,659.98
25005186	Eppendorf North America Inc	Equipment (BioTech)	\$8,420.77
25005115	Center for Internet Security, Inc.	Contract Services (ITS)	\$7,996.00
25005353	Southwest Offset Printing	Printing (Workforce Dev)	\$7,953.78
25005315	Hudson Printing	Bulk mail (CE&WD)	\$7,889.88
25005397	Undocumented LLC	Speaker (Diversity)	\$6,000.00
25005367	Turf Star Inc	Supplies (Fac)	\$5,963.34
25005112	CDW Government Inc	Software Renewal (ITS)	\$5,372.00
25005147	San Diego North Economic Development Council	Membership (PIO)	\$5,000.00

In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII.L (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Change Orders			
PO #	Vendor	Description	Amount
	No entries this month		

In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII.L (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Construction Contract Change Orders			
PO #	Vendor	Description	Amount
	No entries this month		

Total Contract Expenditures: \$746,581.50
Ratify MCC purchase orders 25005069 through 25005399

In accordance with BP/AP 6330—Purchasing and Contracts, and Public Contract Code Sections 20651 and 20662, the following were executed or amended as follows.

MOUs / Grants / Instructional / Miscellaneous Agreements			
Contract #	Supplier	Description	Amount
25000215_SC	Karen Leung	WN Hub, WN online modules - Bioscience	\$263,769.00
25000211_SC	Josefina Sette	Grant # 2500548 Industry Advisory - Bio Sciences	\$143,127.00
25000218_SC	San Francisco Community College District	Technical Workforce NSF ATE - Biosciences	\$129,738.00
25000217_SC	Edstar, Inc.	NSF ATE BILT Evaluation - Biosciences	\$93,000.00
25000212_SC	Center for Occupational Research and Development, Inc.	BILT Academy - Bio Sciences	\$52,500.00
25000220_SC	Andrea Claire Goldfien	Grant Evaluation - Biosciences	\$36,884.25
25000219_SC	Sumitra Devi Tatapudy	Workplace Navigation Training - Biosciences	\$19,860.75

25000216_SCON	Biocom Institute	Workplace Navigation Training - Biosciences	\$15,000.00
25000210_SCON	Peter Kazarinoff	Recording, editing & distribution of Podcast - ATE	\$10,000.00
25000215_SCON	Karen Leung	WN Hub, WN online modules - Bioscience	\$263,769.00

In accordance with BP/AP 6330—Purchasing and Contracts, and Public Contract Code Sections 20651 and 20662, the following were executed or amended as follows.

Facilities Use Agreements			
Contract #	Licensee	Description	Amount
25000223_SCON	Andrew Bennett	Civic Center - volleyball practices and matches	\$12,000.00
25000225_SCON	Next Level Sports Foundation	Civic Center - Volleyball Camps	\$3,223.00
25000213_SCON	Shooting Stars Special Needs Group Inc.	Civic Center: Tennis Skill Camp	\$1,120.00
25000222_SCON	City & County of San Francisco	Civic Center SFPD Recruiting	\$660.00
25000224_SCON	Adrian Rose Andersen	Civic Center - Piano Recital	\$50.00

**Capital Improvement Program Contract and Purchase Order Ratification List
November 21, 2025 - December 19, 2025**

In accordance with Board Resolutions #13-10/11 and #14-10/11, the following public works transactions were procured in compliance with the California Uniform Public Construction Cost Accounting Act (CUPCCAA) per PCC §220000 et seq.

CUPCCAA POs from \$5,000 – \$200,000			
PO #	Vendor	Description	Amount
	No entries this month		

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include soliciting at least three (3) competitive written quotes, pre-existing contracts, or negotiations to maximize the district's value.

POs Greater Than \$25,000			
PO #	Vendor	Description	Amount
25005102	EKC Enterprises, Inc.	04205 – 3000 Series Building - Purchase AV and Miscellaneous Equipment (OCN)	\$598,742.95
25005380	JP Weiman Construction, Inc.	04237- B7000 Physics and Astronomy Building - Improvements to Bldg. - Dry Wall - New Opening for HVAC Ducting, Demo, Provide and Install New Exhaust Duct (OCN)	\$74,707.64
25005279	Computer Comforts, Inc.	04205 – 3000 Series Building - Provide Hide Away Student Computer Tables for Rooms 30113 and 30114. (OCN)	\$72,563.39
25005371	Maurice Gannon	04237 – 4500 Science Building - Concrete Work for Temporary Pathway. (OCN)	\$25,005.75

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include soliciting at least three (3) competitive informal quotes (e.g., telephone quotes), pre-existing contracts, or negotiation to provide maximum value to the district.

POs from \$10,000 - \$24,999			
PO #	Vendor	Description	Amount
25005103	Botsford Construction Inc	04237 - B7000 Anatomy and Physics Classrooms - Furnish and Install New Sheet Vinyl Floors, Furnish and Install Fold Down Eyewash Stations (OCN)	\$24,670.00
25005106	JP Weiman Construction, Inc.	04237 – 4500 Science Building – Install 1 Case of Ceiling Tiles for Electrical Modifications on B4900 (OCN)	\$22,357.91
25005372	Communication Wiring Specialists Inc	04237 - B7000 Swing Space - Pull Data Cables for Anatomy, Physics and Astronomy (OCN)	\$14,994.00
25005104	San Diego Gas & Electric	04245 - Telemetry R2 Costs Interconnect Application (OCN)	\$10,546.00
25005229	San Diego Newspaper Holdings, LLC	Advertising Services for Fiscal Year 25/26	\$10,000.00

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include using pre-existing contracts or negotiation to provide maximum value to the district.

POs from \$0 - \$9,999			
PO #	Vendor	Description	Amount
25005226	Division of the State Architect	04206 – Wayfinding/Signage - Plan Check Review Fees (OCN)	\$7,200.00
25005107	Advanced Environmental Group Inc	04237 - 4500 Science Building - Hazmat Survey (OCN)	\$6,995.00
25005082	Graybar Electric	04237 – 4500 Science Building – Purchase (60) 25' CAT6 Cables for 4500. (OCN)	\$626.77

In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII.L (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.






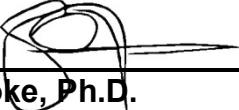
Change Orders

PO #	Vendor	Description	Amount
	No entries this month		

In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII.L (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Construction Contract Change Orders			
PO #	Vendor	Description	Amount
	No entries this month		

Total Contract Expenditures: \$868,409.41			
Ratify Purchase Orders – 2500:			
5102 5380 5279 5371 5103 5106 5372 5104 5229 5226 5107 5082			

Subject: Board Policy 3440 – Service Animals on Campus	Attachment: Board Policy 3440 – Service Animals on Campus
Category: Board Policies – First Read	Type of Board Consideration:  Information Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported:     Goal 1 Goal 2 Goal 3 Goal 4
	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board policies and administrative procedures receive periodic review. New board policies and revisions to board policies are presented to the board of trustees for review and approval.

STATUS

Edits to Board Policy 3440 – Service Animals on Campus have been completed and approved by College Council. The policy is now presented as a first read by the board.

RECOMMENDATION

For information only.

In order to prevent discrimination on the basis of disability, the district will allow an individual with a disability to use a service animal ~~or miniature horse~~ in district facilities and on district campuses in compliance with state and federal law.

See Administrative Procedure 3440.






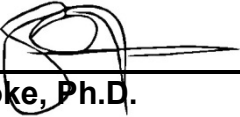
MiraCosta Community College District**Page 1 of 1**

Adoption History: 11/3/09, 3/12/20

References: The Americans with Disabilities Act of 1990 -- 42 United States Code Sections 12101 et seq.;
28 Code of Federal Regulations Part [35](#);
28 Code of Federal Regulations Part [36](#);
34 Code of Federal Regulations Part 104.44(b)

CCLC Update: #19, 8/11

Steering: VPAS

Subject: Board Policy 3720 – Computer and Network Use	Attachment: Board Policy 3720 – Computer and Network Use
Category: Board Policies – First Read	Type of Board Consideration:  Information Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported:     Goal 1 Goal 2 Goal 3 Goal 4
	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board policies and administrative procedures receive periodic review. New board policies and revisions to board policies are presented to the board of trustees for review and approval.

STATUS

Edits to Board Policy 3720 – Computer and Network Use have been completed and approved by College Council. The policy is now presented as a first read by the board.

RECOMMENDATION

For information only.






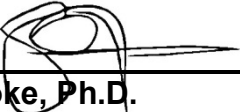
Employees and students who use district computers and networks and the information they contain and related resources have a responsibility to not abuse those resources, ~~and to~~ respect the rights of others, **and abide by all federal, state, and other applicable laws**. The superintendent/president shall establish procedures that provide guidelines to students and staff for the appropriate use of information technologies. The procedures shall indicate that users must respect software copyrights and licenses, respect the integrity of computer-based information resources, refrain from seeking to gain unauthorized access, and respect the rights of other computer users.

See Administrative Procedure 3720, Computer and Network Use, and Administrative Procedure 3750, Use of Copyrighted Material.

MiraCosta Community College District

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Adoption Date: 2/15/11
 Periodic Review: 6/22/16, 7/21/22
 References: Education Code §70902
 17 United States Code §§101 et seq.
 Penal Code §502
 California Constitution, Article 1, Section 1
 Government Code §3543.1(b)
 CCLC Update: #11, 8/06
 Steering: VPAS/VPIS/VPSS /VPHR/ N/A

Subject: Board Policy 4220 – Standards of Scholarship	Attachment: Board Policy 4220 – Standards of Scholarship Use
Category: Board Policies – First Read	Type of Board Consideration:  Information Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported:     Goal 1 Goal 2 Goal 3 Goal 4
	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board policies and administrative procedures receive periodic review. New board policies and revisions to board policies are presented to the board of trustees for review and approval.

STATUS

Edits to Board Policy 4220 – Standards of Scholarship have been completed and approved by College Council. The policy is now presented as a first read by the board.

RECOMMENDATION

For information only.






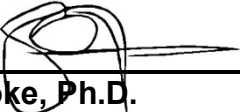
The superintendent/president shall establish procedures that establish standards of scholarship consistent with the provisions of title 5 sections 51002, 55020 et seq., 55030 et seq., 55040 et seq., 55050, et seq, and board policy.

These procedures shall address: grading **policies**, academic record symbols, grade point average, credit for prior learning, academic and progress notice, academic and progress separation, academic renewal, course repetition, limits on remedial coursework, and grade changes.

The procedures shall be described in the MiraCosta College catalog.

MiraCosta Community College District
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Adoption History: 5/5/09, 8/17/16, 11/19/20, 10/19/23
 Periodic Review: 5/19/22
 Reference Update: 4/16, 4/18
 References: Education Code §70902(b)(3)
 Title 5, §§51002, 55020 et seq., 55031 et seq., 55040 and 55050 et seq
 CCLC Update: #28, 4/16; #32, 4/18
 Steering: AAC/CPC / AS

Subject: Board Policy 6150 – Designation of Authorized Signatures	Attachment: Board Policy 6150 – Designation of Authorized Signatures
Category: Board Policies – First Read	Type of Board Consideration:  Information Consent Action
Institutional Goals: mcc.mission_statement.pdf (miracosta.edu)	Institutional Goal Supported:     Goal 1 Goal 2 Goal 3 Goal 4
	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board policies and administrative procedures receive periodic review. New board policies and revisions to board policies are presented to the board of trustees for review and approval.

STATUS

Edits to Board Policy 6150 – Designation of Authorized Signatures have been completed and approved by College Council. The policy is now presented as a first read by the board.

RECOMMENDATION

For information only.

Authority to sign orders and other transactions on behalf of the board of trustees is delegated to the superintendent/president and/or other officers appointed by the superintendent/president. [The authorized signatures shall be filed with the San Diego County Office of Education.](#)

See Administrative Procedure 6150.

Adoption History: 11/17/09
Periodic Review: 11/18/15, 7/18/19
References: Education Code §§85232, 85233
CCLC Update: --
Steering: S/P

Subject: Board Policy 6250 – Budget Management	Attachment: Board Policy 6250 – Budget Management
Category: Board Policies – First Read	Type of Board Consideration: ✓ Information Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: ✓ ✓ ✓ ✓ Goal 1 Goal 2 Goal 3 Goal 4
	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board policies and administrative procedures receive periodic review. New board policies and revisions to board policies are presented to the board of trustees for review and approval.

STATUS

Edits to Board Policy 6250 – Budget Management have been completed and approved by College Council. The policy is now presented as a first read by the board.

RECOMMENDATION

For information only.

The budget shall be managed in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual (CCCBAM). Budget revisions shall be made only in accordance with these policies and as provided by law.

The district's unrestricted general reserves shall be no less than seventeen percent of annual expenditures. ~~This, to~~ aligns with the minimum reserve recommended by the state chancellor's office guideline. Further information regarding the district's reserves is detailed in Administrative Procedures 6305.

Revenues in excess of amounts budgeted shall be added to the district's reserves, which are available for appropriation only upon a resolution of the board that sets forth the need according to major budget classifications in accordance with applicable law.

Approval by the board of trustees is required for changes between major expenditure classifications. Transfers from general reserves to any expenditure classification must be approved by a two-thirds vote of the members of the board. Transfers between expenditure classifications must be approved by a majority vote of the members of the board. Board approval of transfers between major expenditure classifications (Major Object Classifications 10, 20, 30, 40, 50, 60, 70, and 80) may be on a ratification basis.

See Administrative Procedure 6250.

MiraCosta Community College District

Page 1 of 1

Adoption History: 2/16/10, 11/21/19, 12/14/23

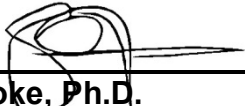
Periodic Review:

References: Title 5, §§58307, 58308

Education Code §70902

CCLC Update: #24, 4/14, #42, 4/23, #46, 4/25

Steering: BPC

Subject: Board Policy 3525 – Skateboards, Roller Skates, Bicycles, and Other Recreational Wheeled Vehicles	Attachment: Board Policy 3525 – Skateboards, Roller Skates, Bicycles, and Other Recreational Wheeled Vehicles
Category: Board Policies – Periodic Review	Type of Board Consideration: Information Consent Action <div style="text-align: right; margin-right: 20px;">✓</div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">✓ Goal 1</div> <div style="text-align: center;">✓ Goal 2</div> <div style="text-align: center;">✓ Goal 3</div> <div style="text-align: center;">✓ Goal 4</div> </div>
	Approved for Consideration:  <hr style="width: 100%;"/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board policies and administrative procedures receive periodic review. New board policies and revisions to board policies are presented to the board of trustees for review and approval.

STATUS

A periodic review of Board Policy 3525 – Skateboards, Roller Skates, Bicycles, and Other Recreational Wheeled Vehicles has been completed and approved by College Council, and no changes were recommended. The policy is now presented for adoption by the board.






RECOMMENDATION

Adopt Board Policy 3525.

The board of trustees shall prohibit the riding of skateboards, roller skates, and other recreational wheeled vehicles on any district-owned or controlled property of the MiraCosta College campuses that may pose a potential hazard to students, faculty, and staff.

Any violation of this policy may result in the issuance of a citation and imposition of a fine.

Nothing in this policy shall prohibit the use of wheeled devices by the physically disabled or district employees engaged in the performance of their assigned duties.

Subject: Adopt Resolution No. 12-25/26 – Excuse Board Member Absence	Attachment: Resolution No. 12-25/26 – Excuse Board Member Absence
Category: Action Items	Type of Board Consideration: Information Consent Action 
Institutional Goals: mcc mission statement.pdf (miracosta.edu)	Institutional Goal Supported:    Goal 1 Goal 2 Goal 3 Goal 4
	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board Policy 2725–Board Member Compensation and Education Code section 72024 establish that a board member may be paid for any meeting when absent if the board by resolution excuses the absence for performance of services for the community college district outside the board meeting, illness, jury duty, or a hardship deemed acceptable to the board.

STATUS

Trustee Jackie Simon was absent from the board meeting of the MiraCosta Community College District Board of Trustees on December 18, 2025, due to a hardship deemed acceptable to the board.

RECOMMENDATION

Adopt Resolution No. 12-25/26, excusing the absence of Trustee Jackie Simon from the board meeting on December 18, 2025.

**MIRACOSTA COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 12-25/26**

EXCUSE BOARD MEMBER ABSENCE

WHEREAS, Trustee Jackie Simon was absent from a board meeting on December 18, 2025, of the MiraCosta Community College District Board of Trustees, due to a hardship deemed acceptable to the board.

NOW, THEREFORE, BE IT RESOLVED by the MiraCosta Community College District Board of Trustees that the above-noted absence of Trustee Simon is excused and that, in accordance with the applicable provisions of Education Code section 72024, no reduction in monthly compensation will be made for the absence.

PASSED AND ADOPTED by the Board of Trustees of the MiraCosta Community College District of San Diego County, California, this 22nd day of January 2026, by the following vote, which constitutes a majority of the Board of Trustees:

AYES:

NOES:



ABSTAINING:

ABSENT:

STATE OF CALIFORNIA)
)
SAN DIEGO)

I, Sunita V. Cooke, Ph.D., Secretary of the Board of Trustees of the MiraCosta Community College District, do hereby certify that the foregoing is a full, true, and correct copy of the resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary of the Board of Trustees

Subject: Report Update of Emergency Declaration and Emergency Actions to Elevator Repair at the Oceanside Campus Building 14 Student Services	Attachment: None
Category: Information Items	Type of Board Consideration: ✓ Information Consent Action
Institutional Goals: mcc mission statement.pdf (miracosta.edu)	Institutional Goal Supported: ✓ Goal 1 ✓ Goal 2 Goal 3 ✓ Goal 4
Recommended:  <hr/> Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Resolution No. 4-25/26 was approved at the October 16, 2025, board meeting to authorize the superintendent/president to declare an emergency and to take emergency actions in accordance with Public Contract Code §22050.

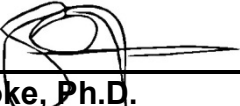
The incident took place on September 8, 2025. On the afternoon of September 8, 2025, the elevator in Building 14 (Student Services) at Oceanside campus became stuck between floors while occupied. The elevator doors could not be opened to release the individuals inside. MiraCosta College Police promptly contacted the Oceanside Fire Department for assistance. After multiple unsuccessful attempts to lower the elevator, the fire department was forced to use jaws of life equipment to open the doors and safely evacuate the occupants. While the rescue was successful, the operation caused significant damage to the elevator doors, which now require full replacement. This elevator serves to provide primary ADA access to the main level of the Oceanside campus.

STATUS

On September 11, 2025, Schindler Elevator Corporation in San Diego, CA conducted a damage assessment and determined that the cost of the repairs would be approximately \$33,818.13. The elevator repairs were unable to be completed in December 2025 due to parts being unavailable. The parts are scheduled to arrive mid to late January 2026, and the repairs are to be completed by the end of January 31, 2026.

RECOMMENDATION

Updated report for information only.

Subject: Superintendent/President Search Update	Attachment: None
Category: Information Items	Type of Board Consideration: ✓ Information Consent Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: ✓ Goal 1 ✓ Goal 2 ✓ Goal 3 ✓ Goal 4
	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Superintendent/President Sunita V. Cooke has indicated her intention to resign, effective summer 2026.

STATUS

Board President Frank Merchat will provide an update of the recruitment process.

RECOMMENDATION

For information only.

Subject: Office of the President Update	Attachment: None
Category: College-Related Reports	Type of Board Consideration: <div style="display: flex; justify-content: space-around; align-items: center;"> Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around; align-items: center;"> Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended: _____ Sunita V. Cooke, Ph.D. Superintendent/President	Approved for Consideration: _____ Sunita V. Cooke, Ph.D. Superintendent/President

Inclusion, Diversity, Equity, and Accessibility (IDEA)

MiraCosta’s 2025-2028 Student Equity Plan was submitted to the Chancellor’s Office highlighting student success and equity data for the college including students identified as disproportionately impacted and strategies to close gaps. Through listening sessions, working groups, and ongoing dialogue, stakeholders helped shape priorities that are grounded in lived experience, institutional data, and a clear commitment to closing equity gaps. This collaborative process strengthened both the quality of the plan and the sense of shared ownership for its implementation moving forward. The campus will have multiple opportunities to engage with data and targeted strategies throughout the spring semester and beyond.

The Accessibility Workgroup, now co-led by Aaron Holmes and Kristina Londy, continues to discuss and plan for anticipated updates to the Americans with Disabilities Act (ADA) Title II, which will impact digital accessibility requirements across higher education including MiraCosta. The workgroup is working on developing a comprehensive, campus-wide Accessibility Plan that integrates feedback from the CCC Accessibility Center’s Accessibility Capability Maturity Model (ACMM) process. To further inform this work, members of the Accessibility Workgroup attended the Association on Higher Education and Disability (AHEAD) conference, where they engaged with national best practices and emerging strategies relevant to higher education accessibility and compliance.

Efforts continue around the campus-wide book read of “Dear America: Notes of an Undocumented Citizen” by Jose Antonio Vargas. Book clubs were facilitated in conjunction with Pilipinx American History Month and through a monthly collaboration between the Joyful Teacher in Residence, Erica Duran, and the Office of IDEA. Additionally, the IDEA Advisory developed a book club toolkit to support departments interested in hosting their own facilitated discussions. Collectively, these efforts are supporting structured dialogue and shared learning among employees and students, with more than 450 books distributed to date. Jose Antonio Vargas visited MiraCosta as a keynote speaker at All College Day on January 16.

The Office of IDEA prioritized professional learning and capacity-building opportunities for both employees and students throughout the fall semester. Key offerings included a Classified Senate professional learning workshop focused on creating inclusive spaces, a student leadership conference session titled *Leading with Confidence: Navigating Imposter Syndrome*, and an Associated Student Government presentation addressing bias and microaggressions. Additional Flex presentations addressed academic freedom and free speech in the current climate, as well as futures thinking and institutional preparedness. The “Supporting Undocumented and Mixed Status Students” webinar offered throughout 2025 will continue to be offered in spring semester with updated information on how staff, faculty, and administrators can support impacted students both in and outside of the classroom. There are several planned activities to further the college’s Futures Thinking work, including facilitated Signal Spotters sessions focused on “Urgent Futures” and drivers of change reshaping community colleges. MiraCosta’s internal course “*Developing a Futures Mindset*” will host a spring 2026 cohort facilitated by Cyndi Darlington. The Bias Education Support Team (BEST) has also been invited to present at the 2026 National Association of Diversity Officers in Higher Education (NADOHE) Conference on the use of futures thinking and scenario planning tools to proactively address potential impacts related to anti-DEI efforts.

Student Equity/Academic Success and Equity (ASE) Programs

Utilizing categorical funding, the department hired three Student Success Specialists dedicated to support Black, Latine, and LGBTQIA+ students and filled the vacancy for the UPRISE Student Success Specialist. These positions significantly strengthen the college’s capacity to deliver equity-centered academic and student support services. The new positions will support ASE programs and be housed in the soon-to-be opened Equity Centers in summer 2028 to provide direct service to students utilizing the Centers. Locating these roles within the new centers will centralize services, expand culturally responsive programming, and deepen community building for students who have been historically and disproportionately impacted.

Latine Student Success initiatives included the coordination of Latinx Chicanx Heritage Month programming from September 15 through October 15, 2025. Four districtwide events served approximately 130 students and 88 faculty, staff, administrators, and community members. The Queering and Debinarizing the Spanish Language workshop was offered in a hybrid format and reached participants internationally, including attendees in Chile, the United Kingdom, and Canada. A planning committee has been formed and will begin coordinating Celebración de Excelencia scheduled for Friday, May 8, 2026.

ASE Program Updates:

- The A2MEND Program continued its engagement and mentorship efforts through the Brother II Brother Series, which focused on dialogue, connection, and leadership development among men of color inclusive of students, staff, and faculty. Events included Brotherhood Rising Power in Unity Power in Purpose, which emphasized shared responsibility and peer support, and Barbershop Talk, held in collaboration with Student Life and Leadership and CARE during Domestic Violence Awareness Month. This space allowed students to engage in meaningful dialogue on complex topics in a culturally relevant setting. The series concluded with Brother II Brother Breaking Bread Building Bonds at the TCI Food Lab, which fostered connection while addressing food insecurity and linking students to campus and community resources.
- The Mana Program continued to provide culturally responsive support for Pacific Islander and Pasifika students through weekly Village Hours and Talanoa gatherings

that fostered peer connection, cultural affirmation, resource sharing, and community building. Program staff and peer mentors provided ongoing check-ins and individualized support throughout the semester, contributing to student engagement, belonging, and academic success.

- The Puente Program successfully filled both cohorts and welcomed 50 new students in Fall 2025. The semester began with the annual Puente Bienvenida, which provided students with early opportunities to connect with peers, receive classroom materials, and meet faculty prior to the start of classes. Puente hosted its annual Noche de Familia featuring guest author and speaker Obed Silva, bringing students and families together to strengthen community connections and engagement with faculty and staff. Students also participated in university visits including the Puente Motivational Conference at UCLA and a collaborative visit to UC San Diego. The Puente Program continued to provide academic and community based support aligned with student persistence and transfer goals
- The Resources and Assistance for Former Foster Youth (RAFFY) Program sustained comprehensive support services for former foster youth students throughout fall 2025. Activities included a Welcome Day focused on early engagement and community building, as well as semester events such as the Halloween and Thanksgiving gatherings, which served more than 40 students. The semester concluded with a recognition dinner celebrating student achievements including graduates and scholarship recipients. RAFFY continued to support student success through scholarships and outreach efforts, including a guided campus tour in partnership with San Pasqual Academy that provided prospective students with exposure to academic programs and student support services.
- The SPHERE Program advanced campus wide visibility and support for LGBTQIA+ students through culturally affirming programming and advocacy. Events included a Coming Out Day Mixer developed collaboratively with students and campus partners, featuring educational activities recognizing Asexual Awareness Week and Genderfluid Visibility Week. SPHERE also hosted a Trans Day of Remembrance event honoring the lives of transgender and gender diverse individuals lost to violence and affirming the college's commitment to safety, dignity, and inclusion. These events contributed to community awareness and student belonging as the college prepares to open a centralized Equity Center serving LGBTQIA+ students.
- The Transitions Scholars Program continued to support formerly incarcerated and system impacted students through intentional community building and wraparound services. Activities included weekly Community Dinners, peer mentor check ins, and individualized referrals to academic support, basic needs resources, and campus services. These efforts strengthened belonging, persistence, and educational pathways for participating students. The program was named a finalist for the 2025 to 2026 ASCCC Exemplary Program Award and received an honorable mention at the Board of Governors meeting. This recognition reflects the program's effectiveness and sustained commitment to advancing student success through equity-centered strategies.
- The Umoja Program continued to provide academic and community based support for Black students through culturally grounded programming and leadership development. Students participated in the Umoja Community Conference, which emphasized student voice, leadership, and agency. Umoja also collaborated with campus partners to host health focused programming through the Health Rooted in Wellness Series, supporting

student well-being and culturally responsive education. Additional campuswide programming included a Kwanzaa Celebration that brought together students, faculty, staff, administrators, and community members to affirm culture, belonging, and Black student success.

- The UPRISE Program expanded support for undocumented students throughout the fall semester. UPRISE planned and implemented Undocumented Student Success Week, a call to action from the Chancellor's Office for each campus to uplift the voices, resilience, and contributions of students impacted by immigration status during October (formerly known as Undocumented Student Action Week). UPRISE planned and implemented a total of ten events, hosted across all district sites geared towards increasing awareness of resources and strengthening access to support services. The UPRISE program facilitated two UndocuAlly Trainings at the Oceanside Campus and the Community Learning Center. In collaboration with Higher Education Legal Services, UPRISE hosted four Know Your Rights workshops at each campus and via Zoom to ensure accessibility. During the fall semester, the program processed 20 emergency grants, providing critical financial assistance to support students' continued enrollment and academic progress. UPRISE also partnered with CARE to participate in monthly Food and Resource Fairs, promoting program services and coordinating outreach with legal service providers.

Office of Institutional Advancement (IA)

Community Leaders Breakfast: Report to the Region

The Office of Advancement successfully orchestrated MiraCosta College's signature annual event, *Community Leaders Breakfast: Report to the Region*, at the Westin Carlsbad Resort & Spa. This gathering served as the official launch of the 2024-2025 Annual Report, effectively engaging nearly 300 business, civic, and education leaders. Centered on the theme "Built to Adapt," the event demonstrated the college's agility through innovative programming, including live QR-code voting that allowed guests to direct the program's flow. By curating compelling student testimonials and workforce panels, the event effectively showcased the college's evolving value proposition and strengthened the institution's regional network.

[Link to YouTube Recap Video](#)

[Photos from the Community Leaders Breakfast Event](#)

[2024/25 Annual Report](#)

Holiday Donor Appreciation Event

In December, the foundation welcomed major donors and friends of the college to a festive Holiday Donor Appreciation gathering. Guests enjoyed a special reception before attending the annual Christmas Concert, celebrating the season together while honoring the generosity that supports MiraCosta students.

[Photos from the Donor Appreciation Event](#)

Retiree Event

MiraCosta retirees were once again engaged with the college at the second Eras Reunion - MiraCosta College Retiree Social, held in August. MiraCosta retirees in attendance enjoyed an afternoon of reminiscing, celebrating, and seeing the newly built Student Services building.

Guests appreciated hearing campus updates and learning about ways to stay connected with the college from Dr. Sunny Cooke and the Development/Foundation Office.

[Photos from the Retiree Event](#)

Fundraising Success

The foundation's year-end giving strategy combined stewardship and solicitation to engage donors during the holiday season. Together, these coordinated efforts balanced donor stewardship with clear opportunities to give, strengthening relationships while generating vital year-end contributions for student success.

- **Thanksgiving Stewardship Card:** A warm, non-solicitation message of gratitude sent to donors, reinforcing appreciation and connection. This card included a [video of thanks](#) from Associated Student Government President, Diego Padilla.
- **IRA Rollover Letter:** Targeted communication highlighted the benefits of making charitable gifts through IRA distributions before year-end.
- **Year-end Giving Appeals:** Fundraising appeal letters and emails encouraged support for student scholarships, emergency grants and the annual fund. Donors were segmented by donor type, engaging alumni of the college, donors, and prospective donors, and community members.
- **Major Gifts:** The foundation's largest gift of cash was gifted to support student scholarships from an anonymous donor, in the total of \$1,000,000. In addition, a new major gift donor has gifted \$150,000 with a second gift expected in 2026.
- **Private Grants:** The foundation raised more than \$525,000 during this timeframe including partnerships with three new grant donors.

In the first half of the fiscal year (July 2025 to December 2025), the foundation raised **\$2,917,492** in private philanthropy: *an increase of 41%* over the previous July to December.

Communications

In fall 2025, the Public Information Office will implement a soft digital kickoff for "***That's My Why***," MiraCosta College's newest communication concept. This initiative represents a strategic pivot from traditional conversion-based marketing ("It's good for your career") to a human-centered approach focused on connection, identity, and internal motivation.

"That's My Why" is built on an asset-minded philosophy, rejecting the deficit model of education. It posits that students do not arrive at MiraCosta broken or lacking; they arrive as builders of their own futures, possessing ambition, resilience, and lived experience. The core message focuses on the student's internal drive: "Don't go to college because we told you to. Go because you have a reason that matters. We're here to help you honor that."

This concept was developed in response to shifting generational data and national frameworks:

- **Generational Relevance:** Research indicates that Gen Z and Millennials prioritize authenticity and value alignment over institutional prestige. They seek institutions that affirm "who they are becoming" rather than just "what they are learning."

- **[AACCC "Resilient by Design"](#)**: The campaign aligns with the American Association of Community Colleges' call for institutions to function as "trusted certifiers of learning" that honor students' prior knowledge and resilience.
- **Foundation Synergy**: This concept is a direct evolution of the foundation's "This Changes Everything" ethos, bridging the gap between donor investment and student success narratives.

Alumni Engagement

The college's three-year alumni growth plan is in its second year of implementation and focuses on engagement, deepening relationships with alumni, and building the necessary infrastructure to support long-term participation and giving. These initiatives have been executed while maintaining strict alignment with broader institutional advancement goals, ensuring that backend systems are robust enough to support a seamless transition from graduate to supporter.

MiraCosta College Alumni's social media presence on LinkedIn has been rebranded to "[MiraCosta College Foundation & Alumni](#)." By integrating these audiences, the college ensures that foundation updates regarding scholarships and grants reach the alumni who benefit from them, while also making their success stories visible to donors and corporate partners seeking a return on their investment. This implemented model aligns with industry trends toward "Integrated Advancement," as noted by the Council for Advancement and Support of Education (CASE), and mirrors successful models at peer institutions, such as Bakersfield College.

As a result, the college is now leveraging the "Network Effect" on LinkedIn. When alumni list the college on their profiles, they become clickable leads that direct corporate recruiters to a page exposing them to philanthropic opportunities. Several alumni have been featured in communications materials:

[Bianca Johnson](#)

[Juan "Tato" Serrano](#)

[LeAundra Walker-Brown](#)

MiraCosta College in the Media

From August to December 2025, MiraCosta College was featured in more than 1,111 media mentions across regional print, online, television, and radio outlets. This coverage reflects a strategic shift in the college's media relations approach, moving away from standard press releases toward intentional, story-driven engagement with journalists and newsrooms. The focus has been on amplifying student impact, workforce relevance, and community connection.

This targeted outreach has resulted in high-quality coverage across reputable local and regional platforms, highlighting institutional priorities, faculty excellence, and innovative programs. Notable coverage includes:

- ["Oceanside Unified, MiraCosta partner to offer biomanufacturing degree"](#)
ABC 10News
- ["MiraCosta College receives \\$1.2 million grant to address nursing shortage"](#)
Carlsbad Chamber of Commerce

- ["MiraCosta College and National University Celebrate New Partnership to Expand Educational Pathways"](#)
NBC 7 News at 11
- ["Anthony Maciel Turned His Back on Private Industry to Make Education Possible for More People Like Him"](#)
Hispanic Executive
- ["How community colleges can ensure their messaging stands out in the crowd"](#)
Community College Daily
- ["Team of the Week: With new coach, roster, MiraCosta College starts season 9-0"](#)
San Diego Union Tribune

These placements reflect not only strong storytelling but also MiraCosta College's growing role as a thought leader in the region. Continued collaboration with journalists and curated story development will remain central to the college's media engagement strategy.

For all the district news, please visit miracosta.edu/news

Electronic E-Newsletters:

- **MiraCostan:** Weekly communication to employees (approximately 2,500 recipients with an average 95% open rate)
- **MiraCosta Spotlight:** Monthly communication to internal audiences and the greater community (approximately 60,000 recipients with an average 20% open rate)
- **MiraCosta College Board of Trustees Meeting Recap:** Monthly communication to internal audiences (approximately 2,500 recipients with an average 95% open rate)

Notable Videos:

[National University MOU Signing](#)

[Space for Everyone](#)

[60-second documentary - Jordan](#)

For all district videos, please visit: youtube.com/@miracostacollege/featured

Office of Research, Planning, and Institutional Effectiveness (RPIE)

Over the past few months, RPIE has kept busy supporting the many initiatives across the District. In the career education area, the team completed the TEAL Jobs Report (which the Board saw last fall), which examines workforce opportunities in North County San Diego's green and blue economies to inform MiraCosta College's curriculum and program development. Using labor market data from Lightcast, the report identifies occupations that contribute to environmental preservation (green jobs) and sustainable ocean-based activities (blue jobs), filtering them by living wage thresholds and alignment with community college pathways. The analysis calculates sector-specific job openings through 2029, maps occupations to existing MiraCosta programs, and provides recommendations for curriculum modernization, certification pathways, and growth areas to integrate into courses—ensuring graduates are prepared for careers in sustainability-focused industries. In addition, the team

assisted the regional evaluation for Employment Readiness and Job Placement, which assesses how well CTE roles at the college facilitate work-based learning opportunities, provide job placement support, and cultivate meaningful employer relationships. Also, through Counselor Institute 2.0, significant effort has been dedicated to supporting counselors in leveraging student data more effectively to promote equitable outcomes.

RPIE has also been busy supporting the work of the noncredit areas of the College. RPIE also provided data support for the AHS Embedded Counseling initiative, AHS student transitions to credit enrollment, identification of noncredit certificate-eligible students, evaluating student success by modality, and begun work on a new noncredit student survey set to be administered in the Spring semester. The team is also supporting the student information system used by TCI to better track student enrollments and outcomes.

In support of the Chancellor's Office Vision Aligned Reporting (VAR) project, the team finalized and submitted the College's reporting requirements for the 2024-25 academic year for ten MCC programs: CCAP, EOP/CARE, CalWORKS, MESA, SAS, Strong Workforce Program, Student Equity, Transfer Center, and Veterans Services. In collaboration with ITS, a new data collection form in Surf was developed and implemented in the Fall semester to facilitate VAR and SSSP MIS data reporting for AY 2025-26 (and future years). This data will be sent to the CCCCCO in a week. Next, RPIE will build dashboards to help the programs visualize their data.

RPIE supports many districtwide reports and processes, including the following projects: updating the Biomanufacturing, Priority Registration, Welcome Center, CARE Referrals, and A2MEND dashboards; providing data to programs requesting full-time faculty hires; completing IPEDS fall submissions; completing a study of ENGL-C1000/ENGL-52 outcomes; and analyzing the success metrics for Black/African American students who received scholarships/sponsorships. Lastly, in support of improving the Program Review process and configuring the new Program Review platform (Nuventive), we completed the redesign of the instructional program review dashboards.

RPIE develops and manages the MiraCosta College Datawarehouse. This important resource takes consistent monitoring, maintenance, and development. Since August, we added new functionality to existing MIS ETLs to maintain MIS quality assurance reporting; we improved fraud reporting with implementation of new Service Indicator Codes and helped clean up erroneous data in the system of record; imported TargetX student services data into the data warehouse to report Student Services; imported DegreeWorks into the data warehouse to report Student Ed Plans, and supported and maintained existing ETLs infrastructure and data warehouse/reporting environments.