



MIRACOSTA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

**REGULAR MEETING
4 P.M. – THURSDAY – DECEMBER 18, 2025
JOHN MACDONALD BOARD ROOM – BUILDING 1000 – OCEANSIDE CAMPUS
1 BARNARD DRIVE, OCEANSIDE, CA**

AGENDA

I. CALL TO ORDER AND REPORT OUT FROM CLOSED SESSION

II. FLAG SALUTE / ROLL CALL

III. BOARD ORGANIZATIONAL ACTION

- A. Election of Officers
 - 1. President
 - 2. Vice President
 - 3. Board Secretary and Assistant Board Secretary
- B. Fix Dates, Times, and Locations of 2026 Board Meetings

IV. APPROVE MEETING MINUTES

- A. Workshop of November 6, 2025
- B. Special Meeting/Closed Session of November 20, 2025
- C. Regular Meeting of November 20, 2025

V. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

ITEMS ON THE AGENDA: Members of the audience may address the Board of Trustees on any item listed on the agenda when that agenda item comes up for discussion and/or action. Comments will be limited to three (3) minutes per agenda item and a total of fifteen (15) minutes of public comment on any one item, unless waived by the board. Non-English speakers utilizing a translator will have six (6) minutes to directly address the board. Consent items are considered routine and customary district business, and are voted on in one vote; however, a board member or a member of the audience may request that an item listed on the consent items be removed and considered individually.

ITEMS NOT ON THE AGENDA: Members of the audience may address the Board of Trustees on any topic not on the agenda so long as the topic is within the jurisdiction of the district. Under the Brown Act, the board is not permitted to engage in public discussion or take any action on an agenda item not on the agenda, except that members of the board may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative, or in response to questions posed by the public, a member of the board may ask a question for clarification. A member of the board or the board itself may provide a reference to staff (superintendent/president) or other resources for factual information, request staff (superintendent/president) to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff (superintendent/president) to place a matter of business on a future agenda. Comments from visitors shall not exceed three (3) minutes unless the board waives the time limit. Non-English speakers utilizing a translator will have six (6) minutes to directly address the board. The board may also limit the total amount of time for speakers on a particular topic to fifteen (15) minutes.

DECORUM: Board Policy 2355 requires members of the public to observe order and decorum at board meetings and to conduct themselves in a courteous manner, avoiding profanity, obscenity, other abusive language, and threats of violence. The board president, as presiding officer, has the authority to run the meeting, which includes the authority to issue warnings, call for recess, or clearing the boardroom in the event of disruptive behavior. Speakers shall speak to the issues and refrain from using defamatory or abusive personal remarks that disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of the business of the district. Government Code section 54954.3(c) establishes that the legislative body of a local agency shall not prohibit public criticism of the policies, procedures, programs, or services of the agency, or of the acts or omissions of the legislative body, and California Penal Code section 403 makes it a misdemeanor for any person to willfully disturb or break up any assembly or meeting with lawful authority.

VI. CHANGES IN AGENDA ORDER

VII. PRESENTATIONS

- A. Foundation Overview and FY2025 Accomplishments
- B. Facilities Update

VIII. CONSENT ITEMS

- A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions
- B. Approve Classification of New Positions, Job Descriptions, and Salary Range
- C. Approve Out-of-Country Travel
- D. Approve Spring 2026 Program Components for the Oceanside Unified School District CCAP Dual Enrollment Program
- E. Approve Updated Course Agreement with Carlsbad Unified School District for the Spring 2026 Dual Enrollment Program
- F. Approve Updated Course Agreement with San Dieguito Union High School District for the Spring 2026 Dual Enrollment Program
- G. Approve Sabbatical Leave Recommendations for FY 2026/27
- H. Approve FF&E Purchase of Dell Computers for the 3000 Series Building Computer Classrooms (OCN)
- I. Approve Partial Guaranteed Maximum Price and Corresponding Change Order to Design-Build Services Contract for the Oceanside B4500 Science Building Renovation Project
- J. Ratify and Approve Contracts and Purchase Orders

IX. ACTION ITEMS

- A. Adopt Resolution No. 11-25/26 – Excuse Board Member Absence
- B. Sunshine the MiraCosta College Academic Associate Faculty CCA/CTA/NEA Initial Proposal to the MiraCosta Community College District for the Contract to Commence July 1, 2026
- C. Sunshine the MiraCosta Community College District Initial Proposal to the MiraCosta College Academic Associate Faculty CCA/CTA/NEA for the Contract to Commence July 1, 2026

X. SECOND READ – BOARD POLICIES (Action Required)

- A. Board Policy 4070 – Course Auditing

XI. PERIODIC REVIEW – BOARD POLICIES (Action Required)

- A. Board Policy 2715 – Code of Ethics-Standards of Practice

XII. DISCUSSION ITEM

- A. Audio and Video Streaming of Board Meetings

XIII. INFORMATION

- A. Report Update of Emergency Declaration and Emergency Actions to Elevator Repair at the Oceanside Campus Building 14 Student Services
- B. Budget Development Calendar for Fiscal Year 2026/27

C. Superintendent/President Search Update

XIV. COLLEGE-RELATED REPORTS

- A. Trustees Activities
- B. Students
- C. Classified Employees
- D. Faculty
- E. Assistant Superintendent/Vice Presidents
 - 1. Instructional Services
 - 2. Student Services
 - 3. Administrative Services
 - 4. Human Resources
- F. Office of the President
- G. Superintendent/President

XV. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS



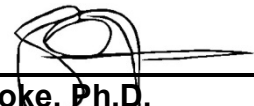
XVI. ADJOURNMENT

UPCOMING MEETING

**4 p.m. – January 22, 2025
Regular Meeting**

In compliance with Government Code §54957.5, nonexempt writings that are distributed to a majority or all of the MiraCosta Community College District Board of Trustees in advance of their meetings may be viewed at the Office of the Superintendent/President, One Barnard Drive, Oceanside, California, or by clicking on the Board of Trustees' website at <http://www.miracosta.edu/OfficeOfThePresident/BoardofTrustees/Agendas.htm>. Such writings will also be available at the board meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Julie Bollerud, executive assistant to the superintendent/president, at 760.795.6840 or by email at jbollerud@miracosta.edu.

Audio recordings of board meetings are available upon request. Please contact the MiraCosta College Office of the President at 760.795.6610 or at jbollerud@miracosta.edu.

Subject: Election of Officers (President, Vice President, Board Secretary, Assistant Board Secretary)	Attachment: None
Category: Board Organizational Action	Type of Board Consideration: Information Consent  Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: Goal 1 Goal 2 Goal 3  Goal 4
	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Education Code §72000(c)(2) provides that the governing board of a community college district shall organize by electing a president, from its members, and a secretary.



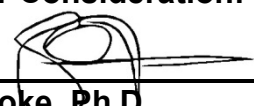
STATUS

In addition to the legally required president position, the MiraCosta Community College District Board of Trustees traditionally elects a vice president.

The board traditionally elects the superintendent/president to serve as board secretary and the executive assistant to the superintendent/president as assistant board secretary.

RECOMMENDATION

Elect a president and vice president to serve after the December 18, 2025, board meeting until the 2026 organizational meeting; elect Superintendent/President Sunita V. Cooke as board secretary and Executive Assistant to the Superintendent/President Julie Bollerud and as assistant board secretary, to serve until the 2026 organizational meeting.

Subject: Fix Dates, Times, and Location of 2026 Board Meetings	Attachment: Proposed 2026 Meeting Schedule
Category: Board Organizational Action	Type of Board Consideration: <div style="display: flex; justify-content: space-around;"> Information Consent Action  </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around;"> Goal 1 Goal 2 Goal 3 Goal 4  </div>
	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Education Code §72000(c)(4) requires that the governing board of a community college district shall fix the dates, times, and places for regular governing board meetings.

STATUS

A schedule of meetings for 2026 is presented for review and final approval.

RECOMMENDATION

Fix the date, time, and location for the 2026 board meetings, as proposed.



2026 BOARD OF TRUSTEES MEETING SCHEDULE

Date – 2026		Board Meeting	Location
Thu. Jan. 15	2-6 p.m.	Board Workshop	Oceanside Campus
Thu. Jan. 22	4 p.m.	Business Meeting	Oceanside Campus
Thu. Feb. 5	2-4 p.m.	Board Workshop	Oceanside Campus
Thu., Feb. 19	4 p.m.	Business Meeting	Oceanside Campus
Thu., Mar. 12	1:30 p.m. 4 p.m.	Board Workshop and Business Meeting	San Elijo Campus
Thu., Apr. 16	4 p.m.	Business Meeting	Community Learning Center
Thu., May 7	4 p.m.	Workshop	Oceanside Campus
Thu., May 14	4 p.m.	Business Meeting	Oceanside Campus
Thu., June 11	4 p.m.	Budget Workshop	Oceanside Campus
Thu., June 25	4 p.m.	Business Meeting	Oceanside Campus
Thu., July 16	4 p.m.	Business Meeting	Oceanside Campus
Thu., Aug. 20	4 p.m.	Business Meeting	Oceanside Campus
Thu., Sept. 3	4 p.m.	Board Workshop	Oceanside Campus
Thu., Sept 10	4 p.m.	Business Meeting	Oceanside Campus
Thu., Oct. 15	4 p.m.	Business Meeting	San Elijo Campus
Thu., Nov. 5	4 p.m.	Workshop	Community Learning Center
Thu., Nov. 19	4 p.m.	Business Meeting	Oceanside Campus
<u>TRD Dec. 17</u>	4 p.m.	Organizational Meeting	Oceanside Campus



MIRACOSTA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

MINUTES OF BOARD WORKSHOP

**NOVEMBER 6, 2025
(DRAFT)**

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in a workshop on Thursday, November 6, 2025, in the Community Room at the Community Learning Center. President Rick Cassar called the meeting to order at 2 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

Rick Cassar

Raye Clendening

Heather Conklin

Ann Crosbie

Frank Merchat (arrived at 2:21 p.m.)

Anna Pedroza

Jacqueline Simon

Administrators present:

Superintendent/President Sunita V. Cooke

Assistant Superintendent/Vice President Elba Gomez

Assistant Superintendent/Vice President Denée Pescarmona

Assistant Superintendent/Vice President Hayley Schwartzkopf

III. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

Dean John Makevich extended gratitude and welcomed the board of trustees to the Community Learning Center.

IV. CHANGES IN AGENDA ORDER

None.

V. LEGAL TRAINING and BOARD PROFESSIONAL DEVELOPMENT

Yesenia Carrillo from Liebert, Cassidy, Whitmore, facilitated an Ethics in Public Service professional development session, including a review of conflict of interest and what a trustee must do when a conflict exists, code of ethics, details of the Brown Act, and open meetings and open records requirements, to ensure board and staff members are legally compliant with applicable rules and regulations.

VI. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

None

VII. ADJOURNMENT

The meeting adjourned at 5:21 p.m.



MIRACOSTA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

MINUTES OF CLOSED SESSION MEETING

**NOVEMBER 20, 2025
(DRAFT)**

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in closed session on Thursday, November 20, 2025, in Room 1054 on the Oceanside Campus. President Rick Cassar called the meeting to order at 3:01 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

Rick Cassar	Ann Crosbie
Raye Clendening	Frank Merchat
Heather Conklin	Jacqueline Simon
Ann Crosbie	

Board members absent:
Anna Pedroza

Administrators present:
Assistant Superintendent/Vice President of Human Resources Hayley Schwartzkopf

III. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

None.

IV. DECLARE NEED FOR CLOSED SESSION

At 3:01 p.m., the board announced the need to enter closed session, along with Assistant Superintendent/Vice President Hayley Schwartzkopf, to discuss the following topics:

A. Employee Discipline/Dismissal/Release, Number of Potential Cases: 1
(Pursuant to Government Code section 54957)

B. Conference with Labor Negotiators
(Pursuant to Government Code Section 54957.6)
Agency designated representatives: Assistant Superintendent/Vice President of Human Resources Hayley Schwartzkopf
Employee organizations: All

V. RECONVENE IN OPEN SESSION – REPORT ACTION FROM CLOSED SESSION

At 4:02 p.m., the board returned to open session to report the following:

A. Employee Discipline/Dismissal/Release, Number of Potential Cases: 1

(Pursuant to Government Code section 54957)

The Board of Trustees approved the suspension of a permanent classified employee for 10 business days. The vote was unanimous.

B. Conference with Labor Negotiators

(Pursuant to Government Code Section 54957.6)

Agency designated representatives: Assistant Superintendent/Vice President of Human Resources Hayley Schwartzkopf

Employee organizations: All

No report.

VI. ADJOURNMENT

The meeting adjourned at 4:02 p.m.

MINUTES APPROVAL:

Rick Cassar
President

Hayley Schwartzkopf
Assistant Superintendent/Vice President



MIRACOSTA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING

**NOVEMBER 20, 2025
(DRAFT)**

I. CALL TO ORDER

The Board of Trustees of the MiraCosta Community College District met in open session on Thursday, November 20, 2025, in the Boardroom 1068 on the Oceanside Campus. President Cassar called the meeting to order at 4:05 p.m.

II. FLAG SALUTE / ROLL CALL

Board members present:

Rick Cassar

Raye Clendening

Heather Conklin

Ann Crosbie

Frank Merchat

Jackie Simon

Federico Caion Demaestri (student trustee)

Board members absent:

Anna Pedroza

Administrators present:

Assistant Superintendent/Vice President Elba Gomez

Assistant Superintendent/Vice President Denée Pescarmona

Assistant Superintendent/Vice President Hayley Schwartzkopf

III. ACKNOWLEDGEMENT OF BROWN ACT VIOLATION AND CURE

Trustee Cassar addressed a Brown Act compliance concern from the October 16, 2025, meeting. During that meeting, an informational report on the Superintendent/President Search Update was presented; however, portions of the discussion exceeded what the Brown Act allows for informational items and could be interpreted as deliberation or direction on matters not properly agendized.

To cure and correct any potential violation, the Board acknowledged the issue and affirmed its commitment to cease, desist, and not repeat such actions. No action was taken on the item. The Board reaffirmed its commitment to transparency and compliance with the Brown Act and will ensure that all future deliberations occur only after proper notice. Board Policy 2715 and the Code of Ethics/Standards of Practice are the guiding framework for addressing any intentional violations.

IV. APPROVE MEETING MINUTES

A. Board Workshop of October 9, 2025

By motion of Trustee Simon, seconded by Trustee Clendening, the board approved the minutes of the board workshop of October 9, 2025.

Vote: 6/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Simon

Abstentions: None

Absent: Pedroza

B. Special Meeting/Closed Session of October 16, 2025

By motion of Trustee Merchat, seconded by Trustee Clendening, the board approved the minutes of the special meeting/closed session of October 16, 2025.

Vote: 6/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Simon

Abstentions: None

Absent: Pedroza

C. Regular Business Meeting of October 16, 2025

By motion of Trustee Conklin, seconded by Trustee Merchat, the board approved the minutes of the regular business meeting of October 16, 2025.

Vote: 6/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Simon

Abstentions: None

Absent: Pedroza

V. PUBLIC COMMENT ON ITEMS ON AND NOT ON THE AGENDA

Several Sustainability Club members, their advisor, and a community member shared their efforts to eliminate single-use plastics and advocated for stronger environmental action at the community college level. They urged the Board to consider eliminating single-use plastics on campus, monitoring sustainability practices, investing in education, and providing infrastructure and resources to support an effective transition. The group requested that an item be added to a future agenda to address the elimination of single-use plastics.

A student spoke about his former role as a writing consultant for the college and expressed concern about recent policy changes that have affected his student employment in the Learning Resource Center as a result of dropping courses.

VI. CHANGES IN AGENDA ORDER

None.

VII. PRESENTATIONS

A. Dual Enrollment

Dean Zhenya Lindstrom provided an update on program access and success data, goals, partnership updates, and recent developments around Dual Enrollment for 2024/25. MiraCosta College has partnered with Oceanside Unified, Carlsbad Unified, and San Dieguito Union High School Districts through College and Career Access Pathways (CCAP) and Non-CCAP agreements to offer dual enrollment opportunities. These programs allow high school students to earn both college and high school credit, supporting their academic and career pathways.

Lindstrom cited MiraCosta's Data Dashboard and reviewed the CCAP Program with Oceanside Unified School District (OUSD) data that boasted an overall success rate of 85.6 percent. Additionally, a significant shift in concurrent enrollment with exponential growth is being seen at MiraCosta, as well as throughout the state.

In partnership with Oceanside High School, the college launched a 4-year dual enrollment cohort in fall 2025, with 21 students pursuing both a high school diploma and an Associate of Science in Biomanufacturing. The Internship Program with OUSD has grown, with 33 students participating this year after starting with 16 students the first year in 2024.

Lindstrom shared about partnerships at multiple recent national and statewide conferences. New partnership requests were shared with the board, including San Marcos Unified, interested in a horticulture pathway starting in fall 2026, and Coastal Academy High School in Oceanside, interested in exploring a CCAP partnership.

Enhancements to the program continue, using TargetX/Salesforce customer relations manager (CRM) to streamline the registration and onboarding process for high school students, and also revamping the website for smarter navigation.

B. Student Success and Equity Metrics

In support of MiraCosta College's commitment to improving student success and equity outcomes, the Board regularly receives reports on academic quality and tracks measures aligned with the Guided Pathways framework and ACCJC standards. Dean Chris Tarman, Research, Planning, and Institutional Effectiveness, presented the most recent metrics, trends, and analyses from leading and lagging indicators for the College's first-time-in-college cohorts using the Guided Pathways Dashboard.

It was noted that students who did not complete units they had enrolled in for fall are far less likely to persist to the spring semester. There are also situations where a student is mostly a fulltime student at a different college, but they may take one class at MiraCosta to round out their schedule. Although it may appear that these students are not persisting at MiraCosta, some of them never had any intention of attending MiraCosta as their main college.

There are notable positive upward trends in nearly all of the leading indicators with record highs on several of the metrics. For example, the college's implementation of Academic and Career Pathway Success Teams in fall 2020 has led to a surge in comprehensive student education plan (CSEP) completion: 47 percent of first-time students now complete their CSEPs in their first year, marking a rise of over 12 percentage points (and the highest rate since 2015).

VIII. CONSENT ITEMS

- A. Ratify Recommendations of Superintendent/President in Approving Personnel Actions**
- B. Approve Legal Services**
- C. Ratify Memorandum of Understanding 25-10 with the Faculty Assembly (Honors/Work Experience/Internship Studies)**
- D. Approve Schools Excess Liability Fund (SELF) Assessment payment due to AB 218**

- E. **Approve Curriculum for 2026-2027 Catalog Part I**
- F. **Approve Purchase for FF&E for Equipment for Communication Hub, Equity Village and Student Center project (3000 Series Buildings)**
- G. **Ratify Purchase of Adobe Enterprise Term License Agreement (ETLA)**
- H. **Approve Agreements Related to National Science Foundation (NSF) Advanced Technical Education (ATE) Grants**
- I. **Ratify Correction to Resolution No. 4–25/26: Delegate Superintendent/President to Declare Emergency and Take Emergency Actions in Response to Elevator Repair at the Oceanside Campus Building 14 Student Services**
- J. **Adopt Resolution No. 6-25/26: Authorize Contract with Gubener Plastinate GmbH for Procurement of Plastinated Anatomic Specimens**
- K. **Adopt Resolution No. 7-25/26: Authorize Contract with Modern Campus for Integrated Software Platform Systems and Related Services**
- L. **Adopt Resolution No. 9-25/26 Designate Authorized Agents for Purchase Orders, Bids, and Contracts**
- M. **Approve Award of Special Services Agreement to TeamCivX – edit**
- N. **Approve Purchase for Audio-Visual Equipment for Communication Hub, Equity Village and Student Center project (3000 Series Buildings)**
- O. **Ratify and Approve Contracts and Purchase Orders**

By motion of Trustee Clendening, seconded by Trustee Crosbie, consent items were approved.

Vote: 6/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Simon

Abstentions: None

Absent: Pedroza

IX. ACTION ITEMS

A. **Establish Date and Time of Annual Organizational Board Meeting Establish Date and Time of Annual Organizational Board Meeting**

By motion of Trustee Clendening, seconded by Trustee Conklin, the board established the date and time the annual organizational board meeting to be December 18, 2025, at 4 p.m.

Vote: 6/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Simon

Abstentions: None

Absent: Pedroza

B. **Adopt Resolution No. 5-25/26: Appoint Representatives to the Retiree Health Benefits Joint Powers Agency (JPA)**

By motion of Trustee Conklin, seconded by Trustee Simon, the board adopted Resolution No. 5-25/26 as presented.

Vote: 6/0/0

Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Simon

Abstentions: None

Absent: Pedroza

C. **Adopt Resolution No. 10-25/26: Dissolve the Irrevocable Trust Investment Board**

By motion of Trustee Clendening, seconded by Trustee Merchat, the board adopted Resolution No. 10-25/26 as presented.

Vote: 6/0/0
Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Simon
Abstentions: None
Absent: Pedroza

X. SECOND READING – BOARD POLICIES (Action Required)

A. Board Policy 3725 – Information and Communications Technology Accessibility and Acceptable Use

By motion of Trustee Crosbie, seconded by Trustee Merchat, the board adopted Board Policy 3725.

Vote: 6/0/0
Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Simon
Abstentions: None
Absent: Pedroza

B. Board Policy 5035 – Withholding of Student Records

By motion of Trustee Crosbie, seconded by Trustee Conklin, the board adopted Board Policy 5035.

Vote: 6/0/0
Aye: Cassar, Clendening, Conklin, Crosbie, Merchat, Simon
Abstentions: None
Absent: Pedroza

XI. FIRST READING – BOARD POLICIES

A. Board Policy 4070 – Course Auditing

Board Policy 4070 has been reestablished with proposed edits, which were reviewed and discussed. The policy, after some clarifying language is added, will be placed on a future agenda for adoption by the board.

XII. FIRST READING – ANNUAL BOARD MEETING CALENDAR

A. 2026 Board of Trustees Meeting Schedule

The board reviewed the proposed meeting schedule for 2026, and it will be brought back in December for approval.

XIII. INFORMATION ITEMS

A. Report Update of Emergency Declaration and Emergency Actions to Elevator Repair at the Oceanside Campus Building 14 Student Services

Elba Gomez provided an update regarding the repair of the elevator in Building 14 (Student Services) on the Oceanside Campus. Parts have been ordered and, once they arrive, the contractor will complete the repair.

B. Sunshine the MiraCosta College Academic Associate Faculty CCA/CTA/NEA Initial Proposal to the MiraCosta Community College District for the Contract to Commence July 1, 2026

The initial proposal was provided for information.

C. Sunshine the MiraCosta Community College District Initial Proposal to the MiraCosta College Academic Associate Faculty CCA/CTA/NEA for the Contract to Commence July 1, 2026

The initial proposal was provided for information.

D. First Quarter Fiscal Report (Investment and 311Q)

The First Quarter Fiscal Report was provided for information.

E. Annual Financial and Budget Report (311 Annual)

The Annual Financial and Budget Report was provided for information.

F. Superintendent/President Search Update

Trustee Cassar provided an update on the recruitment process. Trustees Cassar, Clendening, and Merchat will serve on the ad hoc committee that will select the search firm for the recruitment process.

XIV. COLLEGE-RELATED REPORTS

A. Trustees Activities

By motion of Trustee Simon, and seconded with a friendly amendment by Trustee Conklin, the board deferred trustee reports until the December 18 board meeting, due to time.

B. Student Trustee

Student Trustee Federico Caion Demaestri reported the last ASG meeting included presentations on the updates of Guided Pathways, Know Your Rights, Education Futures Plan, and heard from the Sustainability Club. Updates included improved dissemination of funding request information, resulting in increased submissions from campus groups.

Efforts are underway to update bylaws and propose constitutional changes for the May election. Several members plan to attend the Student Senate's Advocacy Academy December 5-7. With finals approaching in early December, the group also noted upcoming social activities, including a happy hour hosted by Inter-Club Council

C. Classified Employees

Classified Senate (CS) President Carl Banks was not in attendance; no report given.

D. Faculty

Academic Senate (AS) President Curry Mitchell shared recent faculty conversations that highlighted several key topics. A workshop on student conduct, led by Erica Duran, featured specialists addressing mental health and behavioral issues. Another well-attended event, jointly hosted by the Faculty Assembly and Academic Senate, focused on new guidelines for the flexible calendar program and preparations for the 16-week calendar, including discussion of potential winter intersession offerings. Academic freedom and intellectual property were also explored.

At the ASCCC Fall Plenary, MiraCosta faculty engaged in statewide discussions on technology and pedagogy, emerging AI, equity, leadership, and curriculum changes aimed at improving transfer and workforce pathways. Faculty noted the complexity of implementing these legislative changes.

As the semester approaches finals, transfer deadlines, and Thanksgiving, faculty have observed renewed student engagement, both from returning students seeking transfer support and current students experiencing breakthroughs in their coursework.

E. Assistant Superintendents/Vice Presidents

1. Instructional Services

Spring enrollment is showing strong growth, with open enrollment underway and priority groups, including high school students, already registered. Headcount is up approximately 16.5 percent, and FTES has increased nearly 10 percent compared to the same point last spring. The college continues to monitor fraudulent enrollment and is seeing positive results from new technology designed to mitigate this issue.

The Title V grant is concluding with a highlight event, an entrepreneurship initiative focused on career exploration and development. Through this program, advisors from the Small Business Development Center guided about 10 students in developing and pitching small business plans. Judges included the Business Department Chair and the SBDC Director, and the winning student received scholarship funds to launch their business. This initiative provided valuable free business coaching and hands-on experience.

The college invites the community to upcoming arts events, including dance performances and concerts, showcasing student talent as the semester concludes.

2. Student Services

Assistant Superintendent/Vice President Wojcik was not in attendance.

3. Administrative Services

Assistant Superintendent/Vice President Gomez reported the college is finalizing the Request for Proposals (RFP) for a new food service contractor. In response to ASG's concerns about single-use plastics, discussions have begun with CulinArt to explore interim measures to reduce plastic use until a long-term solution is implemented.

4. Human Resources

Assistant Superintendent/Vice President Schwartzkopf welcomed Caitlin Frank, Director of Title IX and Inclusive Practices.

The October wellness challenge concluded successfully, and the next event, focused on financial wellness for employees, is scheduled for December 3.

The first phase of full-time faculty positions for the upcoming hiring season has been released, and mandatory training for all hiring committee participants is scheduled for January 30.

Additionally, employees are reminded that December is a short payroll month, so all time and related entries must be submitted promptly to ensure early processing.

F. Superintendent/President

Superintendent/President Cooke was attending a conference and unable to attend the board meeting. In her absence, Assistant Superintendent/Vice

President Pescarmona encouraged the community and MiraCostans to attend upcoming arts events, including dance performances and concerts, showcasing student talent.

The Aspen Institute named MiraCosta College among 200 institutions eligible to compete for the \$1 million [Aspen Prize for Community College Excellence](#), based on strong student outcomes in retention, completion, transfer, and bachelor's degree attainment.

The San Diego County Taxpayers Association awarded the District an A+ rating in its Annual School Bond Transparency Scorecard, reflecting best practices in fiscal accountability, reporting, and oversight.

Looking ahead, MiraCosta will participate in the Encinitas Holiday Parade on December 6, celebrating community engagement and college spirit.

XV. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

Trustee Crosbie would like to add to a future agenda item to televise board meetings and also keep recordings for one year.




XVI. ADJOURNMENT

The meeting adjourned at 6:30 p.m.

MINUTES APPROVAL:

Rick Cassar
President

Hayley Schwartzkopf
Assistant Superintendent/Vice President

Subject: Foundation Overview and FY2025 Accomplishments	Attachment: PowerPoint Presentation
Category: Presentations	Type of Board Consideration: <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  Information </div> <div style="text-align: center;">Consent</div> <div style="text-align: center;">Action</div> </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  Goal 1 </div> <div style="text-align: center;">Goal 2</div> <div style="text-align: center;">Goal 3</div> <div style="text-align: center;">Goal 4</div> </div>
	Approved for Consideration:  <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND





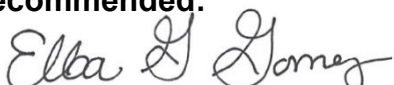
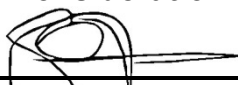
The board of trustees is provided with periodic updates of programs and projects.

STATUS

Vice President of Institutional Advancement Shannon Stubblefield will recap MiraCosta College's Office of Advancement, specifically Foundation accomplishments over the past year and will review the institutional advancement structure.

RECOMMENDATION

For information only.

Subject:	Attachment:
Facilities Update	<u>PowerPoint Presentation</u>
Category:	Type of Board Consideration:
Presentation Items	<div style="text-align: center;">  Information Consent Action </div>
Institutional Goals:	Institutional Goal Supported:
<u>mcc_mission_statement.pdf (miracosta.edu)</u>	<div style="text-align: center;">  Goal 1  Goal 2 Goal 3  Goal 4 </div>
Recommended:	Approved for Consideration:
 <hr/> Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	 <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

In November 2016, the district successfully passed general obligation bond Measure MM with 62.39 percent of the votes (minimum requirement was 55 percent). This measure provided the district with \$455 million, which will allow for implementation of the projects identified in the 2016 Facilities Master Plan Update. Additional funds from the district's Fund 41 Capital Construction and Lease Revenue Bond (LRB), State Scheduled Maintenance, grants, and other sources of funding will also be used to implement the overall capital construction program plan.

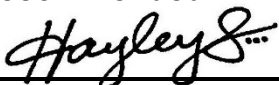
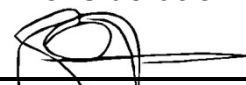
STATUS

Assistant Superintendent/Vice President Elba Gomez, as well as district and Kitchell staff, will provide an update on the progress of the district's capital construction program, including:

- Program status summary and budget information
- Community Learning Center project completion list and planning status
- San Elijo project completion list and planning status
- Oceanside Campus project completion list and planning status
- Local Hire and Small/Highly Underutilized Business Enterprise contract award and value data
- Facilities Futures Plan

RECOMMENDATION

For information only.

Subject: Ratify Recommendations of Superintendent/President in Approving Personnel Actions	Attachment: None
Category: Consent Items	Type of Board Consideration: <div style="display: flex; justify-content: space-around;"> Information <input checked="" type="checkbox"/> Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around;"> Goal 1 Goal 2 Goal 3 <input checked="" type="checkbox"/> Goal 4 </div>
Recommended:  <hr/> Hayley D. Schwartzkopf, J.D. Assistant Superintendent/Vice President, Human Resources	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

STATUS

1. Employment of the following classified employees:

John Egidio, Student Services Specialist, Athletics and Intramurals, position P-12827, salary range 21, step 2, \$2,877.78 per month, 18 hours per week, 12 months per year, effective December 8, 2025. John was selected through an open recruitment process.

Carolyn Goodspeed, Student Services Specialist, Academic Success and Equity – Black Student Success, position P-13453, salary range 21, step 1, \$6,063.33 per month, full-time, 12 months per year, effective January 6, 2026. Carolyn was selected through an open recruitment process.

Vu Huynh, Student Services Specialist, Academic Success and Equity – Justice Impacted, position P-13455, salary range 21, step 1, \$6,063.33 per month, full-time, 12 months per year, effective January 6, 2026. Vu was selected through an open recruitment process.

Jaiden Luong, Police Community Service Officer, position P-00303, salary range 16, step 1, \$2,098.33 per month, 16 hours per week, 12 months per year, effective December 1, 2025. Jaiden was selected through an open recruitment process.

Susy Morales Benitez, Student Services Specialist, Academic Success and Equity – Latine Student Success, position P-13454, salary range 21, step 2, \$6,395.08 per month, full-time, 12 months per year, effective January 6, 2026. Susy was selected through an open recruitment process.

David Perez, Gardener/Groundskeeper, position P-00176, salary range 15, step 2, \$5,380.25 per month, full-time, 12 months per year, effective December 3, 2025. David was selected through an open recruitment process.

Dannia Saldivar, Administrative Support Assistant III, Honors Program, position P-07343, salary range 20, step 1, \$2,649.60 per month, 18 hours per week, 11 months spread over 12 months per year, effective November 24, 2025. Dannia was selected through an open recruitment process.

Bliss Vasquez, Student Services Specialist, Academic Success and Equity – Sphere, position P-00379, salary range 21, step 2, \$6,395.08 per month, full-time, 12 months per year, effective January 6, 2026. Bliss was selected through an open recruitment process.

Ana Zafra Mendoza, Student Services Specialist, Academic Success and Equity – Uprise, position P-08917, salary range 21, step 1, \$6,063.33 per month, full-time, 12 months per year, effective January 6, 2026. Ana was selected through an open recruitment process.

2. Permanent change of assignment for classified employee Ryan Jeffers, Building Maintenance Mechanic II, position P-08140, has accepted the position of Building Maintenance Mechanic III, position P-00082, salary range 25, step 3, \$7,551.75 per month, full-time, 12 months per year, effective December 1, 2025. Ryan was selected through an open recruitment process.
3. Employment of the following associate faculty members for the 2026 spring session, payable in accordance with the Collective Bargaining Agreement for Academic Associate Faculty:

Patrice	Loomis	Chemistry
Erin	Ota	Design
Karla	Reyes	Ethnic Studies
Gerardo	Spinelli	Horticulture
Kyejun	Choi	Mathematics
Xiaomeng	Hu	Mathematics
Samuel	Persaud	Mathematics
Joseph	Phillips	Mathematics
Pria	Daniel	Psychology
Paola	Ortiz	Psychology



4. Request approval of the following apprentices, short-term employees, substitute employees, and professional experts in accordance with Education Code 88003. Short-term and substitute employees will be employed and paid less than 75 percent of the college year:

Administrative Services							
Last Name	First Name	Job Title	Assignment	Department	Pay Rate	Start Date	End Date
Torres	Dominique	Media Services Assistant	Substitute	ITS Technology Support Services	\$26.99/hr	11/26/25	6/30/26
Instructional Services							
Last Name	First Name	Job Title	Assignment	Department	Pay Rate	Start Date	End Date
Sanchez	Maryane	Apprentice I	Apprentice	Child Development Center	\$17.00/hr	1/5/26	5/31/26
Merritt	Angelica	Accompanist I	Professional Expert	Music	\$20.00/hr	12/19/25	6/30/26
Capacia	Kevin	Accompanist II	Professional Expert	Music	\$35.00/hr	12/19/25	6/30/26
Klaerich	Katie	Accompanist III	Professional Expert	Music	\$50.00/hr	12/19/25	6/30/26
Dexter	Flynn	Art Model	Professional Expert	Noncredit, General	\$30.00/hr	1/20/26	6/30/26
Paige	Thaddaeus	Art Model	Professional Expert	Noncredit, General	\$30.00/hr	1/12/26	6/30/26
Witt	Shaunna	Art Model	Professional Expert	Noncredit, General	\$30.00/hr	1/12/26	6/30/26
Afshinpour	Ehsan	Instructional Aide	Short-term	Workforce IOA	\$25.46/hr	1/1/26	6/30/26
Afshinpour	Ellie	Instructional Aide	Short-term	Workforce IOA	\$25.46/hr	1/1/26	6/30/26
Angarita Navarro	Eddy	Instructional Aide	Short-term	Workforce IOA	\$25.46/hr	1/1/26	6/30/26
Angulo Coral	Alexandra	Instructional Aide	Short-term	Workforce IOA	\$25.46/hr	1/1/26	6/30/26
Chiang	Yuan	Instructional Aide	Short-term	Workforce IOA	\$25.46/hr	1/1/26	6/30/26
Fernandez	Sandy	Instructional Aide	Short-term	Workforce IOA	\$25.46/hr	1/1/26	6/30/26
Flores Gonzalez	Natalia	Instructional Aide	Short-term	Workforce IOA	\$25.46/hr	1/1/26	6/30/26
Herrera	Edgar	Instructional Aide	Short-term	Workforce IOA	\$25.46/hr	1/1/26	6/30/26
Lehman	Mariela	Instructional Aide	Short-term	Workforce IOA	\$25.46/hr	1/1/26	6/30/26
Mendoza Nunez	Manuel	Instructional Aide	Short-term	Workforce IOA	\$25.46/hr	1/1/26	6/30/26
Mora Villa	Maria	Instructional Aide	Short-term	Workforce IOA	\$25.46/hr	1/1/26	6/30/26
Moya	Xavier	Instructional Aide	Short-term	Workforce IOA	\$25.46/hr	1/1/26	6/30/26
Pena	Wendy	Instructional Aide	Short-term	Workforce IOA	\$25.46/hr	1/1/26	6/30/26
Podlewski	Louisa	Instructional Aide	Short-term	Workforce IOA	\$25.46/hr	1/1/26	6/30/26
Rodrigues da Costa	Sirlei	Instructional Aide	Short-term	Workforce IOA	\$25.46/hr	1/1/26	6/30/26
Rose	Maria	Instructional Aide	Short-term	Workforce IOA	\$25.46/hr	1/1/26	6/30/26
Sada	Esther	Instructional Aide	Short-term	Workforce IOA	\$25.46/hr	1/1/26	6/30/26
Sathaliya	Maria	Instructional Aide	Short-term	Workforce IOA	\$25.46/hr	1/1/26	6/30/26

Vazquez	Samuel	Instructional Aide	Short-term	Workforce IOA	\$25.46/hr	1/1/26	6/30/26
Verde	Nallely	Instructional Aide	Short-term	Workforce IOA	\$25.46/hr	1/1/26	6/30/26
Villa	Gloria	Instructional Aide	Short-term	Workforce IOA	\$25.46/hr	1/1/26	6/30/26
Camarillo Gomez	Siclali	Support Assistant	Short-term	Workforce IOA	\$26.99/hr	1/1/26	6/30/26
Fernandez	Sandy	Support Assistant	Short-term	Workforce IOA	\$26.99/hr	1/1/26	6/30/26
Flores	Rocio	Support Assistant	Short-term	Workforce IOA	\$26.99/hr	1/1/26	6/30/26
Zorzin	Maria	Support Assistant II	Short-term	Workforce IOA	\$30.26/hr	1/1/26	6/30/26
Student Services							
Last Name	First Name	Job Title	Assignment	Department	Pay Rate	Start Date	End Date
Perryman	Westly	Locker Room Safety Assistant	Substitute	Athletics and Intramurals	\$24.73/hr	1/20/26	2/27/26
Tapia Vasquez	Rosaura	Administrative Support Assistant I	Short-term	Counseling Operations	\$24.73/hr	12/19/25	6/30/26

RECOMMENDATION

Ratify recommendations of superintendent/president in approving personnel actions, as stated above.

Subject: Approve Classification of New Positions, Job Descriptions and Salary Range	Attachment: Job Descriptions: 1. Program Manager, Administrative Services 2. Director of Professional Development and Training
Category: Consent Items	Type of Board Consideration: <div style="display: flex; justify-content: space-around;"> Information <input checked="" type="checkbox"/> Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around;"> Goal 1 Goal 2 Goal 3 <input checked="" type="checkbox"/> Goal 4 </div>
Recommended:  <hr/> Hayley D. Schwartzkopf, J.D. Assistant Superintendent/Vice President, Human Resources	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

To support the operational needs of the Administrative Services Division, a new position titled Program Manager, Administrative Services has been developed within the existing Program Manager job classification. This position is designed to address temporary operational requirements and manage several strategic projects critical to the division's success. The Program Manager classification series already exists, and the salary range remains at Range 31. The core objective of this new position is to coordinate, organize, and oversee district-wide policy lifecycle management, compliance monitoring, enterprise system administration, and strategic project coordination. This role supports governance processes, budget planning, and system transitions, ensuring operational efficiency and regulatory compliance across multiple departments. The Program Manager also leads and manages cross-functional projects in support of Administrative Services initiatives, including but not limited to the annual budget book development, enterprise system transitions and launches, and process improvement efforts.

The Director of Professional Development and Training position has been created to meet the district's ongoing need to support professional development for our classified professionals and administrators. These employee groups currently have no dedicated on-campus personnel to support their professional and personal career growth. As a mission-driven college, the district is committed to investing not only in our students, but also in the growth, development, and well-being of our employees. The Human Resources Division is repurposing an existing, vacant position into a Director of Professional Development and Training to meet this need. The Director will collaborate with each respective employee group, including faculty professional development leaders, to help support districtwide professional development

opportunities, such as the campuswide book read, collaborative college-wide learning events, the leadership academy, and emergency preparedness training.

Human Resources created job descriptions for the two positions listed above to reflect the duties of each position and determined a salary placement based on internal and external market data.

STATUS

The CRC recommends to the Superintendent/President the following new Classified position:



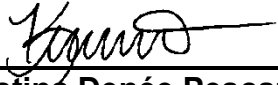
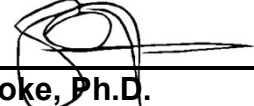
- Program Manager, Administrative Services at range 31

Human Resources recommends to the Superintendent/President the following new Classified Administrator position:

- Director of Professional Development & Training at range CM-10

RECOMMENDATION

Approve classification of new positions, job descriptions, and salary range, as stated above.

Subject: Approve Out-of-Country Travel	Attachment: None
Category: Consent Items	Type of Board Consideration: <div style="text-align: center;">  Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="text-align: center;">  Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended:  <hr/> Kristina Denée Pescarmona Assistant Superintendent/Vice President, Instructional Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

In compliance with Board Policy 7400, Employee Travel, MiraCosta College full time faculty member, Dr. Ansina Green, is requesting approval to travel to Reggio Emilia, Italy, to participate in the *Reggio Emilia Professors and Students Study Tour* from March 14-19, 2026.

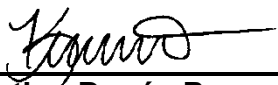
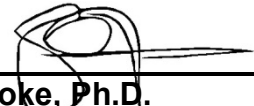
STATUS

This immersive professional development experience aligns directly with Dr. Green's work as a Child Development instructor and curriculum expert and supports the pedagogical framework already implemented in the MiraCosta College Child Development Center (CDC). The Reggio Emilia Approach emphasizes respect for children as capable, curious, and active participants in their own learning; a philosophy that is deeply embedded in our CDC's daily practice. Participating in this study tour will provide Dr. Green the opportunity to collaborate with educators and researchers at the Loris Malaguzzi International Centre, observe authentic classroom environments, and engage in dialogue about curriculum design, documentation, and family partnerships that foster inquiry-based learning.

These experiences will significantly enhance Dr. Green's ability to integrate Reggio principles into child development program curriculum, particularly in observation courses.

RECOMMENDATION

Approve out-of-country travel for Dr. Ansina Green to Reggio Emilia, Italy, March 14-19, 2026, to participate in *Reggio Emilia Professors and Students Study Tour*, with a cost not-to-exceed \$3,500, covered by the department's faculty professional development funds.

Subject: Approve Spring 2026 Program Components for the Oceanside Unified School District CCAP Dual Enrollment Program	Attachment: Spring 2026 Program Components for OUSD CCAP
Category: Consent Item	Type of Board Consideration: <div style="display: flex; justify-content: space-around; align-items: center;"> Information ✓ Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around; align-items: center;"> ✓ Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended:  <hr/> Kristina Denée Pescarmona Assistant Superintendent/Vice President, Instructional Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

In 2017, MiraCosta College established a College and Career Access Pathways (CCAP) Agreement for Dual Enrollment with Oceanside Unified School District (OUSD). The initial CCAP agreement with OUSD included courses in counseling, communications, and mathematics. Those CCAP courses proved successful, and OUSD and MiraCosta continued the CCAP partnership. Additional transfer and Career Education pathways have been developed for OUSD students. The attached Spring 2026 Program Components for OUSD CCAP represents the currently agreed upon course offerings for the spring 2026 academic term.

STATUS

A memorandum of understanding (MOU) was approved in August 2017 and is still in place. Until either district wants to rescind or change the MOU, it remains in effect but is focused on responsibilities and general items. The individual courses agreed to each term are defined separately in the Annual Program Components Agreement, so that the courses may be updated separately from the MOU.

RECOMMENDATION

Approve the Spring 2026 Program Components for the OUSD CCAP Dual Enrollment Program to offer dual enrollment classes through MiraCosta College during spring 2026.

APPENDIX
OCEANSIDE UNIFIED SCHOOL DISTRICT CCAP
SPRING 2026 PROGRAM COMPONENTS

Courses of Instruction: MCCD will schedule classes each semester at OUSD high schools to prepare students for college success. Students from El Camino, Oceanside, and Surfside high schools will be eligible to enroll in the course offerings listed below.

Estimated Number of Students to be Served: 619

Total Sections: 21

Spring 2026 Course Offerings									
Location	Course Name	Catalog #	Units	Days	Time	Faculty	Employer	Student Contact Hours	Enrollment Cap
<i>Online*</i>	NURS	151	3	Online	<u>Asynch</u>	Staff	MCCD	48-54	45
<i>Online*</i>	CHLD	113	3	Online	<u>Asynch</u>	Staff	MCCD	48-54	40
<i>Online*</i>	NUTR	108	3	Online	<u>Asynch</u>	Staff	MCCD	48-54	40
<i>Online*</i>	BTEC	107	3	Online	<u>Asynch</u>	Staff	MCCD	48-54	35
<i>Online*</i>	ITAL	102	4	Online	<u>Asynch</u>	Staff	MCCD	80-90	30
<i>Online*</i>	FILM	101	3	Online	<u>Asynch</u>	Staff	MCCD	48-54	40
<i>ARR</i>	MATH	292	1	ARR	<u>Asynch</u>	Staff	MCCD	Varies	Varies
<i>ARR</i>	BUS	292	1	ARR	<u>Asynch</u>	Staff	MCCD	Varies	Varies
<i>ARR</i>	HOSP	292	1	ARR	<u>Asynch</u>	Staff	MCCD	Varies	Varies
<i>ARR</i>	CSIT	292	1	ARR	<u>Asynch</u>	Staff	MCCD	Varies	Varies
<i>ARR</i>	CHLD	292	1	ARR	<u>Asynch</u>	Staff	MCCD	Varies	Varies
<i>OHS</i>	MATH	150	5	M-TH	12:15-1:45	Staff	MCCD	80-90	35
<i>OHS</i>	STAT	C1000	4	T/W/TH	8:30-10	Staff	MCCD	64-72	35
<i>OHS</i>	BUS	130	3	T/TH	8:30-10	Staff	MCCD	48-54	40
<i>OHS</i>	ANTH	101	3	M/W	8:30-10 <u>+Asynch</u>	Staff	MCCD	48-54	40
<i>OHS</i>	ADM	100	3	ARR	ARR	Staff	OUSD	48-54	40
<i>OHS</i>	ADM	200	3	ARR	ARR	Staff	OUSD	48-54	40
<i>OHS</i>	DESN	207	3	ARR	ARR	Staff	OUSD	80-90	24
<i>OHS</i>	NURS	151	3	ARR	ARR	Staff	OUSD	48-54	45
<i>SEA</i>	HOSP	153	3	M-TH	1:15-2:40	Staff	MCCD	48-54	40
<i>SEA</i>	BUS	130	3	M-TH	1:15-2:35	Staff	MCCD	48-54	40

*If the **Days** column says *Online*, that means instruction is fully asynchronous, with no designated meeting time.

Criteria used to select courses in a dual enrollment program:

- Applicability of course towards post-secondary educational goals (major and general education)
- Transferability to the University of California and California State University systems
- Applicability of skills in the high school environment as well as in post-secondary education
- Completion of coursework in a Career Education pathway, leading to in-demand workforce skills attainment and gainful employment.

Rev. 12/1/25

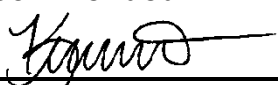
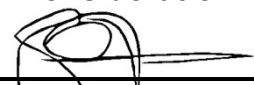
Books and Instructional Materials – The total cost of books and instructional materials for OUSD students participating as part of this CCAP Agreement will be borne by OUSD.

Course	Books and Instructional Materials	Cost per Title
NURS 151	The Human Body in Health and Illness Author: Barbara Herlihy Edition: 8th	\$81.99
CHLD 113	The course does not require purchasing books or instructional materials.	N/A
NUTR 108	Food & Culture Author: Kittler Edition: 7th	\$64.49
BTEC 107	The course does not require purchasing books or instructional materials.	N/A
ITAL 102	The course does not require purchasing books or instructional materials.	N/A
FILM 101	Looking at Movies Author: Dave Monahan Edition: 8th	\$50.95
MATH 150	Active Calculus Single Variable Workbook for Chapters 1-4 Author: Matthew Boeklins Edition: 2018	\$10.99
STAT C1000	Statway College 4.1 Author: Carnegie West ED Edition: 4th	\$35.00
BUS 130, OHS	The course does not require purchasing books or instructional materials.	N/A
ANTH 101	The course does not require purchasing books or instructional materials.	N/A
ADM 100	Criminal Justice Today Edition: 16th Author: Frank Schmalleger	\$93.99
ADM 200	California Criminal Law Concepts 2025 Edition: 24th Edition, 2025 Author: Hunt and Rutledge	\$92.00
NURS 151, OHS	The Human Body in Health and Disease Author: Kevin T Patton Edition: 7th	\$75.59
DESN 207	The course does not require purchasing books or instructional materials.	N/A
HOSP 153	The course does not require purchasing books or instructional materials.	N/A
BUS 130, SEA	The course does not require purchasing books or instructional materials.	N/A

APPROVED BY: _____

Date: _____

Dr. Sunita V. Cooke,
Superintendent/President

Subject: Approve Updated Course Agreement with Carlsbad Unified School District for the Spring 2026 Dual Enrollment Program	Attachment: Exhibit A Course Agreement Spring 2026
Category: Consent Item	Type of Board Consideration: <div style="display: flex; justify-content: space-around;"> Information ✓ Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around;"> ✓ Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended:  <hr/> Kristina Denée Pescarmona Assistant Superintendent/Vice President, Instructional Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

During 2018/19, the Carlsbad Unified School District (CUSD) and MiraCosta Community College District entered into a Dual Enrollment agreement, which enabled CUSD students to enroll in MiraCosta College classes at Carlsbad and Sage Creek high schools during the regular school day to earn both high school and college credit. The program was a success, and additional agreements have continued. The Instructional Services Division worked with leaders from CUSD to identify courses to be offered during the spring 2026 term, and that agreement is reflected in the courses proposed on the attached Exhibit A Course Agreement. As with previous agreements, the seats in dual enrollment courses will be limited to CUSD students only.

STATUS

A memorandum of understanding (MOU) was approved in December 2018 and is still in place. Until either district wants to rescind or change the MOU, it remains in effect but is focused on responsibilities and general items. The individual courses agreed to each term are defined separately in the Exhibit A Course Agreement, so that the courses may be updated separately from the MOU.

RECOMMENDATION

Approve the new Exhibit A Course Agreement with Carlsbad Unified School District to offer dual enrollment classes through MiraCosta College during spring 2026.

EXHIBIT A
SPRING 2026 COURSE AGREEMENT
Between
MIRACOSTA COMMUNITY COLLEGE DISTRICT
and CARLSBAD UNIFIED SCHOOL DISTRICT

This Course Agreement is being executed between MiraCosta Community College District ("MCCD"), and Carlsbad Unified School District ("CUSD") as Exhibit A to the *Dual Enrollment Program Agreement between Carlsbad Unified School District and MiraCosta Community College District* ("Dual Enrollment Program Agreement"), the terms of which are incorporated herein by this reference. Unless otherwise expressly indicated herein, in the event of a conflict between this *Course Agreement* and the *Dual Enrollment Program Agreement*, the *Dual Enrollment Program Agreement* shall control. This *Course Agreement* is entered into between MCCD and CUSD as of the effective date set forth below.

Effective Date of Course Agreement: December 19, 2025

Period of Course Agreement: January 2026 – June 2026

College Courses: MCCD shall offer the following approved educational courses:

Spring 2026 Course Offerings									
Location	Course Name	Catalog #	Units	Days	Time	Faculty	Employer	Student Contact Hours	Enrollment Cap
CHS	MUS	114	3	Online	Asynch	Staff	MCCD	48-54	35
CHS	COMM	C1000	3	Online	Asynch	Staff	MCCD	48-54	30
SCHS	SOC	102	3	Online	Asynch	Staff	MCCD	48-54	40
SCHS	BUS	130	3	Online	Asynch	Staff	MCCD	48-54	40
SCHS	BTEC	107	3	ARR	ARR	Staff	CUSD	48-54	35

+ Please note, enrollment restrictions may exist if students choose to take a lower-level course to meet college/university major requirements.

Notices. Any notice, communication, or delivery required by this Agreement by either Party to the other shall be delivered to:

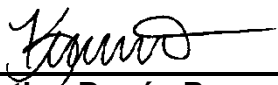
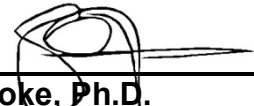
Carlsbad Unified School District
Dr. Bryan Brockett
Assistant Superintendent Instructional Services
6225 El Camino Real
Carlsbad, CA 92009

MiraCosta Community College District
Denée Pescarmona
Vice President of Instructional Services
1 Barnard Drive
Oceanside, CA 92056

MIRACOSTA COMMUNITY COLLEGE DISTRICT

APPROVED BY: _____
Dr. Sunita V. Cooke, Superintendent/President

DATE: __/__/20__

Subject: Approve Updated Course Agreement with San Dieguito Union High School District for the Spring 2026 Dual Enrollment Program	Attachment: Exhibit A Course Agreement Spring 2026
Category: Consent Item	Type of Board Consideration: <div style="display: flex; justify-content: space-around;"> Information <input checked="" type="checkbox"/> Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around;"> <input checked="" type="checkbox"/> Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended:  <hr/> Kristina Denée Pescarmona Assistant Superintendent/Vice President, Instructional Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

During the 2014/15 academic year, the San Dieguito Union High School District (SDUHSD) and MiraCosta Community College District entered into a Dual Enrollment agreement, which enabled SDUHSD students to enroll in MiraCosta College classes at Canyon Crest Academy, La Costa Canyon, San Dieguito Academy, and Torrey Pines high schools during the regular school day to earn both high school and college credit. The program was a success, and additional agreements have continued. The Instructional Services Division worked with leaders from SDUHSD to identify courses to be offered during the spring 2026 term, and that agreement is reflected in the courses proposed on the attached Exhibit A Course Agreement. As with previous agreements, the seats in Dual Enrollment courses will be limited to SDUHSD students only.

STATUS

A revised memorandum of understanding (MOU) was approved in September 2020. Until either district wants to rescind or change the MOU, it remains in effect but is focused on responsibilities and general items. The individual courses agreed to each term are defined separately in the Exhibit A Course Agreement, so that the courses may be updated separately from the MOU.

RECOMMENDATION

Approve the new Exhibit A Course Agreement with San Dieguito Union High School District to offer dual enrollment classes through MiraCosta College during spring 2026.

EXHIBIT A
SPRING 2026 COURSE AGREEMENT
Between
MIRACOSTA COMMUNITY COLLEGE DISTRICT and
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

This Course Agreement is being executed between MiraCosta Community College District ("MCCD"), and San Dieguito Union High School District ("SDUHSD") as Exhibit A to the *Dual Enrollment Program Agreement between San Dieguito Union High School District and MiraCosta Community College District (Dual Enrollment Program Agreement)*, the terms of which are incorporated herein by this reference. Unless otherwise expressly indicated herein, in the event of a conflict between this *Course Agreement* and the *Dual Enrollment Program Agreement*, the *Dual Enrollment Program Agreement* shall control. This *Course Agreement* is entered into between MCCD and SDUHSD as of the effective date set forth below.

Effective Date of Course Agreement: December 19, 2025

Period of Course Agreement: January 2026 – May 2026

College Courses: MCCD shall offer the following approved educational courses:

Spring 2026 Course Offerings									
Location	Course Name	Catalog #	Units	Days	Time	Faculty	Employer	Student Contact Hours	Enrollment Cap
CCA	MATH	260	4	ARR	ARR	Staff	SDUHSD	80-90	35
CCA	MATH	270	4	ARR	ARR	Staff	SDUHSD	64-72	35
CCA	BTEC	107	3	ARR	ARR	Staff	SDUHSD	48-54	35
SDA	DESN	100	3	ARR	ARR	Staff	SDUHSD	80-90	22
TPHS	MATH	270	4	ARR	ARR	Staff	SDUHSD	64-72	35
LCC	MATH	270	4	ARR	ARR	Staff	SDUHSD	64-72	35
LCC	DRAM	105	3	ARR	ARR	Staff	SDUHSD	48-54	40

+ Please note, enrollment restrictions may exist if students choose to take a lower-level course to meet college/university major requirements.

Notices. Any notice, communication, or delivery required by this Agreement by either Party to the other shall be delivered to:

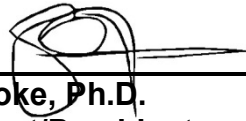
San Dieguito Union High School District
 Bryan Marcus
 Associate Superintendent of Education Svcs.
 4100 Normal Street
 San Diego, CA 92103

MiraCosta Community College District
 Denée Pescarmona
 Vice President of Instructional Svcs.
 1 Barnard Drive
 Oceanside, CA 92056

MIRACOSTA COMMUNITY COLLEGE DISTRICT

APPROVED BY: _____
 Dr. Sunita Cooke, Superintendent/President

Date: ____/____/20____

Subject: Approve Sabbatical Leave Recommendations for FY 2026/27	Attachment: Summary of Sabbatical Leave Applications for AY 2026-2027
Category: Consent Items	Type of Board Consideration: <div>Information <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Action <input type="checkbox"/></div>
Institutional Goals: mcc mission statement.pdf (miracosta.edu)	Institutional Goal Supported: <div>Goal 1 <input type="checkbox"/> Goal 2 <input type="checkbox"/> Goal 3 <input type="checkbox"/> Goal 4 <input checked="" type="checkbox"/></div>
	Approved for Consideration: <div> _____ Sunita V. Cooke, Ph.D. Superintendent/President</div>

BACKGROUND

As established in board policy, the superintendent/president, the Sabbatical Leave Committee, and the Academic Senate evaluate and recommend sabbatical leaves to the board of trustees.

STATUS

Based on the Faculty Assembly contract, the number of sabbatical leaves available is eight percent of the full-time faculty in an academic year, which for 2026/27 would be sixteen (16). Seventeen sabbatical applications were received. Following committee review, one applicant withdrew, and one was not recommended for approval. The remaining fifteen applicants are presented for board approval. The Sabbatical Leave Committee approved fifteen (15) applications on October 3, 2025, and the Academic Senate approved the applications on November 7, 2025.

RECOMMENDATION

Approve the 2026/27 sabbatical leave recommendations, as detailed on the following summary. Approval of sabbaticals does not grant traditional approval required for professional travel. It simply grants the time period and year of compensation for engagement in sabbatical research.

Summary of Sabbatical Leave Applications for AY 2026-2027

[LINK to the full applications.](#)

1. **Name:** Pilar Hernandez
Department: International Languages
Semester Requested: Spring 2027
Abstract: The purpose of this sabbatical is to develop a pilot Zero Textbook Cost (ZTC) course, SPAN 121: Introduction to Hispanic Cultures. This newly approved course, currently under review for General Education (GE) Humanities approval, examines global Hispanic cultures through creative works such as film, music, art, literature, and traditions. During the sabbatical, I will design a flexible, modular Canvas course that engages students in meaningful cultural analysis and can be readily adapted by other faculty in the department.
2. **Name:** Robert Bond
Department: History
Semester Requested: Spring 2027
Abstract: This sabbatical aims to significantly enhance the learning experiences for online students by thoroughly revising and reimagining the World History I (HIST 100) course. Since starting to teach World History online in 2014, and particularly following the shift brought about by COVID, most students now enroll in online courses each semester. While I've made gradual improvements over time, this sabbatical provides an opportunity for a comprehensive update to History 100. The process and insights gained from this work will also inform future updates for World History II and The Modern Middle East online courses. The primary goals are: (1) Eliminate textbook costs by integrating open educational resources (OER) and library materials. (2) Develop engaging course content, assignments, and activities for the diverse communities that make up MiraCosta's student body. (3) Teach students the responsible use of AI, with a focus on its application in historical research.
3. **Name:** Mariana Silva
Department: ESL
Semester Requested: Spring 2027
Abstract: The purpose of my proposed sabbatical leave is to curate and create OER materials for the beginning ESL courses (levels 1-3) with a focus on accessibility and cultural relevancy. I will research, analyze, and curate existing OER course materials, and create new open educational materials through the lens of equity, inclusiveness, diversity, anti-racism, and accessibility. This project will help the department's goal of reducing textbook costs and using Open Educational Resources that will remove barriers for our students and can be easily modified and updated to reflect the emerging needs of our diverse student population.
4. **Name:** Robert Falero
Department: Physical Science
Semester Requested: Fall 2026
Abstract: The purpose of this sabbatical is to develop internationally relevant Oceanography 101 course materials with a specific focus on the Mediterranean region, tailored for delivery in Italy as part of the MiraCosta Study Abroad program. My aim is to expand the Physical Sciences curriculum, increase program awareness and enrollment, and provide an opportunity for cross discipline student engagement, to increase equity in a STEM field. This can be accomplished by integrating oceanographic concepts that highlight Italy's unique coastal environments, marine biodiversity, and regional oceanographic processes. Adding cross-cultural perspectives will provide students with a globally informed understanding of ocean science in a Mediterranean context. The course modalities will include introductory slide decks, field-based learning opportunities, local case studies and online supplemental learning materials.

5. **Name:** Angela Beltran-Aguilar
Department: Math
Semester Requested: Fall 2026
Abstract: The purpose of this sabbatical is to create a comprehensive four-part resource on effective study skills for students in STEM classes with a particular emphasis on Math. The resource will have different forms of media such as text, images, videos, tables, websites, etc. The goal is to support students with the first 3 modules: general study skills, using A.I. to enhance Math learning, and resources for Math students with learning differences. Then, I will create a fourth module for instructors, departments, and the institution, with recommendations to support the development of study skills.
6. **Name:** Catherine Walker
Department: Computer Science
Semester Requested: Spring 2027
Abstract: The purpose of this sabbatical is to learn about, apply, and share universal design strategies for creating course materials. I will participate in workshops and/or coursework, compile a packet of resources for my colleagues, and implement lessons learned to revise the CS111 Introduction to Computer Science: Java I course textbook. The textbook will be shared publicly to be available to all students. The goal is to improve accessibility and make the learning experience more inclusive and culturally relevant—injecting humanity into technical coursework by ensuring that students of all backgrounds and abilities can see themselves reflected in the material, feel a sense of belonging, and fully participate in their own learning. These efforts aim to close equity gaps and increase student success.
7. **Name:** Emiko Kiyochi
Department: International Languages
Semester Requested: Spring 2027
Abstract: The purpose of this sabbatical is to update and expand my knowledge of two interconnected strands: Japanese culture and Learning Sciences. It is a part of my long-term project to revamp my program with a commitment to student-centeredness, to improve representations of diverse student identities in instructional material and to better support students with underdeveloped study skills.
My culture study will focus on the lived experiences of marginalized populations in Japan and the evolution of Japanese popular culture, to develop inclusive and nuanced Instructional content. My Learning Sciences study will focus on text comprehensibility and the differential impacts of print versus digital reading, particularly for novice readers and students with underdeveloped reading proficiency.
These activities aim to enhance student engagement, foster mutual respect, and improve learning outcomes across diverse learner profiles.
The sabbatical will result in annotated bibliographies, micro-lessons and representative products that strive for inclusivity, comprehensibility, and just-in-time learning support. These deliverables will be directly usable in Japanese language and culture courses and adaptable across disciplines. My sabbatical work will contribute to a more equitable and inclusive program, aligning with institutional goals for diversity, equity, and inclusion while strengthening support for a wide spectrum of students.
8. **Name:** Himgauri Kulkarni
Department: Biology
Semester Requested: Fall 2026
Abstract: The purpose of this sabbatical is to enhance teaching and learning in Microbiology by developing accessible, high-quality instructional resources and flexible course materials that will benefit both faculty and students. The project is designed to support student success, foster engagement, and create sustainable resources that can be used across the discipline. This sabbatical will allow me to focus on developing instructional resources and laboratory experiences that directly support student success in Microbiology. By learning new instructional design skills, creating an accessible online resource hub, and redesigning laboratory activities, I will provide tools that strengthen equity, engagement, and learning across Introduction to

Microbiology (Bio 230). These efforts will help students build essential skills such as critical thinking, information literacy, quantitative reasoning, creativity, inquiry, and teamwork. By centering the sabbatical on these core skills, the project strengthens the alignment between course outcomes and MiraCosta's Core Competencies while creating sustainable resources that improve student achievement and advance the college's mission of inclusive and innovative teaching.

9. **Name:** JahB Prescott

Department: Letters

Semester requested: Fall 2026

Abstract: The purpose of this sabbatical is to examine Asynchronous and On-ground learning opportunities for the Letters Department in association with the Umoja program to continue to build the Umoja cohort structure in courses. We have had two successful cohorts and expanded the program from C1000 through to ENGL 201 in our third On-ground cohort, and plan to include an asynchronous online late start 8-week model to equitably support African American students and students interested in engaging with Reading and Composition from an Afrocentric Lens. During my sabbatical, I will research California Based community colleges that support Umoja Programs, and examine how they utilize modalities, including the Asynchronous Online and On-ground 8-week models in English to engage African American Students. I will apply this research to MCC's Umoja Program in order to further enrich academic success and retention data.

10. **Name:** Jim Julius

Department: Online Education

Semester Requested: Spring 2027

Abstract: This sabbatical will provide time for me to deepen my expertise around the creation of instructional videos, create a resource to support faculty who make instructional videos, and apply my learning in support of the Student Online Academic Readiness (SOAR workshop). Instructional video is a key element of humanized, equitable online instruction. The advent of AI tools and social media influence on many students' video consumption preferences means that conventional wisdom about creating instructional videos may be outdated. The inclusion of a modern video production studio for the campus in the new professional learning building also elevates the importance of being prepared to support faculty using that space. I will create a comprehensive guide on the TIC website to help faculty use video creation tools and apply principles of instructional video design. Finally, I will apply what I learn to develop videos that will support a much-needed asynchronous version of the SOAR workshop. I offer dozens of these workshops in a live format each year, and over 9000 students have taken it, but there is a clear need to offer a robust, asynchronous version to reach even more students.

11. **Name:** Karina Duarte

Department: General Counseling

Semester Requested: Fall 2026

Abstract: The primary goal of this sabbatical is to design and share a student-centered career exploration module to be embedded within COUN 100: College and Career Success, a 3-unit transferable course that integrates academic success strategies with career and academic planning. The module will help students critically engage with artificial intelligence (AI) tools during career exploration and decision-making. To prepare for this work, I will complete CSIT 150: Artificial Intelligence: Concepts and conduct a literature review on AI's implications for the workforce, ethics, and equity.

These knowledge-building activities will inform the development of the career exploration module, a counselor toolkit with implementation resources, and a Flex workshop designed to support COUN 100: College and Career Success instructors.

These deliverables will be informed by an annotated bibliography and a reflective write-up connecting coursework and research to instructional practice.

12. **Name:** Laney Collins

Department: Counseling

Semester Requested: Spring 2027

Abstract: The purpose of this sabbatical is to examine best practices across the 113 California Community Colleges related to diversity, equity, and empowerment initiatives for student athletes. The project will result in the development of a semester-long series of modules and/or workshops designed to address the academic, social, and developmental needs of student athletes, with the goal of advancing equity-minded practices and fostering inclusive learning. I will conduct a review of current research, analyze exemplary programs at other institutions, and consult with faculty, coaches, and administrators experienced in supporting student athletes. Each module/workshop will highlight a critical theme relevant to the lived experiences of student athletes, such as mental health, race & bias on the field, women in sports, LGBTQ+ Athletes, Black voices in Athletics, First-Gen Athletes, etc to name a few.

The program will contribute to strengthening team culture within our athletic programs while also cultivating a broader campus environment that values inclusion and empowerment. By amplifying the voices of current and former student athletes, this work seeks to integrate research-based practices into sustainable, equity-focused programming that benefits both athletes and the wider community.

13. **Name:** Laura Hayek

Department: Counseling

Semester Requested: Spring 2027

Abstract: The purpose of my sabbatical is to gain a deeper understanding of how bias, discrimination, and identity-based stress affect the academic, social, and emotional experiences of Middle Eastern and North African (MENA) students, and to develop practical tools for counseling faculty to support them at MiraCosta. I will review current research, examine support programs at other colleges, and consult with faculty and practitioners experienced in this area. Based on what I learn, I will create a Canvas module with best practices and resources for counseling faculty, including a lesson tailored to our new COUN 115: Multicultural Counseling course. My goal is to provide lasting, equity-focused resources that help counselors foster a more inclusive and supportive environment for MENA students.

14. **Name:** Rhonda Welch Scalco

Department: Child Development

Semester Requested: Spring 2027

Abstract: My sabbatical project has two main goals. First, I want to deepen my understanding of infant and toddler development so I can more confidently teach the department's infant/toddler courses. Second, I'll be revising those courses to align with the California Alignment Project, and creating Canvas pilots that include assignments, activities, and full content that others in the department can use. To start, I will participate in professional development training led by respected experts in the field. The focus will be on trauma-informed practices and culturally responsive care.

When designing the Canvas materials, I will be sure to keep students in mind and provide them with a more inclusive and culturally grounded understanding of infant and toddler development. In the second phase, I will work with the California Alignment Project personnel to make sure our courses meet the necessary standards. I will also prepare all the required documentation for revision. Throughout the process, I will incorporate cultural practices, inclusive teaching methods, and developmental frameworks that honor the identities of children, families, and educators. Our curriculum will reflect both the science and the heart of early childhood care.

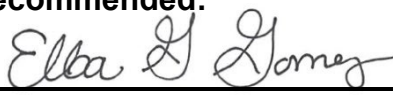

15. **Name:** Tony Burman

Department: Letters

Semester Requested: Spring 2027

Abstract: The purpose of my sabbatical is to apply current scholarship on the "rhetorics of space" such that I can create a stronger sense of student belonging both (1) in the classroom and (2) on the SEC campus. For the classroom, I will investigate "rhetorics of digital space" so that I can add two delivery platforms to my C1001 course: one for the writing process -- think a

"digital cafe with tutor"(AI) and the other to present student work-- think a dynamic digital newspaper. For the SEC campus, I will review current scholarship on "rhetorics of physical space" and consult with other community colleges. I want to create a list of campus design elements that can foster student belonging. I am currently co-chair of the SEC Advisory, and I view the SEC campus as a "rhetorical (persuasive) physical space" that reinforces ideologies and values; I want to make sure it values fostering student belonging. (What's the lack of a bus stop suggest to our student body? How does the absence of a plaza perpetuate the parking lot-to classroom-to parking lot (PCP) reality we face? What designs can we implement that could help students better connect with the campus.)

Subject: Approve FF&E Purchase of Dell Computers for the 3000 Series Building Computer Classrooms (OCN)	Attachment: None
Category: Consent Item	Type of Board Consideration: Information <input checked="" type="checkbox"/> Consent <input checked="" type="checkbox"/> Action <input type="checkbox"/>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <input checked="" type="checkbox"/> Goal 1 <input type="checkbox"/> Goal 2 <input checked="" type="checkbox"/> Goal 3 <input checked="" type="checkbox"/> Goal 4
Recommended:  Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

As part of the Measure MM bond program, the purchasing of furniture, fixtures, and equipment ("FF&E") is needed in association with new construction and renovation projects. This need for FF&E, specifically Dell Computers, is related to the project needs identified for the 3000 Series Computer Classrooms at Oceanside campus.

STATUS


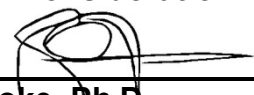
California Public Contract Code section 20652 allows public agencies to utilize bids awarded by other public agencies (also known as "piggyback") obtaining the same price and the same terms and conditions as the awarding agency when the awarding agency follows the statutory criteria for competitive bidding and when the pricing and terms have proven to be in the best interest of the district. The district has identified the use of the Dell Technologies FCCC UCOP #C000000886546- customer Agreement #2018-000068/00004206, for the purchase of specific items at the lowest cost and best overall for district purchases.

The equipment purchases have been identified with a total cost not to exceed \$120,000 and are detailed below:

Project Name	NTE Cost	Supplier
3000 Series Computer Classrooms	\$120,000	Dell Technologies

RECOMMENDATION

Approve purchase of computers for the 3000 Series Building Computer Classrooms (OCN) through Dell Technologies in an amount not to exceed \$120,000.

Subject: Approve Partial Guaranteed Maximum Price and Corresponding Change Order to Design-Build Services Contract for the Oceanside B4500 Science Building Renovation Project	Attachment: None
Category: Consent Items	Type of Board Consideration: <div style="display: flex; justify-content: space-around; align-items: center;"> Information ✓ Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around; align-items: center;"> ✓ Goal 1 ✓ Goal 2 Goal 3 ✓ Goal 4 </div>
Recommended:  <hr/> Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

On February 15, 2024, the Board of Trustees (“Board”) approved item IX.C, the award of a Design-Build Services Contract for Programming and Collaboration Phase Services and Design Through Agency Approval and Final Guaranteed Maximum Price Phase Services (“Contract”) for the Oceanside B4500 Science Building Renovation project (“Project”) to Balfour Beatty Construction, LLC and HMC Architects (“DBE”). Via this same agenda item, the Board directed district staff to bring the final proposed Guaranteed Maximum Price (“GMP”) for the Construction Phase of the Project back to the Board for approval when district staff has received same from the DBE.

Per the Project’s Contract, at the conclusion of Design Through Agency Approval and Final Guaranteed Maximum Price Phase Services, and after obtaining Division of State Architect (“DSA”) approval of the construction documents for the Project, the DBE is to provide district staff and Program Management Office staff (“PMO”) a proposed Final Guaranteed Maximum Price for Phase 3 Construction Phase Services (“GMP”) for the Project for district staff’s and PMO’s review and recommendations to the Board for approval or rejection of the GMP. If the Board approves the GMP for the Project, district staff/PMO will subsequently issue to DBE a Change Order for Construction Phase Services for the Board approved GMP amount.

On March 14, 2019, the Board approved the authorization for the vice president for administrative services to execute change orders and contract amendments for Measure MM Bond Program and other district facilities contracts based on recommendations from district staff and outside legal counsel. The Board’s action was based on the authority provided to the

district by the legislature pursuant to, without limitation, Education Code sections 81655 and 81656. The district has operated without incident since then.

On December 14, 2023, the Board approved the delegated authority previously authorized by the Board in 2019 to the position of assistant superintendent/vice president of administration services. The district has operated without incident since then.

STATUS

While DSA has not yet finalized its review and approval of the Project design, to address and mitigate any impacts to this Project related to material supply chain disruptions, as well as to ensure the Project is completed before the commencement of the district's fall 2027 semester, the DBE has submitted a proposed GMP to district staff and PMO for the HVAC portion of the Project's Construction Phase Services and is obtaining subcontractor bids to present to the PMO a GMP for the demolition and early site investigation portions of the Project's Construction Phase Services in advance of DSA finalizing its review and approval of the Project design (hereinafter sometimes collectively referred to as "Partial GMP").

District staff and PMO have reviewed the DBE's proposed GMP for the HVAC portion of the Project's Construction Phase Services, reviewed the DBE provided back up to support the DBE's proposed GMP for the HVAC portion of the Project's Construction Phase Services and have finalized negotiations with the DBE for the GMP for the HVAC portion of the Project's Construction Phase Services. The PMO now presents to the Board for approval a GMP in the amount of \$4,120,847 for the HVAC portion of the Project's Construction Phase Services.

During the upcoming weeks, the PMO and District staff are to receive the DBE's proposed GMP for the demolition and early site investigation portions of the Project's Construction Phase Services, which is not to exceed \$900,587. As the Board's meeting schedule does not timely coincide with the PMO and district staff's receipt of the DBE's proposed GMP for the demolition and early site investigation portions of the Project's Construction Phase Services, before construction bidding conditions fluctuate, and to ensure Project completion before the commencement of the district's fall 2027 semester, the PMO and district staff recommends that the Board delegate its authority to the assistant superintendent/vice president of administrative services to approve and execute a change order to the Project Contract to memorialize the GMP for the demolition and early site investigation portions of the Project's Construction Phase Services.

RECOMMENDATION

Given the foregoing, district staff, and the Program Management Office recommend as follows, and request that the Board take the following actions:

1. Approve a GMP in the amount of \$4,120,847 for the HVAC portion of the Project's Construction Phase Services.
2. Approve the issuance of a Change Order to the Project Contract in an amount of \$4,120,847 to memorialize the GMP for the HVAC portion of the Project's Construction Phase Services.
3. Authorize the assistant superintendent/vice president of administrative services to approve and execute a Change Order to the Project Contract to memorialize the GMP for the demolition and early site investigation portions of the Project's Construction Phase Services in an amount not to exceed \$900,587.

4. Direct district staff to bring the Change Order memorializing the GMP for the demolition and early site investigation portions of the Project's Construction Phase Services before the Board for ratification within sixty (60) days of the assistant superintendent/vice president of administrative services approving and executing this Change Order to the Project Contract; and
5. Direct district staff to bring the final proposed Guaranteed Maximum Price for the remainder of the Construction Phase Services of the Project not included in the Partial GMP that is the subject of this Board meeting agenda item back to the Board for approval when district staff has received same from the DBE.

The Board's approval of the Project's Partial GMP via the approval of this Board meeting agenda item does not limit any of the district's rights, remedies and defenses pursuant to the Contract regarding the GMP for the remainder of the Project not included in this Board meeting agenda item.

Subject: Ratify and Approve Contracts and Purchase Orders	Attachment: Contract and Purchase Order Ratification List
Category: Consent Item	Type of Board Consideration: <div style="display: flex; justify-content: space-around;"> Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around;"> Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended: Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration: Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board Policy 6330—Purchasing and Contracts requires, in part, that all contracts valued at more than the current bid level, as specified in Public Contract Code §20651 et seq. (calendar year 2025 = \$114,800.00), will be presented to the Board of Trustees for prior approval, but that contracts valued at less than the current Public Contract Code bid level may be presented to the board for ratification rather than prior to execution. All contracts ratified by the board shall be deemed to be fully executed district commitments and may not be subsequently cancelled, withheld or amended, unless determined by the vice president, administrative services to be a legally unenforceable obligation.

The policy also requires that no matter what the expected dollar value of a contract for legal or public auditing services, such a contract will be presented to the board for prior approval, unless it is determined by the superintendent/president and the vice president, administrative services, that time is of the essence and that the district's best interests are best served by issuing a contract on an immediate basis. Any such contract issued under these circumstances shall be brought forward to the board for formal approval at the next board meeting.

In accordance with Public Contract Code §22000 et seq. and Board Resolutions #13-10/11 and #14-10/11, the district may procure public works using the California Uniform Public Construction Cost Accounting Act (CUPCAA) with a current bid limit of \$200,000 for construction.

STATUS

The Purchasing and Material Management Department has attached the latest monthly summary of the contracts and purchase orders for the board's ratification and approval as a consent item.

RECOMMENDATION

Ratify and approve contracts and purchase orders, as listed in the attachment.

Contract and Purchase Order Ratification List
October 21, 2025 – November 20, 2025

In accordance with Board Resolutions #13-10/11 and #14-10/11, the following public works transactions were procured in compliance with the California Uniform Public Construction Cost Accounting Act (CUPCCAA) per PCC §220000 et seq.

CUPCCAA POs from \$5,000 – \$200,000			
PO #	Vendor	Description	Amount
25004983	GST Inc	Cafeteria phase 1-audio.: AV Upgrades (ITS)	\$67,011.25
25004830	JP Weiman Construction, Inc.	OC tennis courts bathrooms remodel (Fac)	\$50,014.00
25004986	Maurice Gannon	4C-Barnard Sidewalk Repair (Fac)	\$24,900.00
25004987	Maurice Gannon	Reclamation Area CMU Enclosure (Fac)	\$22,800.00
25004984	Maurice Gannon	40 Yard Dumpster Slab (Fac)	\$21,800.00
25004783	Communication Wiring Specialists Inc	San Elijo Campus Copper (Fac)	\$11,094.00
25004982	Pathway Communications, Ltd	Hylfex Room Upgrades (ITS)	\$9,715.00
25004827	JP Weiman Construction, Inc.	OC 4200 fuel storage floor repair (Fac)	\$6,192.00
25004794	Kitchell	Bridge Replacement Project (Fac)	\$5,000.00

In accordance with BP/AP 6340—Bids and Contracts, Emergency Repair Contracts Without Bid, the following transactions were procured when repairs or alternations are necessary to continue existing classes or to avoid danger of life or property.

Emergency Repair Contracts Without Bid			
PO #	Vendor	Description	Amount
	No Entries at this time		

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include soliciting at least three (3) competitive written quotes, pre-existing contracts, or negotiations to maximize the district's value.

POs from \$25,000 - \$114,800			
PO #	Vendor	Description	Amount
25004773	Robert Ferrilli LLC	Consulting (Bus Admin)	\$76,500.00
25004768	Oside Arena Holdings Inc	Contract Services (Student Life / Leadership)	\$49,765.00
25004828	Eide Bailly LLP	Audit Services (Fin)	\$44,100.00
25004629	SAGE Publications, Inc.	E-Resources (Lib)	\$41,797.00
25004938	WRD Consulting, LLC	Contract Services (Instruct Serv)	\$40,000.00
25005043	Institute for the Future	Contract Services (Bus Svcs)	\$35,000.00
25004908	Krueger International Inc	Furniture (Pur)	\$34,060.09
25004727	Academic Impressions	Software Renewal (ITS)	\$30,000.00
25005038	Alliant Insurance Services, Inc.	Insurance (Risk Mgt)	\$26,909.00
25004807	Southwest Offset Printing	Printing (Comm Ed)	\$25,035.08

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include soliciting at least three (3) competitive informal quotes (e.g., telephone quotes), pre-existing contracts, or negotiation to provide maximum value to the district.

POs from \$10,000 - \$24,999			
PO #	Vendor	Description	Amount
25005030	CDW-G (Punchout)	Equipment (Fac)	\$24,620.86
25004955	Community College League of Califom	E-Resources (Lib)	\$20,483.00
25005010	CulinArt Group	Equipment (Bus Admin)	\$20,124.80

25004688	Wacker Biotech US Inc.	Contract Services (Workforce Dev)	\$19,800.00
25004858	American Association of Community Colleges	Membership (Pres)	\$18,881.00
25004637	K-12 Technology Group	Software Renewal (ITS)	\$17,128.71
25004710	Mn8 Creative, Inc/CollegeAPP	Advertising (PIO)	\$16,250.00
25004702	Turf Star Inc	Equipment (Fac)	\$15,998.27
25004630	Dow Jones And Company, Inc.	E-Resources (Lib)	\$15,336.17
25004869	Joseph H. Harvey	Consultant (Fin Aid)	\$15,000.00
25004652	Ascend Learning Holdings LLC	Online Exam Fees (Career Ed)	\$13,959.00
25005015	CDW Government Inc	Software Renewal (ITS)	\$11,980.40
25004848	IBM Corporation	Software Renewal (ITS)	\$11,598.72
25005054	Uptown 11 Studios LLC	Contract Services (Career Ed)	\$11,400.00
25004760	CDW Government Inc	Technology Equipment (ITS)	\$10,507.07
25004891	Megan Callen	Contract Services (Found)	\$10,000.00

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include using pre-existing contracts or negotiation to provide maximum value to the district.

POs from \$5,000 - \$9,999			
PO #	Vendor	Description	Amount
25005061	iContact Marketing Corp	Subscription (PIO)	\$9,975.00
25004707	Cart Mart Inc	Equipment (Fac)	\$8,664.41
25004638	Oracle America Inc	Software (ITS)	\$8,632.83
25004672	MPS North America LLC	E-Resources (Lib)	\$8,590.00
25004709	City of Encinitas	Licenses Fees (Fac)	\$7,720.76
25004633	Dell (Punchout)	Equipment (ITS)	\$7,700.44
25004949	Hudson Printing	Printing (Found)	\$6,652.80
25004929	Waxie Punchout	Supplies (Fac)	\$6,261.28
25005042	California Community Colleges Chancellor's Office	Subscription (Lib)	\$5,900.00
25004749	Waxie Punchout	Supplies (Fac)	\$5,736.66
25004836	Mawanay Palombo Group	Promotional Items (PIO)	\$5,500.53
25004879	Yosimar J Reyes	Guest Speaker (Student Equ)	\$5,500.00
25004711	Access Ingenuity	Software Renewal (ITS)	\$5,363.00
25005013	Perusall	Electronic Subscription (Online Ed)	\$5,000.00

In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII.L (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Change Orders			
PO #	Vendor	Description	Amount
	No entries this month		

In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII.L (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Construction Contract Change Orders			
PO #	Vendor	Description	Amount
	No entries this month		

Total Contract Expenditures: \$971,958.13			
Ratify MCC purchase orders 25004629 through 25005067			

In accordance with BP/AP 6330—Purchasing and Contracts, and Public Contract Code Sections 20651 and 20662, the following were executed or amended as follows.

MOUs / Grants / Instructional / Miscellaneous Agreements			
Contract #	Supplier	Description	Amount
25000191_SCON	San Diego County Office of Education	SDCOE Apprenticeship Evaluation and Research	\$80,000.00
25000202_SCON	Foundation for California Community Colleges	Shortened Courses CoP Grant - FCCC	\$20,833.33

In accordance with BP/AP 6330—Purchasing and Contracts, and Public Contract Code Sections 20651 and 20662, the following were executed or amended as follows.

Facilities Use Agreements			
Contract #	Licensee	Description	Amount
25000185_SCON	Gamepoint Basketball	Civic Center - Youth Basketball	\$20,000.00
25000188_SCON	Pacific Ridge School	Civic Center - Pacific Ridge Tennis	\$20,000.00
25000203_SCON	San Diego Clippers	Civic Center - Close Basketball Practices with SD Clippers	\$20,000.00
25000196_SCON	The Hack Foundation	Co-Sponsorship - engage in rapid and collaborative engineering	\$1,125.68
25000200_SCON	Blood Cancer United Inc.	Civic Center -Workshop for Blood Cancer United Volunteers	\$350.00
25000180_SCON	Loli's Bites	Food Vendor for SAN DDLM 2025	\$0.00
25000182_SCON	Cristina Catalan	Food Vendor for SAN DDLM 2025	\$0.00
25000183_SCON	Gabriela Carlota Sanchez	Food Vendor for SAN DDLM 2025	\$0.00
25000189_SCON	National Association of Teachers of Singing	Food Vendor with Concert Hall	\$0.00
25000190_SCON	SoCal Frozen	Food Vendor for SAN DDLM 2025	\$0.00
25000197_SCON	California Rural Legal Assistance, Inc.	Co-Sponsorship - Free Legal Assistance for Students	\$0.00
25000199_SCON	Vista Community Clinic	Co-Sponsorship with Health Services	\$0.00

Capital Improvement Program Contract and Purchase Order Ratification List October 21, 2025 - November 20, 2025

In accordance with Board Resolutions #13-10/11 and #14-10/11, the following public works transactions were procured in compliance with the California Uniform Public Construction Cost Accounting Act (CUPCCAA) per PCC §220000 et seq.

CUPCCAA POs from \$5,000 – \$200,000			
PO #	Vendor	Description	Amount
	No entries this month		

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include soliciting at least three (3) competitive written quotes, pre-existing contracts, or negotiations to maximize the district's value.

POs Greater Than \$25,000			
PO #	Vendor	Description	Amount
25004752	ePlus Technology, inc.	04205 – 3000 Building Series - Network Equipment and WAPs for the 3000 Series (OCN)	\$380,419.20
25004738	Cauvel & Dacey P.C.	Various Projects - Legal Services	\$160,127.50
25004750	CDW Government Inc	04205 - 3000 Building Series - Equipment and Furniture (OCN)	\$55,509.79

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include soliciting at least three (3) competitive informal quotes (e.g., telephone quotes), pre-existing contracts, or negotiation to provide maximum value to the district.

POs from \$10,000 - \$24,999			
PO #	Vendor	Description	Amount
25004735	Elite Relocation Services	04237 – 4500 Building – Services for the clearing out of Building 4500 prior to renovation and the setting up of Swing Space (OCN)	\$23,757.86

Per BP/AP 6330—Purchasing and Contracts, the following transactions were procured using various award methods. This may include using pre-existing contracts or negotiation to provide maximum value to the district.

POs from \$0 - \$9,999			
PO #	Vendor	Description	Amount
25004903	Elite Relocation Services	04205 – 3000 Series Building – Services needed for the Management of the Warehouse (OCN)	\$5,715.00
25005008	Konica Minolta Business Solutions	03722 – T120 PMO Office -- Office Supplies (OCN)	\$2,000.00





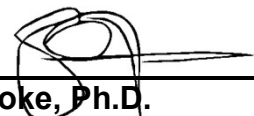
In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII.L (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Change Orders			
PO #	Vendor	Description	Amount
	No entries this month		

In accordance with Public Contract Code Sections 20651, 20655, 20659, Education Code Section 81656, and Board Agenda Item VIII.L (12/9/15), the following transactions were entered into and approved by the vice president, administrative services.

Construction Contract Change Orders			
PO #	Vendor	Description	Amount
	No entries this month		

Total Contract Expenditures: \$627,529.35			
Ratify Purchase Orders – 2500: 4738, 4752, 4735, 4750, 4903,5008			

Subject: Adopt Resolution No. 11-25/26 – Excuse Board Member Absence	Attachment: Resolution No. 11-25/26 – Excuse Board Member Absence
Category: Action Items	Type of Board Consideration: <div style="display: flex; justify-content: space-around;"> Information Consent Action  </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around;">  Goal 1 Goal 2  Goal 3  Goal 4 </div>
	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board Policy 2725–Board Member Compensation and Education Code section 72024 establish that a board member may be paid for any meeting when absent if the board by resolution excuses the absence for performance of services for the community college district outside the board meeting, illness, jury duty, or a hardship deemed acceptable to the board.

STATUS

Trustee Anna Pedroza was absent from the board meeting of the MiraCosta Community College District Board of Trustees on November 20, 2025, due to a hardship deemed acceptable to the board.

RECOMMENDATION

Adopt Resolution No. 11-25/26, excusing the absence of Trustee Anna Pedroza from the board meeting on November 20, 2025.

**MIRACOSTA COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 11-25/26**

EXCUSE BOARD MEMBER ABSENCE

WHEREAS, Trustee Anna Pedroza was absent from a board meeting on November 20, 2025, of the MiraCosta Community College District Board of Trustees, due to a hardship deemed acceptable to the board.

NOW, THEREFORE, BE IT RESOLVED by the MiraCosta Community College District Board of Trustees that the above-noted absence of Trustee Pedroza is excused and that, in accordance with the applicable provisions of Education Code section 72024, no reduction in monthly compensation will be made for the absence.

PASSED AND ADOPTED by the Board of Trustees of the MiraCosta Community College District of San Diego County, California, this 18th day of December 2025, by the following vote, which constitutes a majority of the Board of Trustees:

AYES:

NOES:



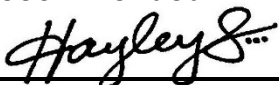
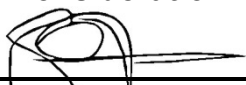
ABSENT:

ABSTENTIONS:

STATE OF CALIFORNIA)
)
SAN DIEGO)

I, Sunita V. Cooke, Ph.D., Secretary of the Board of Trustees of the MiraCosta Community College District, do hereby certify that the foregoing is a full, true, and correct copy of the resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary of the Board of Trustees

Subject: Sunshine the MiraCosta College Academic Associate Faculty CCA/CTA/NEA Initial Proposal to the MiraCosta Community College District for the Contract to Commence July 1, 2026	Attachment: None
Category: Action Items	Type of Board Consideration: <div style="display: flex; justify-content: space-around;"> Information Consent Action  </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around;"> Goal 1 Goal 2 Goal 3 Goal 4  </div>
Recommended:  <hr/> Hayley D. Schwartzkopf, J.D. Assistant Superintendent/Vice President, Human Resources	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

The collective bargaining agreement between the district and the MiraCosta College Academic Associate Faculty ("MCCAAF") expires on June 30, 2026.

As required by Government Code § 3547, the MCCAAF's initial proposal for a new agreement must be presented at a public meeting and the public has to be given a chance to comment on the proposal. According to Board Policy and Administrative Procedure 2610, the adoption shall be indicated as a separate action item on the board agenda.

STATUS



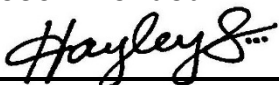
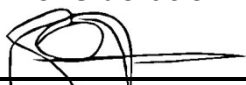
The MCCAAF intends to negotiate changes in the terms and conditions of employment contained in the following articles of the agreement with the MiraCosta College Community District to commence on July 1, 2026.

- Article 1 Agreement and Recognitions: Include EOPS and Counselors in the unit.
- Article 2 Rights of the Association: Provide compensated time for all negotiations between the parties. Increase the number of weekly compensated hours for association work.
- Article 5 Dues Deductions: Develop dues deduction system to reflect shorter than a semester work schedules; Increase frequency of the District providing unit member information to the Association.

- Article 7 Workload Scheduling and Reemployment Preference: Eliminate use of LHE throughout the CBA; Improve scheduling process to honor the work of associate faculty by increasing the available minimum load; Define process for termination
- Article 8 Working Conditions/Support Services: Ensure faculty have full access to all necessary items, supplies, and spaces to serve students.
- Article 9 Evaluation Procedures: Clarify observer access process for online evaluation; Provide training to evaluators and observers to ensure a quality faculty and student experience.
- Article 11 Office Hours: Offer equitable compensation for office hours and for student success. Add paid office hours for summer and winter sessions.
- Article 12 Salary Schedule and Placement: Improve salary and salary procedures to achieve parity with full time faculty.
- Article 13 Health Benefits: Create a plan that optimizes state reimbursement to the district for providing quality health insurance to unit members and their families. Include other health and welfare benefits which are available to other employees.
- Article 15 Sick Leave: Provide paid parental leave.
- Article 17 Assigned Time: Offer equitable compensated hours for faculty assigned to standing collegial governance committees.
- Article 18 Grievances: Addition of binding arbitration.

RECOMMENDATION

Adopt the Sunshine list of the MiraCosta College Academic Associate Faculty CCA/CCT/NEA Initial Proposal to the MiraCosta Community College District, as stated above.

Subject: Sunshine the MiraCosta Community College District Initial Proposal to the MiraCosta College Academic Associate Faculty CCA/CTA/NEA for the Contract to Commence July 1, 2026	Attachment: None
Category: Action Items	Type of Board Consideration: Information Consent  Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: Goal 1 Goal 2 Goal 3  Goal 4
Recommended:  Hayley D. Schwartzkopf, J.D. Assistant Superintendent/Vice President, Human Resources	Approved for Consideration:  Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

The collective bargaining agreement between the district and the MiraCosta College Academic Associate Faculty ("MCCAAF") expires on June 30, 2026.

As required by Government Code § 3547, the district's initial proposal for a new agreement must be presented at a public meeting, the public has to be given a chance to comment on the proposal, and the Board of Trustees has to adopt the proposal at a public meeting. This process is generally done in three steps: (1) in a closed session on negotiations, what the district anticipates proposing is discussed and agreed upon; (2) at a board meeting, the district presents the initial proposal publicly to the board as an information item; and, (3) the proposal is put on the next board agenda for public comment and board approval.

According to the Board Policy and Administrative Procedure 2610, the adoption shall be indicated as a separate action item on the board agenda.

STATUS

The district intends to negotiate changes in the terms and conditions of employment contained in the following articles of the agreement with the MCCAAF for the contract period to commence on July 1, 2026.






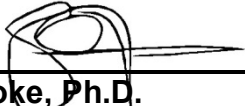
Article 7 Workload and Scheduling Priority: Negotiate changes to online education instructional requirements to teach hybrid or online courses; negotiate changes

to scheduling priority procedures, including grounds for termination; negotiate honors, work experience, and internships compensation.

- Article 8 Working Conditions/Support Services: Update language to reflect current processes and procedures.
- Article 9 Evaluation Procedures: Revise evaluation procedures for associate faculty, including online evaluation procedures, training requirements, evaluative assessment criteria and updated forms.
- Article 11 Office Hours: Clarify language related to reporting office hours and compensation; revise language related to non-classroom office hours.
- Article 12 Salary Schedule and Placement: Negotiate changes to the salary schedule and salary placement, including break in service.
- Article 15 Leaves of Absence: Add procedure for reporting absences for online education.
- Article 16 Professional Growth (FLEX): Negotiate compensation related to FLEX obligations.
- Article 20 Term: Term of agreement.

RECOMMENDATION

Adopt the Sunshine list of the MiraCosta Community College District initial proposal to the MiraCosta College Academic Associate Faculty CCA/CTA/NEA, as stated above.

Subject:	Attachment:
Board Policy 4070 – Course Auditing	Board Policy 4070 – Course Auditing
Category:	Type of Board Consideration:
Board Policies – Second Read	Information Consent  Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported:
	 Goal 1  Goal 2  Goal 3  Goal 4
	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board policies and administrative procedures receive periodic review. New board policies and revisions to board policies are presented to the board of trustees for review and approval.

STATUS

Edits to Board Policy 4070 – Course Auditing have been completed and approved by College Council. The policy was reviewed as a first read by the board and, with requested clarifying language added, is now presented for a second read and adoption by the board.

RECOMMENDATION

Adopt Board Policy 4070.

~~Students may not audit courses.~~

Individuals may audit courses that have been designated by the College as eligible for auditing.






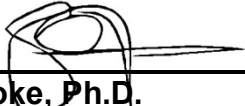
The fee for auditing courses shall be \$15 per unit. Students who are already enrolled in 10 or more credit units shall not be charged the audit fees for up to 3 units of audited courses. This can include any combination of courses totaling not more than three units. Any course that exceeds three units requires that students pay the full audit fees

~~Students enrolled in 10 or more credit units can audit up to 3 semester units of coursework for free. This can include one 3-unit course or a combination of courses totaling no more than 3 units. Any course that exceeds 3 units requires paying the full \$15 per unit fee as courses cannot be partially audited.~~

Auditors do not have enrollment priority over those taking a course for credit.

No auditor shall be permitted to change their enrollment status to receive credit for the course.

Classroom attendance of students auditing a course shall not be included in computing the apportionment due to a community college district.

Subject: Board Policy 2715 – Code of Ethics/Standards of Practice	Attachment: Board Policy 2715 – Code of Ethics/Standards of Practice
Category: Board Policies – Periodic Review	Type of Board Consideration: Information Consent  Action
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported:  Goal 1  Goal 2  Goal 3  Goal 4
	Approved for Consideration:  _____ Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Board policies and administrative procedures receive periodic review. New board policies and revisions to board policies are presented to the board of trustees for review and approval.

STATUS

A periodic review of Board Policy 2715 – Code of Ethics/Standards of Practice has been completed and approved by College Council, and no changes were recommended. The policy is now presented for adoption by the board.

RECOMMENDATION

Adopt Board Policy 2715.

The members of the Board of Trustees of the MiraCosta Community College District pledge to perform their duties in accordance with their oath of office. They are an independent, policy-making body committed to serving the educational needs of all residents of the MiraCosta Community College District, and to carrying out their duties and responsibilities in accordance with the highest standards of ethical behavior. Ethical behavior is fundamentally defined as behavior that distinguishes right from wrong as measured by the accepted rules of conduct for a society and/or a profession.

Board Policy 2715, Code of Ethics/Standards of Practice, together with Board Policy 3050, Institutional Code of Ethics, shall constitute the ethical standard for members of the board in both the conduct of policy and in their relationships with the administration, staff, students, and the district community. Board Policy 2715, Code of Ethics/Standards of Practice, shall be reviewed at least annually to insure that it remains a vital document, and each member of the board will read and sign the code annually...

Within this ethical context and the board's obligation to the college's primary mission, each member of the board will adhere to the standards of practice described below.

Accordingly, individual board members will take responsibility for:

- A. Devoting an appropriate amount of time, thought, and study to their duties as community college board members so that they may render effective and creditable service.
- B. Staying informed about the responsibilities and duties of trusteeship.
- C. Working with companion board members in a spirit of harmony and cooperation despite any differences of opinion that may arise during vigorous debate of issues and treating fellow board members with respect and civility.
- D. Basing all decisions on all the available facts in each situation, voting with honest conviction in every case, unswayed by partisan bias, and upholding and abiding by the final majority decision of the board.

MiraCosta Community College District

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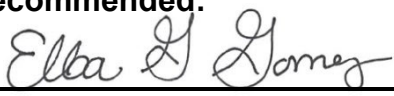
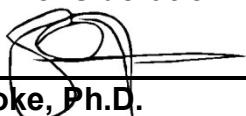
Adoption History:	12/8/09, 1/21/15, 11/18/15
Periodic Review:	11/15/11, 10/16/12, 3/19/13, 12/10/13, 12/10/14, 12/9/15, 4/18/19, 10/20/22, 10/19/23, xx/xx/xx
Reference Update:	11/14
References:	ACCJC Accreditation Standard IV.C.11 Brown Act, Government Code §§ 54859 et seq. Board Policy 2710, Conflict of Interest Board Policy 2815, Closed Sessions Board Policy/Administrative Procedure 3050, Institutional Code of Ethics
CCLC Update:	#9, 9/05: #25, 11/14: #44, 4/24
Steering:	S/P / N/A

- E. Remembering at all times that no member of the board has any legal authority outside the meetings of the board and that each member will conduct relationships with college staff, students, the local citizenry, and the media on that basis.
- F. Being aware that they are responsible to all residents in the MiraCosta Community College District and not solely to those who elected them, and exercising the authority delegated to them by the voters with as much care and concern for the least influential as for the most influential members of the community.
- G. Resisting every temptation and outside pressure to use their positions as community college board members to benefit either themselves or any other individual or agency apart from the total welfare of the MiraCosta Community College District and avoiding the perception of conflicts of interest.
- H. Recognizing that it is as important for the board to review and understand the educational program of the college as it is to plan for the business of the college operation.
- I. Bearing in mind under all circumstances that the board is legally responsible for the effective operation of the MiraCosta Community College District, that its primary function is to establish the policies by which the MiraCosta Community College District is to be administered, and that it shall hold the superintendent president and the superintendent/president's staff responsible for the administration of the educational program and the conduct of college business.
- J. Ensuring transparency by adhering to the law and spirit of open meeting laws and regulations.
- K. Welcoming and encouraging the active involvement of students, employees, and residents in the MiraCosta Community College District with respect to establishing policy on current college operations and proposed future developments, and for considering their views in board deliberations and decisions.
- L. Thoroughly understanding that all matters discussed or disclosed during a lawfully held closed session are confidential and that all notes, minutes, records, or recordings made of such a closed session are confidential and shall remain confidential unless and until required to be disclosed by action of the board or by law.
- M. Using appropriate channels of communication.
- N. Availing themselves of opportunities to enhance their potential as board members through participation in leadership and planning retreats, educational conferences, workshops, and training sessions offered by local, state, and national organizations.
- O. Being informed about the actions and positions of state and national community college trustee associations.

- P. Striving to provide the most effective community college board service of which they are capable, and doing so in a spirit of teamwork and devotion that acknowledges public education as the greatest instrument for the preservation and perpetuation of our representative democracy.
- Q. Providing board direction and priorities during budget development.

All board members must maintain the highest standards of conduct and ethical behavior and adhere to the board's code of ethics. The board will promptly address any violation by a board member or members of the code of ethics in the following manner:

The superintendent/president and governing board president are authorized to consult with legal counsel when they become aware of or are informed about actual or perceived violations of pertinent laws and regulations, including, but not limited to, conflict of interest, open and public meetings, confidentiality of closed session information, and use of public resources. Violations of law may be referred to the district attorney or attorney general as provided for in law. Violation of Board Policy 2715, Code of Ethics/Standards of Practice, will be addressed by the board president, who will first discuss the violation with the board member to reach a resolution. If resolution is not achieved and further action is deemed necessary, an ad hoc ethics committee may be appointed to examine the matter and recommend further courses of action to the board. The committee will consist of one member appointed by the board president and one by the board vice president, neither appointee to be the president or vice president. If the board member alleged to have violated this policy is the board president and/or vice president, the board members not subject to the complaint may appoint the committee member(s) by consensus. The committee will initiate a thorough, fact-finding process regarding the complaint, including an interview with the member in question, and report its findings and recommendations to the board. If the board determines the member did not violate Board Policy 2715, the board will conclude the process. If the board determines that the member violated Board Policy 2715, the unaffected board members, in consultation with legal counsel, will determine the appropriate sanctions, which may include censure of the board member.

Subject: Audio and Video Streaming of Meetings	Attachment: None
Category: Discussion Items	Type of Board Consideration: <div style="text-align: center;">  Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="text-align: center;">    Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended:  Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

District staff currently provides live audio streaming of board meetings and retains audio recordings for 30 days, consistent with the Brown Act, as the approved minutes serve as the official record. There is interest in exploring the addition of video streaming and recording of meetings, as well as archiving these recordings for future access. Initial review indicated that video streaming might be straightforward; however, further analysis has shown that implementation is more complex and resource-intensive.


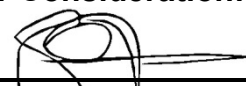
STATUS

Consultation with Information Technology Services (ITS) personnel has confirmed that adding video streaming is a complex undertaking. It would require substantial investment in equipment across all three meeting sites, as well as dedicated personnel to install, operate, and maintain the system. Reliable video streaming is not simply a matter of adding cameras; it involves integrating audio-visual components, managing live broadcasts, and ensuring consistent quality and accessibility.

Additionally, archiving video recordings beyond the current 30-day retention period would necessitate secure storage solutions and ongoing management. Staff is continuing to evaluate options, costs, and potential impacts to determine feasibility and to identify possible implementation strategies.

RECOMMENDATION

For discussion only.

Subject: Report Update of Emergency Declaration and Emergency Actions to Elevator Repair at the Oceanside Campus Building 14 Student Services	Attachment: None
Category: Information Items	Type of Board Consideration: <div style="display: flex; justify-content: space-around; align-items: center;"> ✓ Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around; align-items: center;"> ✓ Goal 1 ✓ Goal 2 Goal 3 ✓ Goal 4 </div>
Recommended:  Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

Resolution No. 4-25/26 was approved at the October 16, 2025, board meeting to authorize the superintendent/president to declare an emergency and to take emergency actions in accordance with Public Contract Code §22050.



On the afternoon of September 8, 2025, the elevator in Building 14 (Student Services) at the Oceanside Campus became stuck between floors while occupied. The elevator doors could not be opened to release the individuals inside. MiraCosta College Police promptly contacted the Oceanside Fire Department for assistance. After multiple unsuccessful attempts to lower the elevator, the fire department was forced to use jaws of life equipment to open the doors and safely evacuate the occupants. While the rescue was successful, the operation caused significant damage to the elevator doors, which now require full replacement. This elevator serves to provide the primary ADA access to the main level of the Oceanside Campus.

STATUS

On September 11, 2025, Schindler Elevator Corporation in San Diego, CA, who installed the elevator during the construction of the Student Services Building, conducted a damage assessment, and determined that the cost of the repairs would be approximately \$33,818.13. The elevator repairs are in progress. Barring any unforeseen conditions, the repairs should be completed by January 31, 2026.

RECOMMENDATION

Updated report for information only.

Subject: Budget Development Calendar for Fiscal Year 2026/27	Attachment: None
Category: Information Item	Type of Board Consideration: <div> <div>✓</div> <div>Information</div> <div>Consent</div> <div>Action</div> </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div> <div>✓</div> <div>Goal 1</div> <div>✓</div> <div>Goal 2</div> <div>✓</div> <div>Goal 3</div> <div>✓</div> <div>Goal 4</div> </div>
Recommended:  <hr/> Elba G. Gomez Assistant Superintendent/Vice President, Administrative Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

AP 6250 – Budget Development states that a schedule is provided to the board by December of each year, which includes dates for presentation of the tentative budget, required public hearings, board study sessions, and approval of the final budget.

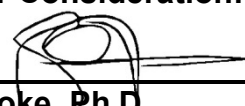
STATUS

The following calendar has been established for the Fiscal Year 2026/27 budget development, pending the board's approval of its 2026 meeting calendar.

Tentative Budget Workshop – June 11, 2026
Tentative Budget Approval – June 25, 2026
Final Budget Workshop – September 3, 2026
Final Budget Public Hearing – September 10, 2026
Final Budget Approval – September 10, 2026

RECOMMENDATION

For information only.

Subject: Superintendent/President Search Update	Attachment: None
Category: Information Items	Type of Board Consideration: <div style="display: flex; justify-content: space-around; align-items: center;"> ✓ Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around; align-items: center;"> ✓ Goal 1 ✓ Goal 2 ✓ Goal 3 ✓ Goal 4 </div>
	Approved for Consideration: <div style="text-align: center;">  <hr style="width: 100%;"/> </div> Sunita V. Cooke, Ph.D. Superintendent/President

BACKGROUND

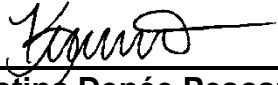
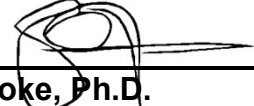
Superintendent/President Sunita V. Cooke has indicated her intention to resign, effective summer 2026.

STATUS

Board President Rick Cassar will provide an update of the recruitment process.

RECOMMENDATION

For information only.

Subject: Instructional Services Division Report	Attachment:
Category: College-Related Reports	Type of Board Consideration: <div style="display: flex; justify-content: space-around;"> Information Consent Action </div>
Institutional Goals: mcc_mission_statement.pdf (miracosta.edu)	Institutional Goal Supported: <div style="display: flex; justify-content: space-around;"> Goal 1 Goal 2 Goal 3 Goal 4 </div>
Recommended:  <hr/> Kristina Denée Pescarmona Assistant Superintendent/Vice President, Instructional Services	Approved for Consideration:  <hr/> Sunita V. Cooke, Ph.D. Superintendent/President

Instructional Services and Library (*Zhenya Lindstrom, Sarah Carpenter, Lauren McFall, Michelle Ohnstad, Amy Paopao*)

Guided Pathways/Academic and Career Pathways Success Teams

In summer 2025, the Academic Career Pathways (ACP) Success Teams partnered with Orientation and Student Support to host Welcome Fest for new students, providing career and “light your fire” pathway exploration activities for approximately 430 students and 500 family members. This semester, the teams completed more than 600 success coaching sessions, reaching 42 percent of first-time-to-college disproportionately impacted (DI) students, and supported 528 students through 16 career-focused events.

The college continues to streamline student support through the TargetX/Salesforce Customer Relationship Management (CRM) platform. There are 223 active TargetX users, with new programs such as Academic Success and Equity (ASE) and Student Accessibility Services (SAS) now in the system. Since August 2024, 171 events have been managed via TargetX, drawing a total of 3,653 attendees. General Counseling’s paper referral form was replaced with a student-centered electronic referral workflow that provides a streamlined, cross-departmental approach to just-in-time student support.

Dual Enrollment Program

Dual enrollment continues to grow, with 742 course enrollments in fall 2025 across three school districts. Over 40 percent of participants identify as Hispanic/Latinx, aligning with MiraCosta’s mission as a Hispanic-Serving Institution. In partnership with Oceanside Unified School District (OUSD), the program launched a four-year cohort in fall 2025, with 21 students pursuing both a high school diploma and an associate’s degree in Biomanufacturing. The college hired Omar Jimenez as the first Dual Enrollment Program Manager, and the team presented at the California Coalition of Early and Middle Colleges Dual Enrollment Summit and the 2025 National Alliance of Concurrent Enrollment Partnerships Conference.

Career and Technical Education Credit by Exam for High School Students

An updated dashboard now tracks whether high school students who earn Career and Technical Education (CTE) Credit by Exam enroll at MiraCosta during or after high school. In Carlsbad Unified School District (CUSD), 45 percent participated in dual/concurrent enrollment and 35 percent enrolled after high school; in OUSD, 47 percent took a course concurrently and 39 percent enrolled post-graduation; and in San Dieguito Union High School District (SDUHSD), 9 percent enrolled concurrently, and 20 percent enrolled after high school. MiraCosta expects about 1,000 high school students to have Credit by Exam opportunities in fall 2025 and 4,000 in spring 2026.

Learning Commons: The Learning Centers and Library

The Learning Centers (TLC) strengthened academic support through expanded partnerships with Academic Success and Equity (ASE) Programs, Extended Opportunity Programs and Services (EOPS), the Mathematics, Engineering, Science Achievement (MESA) Program, Athletics, and ACP Success Teams. Supplemental Instruction provided support across disciplines with 1,489 contacts through week thirteen. TLC hosted First Friday Science Talks and other engagement events. Faculty coordinators continued collaboration with faculty, with more than 15 faculty now holding office hours in TLC spaces.

In fall 2025, the library's technology loan program served 1,135 students with laptops and hotspots, addressing students' technology barriers. The library also built a Diverse Voices collection featuring titles selected by ASE students. A library digital exhibit at the Oceanside campus on the Trail of Tears (1830–1850) highlighted the forced removal of over 100,000 Native Americans from their ancestral lands.

School of Arts, International Languages and Ethnic Studies (*Jonathan Fohrman, Phillip Boland, Leigh Cotnoir, Dan Siegel, Xuchi, Eggleton, Emiko Kiyochi, Dave Massey, Olivia Quintanilla*)

Art and Media Arts Technologies

This semester's art gallery exhibits featured the work of Art Professors, Joshua Almond and Juan Cabrera. Art Professor Jonathan Marquis had a recent solo exhibition at the Flathead County Library in Montana that featured drawings he made on site at each of Montana's 59 glaciers. The documentary film, *Something to Hold*, which focuses on this project, has just been released.

A group of Art and Media Arts and Technologies (MAT) students recently traveled with faculty and staff to participate in [the LightBox Expo](#), an event focused on art in the entertainment industry. Students participated in workshops, explored evolving trends, and met with representatives of various studios, and assorted artists working in the entertainment industry, including illustrator and production artist, Andy Joseph, who is also a recent alumni from the program.

Dance

In early December, the Dance Program presented numerous performances of its fall dance concert, *Unraveling into Motion*.

Ethnic Studies

With the addition of two full-time faculty, the program has been able to offer more co-curricular programming to students and the wider campus community, including open houses, a large Ethnic Studies Community Day, a film event, and several guest speaker events.

International Languages

In October, Professor Emiko Kiyochi hosted a conference at the Oceanside Campus of the Teachers of Japanese of Southern California. Professor Kiyochi and her students have recently participated in activities with Oceanside's Japanese sister cities, Fuji and Kisarazu.

Music/Music Technology

The Music Program has presented a variety of concerts to the community this semester, with multiple performances by each of the ensembles. A special concert outside of the normal performance calendar is taking place on December 12 at St. Mark's Church in Clairemont, where singers from the MiraCosta College Chamber Choir, directed by Professor Arlie Langager, have been invited to take part in a concert by the professional ensemble SACRA/PROFANA. Professor Steve Torok was selected to conduct the 2026 Jazz Educator's Network Intercollegiate Community College Honors Jazz Ensemble at the upcoming annual conference in New Orleans.

Theatre and Film

This semester the Theatre Program presented *The Play That Goes Wrong*, directed by Professor Eric Bishop, and *The Yellow Boat*, directed by Professor Tracy Williams. On November 11, the Film Program hosted a career presentation that featured Oleg Livits, who is a producer on the 10-season series, *The Walking Dead*. This event provided a meaningful opportunity for students to learn about careers and opportunities in film. This event was organized by Professor Phillip Boland.

School of Continuing and Community Education (*John Makevich, Bea Aguilar, Erica Duran, Angela Senigaglia, Mariana Silva, Tom Tubon*)

Continuing Education

On October 30, Continuing Education, in partnership with the San Diego Housing Federation, hosted a successful Affordable Housing Management Academy Job Fair. More than ten employers in the affordable housing sector met directly with over 40 alumni and students, strengthening employment connections for participants in a key workforce pathway. On September 20, Continuing Education held the annual Expressions Celebration, featuring published work from 132 students across art, literature, and photography. More than 150 attendees gathered to recognize student creativity and accomplishment, reinforcing Continuing Education's role in fostering student engagement and skill development. On November 12, Diversity Day brought together nearly 225 attendees across morning and evening HyFlex sessions. Students shared cultural presentations, traditional clothing, music, and dance. Faculty integrated the event into class activities, creating a broad, community-building learning experience.

Community Education and Workforce Development

Heavy Equipment Operator Academy with Caltrans: From 321 applicants, 20 participants have been selected for the January 2026 Heavy Highway Construction and Trades Academy at the Technology Career Institute (TCI). This is a seven-week program prioritizing training of underserved community members for high-demand careers in heavy equipment operation.

Expansion of Uniquely Aabled Community Classes: TCI launched nine new community cooking classes for adults with developmental disabilities, taught by *Chopped* champion Chef Eliza Martin. Through partnerships with Perfect Fit Day Program and the San Diego Regional Center, the program served 80 individuals this fall and is confirmed to continue into spring 2026. New collaborations with the Training, Education and Resource Institute (TERI) Campus of Life will support future programming for uniquely abled residents in North County.

Marine and Maritime Workforce Development: TCI received a \$148,664 NOAA award to expand the Aquaculture Certificate Program. Funding provides financial support for students completing required internships and strengthens partnerships with UCSD, Hubbs-SeaWorld Research Institute, and the Port of San Diego. TCI also participates in the National Maritime Workforce Maritime Administration (MARAD) Community of Excellence and is a member of TMA BlueTech.

Scholarship and Philanthropic Support: TCI secured new scholarship funding this year, including:

- \$8,000 – Coastal Encinitas Rotary Club
- \$15,000 – Gene Haas Foundation
- \$30,000 – David Copley Foundation
- \$30,000 – Kaiser Permanente

These awards provide direct financial support for students in technical and workforce programs.

School of Nursing, Health and Wellness *(Danielle Lauria, Robert Fulbright, Alison Phinney)*

Nursing and Allied Health (NAAH)

The Certified Nursing Assistant (CNA) program had a total of 102 students complete the program in 2025. The program maintained a 98 percent retention rate, reached an 82 percent employment rate upon course completion and has continued to maintain a 100 percent state exam pass rate. The Rupe Foundation continues to support student success by providing grant funds for the purchase of essential educational materials to CNA students.

The Home Health Aide (HHA) program continued to thrive in 2025, receiving positive feedback from both the community and students. A total of 36 students completed the program, with a 97 percent retention rate and a 100 percent employment rate upon course completion.

The Medical Assistant (MA) program has been in discussion with TrueCare Healthcare Organization to enhance their partnership and expand long-term scholarship and externship opportunities. This collaboration aims to create a pipeline of potential employment candidates who can transition directly from school to the workplace. The program also successfully initiated an associate degree block transfer pathway with the University of Phoenix for Medical Office Professional degree students interested in a Bachelor of Science in healthcare administration.

The Licensed Vocational Nurse (LVN) program completed its Board of Vocational Nurses and Psychiatric Technicians (BVNPT) reapproval site visit in October. The visit went exceptionally well, resulting in only two minor recommendations for improvement. The August 2025 LVN graduates currently hold a 94 percent National Council Licensure Examination for Practical Nurses (NCLEX-PN) pass rate. The program continues to expand its clinical partnerships. This year, formal agreements with Sharp Grossmont and Palomar Health Rehabilitation Institute were established. The Villas at Poway will be an additional clinical site once the agreement has been completed. The LVN program is on track to graduate 36 students in August 2026.

The Registered Nursing (RN) Program continues to demonstrate strong student outcomes and meaningful progress toward statewide workforce priorities. For 2024/25, associate degree nursing (ADN) graduates, the program achieved a 93.75 percent National Council Licensure Examination for Registered Nurses (NCLEX-RN) pass rate. Among surveyed graduates (83

percent response rate), 85 percent secured employment within one year, and 55 percent have pursued or have completed a Bachelor of Science in Nursing (BSN). The RN Program was awarded \$149,649 through the California Community Colleges Chancellor's Office (CCCCO) Nursing Enrollment Growth and Retention Grant. Most of the grant funding is dedicated to ongoing student support initiatives such as tutoring, specialized instructional workshops, and dedicated hours for retention specialist services. The RN pinning ceremony took place on December 11.

Kinesiology, Health, and Nutrition (KHAN)

The Kinesiology, Health, and Nutrition (KHAN) Department has demonstrated strong commitment to promoting its courses and certificate programs across MiraCosta's Oceanside and San Elijo campuses. Faculty and staff are actively partnering with the Health Sciences Academic and Career Pathways (ACP) team to organize several health and wellness events for the spring 2026 semester.

School of Career Education (*Dr. Al Taccone, Paul Clarke, Claudia Flores, Ruben Gomez, Steve Isachsen, Nate Scharff, Nery Chapeton-Lamas, Cheryl Brown, Traci Cole*)

Small Business Development Center

The North San Diego Small Business Development Center (SBDC) strengthened regional partnerships and advanced client impact, highlighted by our collaboration with MiraCosta College on its inaugural Hazlo Realidad: Business Concept Challenge, where our team developed the competition content and served as judges, reinforcing our commitment to early-stage entrepreneurship and bilingual community engagement. Networkwide, the SBDC is reporting strong FY2025 performance, including 260 new business starts, 1,901 new jobs, \$266.5M in new sales, \$322.5M in capital infusion, and \$66.46M in contracts awarded, along with 22,577 advising hours and 14,118 training attendees, demonstrating continued demand and measurable outcomes for the region's small businesses.

Veterans Business Outreach Center

The SoCal Veterans Business Outreach Center (VBOC) delivered strong performance in project year 2024/25, exceeding most core program goals and expanding its regional impact. The center provided 1,426 counseling sessions (171 percent of goal) and trained 2,041 attendees in non-B2B workshops (149 percent of goal), while the B2B program surpassed all benchmarks with 120 sessions (150 percent) and 1,931 attendees (172 percent). Reboot workshops were a major success, delivering 38 sessions (227 percent) and reaching 240 attendees, an exceptional 206 percent of the quarterly target. Outreach efforts also exceeded expectations with 28 events (187 percent), and the VBOC supported 28 new business starts, achieving 93 percent of the projected goal. With stable staffing, effective budget management, expanded partnerships, and innovative new trainings, including eight AI-based modules, the SoCal VBOC demonstrated strong operational leadership and meaningful service to veterans, service members, and military families across San Diego and Imperial Valley counties.

Child Development

On December 14, MiraCosta College and Child Care Providers United (CCPU) honored the second cohort of graduates. The year-one and year-two cohorts reflect the success of a program intentionally designed to meet the needs of this population of family childcare providers, with all coursework offered in their home language, Spanish. This intentional approach ensures equitable access, strengthens student confidence, and supports students' academic and professional success. Together, these dedicated students have completed 12-15 units in Early Childhood Education, demonstrating a commitment to the children and families they serve.

Computer Science

On November 8, MiraCosta College hosted the annual HackCC event. HackCC is California's statewide hackathon for community college students providing a platform to explore new technologies, build innovative projects, and collaborate with peers. To quote faculty organizer, Professor Eduardo Mariscal, "The event was a great success. Students transformed their ideas into real, impressive projects, strangers became teammates, and everyone challenged themselves in meaningful ways. We welcomed participants from across San Diego and Los Angeles, and they proved that when given the right resources, support, and environment, community college students can create truly remarkable work."

Career Education (*Benjamin Gamboa, Stacey Mathis, Viviana Rodriguez, Molly Ash, Iris Ayala-Swindell*)

The Career Center hosted MajorFest 2025, engaging more than 350 students and 76 faculty members in increasing students' career development and strengthening connections between academic pathways and real-world opportunities. The year-long *What Can I Do With This Major?* campaign is helping increase students' career awareness in their choice of major and transfer goals.

Career Education Grants

Career Education grant investments started a pilot project to create speech-enabled AI chatbots that support ESL students and internationally trained nurses in strengthening medical English proficiency, clinical communication skills, and job readiness. The Strong Workforce team's partnerships across campus have provided students with impactful career exploration activities like the LightBox Expo field trip, Test Drive Career workshops, and the National Cyber League competition.

Apprenticeships and Work-Based Learning

The apprenticeship team implemented market research to recruit employer partners and prospective students. Twenty-one pre-apprentices have completed their program, and support continues for the development of LVN-RN and pharmacy technician apprenticeship programs.

School of Natural and Social Sciences (*Dr. Mike Fino, Megan Allison, Suzie Bailey, Dr. Robert Bond, Steve Eso, Bruce Hoskins, Dominique Ingato, Paul Katson, Kent McCorkle, Dr. Erika Peters, John Phillips, Jessica Perez-Corona, Dr. Terri Quenzer, Keau Wong*)

Physical Sciences

The Physical Sciences department has been working diligently over the past several years to bring a transfer engineering pathway to MiraCosta College. On September 22, Professor Khang Nguyen, along with Math and Science ACP Counselor, Jorge Guerrero, organized and hosted a pre-engineering workshop on the Oceanside campus. The workshop was designed for students to learn about engineering specialties, course offerings, and next steps for transfer. Guest speaker, Professor Reza Kamali, from CSUSM, gave an overview of what electrical engineering (EE) entails and what courses are being offered at CSUSM for EE majors. The event was a success, with more than 60 students in attendance.

History

On October 10, the History Department, in collaboration with the Letters, Ethnic Studies, and Student Equity programs, hosted the inaugural *Indigenous Peoples' Day Symposium* at the Oceanside Campus. The program featured presentations and cultural performances by indigenous scholars, language preservationists, and cultural workers that explored the

histories and contemporary experiences of native communities in the region. The event was attended by more than 150 students, faculty, staff, and community members.

Bioscience Workforce Development Hub

The Bioscience Workforce Development Hub (the Hub) officially launched its website: CABioscienceWFDHub.org. In fall, the Hub celebrated two new National Science Foundation (NSF) awards for statewide leadership in evidence-based practices for advisory boards in the biosciences and workforce navigation training for students. A subaward was also finalized for Executive Director Terri Quenzer to serve as the co-principal investigator for the main center that supports biotechnology programs nationwide, which is also funded by the NSF.

The Hub delivered presentations and moderated panels at the California Institute for Regenerative Medicine (CIRM) Annual Networking Conference, SoCalBio Investor Conference, Advancing California Apprenticeship Summit, National Science Foundation's (NSF) Advanced Technological Education (ATE) Principal Investigator (PI) Conference which included a panel with students that participated in our ExLENT (Experiential Learning for Emerging and Novel Technologies) grant-supported industry experiential learning, and finally, the NSF ExLENT PI Engagement Workshop.

MESA Program

For the fall semester, the MESA Program supported 16 MESA scholars in attending major STEM conferences nationwide, including Society for Hispanic Professional Engineers (SHPE) in Philadelphia, Annual Biomedical Research Conference for Minoritized Scientists (ABRCMS) in San Antonio, and Great Minds in STEM in San Diego. Students have reported valuable take-aways, such as meeting with professionals who gave them meaningful feedback on their resumes, hearing from people in industries they want to be a part of, and getting to meet other MESA students from across California to expand their network. They all returned feeling inspired and more confident than ever that they belong in STEM.

MESA Counselor Dorian Herrero supported 42 MESA scholars with their transfer applications, ensuring all TAG submissions met requirements. The average GPA among applicants was 3.66.

School of Humanities, Communication Studies and Math (*Lauren Halsted, Mary Gross, Jade Hidle, Jake Strona, Leola Powers, Dr. Leila Safaralian, Jeff Murico*)

Letters

The Letters Program hosted a wide range of events this semester. The Glassless Minds Open Mic Night series and accompanying writing workshops continued to draw strong student engagement. In October, the *Tidepools 2025* Literary and Arts Journal Celebration showcased student talent, featuring readings and presentations in which contributors shared their creative work and artistic processes.

On October 10, Professors Zulema Diaz, Rhonda Welch-Scalco, and Israel Pastrana organized the college's inaugural Indigenous People's Day. The event attracted 188 attendees and included multiple guest speakers, cultural presentations, and a specially curated library exhibit prepared by current student Tyler Beck.

The Letters Program continues its pivotal involvement with the college's ASE initiatives, currently offering ENGL C1000 for Umoja and Transition Scholars. This semester, Letters also offered ENGL C1000 for Mana, which featured two guest speakers: National Book Award winner Dr. Craig Santos-Perez and best-selling author Drew Afualo.

The PUENTE Program has two full ENGL C1000 cohorts this semester and provided several extracurricular learning opportunities for students. Activities included the Noche de Familia event on October 10, featuring writer Obed Silva; a college visit to UCSD and the Chicano Park Museum on November 14; and a field trip to the Motivational Conference hosted by UCLA on November 15. In partnership with UPRISE, PUENTE also offered a live performance and student workshops with Yosimar Reyes on November 24 and 25.

Communication Studies

Communication Studies, in partnership with its Academic and Career Pathway, hosted the Careers in Communication event on October 28, featuring a workshop with local professionals in journalism, public relations, and media. The department continues to play a leadership role in the short-term course workgroup, which is focused on strategically developing short-term course options for working adults. In addition, the department is collaborating with the Honors Program to strengthen support and opportunities for students.

Math

MiraCosta students recently participated in the American Mathematical Association of Two-Year Colleges (AMATYC) annual Student Mathematics League, a competition designed to promote interest in mathematics. This semester, 44 students took part in the contest and will advance to Part 2 of the competition in spring 2026.

This term marks an important milestone for the department with the launch of Math 110, which serves as the foundation for the college's new Data Science pathway. Looking ahead, the department is exploring the development of a Data Science certificate to further expand opportunities for students.