



MiraCosta Community College District (MCCD) Bid Notifications Interest Form

The MiraCosta Community College District (MCCD) is committed to promoting contract opportunities to all qualified contractors, professional service providers, vendors, and other businesses, with an emphasis on those companies located within the MCCD boundaries; the greater San Diego County area; are within a 50-mile "regionally local" radius north and northeast of MiraCosta College's Oceanside campus; and/or who have a certification as a small, disadvantaged, minority, woman, or disabled veteran business enterprise. By completing this form, we will be able to include your company in our database of contractors and professional service providers interested in receiving notices about upcoming contract opportunities.

PLEASE WRITE LEGIBLY AS INFORMATION THAT CANNOT BE READ CANNOT BE ADDED INTO THE DISTRICT'S DATABASE

SECTION I - CONTACT INFORMATION

Legal Business Name _____

DBA (if different than LBN) _____

Address, City, State, Zip: _____

Phone #: _____ Email: _____

Business Type (Professional Services or Contractor): _____

SECTION II – LICENSES & REGISTRATIONS

Please list **all** construction licenses, specialty classifications, or certificates held: _____

California Contractors License #/expiration: _____

California Department of Industrial Relations (DIR) Public Works Contractor #/expiration: _____

SECTION III – KEYWORDS

Please provide keywords that describe your business (industry, field, specialties, etc.): _____

SECTION IV – CERTIFICATION VERIFICATION

Please check below if you currently hold any of the certifications filed with any of the agencies identified on page five of this form. Please identify the certifying agency, certification identification number, and expiration date in the blanks below. **Please include a copy of your current certification documentation with the submission of this form** to help us confirm your certification status.

If you do not currently hold any certifications, please review definitions on pages 3 and 4 to see if you may be eligible. If eligible, you can indicate interest in being contacted by the North San Diego Business Development Center (SBDC) to provide you information about their FREE business counseling services, including workshops on obtaining small/underutilized business certifications.

(SBE) Small Business Enterprise Certifications

California Department of General Services (DGS) *(includes the Small Business for the purpose of Public Works (SB-PW) certification)*

Certification I.D. # _____ Expiration Date: _____

City of San Diego – Small Local Business Enterprise (SLBE) and Emerging Local Business Enterprise (ELBE)

Certificate Type: SLBE _____ ELBE _____ Date Issued: _____ Expiration Date: _____

Los Angeles County Metropolitan Transportation Authority (METRO)

Certification I.D. # _____ Expiration Date: _____

Other Agency (Name): _____ Is this a for-fee agency? Yes ___ No ___

Certification I.D. # _____ Expiration Date: _____

(DBE) Disadvantaged Business Enterprise Certifications

California Unified Certification Program (CUCP - CALTRANS)

Firm I.D. # _____ Expiration Date: _____

Small Business Administration (SBA) System for Award Management (SAM) 8(a) Program

SBA-certified 8(a) Program Participants identified on the System for Award Management (SAM) are considered the equivalent of CUCP-certified DBEs

SBA 8(a) Case # _____ SBA 8(a) Exit Date: _____

Other Agency (Name): _____ Is this a for-fee agency? Yes ___ No ___

Certification I.D. # _____ Expiration Date: _____

(MBE) Minority Business Enterprise Certifications

California Public Utilities Commission (CPUC) Supplier Clearinghouse

Certification/VON I.D. # _____ Expiration Date: _____

California Unified Certification Program (CUCP - CALTRANS) State Minority Business Enterprise (SMBE) Program

Firm I.D. # _____ Expiration Date: _____

Other Agency (Name): _____ Is this a for-fee agency? Yes ___ No ___

Certification I.D. # _____ Expiration Date: _____

(WBE) Woman-Owned Business Enterprise Certifications

California Public Utilities Commission (CPUC) Supplier Clearinghouse

Certification/VON I.D. # _____ Expiration Date: _____

California Unified Certification Program (CUCP - CALTRANS) State Woman Business Enterprise (SWBE) Program

Firm I.D. # _____ Expiration Date: _____

Other Agency (Name): _____ Is this a for-fee agency? Yes ___ No ___

Certification I.D. # _____ Expiration Date: _____

(DVBE) Disabled Veteran Business Enterprise Certifications

California Department of General Services (DGS)

Certification I.D. # _____ Expiration Date: _____

SECTION V – ELIGIBLE FOR CERTIFICATION

This section is for firms who may be *eligible* for certification as a small/historically underutilized business. Please review the certification definitions provided below before completing this section.

(SBE) Small Business Enterprise

In order to be considered a “small business” by the State of California, businesses must meet these eligibility requirements:

- Must be independently owned and operated;
- Cannot be dominant in its field of operation;
- Must have its principal office located in California;
- Must have its owners (or officers in the case of a corporation) domiciled in California; and together with its affiliates, be either a business with 100 or fewer employees and an average annual gross receipts of \$15 million or less (over the previous three tax years), or a manufacturer with 100 or fewer employees.

Reference: California Department of General Services (DGS)

<https://www.dgs.ca.gov/PD/Services/Page-Content/Procurement-Division-Services-List-Folder/Register-Apply-or-Renew-a-Small-Business-and-Disabled-Veteran-Business-Enterprise>

(SP-PW) Small Business for the purpose of Public Works

In order for a firm to be eligible for the new SB-PW certification, the applicant firm including manufacturers must meet the following requirements:

- Be independently owned and operated;
- Not dominant in field of operation;
- Principal office located in California;
- Owners, Officers, Members/Managers, Partners must be domiciled in California;
- Average \$36 million or less in gross annual receipts over the last three tax years (including affiliates);
- A business with 200 or fewer employees (including affiliates)

Reference: California Department of General Services (DGS)

<https://www.dgs.ca.gov/PD/Services/Page-Content/Procurement-Division-Services-List-Folder/Register-Apply-or-Renew-a-Small-Business-and-Disabled-Veteran-Business-Enterprise>

(DVBE) Disabled Veteran-Owned Business Enterprise

For DVBE certification purposes, a "disabled veteran" is:

- A veteran of the U.S. military, naval, or air service;
- The veteran must have a service-connected disability of at least 10 percent or more; and
- The veteran must reside in California.

To be certified as a DVBE, your firm must meet the following requirements:

- Your business must be at least 51 percent owned by one or more disabled veterans;
- Your daily business operations must be managed and controlled by one or more disabled veterans

Reference: California Department of General Services (DGS)

<https://www.dgs.ca.gov/PD/Services/Page-Content/Procurement-Division-Services-List-Folder/Register-Apply-or-Renew-a-Small-Business-and-Disabled-Veteran-Business-Enterprise>

(DBE) Disadvantaged Business Enterprise

- The firm must be at least 51% owned by one or more socially and economically disadvantaged individuals.
- The firm must be an independent business, and one or more of the socially and economically disadvantaged owners must control its management and daily operations.
- Only existing for-profit “Small Business Concerns,” as identified by the Small Business Act and Small Business Administration (SBA), may be certified. DBE applicants are first subject to the applicable small business size standards of the SBA. Second, the average gross receipts for the firm (include its affiliates) over the previous three fiscal years must not exceed must not exceed the U.S. Department of Transportation (DOT) cap of \$20.41 million.

- The Personal Net Worth (PNW) of each socially and economically disadvantaged owner must not exceed \$1.32 million, excluding the individual's ownership in interest in the applicant firm and the equity in his/her primary residence.

Socially and economically disadvantaged individual means any individual who is a citizen or lawfully admitted permanent resident of the United States and who is a member of the following group(s): African American, Hispanic American, Native American, Asian-Pacific American, Women, Subcontinent Asian American, or any individual found to be social and economically disadvantaged on a case-by-case basis by certifying agency pursuant to the standards of the U.S. DOT 49 CFR Part 26.

Reference: California Department of Transportation

http://www.dot.ca.gov/hq/bep/downloads/Word/Application_for_Regular_DBEs_2.22.08.doc

Note: SBA 8(a)-certified firms will be included in the DBE category for the MCCD's tracking purposes

(MBE) Minority Business Enterprise

"Minority-owned business" means (1) a business enterprise (a) that is at least 51% owned by a minority individual or group(s) or (b) if a publicly owned business, at least 51% of the stock of which is owned by one or more minority groups, and (2) whose management and daily business operations are controlled by one or more of those individuals. The contracting utility shall presume that minority includes, but is not limited to, African Americans, Hispanic Americans, Native Americans, Asian Pacific Americans, and other groups.

Reference: California Public Utilities Commission (CPUC) – The Supplier Clearinghouse

<http://www.suppliernetwork.net/eligibility.php>

(WBE) Women Business Enterprise

A for-profit business concern whose daily management is controlled by one or more individuals who are women; **and** the business is at least 51 percent owned by one or more individuals who are women. In the case of a corporation 51 percent of the stock must be owned by one or more such individuals.

Reference: California Department of Transportation

http://www.dot.ca.gov/hq/bep/downloads/Word/SMBE_Cert_App.doc

If you believe you are eligible for one or more of the above certifications, and would like assistance obtaining formal certifications, please provide contact information below to be provided to the North San Diego Small Business Development Center (SBDC) (<https://www.sdivsbdc.org/north-san-diego-county/>). SBDC will contact you about providing **no cost** small business counseling or information about upcoming business training events and workshops.

Please affirm that the applicant's management and daily business operations are controlled by:

Name: _____ Title: _____

Email: _____ Phone: _____

If eligible as an **MBE**, please specify the appropriate ethnic minority group:

- African American
- Hispanic American
- Native American
- Asian-Pacific American
- Subcontinent Asian American

If eligible as a **DBE**, please specify the appropriate group membership:

- African-American
- Hispanic-American
- Native American
- Asian-Pacific American
- Subcontinent Asian American
- Woman

Please provide a copy of this form and all required documentation to mccdbondprocurement@kitchell.com. It may also be mailed to the MiraCosta Community College District (MCCD) Capital Improvement Program Team, 1 Barnard Drive, Bldg. T120, Oceanside, CA 92056, attention V. Johnson.

THANK YOU!