CSU Application for Cross Enrollment

to the California Community Colleges or the University of California

Complete form and submit to office of the registrar or other designated cross enrollment office at your home campus prior to the host campus filing period. You must verify admission and filing deadlines with the host campus. After home campus completes certifications, seek instructor approval at host campus during filing period designated by host campus. Host campus will provide registration instructions.

Home Campus _____ Host Campus _____

Planned semester/quarter/term of cross enrollment: Term_____ Year_____

If you have previously attended the host campus, what was last term attended? _____

Name _____ Last four digits of your Soc. Sec. # _____
Last First Middle

Mailing Address: _____ Home Campus ID# _____

_____ Birthdate _____/_____/_____

Home Telephone (____)_____ Message Telephone (____)_____

Reason for taking course:

Course unavailable at home institution ____ General interest in subject _____

Completing transfer _____ Other _____

I certify the information provided is accurate and that I have read and understand eligibility requirements, enrollment conditions, and procedures as stated.

Date _____ Signature _____

HOME CAMPUS CERTIFICATION

_____ *certifies that this student meets cross enrollment eligibility requirements.*
Home campus name/code

_____
Signature Title/Seal Date

HOST CAMPUS CERTIFICATIONS

Approval of class instructor:

Course planned at host campus	Units Q	Units S	Instructor Approval

Processing fee received _____

Cross enrollment approved _____ Date _____ Signature _____

(Please see page 2 for additional information/requirements)

POLICIES AND PROCEDURES FOR CROSS ENROLLMENT

ELIGIBILITY REQUIREMENTS:

Undergraduate students enrolled in the California State University may enroll, without formal admission and without payment of additional State University Fees, in a maximum of one course per academic term at a campus of either of the other systems on a space available basis at the discretion of the appropriate campus authorities on both campuses. Enrollment in pre-collegiate course is excluded.

A student is qualified to cross enroll if the student has met all of the following requirements:

- **Completed at least one term at the home campus as a matriculated student**
- **Enrolled for a minimum of six units for the current term**
- **Earned a grade point average of 2.0 (grade of C) for work completed**
- **Paid appropriate tuition and fees at home campus for the current term**
- **Completed appropriate academic preparation as determined by host campus**
- **Is a California resident.**

ENROLLMENT CONDITIONS:

1. Approval for cross enrollment is **valid for only the one term** specified and subject to space availability, deadlines, registration procedures and priorities of host campus. You must reapply for each term you wish to cross enroll.
2. You will not be charged additional course enrollment fees. However, host campuses may charge a $10 administration fee each term.
3. You will have to pay any additional fees required of other students (lab, materials, breakage, computer, transcript, etc.).
4. Academic advisement is available only at the home campus.
5. Students are urged to secure approval of a home campus advisor to ensure course meets home campus requirements.
6. Evidence of completion of course prerequisites may be required at time of enrollment (personal transcript copy or grade reports).
7. Financial aid is available only through your home campus. Students eligible for Veterans, Rehabilitation, Social Security and other federal , state or county benefits must secure eligibility certification through home campus. Units taken at both campuses may be combined to establish financial aid.
8. Records of credit earned through cross enrollment are maintained by the host campus. Students may request transcripts be sent to home campus.
9. Health services on host campus are limited to treatment for emergencies.
10. Because of overlapping academic calendars, cross enrollment is possible only in certain combinations.

Home Campus Enrollment	**Host Campus Enrollment**
Fall Semester	Fall Quarter or Semester
Spring Semester	Either Winter or Spring Quarter/or Spring Semester
Fall Quarter	Fall Quarter or Semester
Winter Quarter	Winter Quarter or Spring Semester
Spring Quarter	Spring Quarter or Spring Semester

11. Participation in student activities or use of the student union at the host campus is subject to limitations set by the host campus.
12. Parking on the host campus will be available on the basis of a term fee within campus parking availability or on a daily fee basis.
13. Information concerning host campus identification card policies will be provided at registration.
14. Students are subject to all administrative procedures of the host campus. ***Note:*** Student must process an official drop at the host campus or risk having an unsatisfactory grade recorded on permanent record.