



EMAIL THIS FORM TO THE SERVICE LEARNING CENTER WHEN HOURS ARE COMPLETED

MiraCosta College Service Learning Center, servicelearning@miracosta.edu, (760) 795-6616

Student Name: \_\_\_\_\_ Semester: \_\_\_\_\_

College Course: \_\_\_\_\_ Instructor: \_\_\_\_\_

Name of Service Learning Site: \_\_\_\_\_

Site Supervisor's First, Last Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

DATE	TIME IN	TIME OUT	TOTAL HOURS	TASK DESCRIPTION
<b>TOTAL # OF HOURS FOR THIS SHEET:</b>				

Check the box that most accurately indicates your opinion regarding the statements below:

Strongly Agree    Agree    Disagree    Strongly Disagree

I am concerned about community issues.

I am responsible for doing something to improve community.

Contributing my time and skills helps make community better.

\*CERTIFICATE: Fifteen hours of service for one site and one course are required. If enrolled in multiple service learning courses but using the same time card, please specify how many hours are for each class. There is NO double dipping of hours for the certificate(s) unless approved by both instructors.

I hereby verify that the above information is accurate.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*Site Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*Working with more than one Service Learning Site requires a separate timesheet and Site Supervisor Signature for each site. Instructor approval required.